

## **Minutes of Holliston Public Library Board of Trustees Meeting – June 7, 2017**

Present: Bill Heuer, Nancy Baron, Bob Malone and Bob Ostrow. Also present Leslie McDonnell, Library Director and Selectman Kevin Conley.

Bill moved to accept the minutes from the meeting of May 17, 2017. Nancy seconded, all in favor.

Selectman Kevin Conley joined the board to discuss future plans for the library building. A discussion of current issues and the possibility of either renovating or building a new library ensued. The replacement of the roof and the air conditioning are priorities and the children's room in particular is too small. Kevin expressed support for upgrading the building systems and added that he thought the present building in its downtown location was worth saving. He said the town hopes to form a capital building committee and to appoint a head of building maintenance. The possibility of the town paying for an architect or planner to determine costs to renovate or build a new building was discussed. Kevin said a written plan would be required. Rosemary Waltos from the Mass Board of Library Commissioners will meet with Leslie and Tracy on June 14 and they have planning grants for which we could apply. Bill favored the idea of a community center but Kevin said only the DPW is looking for a new home. Other departments have already renovated their buildings. The schools are interested in upgrading or replacing the high school. Kevin was interested in the preschool program the library runs and possibly charging for programs. He would like to hold a Selectmen's meeting at the library.

### **Librarian's Report**

1. **Social Media policy draft** . distributed to be discussed at the next meeting.
2. **Hygiene issue** . Leslie has spoken to the town administrator and health agent and Nancy has contacted the patron's housemate. He seems to have made some recent improvements. Leslie is not sure who may have spoken to him.
3. **Veteran's Day Closing** . the town administrator and treasurer are amenable to us using the policy we use for the day after Thanksgiving. The town will be closed on Friday, Nov 10 and the library will be open. Any employee over 20 hours will be paid for the day if they take it off or earn comp time to be used before June 30 if they work. No one will be scheduled to work on Saturday, Nov 11, the actual holiday and the library will be closed.
4. **Election of Officers for FY '18**: tabled until the next meeting.

**Next Meeting: August 9** at 7pm in the Gilman Room

Nancy motioned to adjourn, Bob seconded. All in favor. Meeting adjourned at 8:30 pm.

Respectfully submitted,

Robert Ostrow