

**Holliston Parks Commission  
Wednesday, August 8, 2018  
7:00 PM @ 1750 Washington Street**

Meeting called to order at 7:10 PM

Attendees: Melissa Kaspern, Tom Chipman, Shaw Lively, Art Winters, Mark Frank, Lisa DiLuzio, Bob Nemet, Mark Ahronian, Dave LaPointe (Beals & Thomas), Amanda Hart (Beals & Thomas)

**Agenda**

- Beals & Thomas Masterplan

**Beals & Thomas Masterplan**

Dave LaPointe from Beals & Thomas brought everyone up to speed on where the Master Plan originated. The idea to do this project came from hearing requests from the community, then merging those ideas with the ideas of the former Parks & Recreation Director.

There was a lot of discussion surrounding the need for a survey to the community by all attendees to determine how we should prioritize projects.

Beals & Thomas had emailed a list of survey questions to Mark Frank prior to the meeting and we all agreed that the survey questions needed to be much more facility specific. Mr. LaPointe committed to having a draft of the survey to Mr. Frank by August 17 with the intention of having the committee discuss the survey questions/design at the next meeting.

**Once Around**

Shaw Lively volunteered to serve on the Blair Square committee. Art Winters made a motion to accept Mr. Lively as a member of the committee, Tom Chipman seconded. All in favor.

Mark Frank informed the group that Jeff Ritter, Town Administrator and Sean Reese, DPW Director, will attend our next meeting scheduled for August 29. Mr. Ritter and Mr. Reese will discuss the possible new position of a Facilities Manager and seek our assistance in clarifying the job description. They wish to bring this position to town meeting due. This position is being created due to the number of change orders and rework performed on many of the recent building projects in town.

Mr. Frank also reported that a few incidents were reported Stoddard Park this summer (on Facebook). In response to this, he has asked Chief Stone for a stronger police presence at the park especially during non-staffed hours. Lieutenant Denman approached Mr. Frank at a recent event and stated that the officers will not only patrol the parking lot, but will walk around the park/lakefront.

Finally, Mr. Frank reported that he has had inquiries from community members about why Stoddard Park is open to non-residents of Holliston. He will research information about the grant received a number of years ago and report back.

Shaw Lively made a motion to adjourn, Tom Chipman seconded. ALL IN FAVOR.