



Holliston SEPAC Board Meeting

Open to the public

Meeting date: Thursday, October 6, 7-9PM
Location: Holliston High School Library
Purpose: Regularly scheduled meeting

Anticipated Attendance: Deborah Sweet, Chair
Sheri Clyde, Chair
Susan Frechette, Chair
Eileen Radcliffe, Secretary
Elina Robinson, Events Planner
Allegra Denehey, Fundraising Events Planner
Marcie Randall, Treasurer
Wendy Cabot, Board Member
Amy Donahue, School Committee Liaison

Meeting Documents:
Refer to minutes from 5/23/16 Board Meeting
Refer to handout on the A.P.P.L.E. Institute

1. Standing Items

- | | |
|---|---------------------------------------|
| 1.1 Review agenda | Deborah Sweet
<i>5 minutes</i> |
| 1.2 Approve minutes of previous meeting | Eileen Radcliffe
<i>10 minutes</i> |

2. Business Arising

- | | |
|---|---------------------------------------|
| 2.1 Review Implementation of SEPAC Awards | Deborah Sweet
<i>15 minutes</i> |
| 2.2 Open to the Floor | All Participants
<i>10 minutes</i> |

3. New Business

- | | |
|--|-------------------------------------|
| 3.1 Welcome and Introduce Amy Donahue | Deborah Sweet
<i>10 minutes</i> |
| 3.2 Holliston Public Library SEPAC Table | Elina Robinson
<i>10 minutes</i> |

3. New Business (continued)

3.3 Use of Funds Raised

Discuss creating and ordering bracelets to share at events

Deborah Sweet
10 minutes

3.4 The APPLE Institute

Implementation of Strategic Plan
Documentation: *Refer to handout*

Deborah Sweet
Elina Robinson
15 minutes

3.5 Meet and Greet/Basic Rights

Discuss format of October event
Brainstorm raffle items
Assign Action Items

Deborah Sweet
Susan Frechette
Sheri Clyde
15 minutes

4. Ending Items

4.1 Review Action Items

Sheri Clyde
10 minutes

4.2 Date of next Meeting

TBD
Hollisotn High School Library

All Participants
5 minutes

4.3 Closing Thoughts

Open Forum