

Library Board of Trustees  
Monthly Meeting Minutes  
Dec 6, 2023

Trustees In Attendance: Bob McGrath, [Kristy Wiwczar](#), Nancy Baron, Mareourn “Bo” Yai, [Karla Alfred](#)

Absent: Kara Peterson

Others in Attendance: [Deric Wilson](#)

Meeting was called to order at 7:12pm

We will approve the minutes from Nov., 1 and Nov 6 meetings at the January meeting.

**Director’s Report**

Attendance is level for in-person and online programming. Many of the online engagements are happening after the live programming.

The Library Speakers Consortium has been renewed by the Friends for another year.

Deric will investigate Swank Movie Licensing USA. This is paid for by the Friends. Trustees request to see the contract for licensing, particularly if it goes into the budget.

First draft of the building study is back. It will be sent to Trustees soon, and cleaned up by Mary. The initial return addresses large concerns, specifically space.

The door is supposed to be completed by January 1st. James Keast is handling details with a third party. The door will need to be closed for one week to allow the cement to cure. Deric will look into turning the Gilman Room door into an ADA compliant door for that week.

Tammy is retiring on January 5, 2024. There will be a retirement party on that day.

Friends are having a performer acting as Ruth Bader Ginsberg on January 30, 2024 at 7pm.

**Policy Update:**

Updating of Holliston Public Library Policy for Use of the Meeting Rooms: Nancy has highlighted a few changes to tighten up language and better define points. Nancy will type up and send out the amendments for voting at the January 2024 minutes.

**Other Business:**

Annual department head evaluations are due soon. Each Trustee will submit an individual evaluation to Town HR. Karla will request last year's review be sent to the full Board, and this year's review be available to the Trustees for review and voting.

Next Meeting: January 10, 2024, 7pm

Motion to adjourn by Bo, seconded by Nancy, Unanimously approved

Meeting adjourned at 8:35pm