

Holliston Parks Commission
Wednesday March 3, 2022 7:15PM
IN PERSON/REMOTE PARTICIPATION

Attendees: Brian McDonald, Steve Bigelow, Melissa Kaspern, Richard Morse, Shaw Lively, Mark Frank, Shannon Cornwell, Bob Nemet

Agenda

Vote on Meeting Minutes

Budget Discussion and Vote

Directors Report

- Programming
- HHS Baseball Field Dugout Restoration
- Spring Field Openings
- Stoddard Engineering Timeline
- Personnel

Grounds Discussion Update

Program Mask Policies

Pump Track Update- Community Support and Site Options

CPC timeline update

Communicating with/Learning from Peer Commissions

Commissioner Updates

Vote on Meeting Minutes

Mr. Bigelow made a motion to approve the February 24 meeting minutes, Ms. Kaspern seconded, all in favor, motion passed. Mr. Bigelow made a motion to approve the February 9 meeting minutes, Ms. Kaspern seconded, all in favor, motion passed.

(Mr. Bigelow, Ms. Kaspern, Mr. Morse and Mr. Lively were present for this vote.)

Budget Discussion and Vote

Mr. Frank presented the budget to the commission. Mr. Bigelow made a motion to approve the current budget. Mr. Morse seconded the motion, all in favor.

(Mr. Bigelow, Ms. Kaspern, Mr. Morse and Mr. Lively were present for this vote.)

Directors Report

- **Programming**
Summer registration is exceeding expectations. Spring is coming along, in particular, the outside programs.
- **HHS Baseball Field Dugout Restoration**
Mr. Keast and Mr. Frank will be visiting the site to determine the repair needs and move forward with finding a contractor and quotes.
- **Spring Field Openings**
Tim Drake is assessing the fields and will provide us with a quote for opening all the fields.

- **Goodwill Engineering Timeline**

The commission will be meeting with Chemini Architects to begin moving forward. A date and time will be determined for the first meeting.

- **Personnel**

Sam Wells will be returning as the camp director. Haley Carey will be taking on the waterfront supervisor position. We are hoping to be able to bring back swim lessons. The department is also working on expanding users of the field groomer.

Grounds Discussion Update

The groundwork is in place to move forward. An additional item has been included such that Mr. Frank, Mr. Buday, Mr. Walker and Mr. Ahern are to meet quarterly the first year. The budget related to the MOU is not finalized at this time. Having the Parks revolving account being infused with ARPA funds for the loss of revenue due to COVID could help offset the department's portion of this budget for the first year only.

Program Mask Policies

Mr. McDonald made a motion to make masks optional for all Parks and Rec programming, while staying consistent with town and CDC regulations. Mr. Bigelow seconded, all in favor, motion passed.

Pump Track Update- Community Support and Site Options

Mr. Lively and Mr. Frank met with the new pump track representative. Sites are being investigated.

CPC timeline update

Mr. Frank met with CPC and updated them on the timeline of upcoming requests.

Communicating with/Learning from Peer Commissions

Mr. Lively has suggested that other commission/board counterparts visit and/or meet at our various locations.

Commissioner Updates

Mr. Frank and Mr. Lively continue to work on the weed problem in the lake.

Ms. Kaspern's seat is up this year and will be running again.

The next meeting will be March 30, 2022 at 6:00pm.

Ms. Kaspern made a motion to adjourn. Mr. Morse seconded, all in favor, motion passed.