

Parks & Recreation
January 11, 2017
Parks Commission Meeting
7:00 pm 1750 Washington St

Attendance: Tom Chipman, Melissa Kaspern, Paul Healy, Inge Daniels, Bob Nemet, Kristen Hedrick, Vince Murphy arrived at 7:30

Minutes:

Minutes of November 9th. Mr. Healy found a typo, change Boar to Board. Ms. Daniels makes a motion to accept the November 9th minutes with the amended typo. Mr. Chipman seconds, ALL IN FAVOR. Ms. Kaspern abstains.

Minutes of October 19th. Mr. Chipman makes a motion to accept the minutes of October 19th. Mr. Healy seconds. ALL IN FAVOR.

1750 Update

Mr. Nemet updated the Commission on the progress with the elevator. They have dug the pit and staked it and will continue work. The Board of Health Scott Moles has been to the site to check out the work.

Mr. Murphy arrives.

Budget

Ms. Hedrick passed around the budget for FY18.

FY18

Appropriation of \$103,194

1% cost of living increase

Director $\$47,918.62 \times 1\% = \$479.1862 + \$47,918.62 = \$48,397.81 + \$200 \text{ longevity} = \$48,597.81$

Assistant Director See below for steps* \$38,520.00

Grounds $\$24.86 \times 1\% = .2486 + \$24.86 = \$25.10 \text{ per hour times } 10 \text{ hours times } 52 \text{ weeks} = \$13,052$

TOTAL: \$100,169.81

Allocated: $\$103,194 - \$100,169.81 = \mathbf{\$3,024.19}$

If had at 40 hours a week $\$61,449.81 + \$51,360 = \$112,809.81$ (allocated \$103,194.00 minus the \$112,809.81 = **\$9,615.81**)

Looking for additional funds.

If 40 Hours a week: $\$24.20 \times 40 \text{ hours} = 968 \times 26.4 \text{ weeks} = \$25,555.20$
 $\$25.20 \times 40 \text{ hours} = 1008 \times 25.6 \text{ weeks} = \$25,804.80$
 Total of: \$51,360

Ms. Kaspern and MR. Healy asked Mr. Murphy about the extra money that is allocated to the budget but not used. Mr. Murphy said that the guideline is that everyone come in at 1% . Ms. Kaspern asked if we allocated that extra \$3,024.19 to add additional hours to Mr. Franks position what would the finance committee say? Mr. Murphy said that departments were asked to come in at guideline.

Salary increase for the counselors

Ms. Hedrick proposed the following minimum wage adjustments to the seasonal salaries for the staff. The minimum wage has been increased to \$11 per hour.

Counselor/sports counselor \$11-\$13.50

Program Supervisor/Sports Program Supervisor \$14-\$16.50

Lifeguard \$11-\$14

Waterfront Supervisor \$14-\$16.50

Ms. Daniels makes a motion to approve the salary range increases for the seasonal employees. Mr. Chipman seconds.
ALL IN FAVOR

Beach Stickers

Ms. Hedrick stated that the price for beach stickers needed to be increased for the 2017 season. There was much discussion about what the proper increase should be for residents and non-residents. The facility has new playground equipment and new snack shack along with a new tennis and basketball court for the 2017 summer season.

Resident Day Pass from \$10 to \$15 per day

Non-Resident Day Pass from \$20-\$25 per day

Resident Beach Sticker from \$40 to \$45 for the summer

Second resident beach sticker from \$15 to \$20 for the summer

Non-Resident beach sticker from \$80 to \$90 for the summer

Ms. Daniels makes a motion to approve the rate increases for the beach stickers and day passes for the 2017 season.

Mr. Chipman seconds. ALL IN FAVOR

Directors Report

Ms. Hedrick is going to increase the Goodwill and Patoma programs between \$5 and \$10 for each week to cover the cost of the minimum wage increase that has gone into effect for January 1, 2017. Minimum wage is \$11 per hour. The Patoma programs have not had an increase in two years.

Ms. Hedrick stated that Summer Seasonal jobs have been posted and will be accepting applications Thursday February 9th. Ms. Hedrick has reached out to possible returners to see how many people will be coming back and how many positions need to be filled.

Programs

Spring/Summer big programs (GW, JR/SR)

Brochure will be out January 25th with registration beginning February 1st for all spring programs and summer Outdoors at Goodwill, Junior Patoma, Senior Patoma and CIT. Rest of summer programs registration will begin March 1st.

New programming includes- Wicked Cool- Science/rocket, archery, pint size play (Mark), I want to play (Mark), super soccer for pre-k, Hip Hop, Spanish music & Me classes)

For the summer Concerts- Mark Frank is booking all the bands and working on the grant application for the Newcomers. There was also the idea about adding food trucks to the event to bring more people in. Ms. Hedrick is checking with the Board of Health and Building Inspector about by laws on this topic.

Patoma Courts

BID specs are being put out later this month and will have a pre-BID walk through. BID's are due Wednesday Feb 15th at noon.

Miscellaneous

Cell phone Mark Frank. Ms. Hedrick is looking at paying for part of Mr. Franks cell phone use for work. Mr. Frank does not want a second cell phone and he just got onto a new plan so he does not know what the bill will be yet. Ms. Hedrick said she would like to see what his bill is and figure out what might be fair for his use. Mr. Chipman agreed that some portion of the bill should be paid. The Commission left it up to Ms. Hedrick to figure out what would be fair.

Next Parks meeting will be Wednesday February 8th at 7 pm.

Ms. Daniels makes a motion to adjourn, Mr. Chipman seconds. ALL IN FAVOR. Meeting adjourn at 8:37 pm