

Parks Commission Minutes September 14, 2016

Present: Inge Daniels, Melissa Kaspern, Art Winters, Tom Chipman, Bob Nemet and Kristen Hedrick

Minutes

After reviewing the minutes for May 4th Mr. Chipman makes a motion to accept the minutes of May 4th, Mr. Winters seconds. ALL IN FAVOR. Ms. Daniels abstains.

After reviewing the minutes for July 13th Ms. Daniels makes a motion to accept the minutes of July 13th, Mr. Winters seconds, ALL IN FAVOR. Mr. Chipman abstains.

The Bench donation by the Leveissaur Family is ordered with a quote or partial quote from Whinnie the Pooh that will be engraved on the seat. They hope to have it installed by October 1st for a ceremony with the family.

1750 Update

The Elevator BID came in high-between \$175,000 and \$200,000. Ed Clinton is working on another possible location for the elevator that will make it less expensive. We will have to go out to BID a second time. If we put the elevator on the back side of the building we will not need to cut into electrical or fire safety which will bring the cost down. Mr. Ritter and Mr. Clinton are working on that now.

Picnic Tables

Four new in ground picnic tables have been ordered for Stoddard. They will be in in four weeks and Highway will be installing them at Stoddard this fall.

Playgrounds

Dave from Beals and Thomas will be coming out this fall to inspect the playgrounds. The Commissioners signed the contract for those services.

Patoma Courts

I have talked with Dave and we are putting some final information into the BID documents. Prevailing wage etc that is needed. We should be out to BID soon.

- There is no environmental engineer needed.
- There is not court fence- Highway took it down. They will put the fence in the plans but that is not part of the specs.
- This project should not take that long so the soils should not become anaerobic.

Fields

Are still there but a bit crunchy.

Programs

The Fall Flier is out and this is all thanks to Lisa. She put the entire brochure together with minimal guidance from Ms. Hedrick. We have a lot of new programming for the fall. Ms. DiLuzio also put together two Saturday morning soccer classes that start in two weeks. Ms. Daniels said that it all started by a facebook post from a parent asking about weekend soccer for Pre-k kids. With a few responses from Ms. DiLuzio she had a program set up with FAST Athletics and up for registration in 24 hours. Ms. Daniels was impressed with the immediate response to the town's need. They also opened up two classes one at 9 am and one at 10 am class with 16 participants in each class.

Job Description

Board members gave their feedback and Ms. Hedrick is now submitting it to Andrea Miniham and Jeff Ritter to put the salary range with it. It will be posted on Monster and the Massachusetts Parks & Recreation page along with our web site and it will be put out on facebook.

Miscellaneous

Police Chief is ok with installing video cameras at Goodwill with all the vandalism and he thought it was a good idea. They just have to have the proper signage.

Trees and Moth prevention- Ms. Daniels would like to move forward with the herbicide for preventing the gypsy moths and winter moths at Goodwill and Stoddard Park. Ms. Hedrick will contact Simply Safer for the applications.

Ms. Hedrick would like to have Highway remove the bushes in front of the bathrooms at Stoddard Park, they grow into the walkways and need to be cut back frequently. Ms. Damigella thought they could come out and the area would look better. Ms. Daniels is concerned of kids running through that area. Ms. Hedrick would like to plant some low maintenance perennial bushes in the spring to keep the area looking nice. Ms. Daniels and the rest of the Commission said removal of the bushes would enhance the area.

The Commission signed Ms. Hedrick's three year contract, Ms. Hedrick will return it to the Selectmen's office. Evaluations need to be done. They should be done around November but Ms. Hedrick thought we could get a jump on them this year. Ms. Hedrick passed out the evaluations to the group and Ms. Kaspern asked if she could email them out as well. Ms. Kaspern talked to the group about how to proceed. They decided to have all of the Commissioners fill out the evaluation and MS. Kaspern and Ms. Daniels will collaborate and put them together into one evaluation. Ms. Hedrick will also do a self-evaluation to give to the Commission. Ms. Hedrick thought that was fine. Ms. Hedrick will also be evaluating Ms. DiLuzio. She will have Ms. DiLuzio do a self-evaluation as well. The goal is to present the evaluations in November.

Celebrate Holliston is Saturday and Ms. Hedrick will be there splitting the day with Ms. DiLuzio, anyone that wants to stop in and help out is welcome to!

Once Around

Ms. Daniels inquired about the status of repairing the Goodwill Park Basketball court. Ms. Hedrick stated that New England Seal Coating went out to take a look and will be sending in a quote.

Next meeting will be Wednesday October 19th at 7 pm.

Ms. Daniels motions to adjourn. Mr. Chipman seconds. ALL IN FAVOR.