

Parks Commission Meeting
Wednesday May 4, 2016
1750 Washington St.
7 pm

Attendance: Melissa Kaspern, Paul Healy, Art Winters, Tom Chipman, Bob Nemet and Kristen Hedrick
Mr. Nemet left at 7:20

Ms. Kaspern called the meeting to order at 7:07.

Ms. Hedrick update the Commission about the one bid received for the 1750 renovation project. The bid was over our budget but it is broken out by sections so we would only have to leave out the front entrance part of the project. The rest of the scope of work fits into the budget. Ed Clinton has to review the proposal submitted to make sure it is correct.

Fields

Bob Nemet has the irrigation turned on at all of the fields, except the High School complex.

Mr. Nemet spoke with one of the police officers about the person that drove over Stoddard in the snow and gave the officer an irrigation bill for \$500. The officer thought that was fair to request that amount. Later the officer reported back to Mr. Nemet that the judge thought that they should pay the \$500 plus an additional \$1,000 to the Parks & Recreation Department.

Stoddard Park Concession Stand

The Concession Stand project proposal submitted by Rich Rossini is for \$9,645.00 includes: materials & labor, installation of windows, counter area, power wash interior for prep, plywood ceiling, plywood walls as needed, install screen door. Mr. Winters made a motion to approve the work by rich Rossini for \$9,645. Mr. Healy seconds, ALL IN FAVOR.

Staff Hiring

Ms. Hedrick discussed the hiring of summer staff, there are a lot of returners but a handful of new employees that will be a good addition to the programs.

Ms. Hedrick would like to hire Harrison Smith as a lifeguard who is the son of Melissa Kaspern. All disclosure forms have been filled out and if he is approved will be turned into Elizabeth Greendale the Town Clerk. Mr. Healy made a motion to approve Harrison Smith as a lifeguard for the summer of 2016, Mr. Winters seconds. All in favor, Ms. Kaspern abstains. Motion is approved.

Ms. Hedrick would like to hire Erica Chipman as a gate/concession attendant who is the daughter of Tom Chipman. All disclosure forms have been filled out and if she is approved will be turned into Elizabeth Greendale the Town Clerk. Mr. Healy made a motion to approve Erica Chipman as a gate/concession attendant for the summer of 2016, Mr. Winters seconds. All in favor, Mr. Chipman abstains. Motion is approved.

Marshall St. Lease

The Town Administrator Mr. Ritter asked Ms. Hedrick if the Parks Commission would like to have their information/address on the lease agreement with Holliston Youth Soccer Marshall Street Lease agreement. After some discussion it was decided that the Selectmen should be the only ones named in the opening paragraph.

High School Turf Field

The High School would like the Parks Commission to pay for the Turf Repair bill that they signed earlier this spring with Field Turf for \$4,900. Ms. Kaspern questions that they only had one quote for this project and that the schools handed the bill over to Parks without any conversation about who is responsible for paying the bill. The email that Ms. Daniels sent as a reply to Dr. Jacksons meeting summary disputed that the Parks Board would pay for the repairs and that they would have to discuss this at a future meeting. The contract to repair the field was then signed and the bill sent to Parks

before any of this could happen. Mr. Chipman stated that in a meeting in 2008 or 2009 he remembered setting up the line for the replacement of the turf field and not the repairs of the field. Mr. Chipman asked that Ms. Hedrick go through the minutes and see what she can find on the subject. Mr. Healy questioned how the Schools don't have a maintenance person to take care of the school grounds and fields. Parks & Recreation is getting complaints about the condition of the fields, fences and facility but Parks isn't responsible for the continuing maintenance at the schools.

Mr. Chipman made a motion to not pay for any of the repairs made to the High School Turf Field by the Field Turf Company that signed a contract with the High School. Mr. Winters seconds. ALL IN FAVOR. Motion passes unanimously.

Mr. Chipman makes a motion to not take over the future maintenance of Kamitian Turf Field. Mr. Winters seconds. ALL IN FAVOR. Motion passes unanimously.

Mr. Chipman and Mr. Healy want to discuss the scheduling and fee collection at the next meeting with the schools. Ms. Kaspern would like to discuss who the point person will be from the schools for problems with the fields and the ongoing maintenance and responsibility.

Mr. Winters makes a motion to adjourn at 8 pm. Mr. Chipman seconds. ALL IN FAVOR. Motion passes unanimously.