

Holliston Parks Commission
Wednesday, March 14, 2018
7:00 PM @ 1750 Washington Street

Meeting called to order at 7:07 PM

Attendees: Inge Daniels, Melissa Kaspern, Art Winters, Tom Chipman, Mark Frank, Lisa DiLuzio

7:00 PM

- Minutes
- Fields
- Pickleball-Stephen Goldstein
- Rental space
- 1750 Renovations
- Director's report
- New Hire: Clerk
- Once Around

Minutes

Attendees reviewed meeting minutes of November 15, 2017: Tom Chipman made a motion to approve, Art Winters seconded; all in favor

Attendees reviewed executive session meeting minutes of December 13, 2017: Melissa Kaspern made a motion to approve, Tom Chipman seconded; all in favor

Attendees reviewed meeting minutes of December 13, 2017: Inge Daniels made a motion to approve, Tom Chipman seconded; all in favor

Attendees reviewed meeting minutes of January 24, 2018: Tom Chipman made a motion to approve, Art Winters seconded; all in favor

Fields

Mark Frank and Lisa DiLuzio met with Jason Krantz of Holliston Youth Baseball and Softball (HYBSA) on March 14. Mr. Krantz made a recommendation/proposal to us for the upgrade and maintenance of the baseball/softball fields. He suggested that we contract with Cobblestone Landscaping to open and close the fields. The cost of this maintenance would be \$11,300 per year. He asked that HYBSA and Parks/Rec split the cost of this annual maintenance. He also suggested upgrades on Damigella and Adams fields at a cost of \$9,900. He cited that these two fields are in most need of significant work and are important as both HYBSA and the high school teams both use these fields. He also cited that these are the most visible fields by other towns.

The board decided to hold off on paying any portion of the maintenance by Cobblestone but would revisit this in the fall with HYBSA. The upgrades to Damigella and Adams would be funded by Parks & Recreation up to \$9,000. Melissa Kaspern made a motion to approve the spending of \$9,000 towards field upgrades. Tom Chipman seconded; all in favor.

Pickleball

Lisa DiLuzio met with Stephen Goldstein, Holliston resident, about adding pickleball courts to the existing tennis courts. Mr. Goldstein plays in a Marlborough league and cited the increasing popularity of Pickleball. Mr. Goldstein was invited to this meeting but did not show. Ms. DiLuzio described the sport of Pickleball and the necessary equipment and court sizes needed to play. The attendees discussed the best location for Pickleball courts and it was decided to possibly incorporate pickleball courts into the refurbish/replacement of the Mission Springs basketball courts. Ms. DiLuzio will relay this information to Mr. Goldstein.

Rental Space

Lisa DiLuzio discussed the requests the Parks & Recreation office receives regarding rental facilities at 1750 Washington Street. The board is open to the rental of the large conference room during business hours. Lisa DiLuzio and Mark Frank will work on a rental agreement, policy and rental rates.

1750 Renovations

Mark Frank reported on the most recent building updates. The installation of a grease trap in the kitchen is nearing completion. The art room carpet needs to be replaced with tile and Lisa DiLuzio is obtaining quotes from Marra Flooring, Harris Carpeting and Paul Whiting. Mr. Frank stated that we are under budget for both the kitchen and furniture purchases.

New Hire

Mark Frank informed the group that he had posted a clerk position for the office to backfill Lisa DiLuzio's role. Melissa Kaspern made a motion to approve the hiring of a clerk at level 1, step 200 at a rate of \$19.66/hour. Art Winters seconded. All in favor.

Directors Report

Mark Frank discussed the mailing of the Spring/Summer 2018 brochure. He found a vendor that is about 1/3 of the cost of other local printers. We will spend approximately \$2500 to mail this brochure to all Holliston residents, excluding PO Boxes.

Once Around

Mark Frank went to the CPC (Community Preservation Committee) to request funds for the replacement of the Stoddard Park swing. The approximate price to replace is \$13,000. The CPC approved and the item will be up for vote at town meeting in May.

Lisa DiLuzio discussed the possibility of tennis court reservation. After some discussion it was decided to keep the system as is: first come, first serve and to run as many of our programs as possible at the Patoma Courts to keep the Goodwill Court unoccupied.

Next meeting will be held on Wednesday, April 11 at 7 pm.

Ms. Kaspern made a motion to adjourn, Mr. Winters seconded. ALL IN FAVOR.