

**Holliston Parks Commission
Wednesday, April 11, 2018
7:00 PM @ 1750 Washington Street**

Meeting called to order at 7:09 PM

Attendees: Melissa Kaspern, Art Winters, Tom Chipman, Paul Healy, Mark Frank, Lisa DiLuzio, Shaw Lively

7:00 PM

- Minutes
- Fields
- 1750 Renovations
- Director's report
- Once Around

Minutes

Attendees reviewed meeting minutes of March 14, 2018: Tom Chipman made a motion to approve, Art Winters seconded; all in favor

Fields

Fields will open on Thursday, April 12. Cobblestone Landscaping (Scott Brown) will open the baseball fields Mission Springs, Stoddard, Patoma & Flagg by end of day Friday, April 13. Highway will open Adams and Damigella as these fields are needed ASAP for high school baseball. Damigella field will be closed over February vacation so that Cobblestone can add materials to the infield to get us a significantly better field. The high school coaches are on board with this shutdown as they will hold varsity games at Adams and JV at the high school.

1750 Renovations

Mark Frank reported on the most recent building updates. The kitchen is almost complete. The final work is to have FRP (fiberglass reinforced plastic) installed behind the stove and countertops. The art room carpeting will be replaced with tile by Paul Whiting. This work is scheduled to be completed over April vacation. The next piece of work on 1750 will be the internal signage throughout the building.

Directors Report

Mark Frank reported that we are trying to hire more internal instructors versus having most of our programs run by outside vendors. The profitability is much better when we run our own programs.

Shannon Cornwell was hired as the Parks & Recreation clerk. Shannon's first day will be March 28. Shannon's first tasks will be to send out surveys for recently completed programs and inventory the storage area in the basement.

Mark Frank also reported that he hired a Junior Patoma supervisor (Sam Wells) and that we are still searching for Senior Patoma and a Waterfront supervisor.

Parks & Recreation received a \$3000 grant from The Holliston Newcomers for the concert series at Goodwill Park. Mark stated that we will have at least 4 concerts this summer and will also book food trucks for those nights.

Once Around

Inge Daniels reported that Ed Daniels (no relation) is pursuing a grant to get the property at 1750 Washington Street hooked up to the rail trail.

Tom Chipman informed the group that the Flagg Field sign is scheduled to be installed by Saturday, April 14.

Next meeting will be held on Wednesday, May 9 at 7 pm.

Mr. Winters made a motion to adjourn, Mr. Chipman seconded. ALL IN FAVOR.