

Holliston Parks Commission Meeting

Wednesday November 15, 2017

7 pm.

Present: Tom Chipman, Art Winters, Paul Healy, Bob Nemet and Kristen Hedrick

Minutes:

Mr. Chipman makes a motion to approve the minutes from October 11, 2017. Mr. Winters seconds. ALL IN FAVOR.

1750 Building Update

Mr. Nemet is going to walk through with and see what is left that needs to be finished and get the list to Ms. Hedrick. Mr. Chipman pointed out that there is no insulation over the elevator as required by code and the specs which needs to be fixed as soon as possible. Mr. Chipman asked Ms. Hedrick to touch base with Mr. Ritter about this tomorrow. Ms. Hedrick said she would send out an email in the morning making the request.

In order to furnish the rest of 1750 rooms for programming Ms. Hedrick recommended that they put funds towards the purchase of the rest of the tables and chairs. Ms. Hedrick requested that the Commission to vote for funds up to \$14,000 to purchase the tables, chairs, changing tables, signs and pictures to finish the space. Mr. Chipman made a motion to approve up to \$14,000 for furniture to finish the rooms for programming. Mr. Winters seconds. ALL IN FAVOR.

The Kitchen needs to be finished with stoves and vents. Mr. Frank is working on getting a quote but is having a hard time getting the person out here. Ms. Hedrick asked the Commission to allocate up to \$14,000 for kitchen upgrade/improvements. Mr. Healy made a motion to allocate funds not to exceed \$14,000 for kitchen renovations, Mr. Winters seconds. ALL IN FAVOR.

Ms. Hedrick would like to grade and seed the field behind 1750 Washington St. and turn it into a small field for programming. Mr. Nemet received a quote from Bob Haberski that it would cost \$1,800 to re grade and seed it. Ms. Hedrick thought we should add a little bit into the amount in case there are additional expenses and recommended \$2,500. Mr. Winters made a motion to allocate \$2,500 to improvements to the field behind 1750, Mr. Healy seconds. ALL IN FAVOR.

Directors Report

Ms. Hedrick requested that the Commission vote to allow Mr. Frank to have the ability to sign all bills, payroll, and use of the town credit card. Mr. Chipman made a motion to allow Mr. Frank to be able to sign all bills, payroll and use the town credit card. Mr. Winters seconds. ALL IN FAVOR.

Ms. Hedrick reported that the Eagle Scout Project to fix the lifeguard hut is not going to happen. Will Flannagan is going to be doing a different project.

Fields

Pop Warner used the Adams Field with the lights this fall. There were two issues. 1. They kept parking illegally in the fire lanes and did not move their cars even after being asked twice to stop. 2. The Parks Department decided that they would have control of turning the lights on and off. A few times Mr. Nemet would go to turn the lights on and someone from the youth football group (a member of youth Baseball) would be going to turn the lights on. On other occasions Mr. Nemet went to turn the light on and youth football had cancelled practice and did not notify anyone. Finally there was additional wear and tear on the Adams field but will have to wait until spring to see any additional damage. Mr. Healy asked Ms. Hedrick to invite youth football into a spring meeting to discuss the concerns and see how the Adams field has held up.

Mr. Larche has sent a report from the youth baseball softball group about field care and the plans for fall clean-up. Ms. Hedrick had responded that it was too late to do the fall cleanups and Highway had turned multiple fields over and edged them already. Mr. Larche sent Ms. Hedrick the proposal for the additional services that youth baseball had wanted to see. Ms. Hedrick presented the information to the commission at the meeting. The Parks Commission

reviewed the proposal and was surprised that youth baseball/softball wanted to have the Parks Department pay them funds to put into field maintenance. The Commission felt that youth baseball had not maintained the recently re-done Flagg field, which needed an additional \$1,750 to fix the lip after only one year of use. Mr. Healy suggested that we invite youth baseball/softball to a future meeting. Ms. Hedrick said she would send an email to Mr. Larche to invite them into a meeting.

Next meeting will be Wednesday December 13 at 7 pm.

Mr. Winters made a motion to adjourn, Mr. Chipman seconds. ALL IN FAVOR.