

Holliston Park Commission Meeting Minutes

Wednesday August 27, 2014

Present: Inge Daniels, Melissa Kaspern, Art Winters, Kristen Hedrick, Paul Healy arrived at 7:18

Feasibility Study for the Cole-Flagg Building

Jon Juhl and Associates submitted a proposal for the Development and Consulting for the redevelopment of the Cole-Flagg Building. The Parks Commission reviewed and discussed the proposal. It includes feasibility for the redevelopment of the building, review of needs for the Departments and space requested, architect to create preliminary schematics for the site including floor plan layout, preliminary development of budget, and group meetings with committees. Cost for services \$9,600.00.

Ms. Daniels made a motion to accept JNJuhl and Associates proposal for the Redevelopment of the Cole-Flagg Building for \$9,600. Mr Winters seconds, ALL IN FAVOR.

Paul Healy arrived at 7:18.

Jon Juhl sent an email about hiring a surveyor to do the property lines and topography to put into a CAD file since there is no CAD file. The cost for this he estimates to be about \$2,500-\$3,000. Ms. Daniels explained that they need these for developing the plans. **Mr Winters makes a motion to approve a maximum of \$3,500.00 for hiring a surveyor to figure out the grading and topography. Mr Healy seconded, ALL IN FAVOR.**

Mr Healy brought up the future and that the department needs to come up with a business plan for future programming for the future building. He will sit down with Ms Hedrick and the Town Accountant this fall to get numbers.

Next possible meeting Wednesday Sept 17th, no one can make the 10th due to other commitments.

Mr Winters made a motion to adjourn at 7:35 pm. Mr Healy seconds. ALL IN FAVOR.