

## **Parks Commission Meeting Wednesday February 8, 2017**

In Attendance:

Melissa Kaspern, Inge Daniels, Paul Healy, Art Winters, Tom Chipman, Kristen Hedrick & Bob Nemet

Minutes of January 11<sup>th</sup> were reviewed. Mr. Chipman made a motion to accept the minutes of January 11<sup>th</sup>. Ms. Daniels Seconds. ALL IN FAVOR. Mr. Winters abstains.

### **1750 Update**

Mr. Ritter updated that it would be six weeks until the elevator will be finished. That brings us to April 1<sup>st</sup>. Mr. Tartakoff is going to meet with Mr. Clinton and Ms. Hedrick to review the room use and occupancy limits.

### **Budget**

The Parks Board has to re-approve the budget that is being presented to the Finance Committee on February 14<sup>th</sup>. Mr. Winters makes a motion to approve the FY18 budget:

*Appropriation of \$103,194*

*1% cost of living increase*

*Director \$47,918.62 x 1% = \$479.1862 + \$47,918.62 = \$48,397.81+\$200 longevity=\$48,597.81*

*Assistant Director See below for steps\* \$41,088(32 hours)*

*Grounds \$24.86 x 1%=.2486 + \$24.86= \$25.10 per hour times 10 hours times 52 weeks=\$13,052*

**TOTAL: \$102,719.81**

*Allocated: \$103,194-\$102,738.81=\$456.19*

Mr. Chipman seconds, ALL IN FAVOR

Mr. Chipman makes a motion to approve the request for 8 additional hours to the Assistant Parks & Recreation Director position for the FY18 presentation to the Finance Committee as follows:

### **40 Hours a week:**

*\$24.20x 40 hours=968 x 26.4 weeks = \$25,555.20*

*\$25.20 x 40 hours =1008 x 25.6 weeks =\$25,804.80*

*Total of: \$51,360*

*We are looking for an additional:\$10,272*

*\$51,360(40 hours) minus \$41,088(32 hours)=\$10,272*

*For a total budget of \$113,466.00*

Mr. Winters seconds, ALL IN FAVOR.

### **Miscellaneous**

The Lions presented a Carnival request. They are looking for July 26-29<sup>th</sup>. This should not interfere with anything that is happening at the HS fields. Mr. Nemet will work with them on the fireworks display fencing.

America in Bloom is looking to use the Goodwill field and bathrooms on October 7<sup>th</sup> to hold their America in Bloom Symposium lunch. They may also be looking to use the bathrooms but we should not let them because they can't handle the capacity of people. Celebrate Holliston does not use those bathrooms they rent port a potties for the event. Mr. Chipman agreed that they should not use the bathrooms with that volume of people.

With all the vandalism and graffiti at Goodwill Park it was brought up to possibly install some video cameras. Mr. Chipman said that he would start working on that project. Ms. Hedrick asked if it could be done by April vacation week. Mr. Chipman said that would be the goal before the kids started walking downtown.

Ms. Kaspern asked if there was an update on the Master Plan. Ms. Hedrick said that the contract was just signed and it will get started soon.

Ms. Daniels made a motion to adjourn. Mr. Winters Seconded. ALL IN FAVOR