

**Holliston Parks Commission  
Wednesday, July 18, 2018  
7:00 PM @ 1750 Washington Street**

Meeting called to order at 7:04 PM

Attendees: Melissa Kaspern, Tom Chipman, Shaw Lively, Art Winters, Mark Frank, Lisa DiLuzio, Bob Nemet, Mark Ahronian

**Agenda**

- Minutes: June 13, 2018
- Mark Ahronian update of Parks & Recreation
- Blair Square Committee
- Master Plan Status and Survey
- Summer Programs update
- Fields
- Once Around

**Minutes**

Attendees reviewed meeting minutes of June 13, 2018. Shaw Lively made a motion to approve, Tom Chipman seconded; all in favor.

**Mark Ahronion Update/Blair Square Committe**

Some members of the park commission expressed concerns to Mark Ahronian (P&R selectmen liaison) about the recently televised Selectman's meeting on June 25<sup>th</sup>. Members took away from that meeting that the Blair Square project was being handed over to the Parks & Recreation department with no input from the park commission or director.

Mr. Ahronian stated that the intent of raising the Parks & Recreation name at that meeting was to make sure that at least one of the newly formed Blair Square committee seats is occupied by a representative of Parks & Recreation. Mr. Ahronian further explained that the committee is just forming and would have representatives from the following areas: 1) a selectman, 2) a veteran, 3) a community member, 4) a rail trail representative and 5) a Parks & Recreation representative. The committee will meet on a regular schedule as determined by its members with the goal of making a recommendation to the Board of Selectmen as to how to how Blair Square will be handled in the future.

**Master Plan Status**

Mark Frank gave a brief history of the Master Plan. Beals & Thomas was chosen in May 2016 to help Parks & Recreation create a Master Plan for upcoming projects and enhancements. The original idea came out of a wish list from the former director of Parks & Rec as well as requests from the community. The original delivery was due in May 2018, but with a change in leadership and some push back from Beals & Thomas, the date has moved to September 2018. It was agreed by everyone that Beals & Thomas should attend a meeting with the Park Commissioners to pull everyone back together to see where we are in the process and to ensure we are all on the same page.

### **Summer Program Updates**

All programs are running smoothly this summer according to Mr. Frank. It was noted that the lifeguard hut at Stoddard Park is in irreparable condition and instead of painting this summer, we will obtain quotes to rebuilding for summer 2019.

### **Fields**

Mark Frank reported that Cobblestone Landscaping has finished the upgrades at the Adams baseball field. Shaw Lively recommended that we give the high school baseball coaches (Perry & Santos) updates as they had expressed concerns about the fields recently to Paul Healy.

Holliston's youth football organization has requested to use Adams outfield again this fall in September and October. Mark will approve this request. Youth football will continue to use the Stoddard fields in August.

### **Once Around**

Lisa DiLuzio: Lisa received a request to hold a wedding on the beach at Pleasure Point on Saturday, September 22. It was agreed upon that we cannot officially close Pleasure Point, but the requestors could put up a small sign indicating a "Private Event".

Mark Frank: Mark noted that Ken Szajda was copied on the meeting minutes where it was voted to increase Lisa DiLuzio's hours from 30-32.5. Mark is awaiting next steps from Ken.

Mark and Lisa detailed the meeting with Fire Chief Mike Cassidy and building safety. Chief Cassidy recommended a few things to make our spaces safer including:

- 1) Numbering the exterior doors
- 2) Hang posters in classrooms to remind staff & students of the "Run, Hide, Fight" model used in the public school
- 3) Installing a two-way speaker for use in Youth & Family Services & Veterans so they can buzz in a visitor when they are alone at night in the office
- 4) Installing a camera at the exterior of the lower level to monitor who is gaining access to that level
- 5) Develop a security plan for teachers/employees to use in case of emergency (i.e. emergency exits, locking classroom doors)

Mark will invite Beals & Thomas to a meeting in August to provide an update. During the August meeting, the group will decide who will be the designated representative for the Blair Square Committee.

Melissa Kaspern made a motion to adjourn, Art Winters seconded. ALL IN FAVOR.