

Holliston, Massachusetts

Annual Report

of the

**FINANCE
COMMITTEE**

Fiscal Year

Beginning July 1, 2012 and ending June 30, 2013

Town Meeting

May 7, 2012

Rank of Motion in Order of Precedence	Town Meeting Motions or Points	Second Required	Debatable	Amendable	Vote Required	May Reconsider	May Interrupt Debate to make a Motion
1	Adjourn to a fixed time or recess	Yes	Yes	Yes	Majority	No	No
2	Point of no quorum	No	No	No	None	No	Yes
3	Fix time and date to which to adjourn	Yes	Yes	Yes	Majority	Yes	No
4	Point of personal privilege	No	No	No	None	No	Yes
5	Reconsideration (see s. 15)	Yes	Yes	No	Majority	No	Yes
6	Lay on the table	Yes	Yes	No	Majority	Yes	No
7	Move the question (see s. 14)	Yes	No	No	Majority	No	No
8	Extend the speaker's time (see s.11)	Yes	No	No	2/3	No	No
9	Postpone an article to a time certain	Yes	Yes	Yes	Majority	Yes	No
10	Commit or refer a matter	Yes	Yes	Yes	Majority	Yes	No
11	Amend (not amendable more than twice)	Yes	Yes	Yes	Majority	Yes	No
12	Postpone indefinitely (if not main motion)	Yes	Yes	No	Majority	Yes	No
None	Main Motion	Yes	Yes	Yes	Variable	Yes	No
None	Take from the table	Yes	No	No	Majority	No	No
None	Advance an article from order in Warrant	Yes	Yes	Yes	2/3	No	No
*	Point of order or procedural information	No	No	No	None	No	Yes
*	Appeal ruling of Moderator	Yes	Yes	No	3/4	No	Yes
*	Divide a question	Yes	Yes	Yes	Majority	Yes	No

* Same rank as motion out of which it arises.

Length of Speeches Except in the discretion of the Moderator, no person shall speak more than two times or more than a total of fifteen (15) minutes upon any question without obtaining leave of the meeting unless to correct an error or answer a question.

Moving the Question A motion to move the question need not be recognized by the Moderator unless the Moderator is satisfied that various views on the subject have had an opportunity to be heard. A motion to move the question shall not be made by the last speaker on the question under debate.

Reconsideration Any voter may make a motion to reconsider. No vote shall be reconsidered unless the motion to reconsider is made at the same session and within one-half hour of the original vote. No question shall be twice reconsidered except by a two-thirds (2/3) vote of the voters present and voting. If a motion to reconsider passes, the subject question must be voted upon at the same session as the original vote.

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NOTES

To the Citizens of Holliston:

The Finance Committee submits this warrant for your consideration of the FY13 Omnibus Budget and associated articles.

Financial Overview

This report is based on current revenue and expense projections and a balanced understanding of Holliston's town services. As the start of FY13 approaches, the economic situation continues to be uneven. Last year at this time there were early signs of recovery; however, the latter part of 2011 saw the early recovery slow. Currently 2012 is looking very much like 2011 in that there are signs of recovery but the strength of the recovery is still in question. For the first time in four years, Holliston is not expected to see a reduction in local aid. However, it is unlikely that Holliston will see any notable increase in local aid either; a portion of the funding from the state is coming from the Rainy Day Fund and may not be available in future years. As always, the Finance Committee continues to focus on fiscal discipline and effective delivery of town services.

The Finance Committee continues to focus on a series of fiscal objectives:

1. Address ongoing capital needs (since capital reserves were falling well below levels necessary to maintain and replace aging equipment).
2. Increase the Town's overall reserves (the sum of the Capital Expenditure Fund and the Stabilization Fund) to 5% of the annual budget appropriation. This is considered a minimum funding level necessary to maintain or improve the Town's bond rating, which directly impacts debt costs.
3. Address the Town's future liabilities, first by meeting pension obligations then by addressing health care and other benefit costs.

As was reported last year, in FY12 Holliston successfully achieved the first two objectives. The first item was addressed by building an appropriation of \$350,000 for the Capital Reserve into the annual budget process. With the conclusion of the October Town Meeting last fall, Holliston's reserves exceeded 5% of the annual budget appropriation for the first time since FY04 and currently stand at 6.75% (some of this reserve is dedicated to funding our benefit liabilities).

In FY13 we are beginning a multi-year process to address objective #3 by recommending the appropriation of \$500,000 for the Stabilization Fund under Article 19. Although health care and pension reforms implemented by the state legislature will change Holliston's future obligations, based on the latest information Holliston will need to continue increasing this \$500,000 "set-aside" for several years until the annual set-aside reaches approximately \$2.5 million and the Town is fully funding its benefit liabilities. Information on these liabilities is provided in the financial data pages; it is important to note that the information provided does not yet account for the impact of the legislative reforms. As always, it is important to understand that these costs are projections of future obligations based on a set of actuarial assumptions and are subject to revision.

In addition, during FY12 the Town implemented the health care reform enabled under the new legislation. For FY13 we estimate that the town will have a net savings of approximately

\$550,000 on health care costs; in future years we expect the savings to be approximately \$750,000 per year relative to what the Town had been paying previously.

At the start of the budget process, the Finance Committee, with the help of the Town Administrator, reviewed the fiscal picture at the state level and determined that it is likely that Holliston will be receiving the same amount in local aid for FY13 as we initially received in FY12. With this backdrop, the Finance Committee set a budget guideline of 1.5% for each department, with salaries not to increase more than 1%. Over the past five months the Committee has met with all Town departments and committees to consider how to best allocate our limited resources. We have worked with the departments and committees to understand how to respond to service needs. The Omnibus Budget recommendations in Article 16 reflect implementation of the funding guideline with limited exceptions.

The comprehensive Compensation and Benefits study authorized in FY12 has not yet concluded and has slipped slightly beyond the original scheduled completion date due to the consultant's need for additional time for data collection. An update on the current status of the study will be provided at Town Meeting; any recommendations from the study will be implemented in FY14 beginning July 1, 2013.

The Finance Committee also recognizes that it is sometimes difficult to digest all the fiscal information presented in this warrant, and that many citizens would like to understand more of the financial details prior to Town Meeting. For the first time, the Finance Committee will hold an "open meeting" in advance of Town Meeting so that anyone with questions about the financial data can have them answered prior to Town Meeting. It is our hope that this session will allow Town Meeting to proceed more efficiently than it has in the past.

The Finance Committee is also hoping to prepare a taped information session on the omnibus budget and financial articles that will be broadcast on HCAT in the days leading up to Town Meeting. The exact broadcast dates and times can be found on the HCAT web site www.hcattv.org.

As always, we welcome and encourage public attendance at our meetings. Our meetings (typically Tuesdays at 7:30pm, weekly during the budget season) are televised on HCAT whenever possible. Although we were unable to update the www.hollistonfincom.com Web site this year due to the loss of key committee members, we are working with the Board of Selectmen to have it updated more regularly moving forward.

In Article 14, the Finance Committee has requested that the Selectmen reduce the trash fee to \$140. This funding is required to appropriate the recommendations in the Omnibus article. It is expected that the Selectmen will implement the fee as recommended.

Capital Reserve/Stabilization Funds

The Finance Committee, in Article 20, is recommending an appropriation of \$486,000 to the Capital Reserve to meet the Town's ongoing capital needs, in accordance with a policy the Finance Committee implemented several years ago. This year the recommendation is for an additional \$136,000 above the annual \$350,000 to provide additional funds for the replacement

of the gym floor at the Adams Middle School requested in Article 17. The recommendation for Article 19 is the long-term liability set-aside discussed above; monies for this purpose are being "parked" in the Stabilization Fund until the Town can do a comprehensive analysis of the impact of creating an OPEB Trust Fund. Currently there is a total of approximately \$3.45 million in the combined funds. This represents approximately 6.75% of the operating budget. The historic high for these funds occurred in 2002, when the combined funds were approximately \$4.3 million.

Capital Budget Highlights

The Finance Committee is recommending a \$236,000 appropriation for replacement of the gym floor at the Adams Middle School in Article 17. This recommendation is being made only because the replacement must take place during the summer when school is not in session; any other capital purchases will be addressed at the October Town Meeting.

The Finance Committee is indebted to the many dedicated and talented Town employees whose efforts make this process and report possible. We would like to commend the committees and departments for their spirit of cooperation in formulating this budget. Their continued efforts on behalf of the Town are appreciated. We would like to give special thanks to our secretary Faith Antonioli whose support through our many meetings was vital to our success.

Respectfully submitted,

HOLLISTON FINANCE COMMITTEE

Kenneth S. Szajda, Chairman
Mark J. Schultz, Vice-Chairman
Pamula Zicko, Secretary
Faith Antonioli, Clerk

Thomas F. Meehan
Kathleen A. White
Michelle F. Zeamer

Revenue Planning

The Finance Committee annually reviews and analyzes historical revenue and expense information through the current fiscal year and attempts to project out over the next three to five years. Certain basic assumptions are used in this process:

- real estate tax revenues will increase at the rate of 2.5% per year;
- revenue from new growth will further increase real estate tax revenues at the rate of approximately 1% to 2% per year (or less, depending on ongoing monitoring of construction activity); and
- State aid revenue will remain unchanged in many categories and the total of all State aid will be adjusted upward or downward based on economic analysis and guidance from state leaders.

In fact, State aid has decreased by 7.3% overall since FY02. We built our budget assumptions for FY13 on no change in State aid. New growth, as determined by the Board of Assessors, has been variable over the last decade with an overall decrease of 36% from FY02 to FY12. We have estimated new growth for FY13 at about 31% below FY12.

Each year, the Committee also reviews projected available revenues from restricted funds such

as water surplus, ambulance fees and the Capital Expenditure Fund. Water surplus funds are available to cover capital projects specific to the water distribution system. Ambulance fee revenues are available to cover the costs of providing ambulance services and replacing ambulance vehicles. The Capital Expenditure Fund can be used for capital projects, acquisitions and improvements in general.

The use of the projected revenues to support expenditures was then based on a few general assumptions:

- employee benefits will increase an aggregate of 10%, primarily due to health insurance and retirement system increases;
- capital projects will be limited; and
- current and proposed debt is fully funded.

This is a basic framework within which we began the annual budget deliberation process.

FY13 Budget Requests

We issued an initial guideline for departmental budget requests suggesting an overall 1.5% increase in expenses from FY12 to FY13. Departments were also asked to identify any changes for FY13 in the schedule of capital projects which was originally developed in 1994 and has been updated annually since then.

The Finance Committee reviewed the various capital and operating requests with the individual departments from January through April. Our specific budget recommendations appear in the column headed *Recommended Fiscal Year 2013* in the Omnibus Budget. Our recommendations concerning special article appropriations appear after each of the articles.

The following is a summary of our omnibus budget recommendations.

Operating Budget Comparison, FY12 to FY13			
	FY12	FY13	% Change
General Government	1,882,261	1,903,121	1.11
Culture & Recreation	790,963	802,828	1.53
Pensions & Benefits	6,517,705	6,140,436	-5.79
Solid Waste	1,037,934	1,051,679	1.32
Debt Service	5,550,075	5,705,525	2.80
Public Safety	3,410,042	3,511,140	2.96
Local Schools	27,525,054	28,500,000	3.54
Keefe Technical School	382,414	554,869	45.10

Public Works	1,651,621	1,723,395	4.35
Water Department	2,380,526	2,536,390	6.55

General Government

All of the budgets in this area are at or below guideline with the sole exception of Elections. The increase in the Elections budget is due to the increased number of elections in FY13 compared to FY12.

Culture and Recreation

The Parks, Youth and Family Services, Council on Aging and Library budgets are all at guideline.

Pensions and Benefits

Changes in the group health insurance plans offered by the Town are budgeted for an overall decrease for FY13 of 13%. This budget includes a one time expense of approximately \$230,000 associated with implementation of the new health insurance plans. The Pensions and Benefits area also includes retirement, Medicare expenses, unemployment benefits, disability insurance, workers' compensation and sick leave reserves.

Public Safety

Our recommendations include increases above guideline for Police, Fire and Emergency Management. The Animal Control budget shows no increase. The Ambulance budget is funded from the income generated by ambulance fees. The intent of the ambulance billing system has always been to provide a fund for defraying the expense of replacing ambulance vehicles and for offsetting expenses associated with the ambulance service.

Debt Service

The increase in the recommended debt service budget for FY13 reflects the debt for the new ladder truck. Reimbursements from the State for more than 60% of the school building project started during FY01 for the Elementary school portion and in FY05 for the High School and Middle School.

Schools

The local school budget recommendation is slightly above guideline. The budget amount for Keefe Technical School is based on an increase in enrollment from Holliston.

Public Works

The Snow & Ice budget is recommended at a \$50,000 increase, the first increase in this budget since FY05.

Water Department

The entire cost of the Water Department budget is offset by contributions to the Town's general fund from water system revenues. The budget increase reflects the assumption of additional debt last year.

EXPLANATION OF TERMS

The following terms are frequently used in Finance Committee Reports, and during Annual and Special Town Meetings. These definitions are provided in order to give everyone a better understanding of these terms.

Capital Expenditure Fund – an account created by a special act of the legislature allowing Holliston to set aside funds in reserve for capital expenditures. As of March 31, 2012, the balance was \$1,286,543 (see page 39).

Community Preservation Fund – a fund generated by a 1.5% surcharge on real estate taxes, after allowable deductions, and matching grants from the state. This fund is administered by the Community Preservation Committee for the purpose of preserving and expanding community assets in open space, historic resources, recreational land and community housing. As of March 31, 2012, the undesignated Community Preservation Fund balance was \$1,007,729.

Conservation Fund – a fund managed by the Conservation Commission which can be used to purchase property or interests in property for conservation purposes or to prepare plans or studies. As of March 31, 2012, the Conservation Fund balance was \$0.

Free Cash – a fund certified annually by the Massachusetts Department of Revenue by deducting from surplus revenue all uncollected taxes for prior years. As of March 31, 2012, the Town's free cash was \$0 (see page 38).

Golf Course Capital Account – funds realized from the operations at the golf course are placed into this account for future improvements after obligations for debt service and contributions to the General Fund are met. As of March 31, 2012, the unencumbered balance in the Golf Course Capital Account was \$2,676.

Open Space Acquisition Fund – this fund was created by the Town for the purpose of funding acquisitions of property to be preserved as open space. The balance in this fund was \$230,588 as of March 31, 2012.

Overlay – the amount annually raised by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover abatements granted and to avoid fractions in the tax rate. As of March 31, 2012, the balance in the FY12 Overlay was \$174,443 (see page 40).

Overlay Reserve – the accumulated amount of Overlay for various years not used or required to be held in the specific Overlay accounts for a given year, and which may be used by a vote of the Town for any lawful purpose. As of March 31, 2012, the Overlay Reserve balance was \$0 (see page 40).

Reserve Fund – this fund is established by the voters at the Annual Town Meeting and may be composed of (1) an appropriation not exceeding 5% of the tax levy of the preceding year; or (2) money transferred from the Overlay Reserve. Transfers from the Reserve Fund are within the exclusive control of the Finance Committee. The purpose of the Reserve Fund is to fund

extraordinary and unforeseen items. It is not intended as a supplement to departmental budgets. The Reserve Fund balance as of April 20, 2012, was \$192,742 (see page 31).

Revolving Funds – these are raised primarily by the School and Park departments, and are kept separate from all other funds received by the Town. Such funds are kept under exclusive control (by state statute) of the receiving department, and are expended without further appropriation by the Town. Please see page 32 for a breakdown of the funds.

Stabilization Fund – a special account created originally to provide a reserve for capital expenditures but recently changed by State law to allow its use for any purpose. As of March 31, 2012, the Stabilization Fund balance was \$2,164,469 (see page 39).

Water Surplus – Water Surplus is comprised of water department revenue, realized from fees, found to be in excess of operating costs. Use of these funds is limited to water capital projects and water system development. Water Surplus was \$106,858 as of March 31, 2012.

ABOUT PROPOSITION 2-1/2

Proposition 2-1/2 contains two separate, distinct levy limits. The first limits the tax levy to 2.5% of the full and fair valuation of the Town each year. The second levy limit confines the annual increase in levy authority to 2.5% of the prior year's authorized levy with new growth added. Proposition 2-1/2 allows overrides to expand the annual increase in levy authority by more than 2.5% in a given year. The law does not allow an expansion of the overall levy limit of 2.5% of the Town's valuation except by vote of the Town Election for past or future debt and one-time capital exclusions.

ABOUT THE FINANCE COMMITTEE

The Finance Committee is an elected body, consisting of seven members. Its responsibilities, functions, and organization are defined in Article IV of the Town's General By-laws. The ultimate authority governing the conduct of the Committee is derived from Chapter 39 of the General Laws of the Commonwealth. Section 16 of Chapter 39 sets forth the role of the Committee. According to Chapter 39, the Committee shall consider any or all municipal questions for the purpose of making budgets, recommendations and/or reports to the Town at all town meetings.

Each department furnishes the Finance Committee with detailed estimates of expenses for the ensuing year. After consideration, the Finance Committee determines the amounts which, in their opinion, should be appropriated, and submits its recommendations, with such explanations and suggestions as they may deem desirable, to the citizens of the Town. Final appropriation is made by an action of town meeting.

The Finance Committee controls the Reserve Fund and may, from time to time, make transfers from this fund to other accounts by vote of the Committee.

In addition to its own meetings, the Finance Committee is present at all town meetings, and, when requested or necessary, the Committee or individual members attend meetings of other Town boards, committees or departments.

The following is the text of Article IV of the Holliston General By-laws describing the duties and responsibilities of the Finance Committee:

Section 1. The town shall have a Finance Committee, consisting of seven members, elected for a term of three years each, and so elected that the term of no more than three nor less than two shall expire in any one year.

Section 2. No person holding any other elected or appointed office and no person employed by the town, other than those who serve on the part-time call Fire Department, shall be eligible to serve as a member of the Finance Committee, except that, any member of the Finance Committee, who holds another appointed office on the effective date of this amendment shall be allowed to continue in such appointed office for so long as he or she remains a member of the Finance Committee. Any person so exempt must abstain from any decisions or vote of said Committee, regarding the Fire Department, and also refrain from any action which will or appear to create a conflict of interest.

Section 3. The Finance Committee shall consider any and all municipal questions for the purpose of making reports or recommendations to the town, including but not limited to matters relating to the appropriation, the borrowing and the expenditure of money, municipal debt, property valuations and assessments, and the administration of the town offices and departments.

Section 4. The various town boards, officers and committees involved with the expenditure of money shall, on or before a date specified by the Finance Committee, prepare detailed estimates of the amounts deemed by them necessary for the administration of their respective offices and departments for the ensuing fiscal year, with explanatory statements of the reasons for any changes from the amounts appropriated for the same purpose in the preceding year.

Section 5. All officers, boards, or committees of the town, elected or appointed shall on request, furnish to the Finance Committee or to any delegated member or authorized agent thereof, any desired financial information about town affairs and town funds under their control.

Section 6. The Finance Committee shall submit, at least seven days prior to any town meeting, a printed report of its recommendations to the voters including a copy of the warrant and an explanation of its recommendations. The report submitted prior to the annual town meeting shall also contain an appropriate form which would encourage citizen participation in town boards and committees. No appropriation shall be made until a report thereon has been received from the Finance Committee.

**WARRANT
TOWN OF HOLLISTON
ANNUAL TOWN MEETING**

Commonwealth of Massachusetts
Middlesex, ss.
Town of Holliston

To any Constable of the Town of Holliston, Greetings:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of the Town of Holliston who are qualified to vote in Town affairs to meet in the Holliston High School auditorium on:

Monday,	May 7, 2012
Tuesday,	May 8, 2012 (if necessary)
Wednesday,	May 9, 2012 (if necessary)
Thursday,	May 10, 2012 (if necessary)

at 7:30 p.m. to act on the following Articles, to wit:

ARTICLE 1. To hear and act on the report of the Selectmen.

ARTICLE 2. To hear and act on the report of the Finance Committee.

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS).

ARTICLE 3. To see if the Town will vote to authorize the Town Treasurer, subject to the approval of the Selectmen, to sell property acquired through foreclosure of tax titles by the Town and other real estate, after first giving notice of the time and place of the sale by posting such notice of sale in some convenient place in the Town, by publishing such notice of such sale in a newspaper having general circulation in the Town and by posting such notice on a Holliston Cable Access Television (HCAT) bulletin board and on the Town's website at least fourteen (14) days before the sale. The Treasurer shall also give notice of such sale to the Executive Director of the Holliston Housing Authority and the Chair of the Holliston Housing Committee or its subsequent equivalent by first class letter at least forty-five (45) days before the sale. The Treasurer may hold a public auction and may reject any bid which s/he deems inadequate, and any such advertisement, notice or indication that real property is to be offered for sale by the Town of Holliston, or any department, commission, or other subdivision of the Town shall include the following statement: "Buyers should be aware that the Town of Holliston does not guarantee this property to be in conformity with existing zoning bylaws."

Whenever the proceeds of the sale or other disposal of real estate, other than that acquired through tax title foreclosure, by the Town of Holliston exceed five hundred dollars, the same shall be applied to the payment of indebtedness incurred in acquiring such real estate or shall be added to the sinking fund, if any, from which said indebtedness is payable, or if no such indebtedness is outstanding will be applied to the Town's Capital Expenditure Fund as established by Chapter 46 of the Acts of 1993. The proceeds of a sale in excess of five hundred dollars of any park land by the Town shall be used only by the Town for acquisition of land for park purposes or for capital improvements to park land; or take any action relative thereto.

(Board of Selectmen)

ARTICLE 4. To see if the Town will vote to amend the Consolidated Personnel By-law Section 29, Job Classification Plan, by reflecting those revisions, deletions and/or additions to be effective as of July 1, 2012; or take any action relative thereto. **(Town Administrator)**

SECTION 29, JOB CLASSIFICATION PLAN (Full-time Permanent Positions)

POSITION	GRADE	POSITION	GRADE
Assistant Cataloger, Library	8	Laborer	5
Administrative Aide	2	Librarian, Asst. Director	11
Building Inspector, Assistant	11	Librarian, Children's	10
Clerk, Principal	8	Mechanic	10
Clerk, Assistant	5	Mechanic, Head	13
Clerk, Senior	8	Mechanic, Assistant	8
Crew Chief, Highway	10	Operator, Heavy Equipment	9
Custodian	7	Operator, Equipment	8
Dispatcher, Days	7	Operator, Water Systems	9
Dispatcher, Nights	8	Outreach Coordinator	6
Dispatcher, Head	11	Program Coordinator	6
Foreman, Highway	13	Reference Librarian	9
Foreman, Tree	10	Senior Center Director, Assistant	10
Foreman, Water	11	Town Clerk, Assistant	11
Head of Circulation, Library	8	Treasurer/Collector, Assistant	11

The Finance Committee notes that there are not any proposed changes to the Job Classification Plan pending completion of the comprehensive compensation and benefit study authorized under Article 26 of the May 2011 Annual Town Meeting.

ARTICLE 5. To see if the Town will vote to amend the Consolidated Personnel By-law Section 30, Job Compensation Plan, to reflect the rates listed below, and the inclusion of any new rates resulting from reevaluation or new or revised positions to be effective as of July 1, 2012; or take any action relative thereto. (Town Administrator)

SECTION 30, JOB COMPENSATION PLAN, PART I, SCHEDULE B, HOURLY RATES

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	MAXIMUM
14	24.97	26.71	27.83	28.99	30.20	30.87
13	23.56	25.21	26.26	27.35	28.49	29.13
12	22.22	23.77	24.76	25.80	26.87	27.46
11	20.97	22.44	23.37	24.35	25.36	25.91
10	19.76	21.15	22.03	22.95	23.91	24.45
9	18.65	19.96	20.79	21.66	22.56	23.07
8	17.61	18.84	19.62	20.44	21.30	21.75
7	16.61	17.77	18.51	19.28	20.09	20.51
6	15.65	16.75	17.45	18.17	18.93	19.37
5	14.77	15.80	16.46	17.15	17.86	18.27
4	14.06	15.05	15.67	16.33	17.01	17.39
3	13.40	14.34	14.94	15.56	16.21	16.58
2	12.77	13.66	14.23	14.82	15.44	15.79
1	12.15	13.00	13.55	14.11	14.70	15.03

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS).
The Job Compensation Plan includes a 1% increase pending completion of the comprehensive

compensation and benefit study authorized under Article 26 of the May 2011 Annual Town Meeting.

ARTICLE 6. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for unpaid bills from prior years; or take any action relative thereto. **(Board of Selectmen)**

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE THE SUM OF \$11,011.05 FROM AVAILABLE FUNDS FOR UNPAID BILLS FROM FISCAL YEAR 2011 (UNANIMOUS). This includes \$10,017.05 for the wastewater treatment plant, \$500 for the Planning Board, \$250 for the Zoning Board of Appeals, \$230 for medical services and \$14 for the Conservation Commission.

ARTICLE 7. To see if the Town will vote to transfer from available funds a sum of money for the purpose of supplementing various accounts of the Town's fiscal year 2012 annual budget, previously voted by the Town under Article 15 of the Warrant for the 2011 Annual Town Meeting and under Article 2 of the Warrant for the October 24, 2011 Fall Town Meeting; or take any action relative thereto. **(Board of Selectmen)**

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE \$51,598 FROM AVAILABLE FUNDS TO THE POLICE DEPARTMENT AND APPROPRIATE \$20,000 FROM WATER SURPLUS TO THE WATER DEPARTMENT BUDGET, AS SHOWN IN THE RECOMMENDED CHANGE COLUMN BELOW (UNANIMOUS).

DEPARTMENT	CURRENT FY12 BUDGET	RECOMMENDED CHANGE	NEW FY12 BUDGET
POLICE DEPARTMENT ACCOUNT 51000	2,115,794	51,598	2,167,392
WATER DEPARTMENT ACCOUNT 54000	372,000	20,000	392,000

ARTICLE 8. To see if the Town will vote to authorize the Board of Selectmen to hold a public auction for the purpose of disposing of surplus departmental equipment; or take any action relative thereto. **(Board of Selectmen)**

ARTICLE 9. To see if the Town will vote to authorize the Highway Department, with the approval of the Board of Selectmen, to use and expend sums received from the Commonwealth of Massachusetts as reimbursements under the Chapter 90 State Aid to Highways program for further construction, reconstruction and improvements, including surface treatments of approved public ways within the Town; or take any action relative thereto. **(Board of Selectmen)**

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS).

ARTICLE 10. To see if the Town will vote, under the provisions of Massachusetts General Laws Chapter 44, section 53E1/2, as amended, to reauthorize the following revolving accounts for fiscal year 2013:

1. an ambulance fee revolving account into which shall be deposited receipts received as

payment of fees for ambulance services and from which account expenditures for labor, materials, supplies and equipment associated with the provision of ambulance services in the Town may be made in an amount not to exceed \$368,702;

2. a Council on Aging fee revolving account into which shall be deposited receipts received as payment of fees for the use of the Senior Center and from which account expenditures for Senior Center expenses may be made in an amount not to exceed \$5,000;

3. a Composting Kit revolving account into which shall be deposited receipts received from the sale of composting kits and from which account expenditures for purchasing composting kits may be made in an amount not to exceed \$3,000;

4. a Response and Recovery fee revolving account into which shall be deposited receipts received as payment of fees and reimbursements for response to natural and man-made emergencies and from which account expenditures for planning, response, recovery and mitigation efforts by Town departments may be made in an amount not to exceed \$10,000;

5. an abutter's list fee revolving account into which shall be deposited receipts received as payment of fees for abutter's lists and from which fund expenditures for preparing and issuing abutter's lists, including technologies, may be made in an amount not to exceed \$5,000;

6. a Building Inspection revolving account into which shall be deposited receipts received as payment of all fees received by the Building Inspection department for plumbing, gas and wiring permits and from which account expenditures reasonably related to inspectional services for plumbing, gas and wiring may be made in an amount not to exceed \$50,000;

7. a Town Hall revolving account into which shall be deposited receipts received as payment of all fees for rental of the Town Hall facility and from which account expenditures reasonably related to maintaining the Town Hall for purposes of rental may be made in an amount not to exceed \$25,000;

8. a Senior Center Van Services revolving account into which shall be deposited receipts received as payment of all fees, reimbursements and contracted receipts for use of the Senior Center van and transportation program and from which account expenditures reasonably related to maintaining the Senior Center van service and transportation program may be made in an amount not to exceed \$10,000;

9. an Agricultural Commission programs revolving account into which shall be deposited receipts received as payment for all programs and activities of the Agricultural Commission and from which account expenditures reasonably related to the programs and activities of the Agricultural Commission may be made in an amount not to exceed \$10,000;

10. a Sealer of Weights and Measures revolving account into which shall be deposited receipts received for Sealer of Weights and Measures services and from which account expenditures related to the services of the Sealer of Weights and Measures may be made in an amount not to exceed \$3,000;

11. a fluorescent bulb recycling revolving account into which shall be deposited receipts received from recycling fluorescent bulbs and from which account expenditures for recycling fluorescent bulbs may be made in an amount not to exceed \$3,000;
12. a banner revolving account into which shall be deposited receipts received as payment of fees for banners over Washington Street and from which account expenditures for placing the banners may be made in an amount not to exceed \$5,000;
13. an accident fee revolving account into which shall be deposited receipts received as payment of fees for motor vehicle accident investigations and from which account expenditures for investigating motor vehicle accidents may be made in an amount not to exceed \$5,000;
14. an inoculation revolving account into which shall be deposited receipts received for reimbursement for inoculations and from which account expenditures for inoculations may be made in an amount not to exceed \$20,000;
15. a passport revolving account into which shall be deposited receipts received for processing of passport applications and from which account expenditures for processing of passport applications may be made in an amount not to exceed \$5,000;
16. a cost of prosecution account into which shall be deposited receipts received as payment of fees for court imposed penalties and from which account expenditures for the costs of prosecution may be made in an amount not to exceed \$30,000;

provided that expenditures from said accounts shall require the approval of the Board of Selectmen and expenditures in excess of the amounts stated shall require the approval of the Board of Selectmen and the Finance Committee; or take any action relative thereto. (**Board of Selectmen**)

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS).

ARTICLE 11. To see if the Town will vote, under the provisions of Massachusetts General Laws Chapter 44, section 53E1/2 as amended, to authorize the creation of a Senior Center Nutrition revolving account into which shall be deposited receipts received for nutrition programs at the Senior Center and from which account expenditures for nutrition programs at the Senior Center may be made with the approval of the Board of Selectmen in an amount not to exceed \$10,000 during fiscal year 2013, except that expenditures from said account in excess of said \$10,000 may be authorized by vote of the Board of Selectmen and the Finance Committee; or take any action relative thereto. (**Council on Aging**)

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION (UNANIMOUS).

ARTICLE 12. To see if the Town will vote to accept the provisions of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, authorizing the Board of Assessors to grant an increase of twenty percent (20%) to all exemptions from property taxes excluding those granted under clause 18 of section 5 of Chapter 59 of the Massachusetts General

Laws for the fiscal year commencing July 1, 2012; or take any action relative thereto. (**Board of Assessors**)

ARTICLE 13. To see if the Town will vote to amend the interest rate per annum from 8% to 6% under the provisions of Massachusetts General Laws Chapter 59, section 5, clause 41A, which regulates tax deferral for homeowners 65 years or older, pursuant to the authority contained in Chapter 136 of the Acts of 2005, thereby amending said clause 41A; or take any action relative thereto. (**Board of Assessors**)

ARTICLE 14. To see if the Town will vote to authorize the Board of Selectmen to institute a fee for curbside rubbish collection and disposal services; or take any action relative thereto. (**Board of Selectmen**)

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION FOR A FEE NOT TO EXCEED \$140 (UNANIMOUS).

ARTICLE 15. To see if the Town will vote to authorize the compensation of elected officials, or take any action relative thereto. (**By Petition**)

ARTICLE 16. To see what money the Town will vote to raise and appropriate or transfer from available funds to meet expenses and outlays to Town departments, salaries of Town Officers, sundry and miscellaneous but regular expenditures, for a Reserve Fund, Conservation Fund, Stabilization Fund, and to appoint trustees or caretakers or authorize the Selectmen to appoint caretakers of the cemeteries of the Town not otherwise provided for, for the ensuing year; or take any action relative thereto. (**Omnibus Budget**)

THE FINANCE COMMITTEE RECOMMENDS FAVORABLE ACTION ON THE AMOUNTS APPEARING IN THE RECOMMENDED COLUMN OF THE OMNIBUS BUDGET (UNANIMOUS). *The Omnibus Budget is presented at the end of this Warrant beginning on page 22.*

ARTICLE 17. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of capital expenditures, including replacement and new vehicles and equipment, for the School, Police, Fire, Highway and Water departments and Town Hall, and authorize the Board of Selectmen to trade or sell used equipment toward part of the purchase price; or take any action relative thereto. (**Board of Selectmen**)

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE \$236,000 FROM THE CAPITAL EXPENDITURE FUND FOR REPAIRS TO THE ADAMS MIDDLE SCHOOL GYMNASIUM FLOOR (UNANIMOUS).

ARTICLE 18. To see if the Town will vote to act on the report of the Community Preservation Committee on the fiscal year 2013 community preservation budget and to appropriate or reserve for later appropriation monies from Community Preservation Fund annual revenues or available funds for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community preservation projects and

all other necessary and proper expenses for the year; or take any action relative thereto.
(Community Preservation Committee)

The Finance Committee will make a recommendation at Town Meeting.

ARTICLE 19. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Stabilization Fund; or take any action relative thereto.
(Board of Selectmen)

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN RAISE AND APPROPRIATE THE SUM OF \$486,479 (UNANIMOUS).

ARTICLE 20. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Capital Expenditure Fund; or take any action relative thereto. (Board of Selectmen)

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN RAISE AND APPROPRIATE THE SUM OF \$486,000 (UNANIMOUS).

ARTICLE 21. To see if the Town will vote to accept the provisions of section 20 of Chapter 32B of the General Laws of the Commonwealth to provide for a separate Other Post Employment Benefits Liability Trust Fund and a funding schedule for the fund; or take any action relative thereto. (Board of Selectmen)

THE FINANCE COMMITTEE RECOMMENDS INDEFINITE POSTPONEMENT (UNANIMOUS).

ARTICLE 22. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of funding the Senior Citizen Property Tax Work-Off Program in accordance with the provisions of Section 5K of Chapter 59 of the General Laws of the Commonwealth; or take any action relative thereto. (Board of Selectmen)

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE THE SUM OF \$5,000 FROM AVAILABLE FUNDS (UNANIMOUS).

ARTICLE 23. To see if the town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of complying with the Federal Communications Commission mandate requiring all public safety licensees using 25 kHz bandwidth channels to migrate to a 12.5 kHz "narrowband" by January 1, 2013; or take any action relative thereto.
(Police Chief)

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE THE SUM OF \$2,000 FROM AVAILABLE FUNDS (UNANIMOUS).

ARTICLE 24. To see if the Town will vote to authorize a payment in lieu of taxes agreement for a portion of the Bullard Farm property; or take any action relative thereto. (Board of Assessors)

THE FINANCE COMMITTEE RECOMMENDS INDEFINITE POSTPONEMENT (UNANIMOUS).

ARTICLE 25. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of securing an easement along the eastern edge of Mohawk Path and Mayflower Landing from Lot 101 of Block 4 on Assessors' Map 11 to Lot 1 of Block 2 on Assessors' Map 12 for the purpose of installing and maintaining a water main; or take any action relative thereto. **(Board of Water Commissioners)**

THE FINANCE COMMITTEE RECOMMENDS THAT THE TOWN APPROPRIATE THE SUM OF \$250 FROM WATER SURPLUS (UNANIMOUS).

ARTICLE 26. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of completing the modifications to the Joseph M. Finn Water Treatment Facility; or take any action relative thereto. **(Board of Water Commissioners)**

THE FINANCE COMMITTEE RECOMMENDS THAT \$230,000 BE TRANSFERRED FROM THE APPROPRIATION UNDER ARTICLE 23 OF THE WARRANT FOR THE 2010 ANNUAL TOWN MEETING FOR THE PURPOSE OF THIS ARTICLE (UNANIMOUS).

ARTICLE 27. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money for the purpose of providing the necessary additional funding to complete the installation of a new pumping station and well house at Well #7; or take any action relative thereto. **(Board of Water Commissioners)**

THE FINANCE COMMITTEE RECOMMENDS THAT \$101,698.67 BE TRANSFERRED FROM PREVIOUS TOWN MEETING APPROPRIATIONS FOR THE PURPOSE OF THIS ARTICLE AS FOLLOWS: \$37,755.96 FROM ARTICLE 30 OF THE WARRANT FOR THE 2006 ANNUAL TOWN MEETING; \$5,998.11 FROM ARTICLE 38 OF THE WARRANT FOR THE 2007 ANNUAL TOWN MEETING; \$20,844.95 FROM ARTICLE 26 OF THE WARRANT FOR THE 2008 ANNUAL TOWN MEETING; \$10,000 FROM ARTICLE 27 OF THE WARRANT FOR THE 2008 ANNUAL TOWN MEETING; AND \$27,099.65 FROM ARTICLE 11 OF THE WARRANT FOR THE OCTOBER 27, 2008 SPECIAL TOWN MEETING (UNANIMOUS).

ARTICLE 28. To see if the Town will vote to authorize the Board of Selectmen to acquire by eminent domain that property shown as Lot 41 of Block 4 on Assessors' Map 8E, located at 17 School Street and known as the Andrews School property; or take any action relative thereto. **(Board of Selectmen)**

ARTICLE 29. To see whether the Town will vote to amend the General By-laws of the Town of Holliston by inserting the following new section 20 of Article XXIV (Miscellaneous):

Section 20 (Public Consumption of Marijuana or Tetrahydrocannabinol). No person shall smoke, ingest, or otherwise use or consume marijuana or tetrahydrocannabinol (as defined in

Massachusetts General Laws Chapter 94C, section 1, as amended) while in or upon any street, sidewalk, public way, footway, passageway, stairs, bridge, park, playground, beach, recreation area, boat landing, public building, schoolhouse, school grounds, cemetery, parking lot, or any area owned by or under the control of the town; or in or upon any bus or other passenger conveyance operated by a common carrier.

This By-law may be enforced through any lawful means in law or in equity including, but not limited to, enforcement by criminal indictment or complaint pursuant to Massachusetts General Laws Chapter 40, section 21, as amended, or by noncriminal disposition pursuant to Massachusetts General Laws Chapter 40, section 21D, as amended, by the Board of Selectmen, the Town Administrator, or their duly authorized agents, or any police officer. The fine for violation of this By-law shall be \$300.00 for each offense. Any penalty imposed under this By-law shall be in addition to any civil penalty imposed under Massachusetts General Laws Chapter 94C, section 32L, as amended (\$100 for a first offense). Said fines shall be issued by way of a Town By-law Citation given in hand or mailed (first class) to the last and usual address of the violator.;

or take any action relative thereto. **(Police Chief)**

ARTICLE 30. To see whether the Town will vote to amend the General By-laws of the Town of Holliston by adding the following new section:

Every keeper of a jewelry store, within which the manager and/or owner chooses to receive for resale or consignment any articles of personal property, of any value, shall keep a book, in which shall be written, at the time of every purchase of said articles of personal property, a detailed description thereof, the name, age, and residence of the person from whom, and the day and hour when such purchase by the manager and/or owner was made. Such book shall at all times be open to the inspection by the Board of Selectmen, or their designee, or personnel of the Police Department, and every manager and/or owner of said stores or shops shall keep said book in a suitable and conspicuous place in the store or shop, and all articles of merchandise therein noted shall be associated and connected in a documentary fashion to the person who delivered said personal property to the manager and/or owner. The manager and/or owner shall allow the Board or Selectmen, or their designee, or the personnel of the Police Department to inspect said personal property during store or shop hours or upon any other reasonably and mutually acceptable place and time determined by the manager and/or owner and the inspecting party. Said personal property taken in, or purchased by the manager and/or owner shall not be resold or consigned for a period of thirty (30) days from the date of the taking custody or purchasing by the manager and/or owner.;

or take any action relative thereto. **(Police Chief)**

ARTICLE 31. To see whether the Town will vote to amend #9 of ARTICLE III – BOARD OF SELECTMEN of the General By-laws of the Town of Holliston by striking out the last sentence thereof as follows:

#9. LICENSING AUTHORITY. The Board of Selectmen may issue permits and licenses for a

variety of purposes as provided by the General Laws and these By-laws and shall act as the licensing authority of the Town except where otherwise provided by law or the zoning By-laws. The Board of Selectmen may license suitable persons to act as pawnbrokers or as dealers in junk, old metals or second-hand articles and may make rules and regulations relative to such businesses and their supervision. ~~The number of Class II Used Car Dealer licenses in effect in the Town at any one time shall not exceed twelve (12);~~

or take any action relative thereto. **(Board of Selectmen)**

ARTICLE 32. To see if the Town will vote to amend the Town of Holliston Zoning By-Laws by amending Section I-A Purpose as follows:

Note: Text in bold and italic is new.

I-A PURPOSE

The purpose of this Zoning By-law is to promote the *general* health, safety, convenience, morals and welfare of the inhabitants of Holliston *under the provisions of General Laws, Chapter 40A (the Zoning Act)*; to encourage the most appropriate use of the land; *to preserve the cultural, historical and agricultural heritage of the community; to conserve the value of land and buildings, including the conservation of natural resources; to provide for appropriate commercial and industrial uses of land to provide for the economic prosperity of the community; to protect water quality and supply; to secure safety from fire, flood and other dangers; to regulate land uses that have an impact on the Town's natural, fiscal and physical capacities; to encourage housing for residents of all income levels; and to provide for other purposes authorized under the Zoning Act.* For this purpose, the use, construction, repair, alteration, height, area, and location of buildings and structures, and use of premises in the Town of Holliston, are regulated as hereinafter provided.;

or take any action relative thereto. **(Planning Board)**

ARTICLE 33. To see if the Town will vote to amend the Town of Holliston Zoning By-laws by adding the following text to Section VI-E Special Permit Granting Authority:

Note: Text in bold and italic is new.

VI-E SPECIAL PERMIT GRANTING AUTHORITY (SPGA)

5. Before granting a Special Permit, the SPGA shall consider the proposed use in relation to the site as well as the adjacent uses and structures and shall find that there will be no significant adverse effects to the neighborhood or the town, considering the following criteria:

- a. The degree to which the proposed use complies with the dimensional requirements of the By-law, is in an appropriate location and does not significantly alter the character of the neighborhood; the project is compatible*

with existing uses and other uses allowed by-right in the district and is designed to be compatible with the character and the scale of neighboring properties.

- b. To the extent feasible, the proposal has been integrated into the existing terrain and surrounding landscape, minimizing the impacts to the aquifer and/or recharge area, wetlands, steep slopes, and floodplains.*
- c. Adequate and appropriate facilities shall be provided for the proper operation of the proposed use, including screening and provisions for convenient and safe vehicular and pedestrian circulation within the site and in relation to adjacent streets and properties.*
- d. The proposed project shall not create any significant emission of noise, dust, fumes, noxious gases or any other adverse environmental impact including stormwater, erosion and sedimentation.*
- e. There shall be no unreasonable glare from lighting, whether direct or reflected, onto ways, the night sky or onto adjacent properties.;*

or take any action relative thereto. (Planning Board)

ARTICLE 34. To see if the Town will vote to amend the Zoning By-law to provide for the regulation of solar energy systems as a principal use as follows:
Note: Text in bold and italic is new.

1. BY ADDING the following to Section I-E Definitions

Large-scale solar energy system – *A roof or ground-mounted solar power generation system which has a rated nameplate capacity of 250 kilowatt or more (i.e. the maximum rated output of electric power production of the solar energy system in Direct Current).*

Small-scale solar energy system – *A roof or ground-mounted solar power generation system which has a rated nameplate capacity of less than 250 kilowatt (i.e. the maximum rated output of electric power production of the solar energy system in Direct Current) and is not deemed accessory to an individual residential or business use.*

2. BY ADDING the following to Section III-A Schedule of Use Regulations:

III-A SCHEDULE OF USE REGULATIONS

District	Ag-Res	Ag-Res.	Res.	Village	Comm.	Vill. Ctr.	Ind.	Apt.
	Dist. A	Dist. B	Dist.	Res. Dist.	Dist.	Comm. Dist.	Dist.	Dist.

Use

30. Solar Energy Systems

<i>a. Small-scale solar power generation system</i>	<i>P</i>	<i>A</i>	<i>A</i>	<i>A</i>	<i>A</i>	<i>A</i>	<i>P</i>	<i>A</i>
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<i>b. Large-scale solar power generation system</i>	<i>O</i>	<i>O</i>	<i>O</i>	<i>O</i>	<i>A</i>	<i>O</i>	<i>A</i>	<i>O</i>
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P - Permitted Use

A - Use allowed under Special Permit by the Special Permit Granting Authority as provided

- in Section VI-E hereinafter.
O - Prohibited Use

Note: Small scale solar energy systems intended for non-commercial, single residential or business use are permitted accessory uses per Section V-A.

3. BY AMENDING Section IV-B Schedule of Intensity Regulations as follows:

“For all ground-mounted small- and large-scale solar power generation systems, minimum perimeter setbacks shall be 50 feet from any component to any lot line.”

4. BY ADDING the following to Section VII Site Plan Review (2)(b) “Applicability of Site Plan Review”:

“and v. No new drive-thru facilities ***or non-accessory solar energy generation systems*** shall be allowed except in conformity with a site plan bearing an endorsement of approval by the Planning Board.”;

or take any action relative thereto. **(Planning Board)**

ARTICLE 35. To see if the Town will vote to accept as a public way, Deer Run (Sta. 0+00 to 6+77.43), as shown on the plan entitled “Acceptance Plan of Deer Run, Holliston, MA (Middlesex County)” dated September 20, 2011, prepared by GLM Engineering Consultants, Inc., 19 Exchange Street, Holliston, MA 01746, such way having been laid out as a Town Way by the Board of Selectmen; or take any action relative thereto. **(Planning Board)**

And you are directed to notify and warn the inhabitants of said Town who are qualified to vote in Town elections to vote at:

Voters in Precinct 1 vote at the High School gymnasium
Voters in Precinct 2 vote at the High School gymnasium
Voters in Precinct 3 vote at the High School gymnasium
Voters in Precinct 4 vote at the High School gymnasium
on **TUESDAY, MAY 22, 2012**

from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the Town Election for the election of candidates for the following offices:
SELECTMAN & HIGHWAY SURVEYOR (three year term) Vote for **ONE**

ASSESSOR OF TAXES (three year term) Vote for **ONE**

SCHOOL COMMITTEE (three year term) Vote for **NOT MORE THAN THREE**

BOARD OF HEALTH (three year term) Vote for **ONE**

TRUSTEES OF PUBLIC LIBRARY (three year term) Vote for **NOT MORE THAN TWO**

FINANCE COMMITTEE (three year term)

Vote for **NOT MORE THAN TWO**

FINANCE COMMITTEE (one year term)

Vote for **NOT MORE THAN ONE**

WATER COMMISSIONER (three year term)

Vote for **ONE**

PARK COMMISSIONER (three year term)

Vote for **NOT MORE THAN TWO**

PLANNING BOARD (five year term)

Vote for **ONE**

And you are directed to serve this Warrant by posting true copies thereof, attested, on and within the Town Hall seven days at least before the date of said meeting. Hereof fail not and make return of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 23th day of April A.D. 2011.

Joseph P. Marsden, Chairman

John D. Leary, Jr., Vice-Chairman

Kevin P. Conley, Clerk

BOARD OF
SELECTMEN

TOWN OF HOLLISTON - OMNIBUS BUDGET									
DEPT.	ACCT.	EXPENDED	EXPENDED	APPROPRIATED	REQUESTED	RECOMMENDED	12 TO 13	NOTES	
NO.	NO.	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	PERCENT		
DEPARTMENT	ACCOUNT NAME	2010	2011	2012	2013	2013	CHANGE		
BOARD OF	PERSONAL SERVICES	175,453	174,675	176,739	177,567	177,567			
SELECTMEN									
	52000 PURCHASED SERVICES	49,455	39,885	42,357	45,100	45,100			
	54000 SUPPLIES & MATERIALS	795	1,793	1,650	1,650	1,650			
	57000 OTHER EXPENSES	176,534	177,666	175,400	177,750	177,750			
	58000 CAPITAL OUTLAY	0	0	0	0	0			
	TOTAL BOARD OF SELECTMEN	402,237	394,019	396,146	402,067	402,067	1.49%		
FINANCE COMMITTEE	01131 51000 PERSONAL SERVICES	1,379	1,411	1,500	1,472	1,472			
	52000 PURCHASED SERVICES	0	0	0	0	0			
	54000 SUPPLIES & MATERIALS	1	32	0	50	50			
	TOTAL FINANCE COMMITTEE	1,380	1,443	1,500	1,522	1,522	1.47%		
TOWN ACCOUNTANT	01134 51000 PERSONAL SERVICES	62,491	71,160	72,100	75,608	75,608			
	52000 PURCHASED SERVICES	6,204	3,736	5,500	3,250	3,250			
	54000 SUPPLIES & MATERIALS	211	500	437	350	350			
	58000 CAPITAL OUTLAY	0	0	0	0	0			
	TOTAL TOWN ACCOUNTANT	68,906	75,396	78,037	79,208	79,208	1.50%		
BOARD OF ASSESSORS	01137 51000 PERSONAL SERVICES	167,446	169,356	170,098	171,721	171,721			
	52000 PURCHASED SERVICES	11,196	14,824	8,475	9,541	9,541			
	54000 SUPPLIES & MATERIALS	431	684	700	700	700			
	58000 CAPITAL OUTLAY	0	0	0	0	0			
	TOTAL BOARD OF ASSESSORS	179,073	184,863	179,273	181,962	181,962	1.50%		
TREASURER/ COLLECTOR	01138 51000 PERSONAL SERVICES	235,888	240,021	245,654	244,603	244,603			
	52000 PURCHASED SERVICES	35,118	37,449	37,000	42,200	42,200			
	54000 SUPPLIES & MATERIALS	3,812	3,991	4,048	4,200	4,200			
	58000 CAPITAL OUTLAY	0	0	0	0	0			
	TOTAL TREASURER/COLLECTOR	274,818	281,462	286,702	291,003	291,003	1.50%		
OTHER FINANCIAL ADMINISTRATION	53202 BANK/BONDING EXPENSES	0	0	0	0	0			
	57810 RESERVE FOR TRANSFERS	0	22,438	212,675	212,675	212,675			
	TOTAL OTHER FINANCIAL ADM.	0	22,438	212,675	212,675	212,675	0.00%		

Property and Liability
insurance

DEPARTMENT	DEPT. NO.	ACCT. NO.	ACCOUNT NAME	EXPENDED FISCAL YEAR 2010	EXPENDED FISCAL YEAR 2011	APPROPRIATED FISCAL YEAR 2012	REQUESTED FISCAL YEAR 2013	RECOMMENDED FISCAL YEAR 2013	12 TO 13 PERCENT CHANGE	NOTES
TECHNOLOGY	01154	51000	PERSONAL SERVICES	75,613	76,243	77,880	78,709	78,709		
	52000		PURCHASED SERVICES	7,891	7,336	6,787	5,512	5,512		
	54000		SUPPLIES & MATERIALS	200	20	200	300	300		
	58000		CAPITAL OUTLAY	2,976	6,613	5,456	7,157	7,157		
	TOTAL		TECHNOLOGY	86,680	90,212	90,323	91,678	91,678	1.50%	
TOWN CLERK	01161	51000	PERSONAL SERVICES	113,320	107,636	110,146	111,774	111,774		
	52000		PURCHASED SERVICES	5,930	5,523	6,847	7,464	7,464		
	54000		SUPPLIES & MATERIALS	774	1,032	2,985	2,540	2,540		
	TOTAL		TOWN CLERK	120,024	114,191	119,978	121,778	121,778	1.50%	
ELECTIONS	01162	51000	PERSONAL SERVICES	5,217	8,705	9,719	13,444	13,444		
	52000		PURCHASED SERVICES	0	0	800	3,107	3,107		
	54000		SUPPLIES & MATERIALS	2,264	6,566	6,291	9,507	9,507		
	TOTAL		ELECTIONS	7,481	15,271	16,810	26,058	26,058	55.01%	
CONSERVATION COMMISSION	01171	51000	PERSONAL SERVICES	38,519	36,979	38,737	39,124	39,124		
	52000		PURCHASED SERVICES	2,770	9,334	3,274	3,514	3,514		
	54000		SUPPLIES & MATERIALS	357	479	512	523	523		
	TOTAL		CONSERVATION COMM.	41,645	46,793	42,523	43,161	43,161	1.50%	
PLANNING BOARD	01172	51000	PERSONAL SERVICES	65,836	63,109	64,639	65,464	65,464		
	52000		PURCHASED SERVICES	2,220	11,334	5,000	5,000	5,000		
	54000		SUPPLIES & MATERIALS	200	199	345	570	570		
	TOTAL		PLANNING BOARD	68,256	74,642	69,984	71,034	71,034	1.50%	
ZONING BOARD OF APPEALS	01173	51000	PERSONAL SERVICES	9,675	6,639	10,426	10,229	10,229		
	52000		PURCHASED SERVICES	5,544	17,969	62	200	200		
	54000		SUPPLIES & MATERIALS	63	93	100	150	150		
	TOTAL		ZONING BOARD OF APP.	15,282	24,700	10,588	10,579	10,579	-0.09%	
PUBLIC BUILDINGS	01192	51000	PERSONAL SERVICES	0	0	0	0	0		
	52000		PURCHASED SERVICES	107,362	120,070	157,222	173,692	173,692		
	53000		REPAIR & MAINTENANCE	20,934	19,643	50,668	37,000	37,000		
	54000		SUPPLIES & MATERIALS	936	985	1,000	1,000	1,000		
	TOTAL		PUBLIC BUILDINGS	129,231	140,697	208,890	211,692	211,692	1.34%	

DEPARTMENT
EMPLOYEE
BENEFITS

DEPT. NO. ACCT. NO. ACCOUNT NAME

01194 51750 INSURANCE

01194 51760 BENEFITS

01210 51000 PERSONAL SERVICES

01210 52000 PURCHASED SERVICES

01210 53000 REPAIR & MAINTENANCE

01210 54000 SUPPLIES & MATERIALS

01210 58000 CAPITAL OUTLAY

01211 52000 PURCHASED SERVICES

01211 54000 SUPPLIES & MATERIALS

01211 57000 OTHER EXPENSES

01220 51000 PERSONAL SERVICES

01220 52000 PURCHASED SERVICES

01220 53000 REPAIR & MAINTENANCE

01220 54000 SUPPLIES & MATERIALS

01220 58000 CAPITAL OUTLAY

01251 51000 PERSONAL SERVICES

01251 52000 PURCHASED SERVICES

01251 53000 REPAIR & MAINTENANCE

01251 54000 SUPPLIES & MATERIALS

01254 51000 PERSONAL SERVICES

01254 52000 PURCHASED SERVICES

01254 54000 SUPPLIES & MATERIALS

01254 57000 SEALER OF WEIGHTS

EXPENDED FISCAL YEAR 2010

3,987,936

1,439,585

5,427,521

2,138,052

78,290

21,359

8,982

0

2,246,683

2,623

6,960

0

9,583

528,349

38,456

12,956

5,735

8,950

594,446

124,094

2,134

0

337

126,565

2,493

0

0

2,493

EXPENDED FISCAL YEAR 2011

4,227,412

1,367,332

5,594,743

2,088,075

89,222

17,945

9,568

0

2,204,809

5,158

6,886

0

12,044

519,824

48,071

13,500

4,953

4,292

590,639

114,018

4,551

0

1,793

120,363

1,000

0

0

1,000

APPROPRIATED FISCAL YEAR 2012

4,759,109

1,758,596

6,517,705

2,115,794

93,450

19,500

7,510

0

2,236,254

5,203

6,987

190

12,280

519,824

52,635

17,000

12,103

9,500

611,062

117,458

6,950

0

800

125,208

1,000

0

0

1,000

REQUESTED FISCAL YEAR 2013

4,422,113

1,718,323

6,140,436

2,162,540

97,555

21,763

9,440

3,500

2,294,798

5,203

7,071

190

12,464

558,822

47,375

16,500

12,250

10,000

644,947

122,036

4,250

0

800

127,086

1,000

0

0

1,000

RECOMMENDED FISCAL YEAR 2013

4,422,113

1,718,323

6,140,436

2,162,540

97,555

21,763

9,440

3,500

2,294,798

5,203

7,071

190

12,464

558,822

47,375

16,500

12,250

10,000

644,947

120,935

4,250

0

800

125,985

1,000

0

0

1,000

12 TO 13 PERCENT CHANGE

-5.79%

2.62%

1.50%

5.55%

0.62%

0.00%

NOTES

Includes benefits for all departments except Ambulance and Water.

DEPARTMENT EMERGENCY MANAGEMENT	DEPT. NO.	ACCT. NO.	ACCOUNT NAME	EXPENDED	EXPENDED	EXPENDED	APPROPRIATED	REQUESTED	RECOMMENDED	12 TO 13 PERCENT CHANGE	NOTES
				FISCAL YEAR 2010	FISCAL YEAR 2011	FISCAL YEAR 2012	FISCAL YEAR 2013	FISCAL YEAR 2013	FISCAL YEAR 2013		
		52000	PURCHASED SERVICES	1,500	7,020	9,000	10,000	10,000	10,000		
		54000	SUPPLIES & MATERIALS	0	97	64	64	64	64		
		57000	OTHER EXPENSES	865	1,014	300	300	300	300		
		TOTAL	EMERGENCY MGMT.	2,365	8,131	9,364	10,364	10,364	10,364	10.68%	
ANIMAL CONTROL OFFICER	01292	51000	PERSONAL SERVICES	19,000	0	0	0	0	0		
		52000	PURCHASED SERVICES	19,610	38,000	38,359	38,359	38,359	38,359		
		54000	SUPPLIES & MATERIALS	0	0	0	0	0	0		
		TOTAL	ANIMAL CONTROL OFFICER	38,610	38,000	38,359	38,359	38,359	38,359	0.00%	
SCHOOL	01300	51000	PERSONAL SERVICES	20,924,288	20,986,225	21,483,019	22,673,011	22,673,011	22,310,017		
		52000	PURCHASED SERVICES	2,294,822	2,314,801	2,289,960	2,175,878	2,175,878	2,141,042		
		53000	REPAIR & MAINTENANCE	974,623	1,111,525	1,071,088	1,050,250	1,050,250	1,033,435		
		54000	SUPPLIES & MATERIALS	485,069	461,603	490,184	498,429	498,429	490,449		
		55000	FUELS	105,176	79,000	79,000	104,000	104,000	102,335		
		56000	INTERGOVERNMENTAL	1,493,275	1,954,248	1,599,784	1,954,925	1,954,925	1,923,523		
		57000	OTHER EXPENSES	355,373	385,701	371,068	363,249	363,249	357,433		
		58000	CAPITAL OUTLAY	127,307	141,951	140,951	144,073	144,073	141,766		
		TOTAL	SCHOOL	26,759,933	27,435,054	27,525,054	28,963,815	28,963,815	28,500,000	3.54%	
KEEFE TECHNICAL SCHOOL HIGHWAY	01371	57000	INTERGOVERNMENTAL	372,598	337,852	382,414	554,869	554,869	554,869	45.10%	
	01420	51000	PERSONAL SERVICES	677,877	651,322	698,714	692,675	692,675	692,675		
		52000	PURCHASED SERVICES	54,265	43,874	51,474	68,474	68,474	68,474		
		53000	REPAIR & MAINTENANCE	21,300	13,493	19,495	22,495	22,495	22,495		
		54000	SUPPLIES & MATERIALS	63,540	61,838	62,231	65,953	65,953	65,953		
		58000	CAPITAL OUTLAY	262,152	402,497	346,973	346,973	346,973	346,973		
		TOTAL	HIGHWAY	1,079,134	1,173,024	1,178,887	1,196,570	1,196,570	1,196,570	1.50%	
	01423	51000	PERSONAL SERVICES	31,681	52,548	40,615	50,000	50,000	50,000		
SNOW AND ICE REMOVAL		52000	PURCHASED SERVICES	102,443	194,910	79,995	106,215	106,215	106,215		
		54000	SUPPLIES & MATERIALS	117,230	122,055	79,390	93,785	93,785	93,785		
		TOTAL	SNOW AND ICE	251,354	369,513	200,000	250,000	250,000	250,000	25.00%	

DEPARTMENT	DEPT. NO.	ACCT. NO.	ACCOUNT NAME	EXPENDED FISCAL YEAR 2010	EXPENDED FISCAL YEAR 2011	APPROPRIATED FISCAL YEAR 2012	REQUESTED FISCAL YEAR 2013	RECOMMENDED FISCAL YEAR 2013	12 TO 13 PERCENT CHANGE	NOTES
DEPARTMENT STREET LIGHTING	01424	52120	STREET LIGHTING	65,868	69,756	66,000	66,990	66,990	1.50%	
SOLID WASTE	01433	52120	SOLID WASTE	1,003,121	1,014,951	1,037,934	1,051,679	1,051,679	1.32%	Includes recycling and hazardous waste
WASTEWATER TREATMENT	01440	51000	PERSONAL SERVICES	0	0	0	0	0		
	52000		PURCHASED SERVICES	65,576	65,178	65,234	66,235	66,235		
	53000		REPAIR & MAINTENANCE	1,428	1,571	1,500	1,500	1,500		
	57000		INTERGOVERNMENTAL	0	0	0	0	0		
TOTAL			WASTEWATER	67,004	66,749	66,734	67,735	67,735	1.50%	
OTHER PUBLIC WORKS	01499	54000	MOTOR VEHICLE FUELS	93,852	106,169	140,000	142,100	142,100	1.50%	
BOARD OF HEALTH	01512	51000	PERSONAL SERVICES	105,377	107,038	108,918	113,124	110,741		
	52000		PURCHASED SERVICES	9,500	11,852	11,586	11,580	11,580		
	54000		SUPPLIES & MATERIALS	517	388	600	600	600		
TOTAL			BOARD OF HEALTH	115,393	119,278	121,104	125,304	122,921	1.50%	
COUNCIL ON AGING	01541	51000	PERSONAL SERVICES	93,819	96,220	116,592	117,091	117,091		
	52000		PURCHASED SERVICES	36,730	38,660	37,100	37,980	37,980		
	53000		REPAIR & MAINTENANCE	5,942	6,903	3,900	3,900	3,900		
	54000		SUPPLIES & MATERIALS	10,896	9,100	7,700	8,800	8,800		
TOTAL			COUNCIL ON AGING	147,387	150,883	165,292	167,771	167,771	1.50%	
YOUTH SERVICES	01542	51000	PERSONAL SERVICES	103,751	104,735	104,734	105,831	105,831		
	52000		PURCHASED SERVICES	990	811	2,334	2,848	2,848		
	54000		SUPPLIES & MATERIALS	0	0	300	300	300		
	57000		OTHER EXPENSES	0	0	0	0	0		
TOTAL			YOUTH SERVICES	104,741	105,546	107,368	108,979	108,979	1.50%	
VETERANS' SERVICES	01543	51000	PERSONAL SERVICES	6,641	6,699	36,833	0	0		
	52000		PURCHASED SERVICES	349	677	895	0	0		
	54000		SUPPLIES & MATERIALS	0	0	0	0	0		
	56000		INTERGOVERNMENTAL	0			20,783	20,783		
	57000		BENEFITS	2,406	5,743	10,000	15,000	15,000		
TOTAL			VETERANS' SERVICES	9,396	13,119	47,728	35,783	35,783	-25.03%	

DEPARTMENT	DEPT. NO.	ACCT. NO.	ACCOUNT NAME	EXPENDED FISCAL YEAR 2010	EXPENDED FISCAL YEAR 2011	APPROPRIATED FISCAL YEAR 2012	REQUESTED FISCAL YEAR 2013	RECOMMENDED FISCAL YEAR 2013	12 TO 13 PERCENT CHANGE	NOTES
LIBRARY	01610	51000	PERSONAL SERVICES	255,688	271,652	277,522	281,485	281,485		
		52000	PURCHASED SERVICES	66,048	70,652	70,050	72,428	72,428		
		53000	REPAIR & MAINTENANCE	22,332	14,035	9,591	9,266	9,266		
		54000	SUPPLIES & MATERIALS	69,333	72,803	72,556	72,986	72,986		
		58000	CAPITAL OUTLAY	0	0	0	0	0		
		TOTAL	LIBRARY	413,402	429,142	429,719	436,165	436,165	1.50%	
PARKS	01650	51000	PERSONAL SERVICES	88,582	86,939	88,584	89,913	89,913	1.50%	
		52000	PURCHASED SERVICES	1,767	1,731	2,192	3,169	3,169		
		57600	DEBT SERVICE	5,760,899	5,623,087	5,547,883	5,702,356	5,702,356		
		TOTAL	DEBT SERVICE	5,762,666	5,624,817	5,550,075	5,705,525	5,705,525	2.80%	
AMBULANCE	26231	51000	PERSONAL SERVICES	227,593	245,041	276,076	259,873	259,873		
		52000	PURCHASED SERVICES	57,191	67,027	79,054	94,025	94,025		
		53000	REPAIR & MAINTENANCE	9,818	6,718	5,100	8,825	8,825		
		54000	SUPPLIES & MATERIALS	13,751	17,114	14,185	18,400	18,400		
		58000	CAPITAL OUTLAY	2,094	0	2,100	2,100	2,100		
		TOTAL	AMBULANCE	310,447	335,900	376,515	383,223	383,223	1.78%	Funded from Ambulance Fee Account
WATER	60150	51000	PERSONAL SERVICES	680,389	675,516	712,054	736,963	745,713		
		52000	PURCHASED SERVICES	367,645	342,592	372,000	377,550	377,550		
		53000	REPAIR & MAINTENANCE	48,759	48,071	74,000	75,000	75,000		
		54000	SUPPLIES & MATERIALS	263,039	222,201	223,500	226,850	226,850		
		56000	INTERGOVERNMENTAL	3,575	3,435	3,636	3,600	3,600		
		57000	DEBT SERVICE	818,140	830,604	992,836	1,105,177	1,105,177		
		58000	CAPITAL OUTLAY	0	0	2,500	2,500	2,500		
		TOTAL	WATER	2,181,546	2,122,418	2,380,526	2,527,640	2,536,390	6.55%	
		TOTAL	OMNIBUS BUDGET	48,669,704	49,596,969	51,128,595	52,887,932	52,429,383	2.54%	

OMNIBUS BUDGET BY ACCOUNT GROUPS

ACCT. NO.	ACCOUNT NAME	EXPENDED FISCAL YEAR 2010	EXPENDED FISCAL YEAR 2011	APPROPRIATED FISCAL YEAR 2012	REQUESTED FISCAL YEAR 2013	RECOMMENDED FISCAL YEAR 2013	12 TO 13 PERCENT CHANGE	PERCENT OF RECOMMENDED FISCAL YEAR 2012
51000	PERSONAL SERVICES	32,386,032	32,557,530	34,193,080	35,094,515	34,736,787	1.59%	66.25%
52000	PURCHASED SERVICES	4,502,616	4,696,956	4,644,729	4,636,373	4,601,537	-0.93%	8.78%
53000	REPAIR & MAINTENANCE	1,139,453	1,253,404	1,271,842	1,246,499	1,229,684	-3.31%	2.35%
54000	SUPPLIES & MATERIALS	1,055,432	1,006,771	996,278	1,037,268	1,029,288	3.31%	1.96%
55000	FUELS	199,028	185,169	219,000	246,100	244,435	11.61%	0.47%
56000	INTERGOVERNMENTAL	1,869,448	2,295,535	1,985,834	2,534,177	2,502,775	26.03%	4.77%
57000	DEBT/OTHER	7,114,216	7,046,253	7,310,352	7,576,697	7,570,881	3.56%	14.44%
58000	CAPITAL OUTLAY	403,480	555,352	507,480	516,303	513,996	1.28%	0.98%
TOTAL ALL DEPARTMENTS		48,669,704	49,596,969	51,128,595	52,887,932	52,429,383	2.54%	100.00%

OMNIBUS BUDGET BY SERVICE GROUPS

SERVICE GROUP	EXPENDED FISCAL YEAR 2010	EXPENDED FISCAL YEAR 2011	APPROPRIATED FISCAL YEAR 2012	REQUESTED FISCAL YEAR 2013	RECOMMENDED FISCAL YEAR 2013	12 TO 13 PERCENT CHANGE	PERCENT OF RECOMMENDED FISCAL YEAR 2012
GENERAL GOVERNMENT	1,519,803	1,598,525	1,882,261	1,905,504	1,903,121	1.11%	3.63%
CULTURE & RECREATION	754,112	772,510	790,963	802,828	802,828	1.50%	1.53%
PENSIONS/BENEFITS	5,427,521	5,594,743	6,517,705	6,140,436	6,140,436	-5.79%	11.71%
SOLID WASTE	1,003,121	1,014,951	1,037,934	1,051,679	1,051,679	1.32%	2.01%
DEBT SERVICE	5,762,666	5,624,817	5,550,075	5,705,525	5,705,525	2.80%	10.88%
PUBLIC SAFETY	3,331,192	3,310,886	3,410,042	3,512,241	3,511,140	2.96%	6.70%
LOCAL SCHOOLS	26,759,933	27,435,054	27,525,054	28,963,815	28,500,000	3.54%	54.36%
KEEFE TECH SCHOOL	372,598	337,852	382,414	554,869	554,869	45.10%	1.06%
PUBLIC WORKS	1,557,212	1,785,211	1,651,621	1,723,395	1,723,395	4.35%	3.29%
WATER	2,181,546	2,122,418	2,380,526	2,527,640	2,536,390	6.55%	4.84%
TOTAL ALL	48,669,704	49,596,969	51,128,595	52,887,932	52,429,383	2.54%	100.00%

**TOWN OF HOLLISTON
BUDGETED/PROJECTED REVENUES, FISCAL YEARS 2012 - 2017**

	FY12	%chg	FY13	%chg	FY14	%chg	FY15	%chg	FY16	%chg	FY17	%chg
	BUDGETED		PROJECTED		PROJECTED		PROJECTED		PROJECTED		PROJECTED	
PROPERTY TAX												
Base levy	33,628,242	6.8	34,955,864	3.9	36,162,886	3.5	37,400,083	3.4	38,668,210	3.4	39,968,040	3.4
New growth	475,040	44.3	325,000	(31.6)	325,000	0.0	325,000	0.0	325,000	0.0	325,000	0.0
Excluded debt	2,766,893	(1.0)	2,733,369	(1.2)	2,715,710	(0.6)	2,688,906	(1.0)	2,658,428	(1.1)	2,646,392	(0.5)
Override	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
TOTAL LEVY	36,870,175	3.6	38,014,233	3.1	39,203,596	3.1	40,413,989	3.1	41,651,638	3.1	42,939,432	3.1
STATE AID												
General	7,844,649	(1.2)	7,749,943	(1.2)	7,749,943	0.0	7,749,943	0.0	7,749,943	0.0	7,749,943	0.0
Offsets	716,750	4.6	716,750	0.0	716,750	0.0	716,750	0.0	716,750	0.0	716,750	0.0
School Building Asst.	2,263,760	(3.0)	2,263,760	0.0	2,263,760	0.0	2,263,760	0.0	2,263,760	0.0	2,263,760	0.0
TOTAL STATE AID	10,825,159	(1.3)	10,730,453	(0.9)	10,730,453	0.0	10,730,453	0.0	10,730,453	0.0	10,730,453	0.0
LOCAL RECEIPTS												
MV excise	1,560,529	(3.5)	1,660,529	6.4	1,760,529	6.0	1,860,529	5.7	1,960,529	5.4	2,060,529	5.1
Interest	25,000	(50.0)	25,000	0.0	25,000	0.0	25,000	0.0	25,000	0.0	25,000	0.0
Water	2,380,526	6.9	2,527,640	6.2	2,565,555	1.5	2,604,038	1.5	2,643,098	1.5	2,682,745	1.5
Ambulance Fees	20,609	6.4	14,521	(29.5)	40,000	175.5	50,000	25.0	60,000	20.0	70,000	16.7
Other	1,280,000	(10.3)	1,226,000	(4.2)	1,172,000	(4.4)	1,118,000	(4.6)	1,064,000	(4.8)	1,010,000	(5.1)
TOTAL	5,266,664	(1.0)	5,453,690	3.6	5,563,084	2.0	5,657,567	1.7	5,752,627	1.7	5,848,274	1.7
AVAILABLE FUNDS												
Free Cash	1,084,078	79.2	250,000	(76.9)	250,000	0.0	250,000	0.0	250,000	0.0	250,000	0.0
Capital Expenditure Fd.	350,000	(21.2)	350,000	0.0	375,000	0.0	400,000	0.0	425,000	0.0	450,000	0.0
Community Preservation	0	(100.0)	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Other	1,026,882	(6.8)	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
TOTAL	2,460,960	(0.3)	600,000	(75.6)	625,000	4.2	650,000	4.0	675,000	3.8	700,000	3.7
TOTAL REVENUES												
Tax Levy	36,870,175	3.6	38,014,233	3.1	39,203,596	3.1	40,413,989	3.1	41,651,638	3.1	42,939,432	3.1
State Aid	10,825,159	(1.3)	10,730,453	(0.9)	10,730,453	0.0	10,730,453	0.0	10,730,453	0.0	10,730,453	0.0
Local Receipts	5,266,664	(1.0)	5,453,690	3.6	5,563,084	2.0	5,657,567	1.7	5,752,627	1.7	5,848,274	1.7
Available Funds	2,460,960	(0.3)	600,000	(75.6)	625,000	4.2	650,000	4.0	675,000	3.8	700,000	3.7
TOTAL	55,422,957	2.0	54,798,376	-1.1	56,122,133	2.4	57,452,009	2.4	58,809,718	2.4	60,218,159	2.4

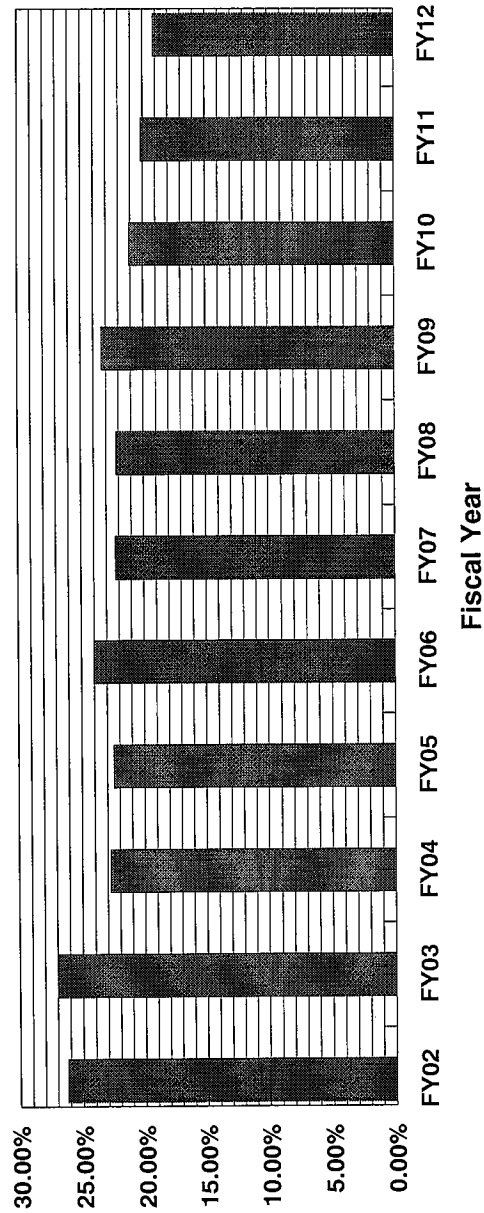
PROPERTY TAX LEVY BY CLASS OF PROPERTY

	FY12	%chg	FY13	%chg	FY14	%chg	FY15	%chg	FY16	%chg	FY17	%chg
	BUDGETED		PROJECTED		PROJECTED		PROJECTED		PROJECTED		PROJECTED	
Residential (87.55%)	32,281,386		33,283,057		34,324,395		35,384,144		36,467,758		37,595,276	
Commercial (3.18%)	1,170,849		1,207,180		1,244,949		1,283,387		1,322,689		1,363,585	
Industrial (6.76%)	2,490,912		2,568,204		2,648,556		2,730,329		2,813,943		2,900,945	
Personal (2.51%)	927,027		955,792		985,696		1,016,129		1,047,247		1,079,626	
TOTAL	36,870,175		38,014,233		39,203,596		40,413,989		41,651,638		42,939,432	

NOTES: Local Receipts Other includes revenues from permits, licenses, fines and solid waste and other fees. Available Funds Other includes Water Surplus, Stabilization Fund, Overlay Reserve, Revolving Accounts, Golf Course Capital, Open Space and other special purpose funds.

	FY02 % OF SPENDING	FY03 % OF SPENDING	FY04 % OF SPENDING	FY05 % OF SPENDING	FY06 % OF SPENDING	FY07 % OF SPENDING	FY08 % OF SPENDING	FY09 % OF SPENDING	FY10 % OF SPENDING	FY11 % OF SPENDING	FY12 % OF SPENDING
Non-Property Tax											
<i>State Aid</i>	26.25%	27.00%	22.77%	22.49%	24.01%	22.29%	22.21%	23.35%	21.10%	20.17%	19.16%
<i>Local Receipts</i>	8.15%	8.75%	10.31%	10.48%	10.99%	11.82%	11.52%	11.10%	10.46%	9.79%	9.29%
<i>Available Funds</i>	10.01%	5.94%	8.18%	7.57%	4.49%	9.08%	7.79%	3.59%	5.01%	4.54%	6.74%
Total	44.41%	41.69%	41.27%	40.54%	39.49%	43.20%	41.53%	38.03%	36.57%	34.51%	35.19%
Property Tax Levy	55.59%	58.31%	58.73%	59.46%	60.51%	56.80%	58.47%	61.97%	63.43%	65.49%	64.81%
TOTAL ALL REVENUE	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%

STATE AID
Percent of Total Spending



RESERVE FUND DETAIL

Fiscal Year 2011

Original Appropriation to Reserve Fund as of 7/01/10: \$235,000

Approved Transfers of Reserve Fund:

09/23/10	Zoning Board of Appeals	Professional Services	700	(700)
09/28/10	Zoning Board of Appeals	Professional Services	1,100	(1,100)
12/31/10	Zoning Board of Appeals	Professional Services	375	(375)
01/18/11	Zoning Board of Appeals	Professional Services	10,675	(10,675)
02/15/11	Assessors	Professional Services	6,100	(6,100)
03/01/11	Conservation Commission	Professional Services	574	(574)
04/05/11	Zoning Board of Appeals	Professional Services	1,088	(1,088)
04/12/11	Public Buildings	Purchased Services	8,987	(8,987)
05/31/11	Conservation Commission	Professional Services	2,168	(2,168)
05/31/11	Conservation Commission	Professional Services	1,001	(1,001)
06/28/11	Conservation Commission	Professional Services	928	(928)
06/28/11	Snow and Ice	Supplies and Materials	114,915	(114,915)
06/28/11	Snow and Ice	Personal Services	11,933	(11,933)
06/28/11	Snow and Ice	Purchased Services	42,665	(42,665)
06/28/11	Zoning Board of Appeals	Professional Services	1,263	(1,263)
06/28/11	Planning Board	Professional Services	6,105	(6,105)
06/28/11	Council on Aging	Professional Services	1,988	(1,988)

Unexpended Reserve Fund \$22,435

Fiscal Year 2012

Original Appropriation to Reserve Fund as of 7/01/11: \$212,675

Approved Transfers of Reserve Fund:

11/15/11	Zoning Board of Appeals	Professional Services	1,100	(1,100)
1/24/12	Board of Assessors	Professional Services	5,000	(5,000)
2/07/12	Zoning Board of Appeals	Professional Services	2,225	(2,225)
3/05/12	Zoning Board of Appeals	Professional Services	3,108	(3,108)

Unexpended Reserve Fund \$192,742

REVOLVING ACCOUNTS

The following is an analysis of the Revolving Account transactions for Fiscal Year FY2012

	Balance July 1, 2011	Receipts	Pers Srv	Expenditures Othr Ex	Transfers In/(Out)	Net Change	Expenses	Balance March 31, 2012
SCHOOL DEPARTMENT								
CAFETERIA	20,961.65	429,631.64	287,218.72	168,521.57		(26,108.65)	455,740.29	(5,147.00)
ELEM. AFTER SCHOOL	6,101.80	2,959.30	1,528.16			1,431.14	1,528.16	7,532.94
ADULT EDUCATION	470.76	1,625.00	-			1,625.00	-	2,095.76
INDUSTRIAL ARTS	16,035.75	590.00		400.00		590.00	-	16,625.75
DRAMA	3,142.61	183.74	-			(216.26)	400.00	2,926.35
SCHOOL TUITION	432,866.92	476,156.55	-	16,360.00		459,796.55	16,360.00	892,663.47
CABLE STUDIO	24,511.06					-	-	24,511.06
EXTENDED DAY CARE	78,724.45	701,916.61	751,307.05	44,857.43		(94,247.87)	796,164.48	(15,523.42)
ATHLETIC	149,266.94	180,938.00	-	8,513.67		172,424.33	8,513.67	321,691.27
SCHOOL COMM USE	59,198.66	36,367.50	-	5,230.00		31,137.50	5,230.00	90,336.16
SCHOOL PROGRAMS	4,460.00					-	-	4,460.00
MIDDLE SCHOOL STUDENT REVOLVING	4,559.55	29.00				29.00	-	4,588.55
HIGH SCHOOL STUDENT REVOLVING	34,797.76	11,447.03		437.50		11,009.53	437.50	45,807.29
HIGH SCHOOL PARKING LOT	19,671.14	11,400.00	12,867.43	2,499.50		(3,966.93)		15,704.21
STUDENT BUS PROGRAM	115,292.45	187,227.50		-		187,227.50	-	302,519.95
SPED 50-50	549,023.00	182,891.00		-		182,891.00	-	731,914.00
SCHOOL CHOICE	780,343.47	228,469.00	-	9,836.75		218,632.25	9,836.75	998,975.72
TOTAL SCHOOL DEPARTMENT	2,299,427.97	2,451,831.87	1,052,921.36	256,656.42	-	1,142,254.09	1,294,210.85	3,441,682.06
PARK DEPARTMENT	236,556.83	197,129.60	58,643.65	137,520.19		965.76	196,163.84	237,522.59
CHAPTER 44 53E 1/2 FUNDS								
AGRICULTURAL COMM.	2,268.72	184.00		216.68		(32.68)	216.68	2,236.04
AMBULANCE FUND	355,906.00	-	148,900.35	46,360.39	-	(195,260.74)	195,260.74	160,645.26
ASSESSORS ABUTTERS	1,891.45	2,350.00		87.00		2,263.00	87.00	4,154.45
SEALER WEIGHTS/MEASURES	8,580.53	2,735.00	2,031.59	-		703.41	2,031.59	9,283.94
FLOURESCENT BULB	874.72			-		-	-	874.72
HIGHWAY BANNER	1,000.00			996.11		(996.11)	996.11	3.89
HEALTH INNOCULATIONS	11,820.37	2,494.52		-		2,494.52	-	14,314.89
SENIOR CENTER RENTALS	3,996.55	1,820.00		2,200.00		(380.00)	2,200.00	3,616.55
SENIOR CENTER VAN	5,492.69	2,000.00	2,169.13			(169.13)	2,169.13	5,323.56
COMPOSTING KIT FEES	720.90	220.00				220.00	-	940.90
EMERGENCY MGMT	42,408.42	2,490.00				2,490.00	-	44,898.42
BUILDING DEPT	46,615.34	41,806.00	33,522.55			8,283.45	33,522.55	54,898.79
TOWN HALL RENTAL	6,914.42	9,575.00	8,309.47			1,265.53	8,309.47	8,179.95
CONSERVATION FEES	9,345.00	6,345.00	-	108.00		6,237.00	108.00	15,582.00
CONSERV BYLAWS	38,814.28	14,187.50	4,115.54	140.00		9,931.96	4,255.54	48,746.24
TOWN CLERK-PASSPORTS	12,160.45	-		-		-	-	12,160.45
TOTAL CHAPTER 44 53E 1/2 FUNDS	548,809.84	86,207.02	199,048.63	50,108.18	-	(162,949.79)	249,156.81	385,860.05
GRAND TOTAL REVOLVING	3,084,794.64	2,735,168.49	1,310,613.64	444,284.79	-	980,270.06	1,739,531.50	4,065,064.70

TOWN OF HOLLISTON
CAPITAL IMPROVEMENTS - ALL DEPARTMENTS

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DEPARTMENT AND ITEMS	Actual FY09	Actual FY10	Actual FY11	Actual FY12	Scheduled FY13	Scheduled FY14	Scheduled FY15	Scheduled FY16
Technology								
Computer System Upgrade			17,000	77,271	73,271	73,271		
Technology, Subtotal	\$0	\$0	\$17,000	\$77,271	\$73,271	\$73,271	\$0	\$0
Town Clerk								
Voting System	16,567							
Town Clerk, Subtotal	\$16,567	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Council on Aging								
Building/Site Improvements					152,000	16,000	15,000	
Van		5,000						
Council on Aging, Subtotal	\$0	\$5,000	\$0	\$0	\$168,000	\$31,000	\$15,000	\$0
Fire Department								
Rescue/Spill Vehicle					250,000			
McCormick Station						600,000		
Ambulance		185,000			190,000			200,000
Chief's Car	45,000				50,000			
Alarm System							300,000	
Ladder Truck			850,000					
Engines					325,000			
Forest Fire Trucks					47,500			50,000
Fire Department, Subtotal	\$45,000	\$185,000	\$850,000	\$0	\$862,500	\$600,000	\$300,000	\$250,000
Highway/Public Facilities Dep.								
2009 Chevrolet Pickup w/plow (S2)		36,000						
1995 Johnston Sweeper (S23)			146,000					
Truck Lift							30,000	
1995 John Deere Backhoe (S21)					95,000			
1998 Chevy Pickup (S3)					38,000			
1996 Ford L-8000 Dump (S14)					110,000			
2008 Trackless (S24)	85,000							
2008 Chevrolet Silverado (S1)	37,000							
1997 Ford L-8000 (S8)					100,000			
2001 Sterling Basin Cleaner (S13)						175,000		
1998 John Deere 624H Loader (S19)					150,000			
1984 Ingersoll Rand Compr. (S31)						15,000		
1999 Sterling Dump (S15)					96,500			
Building/Facility					175,000	15,000		
2005 Chevrolet Dump Truck (S6)							50,000	
2005 Chevrolet 1 Ton (S9)							50,000	
2007 John Deere Loader (S18)	25,425	25,425						
1992 John Deere Tractor (G4)							35,000	
1996 Trackless (S16)					115,000			
1985 Mack Dump (S10)						100,500		
1998 Bombardier Plow (S27)				130,000				
2000 Ingersoll Rand Roller (S28)					22,000			
2000 Tenco Snowblower (S29)							98,000	
1998 Morbark Chipper (S30)						30,000		
2001 Chevy Pickup (G1)						37,000		
2010 Chevy Rack Dump Truck (G3)		30,000						

**TOWN OF HOLLISTON
CAPITAL IMPROVEMENTS - ALL DEPARTMENTS**

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DEPARTMENT AND ITEMS	Actual FY09	Actual FY10	Actual FY11	Actual FY12	Scheduled FY13	Scheduled FY14	Scheduled FY15	Scheduled FY16
Highway/Public Facilities (cont.)								
2001 John Deere Tractor (G6)								55,000
1997 Compact Roller (S26)						15,000		
2004 Atlas Compressor							15,000	
1999 Skid Steer Loader (S17)					32,000			
Street Signs	6,250							
Highway Department, Subtotal	\$68,675	\$91,425	\$146,033	\$130,000	\$933,500	\$387,500	\$278,000	\$55,000
Library								
Exterior Repairs	48,000			3,500			60,000	30,000
Interior Repairs								
Library, Subtotal	\$48,000	\$0	\$0	\$3,500	\$0	\$0	\$60,000	\$30,000
Park Department (1)								
Field Irrigation/Repairs			16,900					
Goodwill Bldg & Field Repairs			213,874	20,000	20,000			
Mission Springs Facility							100,000	
Stoddard Park								25,000
Patoma Tennis/Basketball Surface						10,000		
Patoma Camp Facility						350,000		
Park Department, Subtotal	\$0	\$0	\$230,774	\$20,000	\$20,000	\$360,000	\$100,000	\$25,000
Pinecrest Golf Course								
Course Improvements	13,598							
Pinecrest Golf Course, Subtotal	\$13,598	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Police Department								
Cruiser Replacement	93,000	28,000	58,000	90,000	90,000	90,000	99,000	99,000
Equipment					20,000	35,000		60,000
Police Department, Subtotal	\$93,000	\$28,000	\$58,000	\$90,000	\$110,000	\$125,000	\$99,000	\$159,000
Schools								
Replacement Equipment	25,000	298,115	164,279	126,500	593,826	628,000	628,000	628,000
Schools, Subtotal	\$25,000	\$298,115	\$164,279	\$126,500	\$593,826	\$628,000	\$628,000	\$628,000
Town Hall								
Exterior Renovations				735,000				
Town Hall, Subtotal	\$0	\$0	\$0	\$735,000	\$0	\$0	\$0	\$0
Water Department								
Redevelop/Treat Wells		225,000	2,250,000	2,500,000		65,000		
Storage Tanks	797,152						25,000	
Trucks, Equipment, Facilities	100,000				80,000	40,000		
System Improvements	65,000			1,001,882	100,000		1,000,000	
Water Search/Source Development						25,000		
New wells/automation	25,000	50,000						
Water Mains						415,000	15,000	415,000
Water Department, Subtotal	\$987,152	\$275,000	\$2,250,000	\$3,501,882	\$180,000	\$545,000	\$1,040,000	\$415,000

TOWN OF HOLLISTON
CAPITAL IMPROVEMENTS - ALL DEPARTMENTS

ITEM	Actual FY09	Actual FY10	Actual FY11	Actual FY12	Scheduled FY13	Scheduled FY14	Scheduled FY15	Scheduled FY16
TOTALS	\$1,296,992	\$882,540	\$3,716,086	\$4,684,153	\$2,941,097	\$2,749,771	\$2,520,000	\$1,562,000
SERVICE GROUPS								
General Government	\$16,567	\$0	\$17,000	\$812,271	\$73,271	\$73,271	\$0	\$0
Culture/Recreation	\$61,598	\$5,000	\$230,774	\$23,500	\$188,000	\$391,000	\$175,000	\$55,000
Public Safety	\$138,000	\$213,000	\$908,000	\$90,000	\$972,500	\$725,000	\$399,000	\$409,000
Schools	\$25,000	\$298,115	\$164,279	\$126,500	\$593,826	\$628,000	\$628,000	\$628,000
Public Works	\$68,675	\$91,425	\$146,033	\$130,000	\$933,500	\$387,500	\$278,000	\$55,000
Water	\$987,152	\$275,000	\$2,250,000	\$3,501,882	\$180,000	\$545,000	\$1,040,000	\$415,000
SERVICE GROUPS, TOTAL	\$1,296,992	\$882,540	\$3,716,086	\$4,684,153	\$2,941,097	\$2,749,771	\$2,520,000	\$1,562,000
FUNDING SOURCES								
Tax Levy - General	\$296,242	\$422,540	\$402,212	\$117,271	\$2,571,097	\$1,604,771	\$1,027,000	\$947,000
Tax Levy - Borrowing	\$0	\$0	\$850,000	\$0	\$0	\$600,000	\$0	\$0
Outside Tax Levy - Borrowing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Fund	\$987,152	\$275,000	\$2,250,000	\$3,501,882	\$180,000	\$545,000	\$1,040,000	\$415,000
Capital Expenditure Fund	\$0	\$0	\$0	\$350,000	\$0	\$0	\$278,000	\$0
Other	\$13,598	\$185,000	\$213,874	\$715,000	\$190,000	\$0	\$175,000	\$200,000
FUNDING SOURCE, TOTAL	\$1,296,992	\$882,540	\$3,716,086	\$4,684,153	\$2,941,097	\$2,749,771	\$2,520,000	\$1,562,000

TAX LEVY ANALYSIS

	FY 2002 (NOTE)	FY 2003 (NOTE)	FY 2004 (NOTE)	FY 2005 (NOTE)	FY 2006 (NOTE)	FY 2007 (NOTE)	FY 2008 (NOTE)	FY 2009 (NOTE)	FY 2010 (NOTE)	FY 2011 (NOTE)	FY 2012 (NOTE)
EXPENDITURES:											
Town Meeting Votes	36,251,258	36,396,810	38,715,221	39,804,789	42,993,491	48,079,147	48,658,216	47,650,523	48,873,970	50,054,648	52,263,452
Overlay/Debt/Snow Deficit	343,819	263,590	470,332	233,213	284,365	60,250	195,646	82,619	88,553	105,403	20,690
State Aid Offsets	27,710	25,665	737,240	789,302	655,344	586,590	648,666	639,904	640,631	685,048	716,750
State/County Charges	71,375	95,239	148,239	212,722	334,456	488,700	590,961	546,805	358,033	427,598	425,274
Overlay	157,821	139,199	144,316	317,982	130,289	157,975	133,953	374,616	132,477	274,999	294,249
Excluded Debt	5,707,517	4,287,255	3,536,083	3,415,491	1,733,855	2,311,506	2,426,797	2,370,546	2,905,657	2,796,216	2,766,893
TOTAL EXPENDITURES:	42,559,500	41,207,758	43,751,431	44,773,500	46,131,800	51,684,168	52,654,239	51,665,013	52,999,321	54,343,912	56,487,307
TAX LEVY:	23,660,165	24,030,162	25,697,193	26,621,055	27,913,207	29,356,767	30,787,781	32,014,907	33,617,610	35,590,640	36,608,104
Tax Levy Limit:	19,059,675	20,291,409	21,316,253	22,755,303	23,802,039	26,838,219	28,020,367	29,086,391	30,392,577	31,492,238	33,628,242
New Growth:	743,097	498,503	868,923	466,115	531,589	498,725	356,599	564,613	331,231	320,768	475,040
Excluded Debt:	3,873,449	3,276,511	3,536,083	3,415,491	1,733,855	2,035,554	2,426,797	2,370,546	2,905,657	2,796,216	2,766,893
Override:	0	0	0	0	1,850,000	0	0	0	0	986,598	0
MAXIMUM LEVY LIMIT:	23,676,221	24,066,423	25,721,259	26,636,909	27,917,483	29,372,498	30,803,763	32,021,550	33,629,465	35,595,820	36,870,175
LEVY +/- LIMIT:	(16,056)	(36,261)	(24,065)	(15,853)	(4,276)	(15,731)	(15,982)	(6,643)	(11,855)	(5,180)	(262,070)
TOTAL ASSESSED VALUE:	1,341,279,171	1,484,269,559	1,732,784,445	1,832,144,215	1,971,271,653	2,199,008,748	2,120,370,599	2,070,821,863	2,061,165,463	1,983,870,700	1,998,259,000
TAX RATE:	17.64	16.19	14.83	14.53	14.16	13.35	14.52	15.46	16.31	17.94	18.32
OTHER FUND SOURCES:											
State Aid	11,169,783	11,125,110	9,964,353	10,069,475	11,077,188	11,522,082	11,696,363	12,064,799	11,183,651	10,963,132	10,825,159
Local Receipts	3,468,946	3,605,014	4,512,505	4,691,827	5,070,369	6,111,406	6,067,072	5,732,401	5,542,647	5,320,825	5,246,055
Available Funds	4,260,606	2,447,472	3,577,380	3,391,142	2,071,036	4,693,914	4,103,023	1,852,906	2,655,413	2,469,315	3,807,989
TOTAL OTHER FUNDING:	18,899,335	17,177,596	18,054,238	18,152,444	18,218,593	22,327,402	21,866,458	19,650,106	19,381,711	18,753,272	19,879,203
PER CAPITA:											
Expenditures	2,853	2,788	2,918	3,051	3,098	3,491	3,536	3,469	3,559	3,645	3,788
Property Taxes	1,586	1,611	1,722	1,784	1,871	1,968	2,064	2,146	2,253	2,385	2,454
State Aid	749	746	668	675	742	772	784	809	751	735	726
Local Receipts	233	244	301	320	340	413	407	385	372	357	352
Available Funds	286	166	239	231	139	317	276	124	178	166	255
Assessed Value	89,898	99,481	116,138	122,798	132,123	147,387	142,116	138,795	138,148	132,967	133,932
AVERAGE SINGLE FAMILY HOUSE:											
Assessed Value	267,400	285,100	344,700	364,311	391,981	435,173	414,223	398,244	394,400	376,485	377,499
Property Tax	4,717	4,616	5,112	5,293	5,550	5,810	6,015	6,157	6,433	6,754	6,916
% CHANGE IN SPENDING	16.03%	-3.18%	6.17%	2.34%	3.03%	12.04%	1.88%	-1.88%	2.58%	2.54%	3.94%

NOTE: The amount shown for excluded debt reflects the net after SBAB reimbursements.

HOLLISTON LONG TERM DEBT SCHEDULE

FISCAL YEAR	INSIDE THE LEVY LIMIT					OUTSIDE THE LEVY LIMIT				GRAND TOTALS			
	FIRE	LAND	WATER	HALL	GOLF COURSE	TOTAL	ELEMENT. SCHOOL	HIGH&MIDDLE SCHOOL	SEWERS	POLICE	TOTAL	ALL ITEMS	CHANGE
2000-2009	1,496,352	201,328	2,164,373	1,547,773	1,029,660	6,439,485	21,847,256	13,765,130	2,419,988	0	38,032,375	44,471,860	NA
2010	138,164	0	590,425	238,198	128,975	1,095,761	2,279,224	2,019,603	355,211	599,525	5,253,563	6,349,324	NA
2011	118,123	0	608,702	232,835	126,050	1,085,710	2,282,455	1,933,284	338,815	589,025	5,143,578	6,229,288	(120,035)
2012	114,145	0	771,400	226,648	122,675	1,234,868	2,280,255	1,890,503	322,066	578,525	5,071,348	6,306,216	76,927
2013	100,645	0	751,800	215,460	119,300	1,187,205	2,280,555	1,869,065	317,306	568,025	5,034,951	6,222,156	(84,060)
2014	87,645	0	730,450	209,460	115,925	1,143,480	2,282,405	1,855,690	319,208	557,525	5,014,828	6,158,308	(63,848)
2015	84,845	0	704,100	203,860	112,775	1,105,580	2,281,455	1,841,541	315,465	547,025	4,985,485	6,091,065	(67,243)
2016	77,145	0	684,700	198,180	109,580	1,069,605	2,283,355	1,820,866	316,657	531,525	4,952,403	6,022,008	(69,058)
2017	74,270	0	663,550	192,340	106,295	1,036,455	2,282,305	1,808,741	328,755	517,725	4,937,526	5,973,981	(48,027)
2018	71,020	0	639,300	186,340	102,920	999,580	2,287,180	1,788,616	311,502	503,925	4,891,223	5,890,803	(83,178)
2019	66,048	0	616,363	180,180	99,455	962,046	2,281,203	1,770,990	309,587	490,125	4,851,904	5,813,950	(76,853)
2020	34,950	0	595,175	173,780	95,855	899,760	2,284,800	1,755,491	311,864	472,875	4,825,030	5,724,790	(89,160)
2021	0	0	574,425	187,380	57,255	819,060	0	1,752,240	297,500	459,075	2,508,815	3,327,875	(2,396,915)
2022	0	0	553,675	0	0	553,675	0	1,725,375	294,000	445,275	2,464,650	3,018,325	(309,550)
2023	0	0	373,100	0	0	373,100	0	260,625	0	431,475	692,100	1,065,200	(1,953,125)
2024	0	0	359,450	0	0	359,450	0	0	0	412,675	412,675	772,125	(293,075)
2025	0	0	345,719	0	0	345,719	0	0	0	399,075	399,075	744,794	(27,331)
2026	0	0	331,906	0	0	331,906	0	0	0	385,475	385,475	717,381	(27,413)
2027	0	0	0	0	0	0	0	0	0	371,450	371,450	371,450	(345,931)
2028	0	0	0	0	0	0	0	0	0	222,425	222,425	222,425	(149,025)
2029	0	0	0	0	0	0	0	0	0	213,713	213,713	213,713	(8,713)
TOTAL	2,463,352	201,328	12,058,612	3,992,433	2,326,720	21,042,444	46,952,448	37,857,756	6,557,924	9,296,463	100,664,591	121,707,035	

FREE CASH ANALYSIS

FISCAL YEAR	CERTIFIED JULY 1	TRANSFERS	UNCERTIFIED BALANCE 6/30	7/1 BALANCE AS % OF OMNIBUS BUDGET	TAX LEVY
2002	1,962,411	1,962,411	0	5.14%	8.29%
2003	574,474	574,474	0	1.43%	2.39%
2004	631,408	631,408	0	1.57%	2.46%
2005	258,447	258,447	0	0.61%	0.97%
2006	758,141	758,141	0	1.74%	2.72%
2007	1,094,926	1,094,926	0	2.36%	3.73%
2008	882,642	882,642	0	1.84%	2.87%
2009	582,828	582,828	0	1.20%	1.82%
2010	206,643	206,643	0	0.42%	0.61%
2011	604,887	604,887	0	1.20%	1.70%
2012	1,084,078	1,084,078	0	2.12%	2.96%
AVERAGE	785,535	785,535	0	1.78%	2.77%
AVERAGE 08-12	672,216	672,216	0	1.35%	1.99%

CAPITAL EXPENDITURE FUND

FISCAL YEAR	BALANCE JULY 1	TRANSFERS IN	CELL TOWERS AND INTEREST	TRANSFERS OUT	BALANCE JUNE 30	JULY 1 BALANCE AS % OF		JUNE 30 BALANCE AS % OF	
						OMNIBUS BUDGET	TAX LEVY	OMNIBUS BUDGET	TAX LEVY
2002	2,089,675	0	165,555	135,000	2,120,230	5.58%	8.83%	5.67%	8.96%
2003	2,120,230	0	64,458	239,788	1,944,900	5.28%	8.82%	4.85%	8.09%
2004	1,944,900	0	46,644	195,000	1,796,544	4.84%	7.57%	4.47%	6.99%
2005	1,796,544	0	61,459	1,144,447	713,556	4.29%	6.75%	1.70%	2.68%
2006	713,556	0	55,903	293,000	476,459	1.64%	2.56%	1.13%	1.79%
2007	476,459	280,000	66,478	50,000	772,937	1.03%	1.62%	1.67%	2.63%
2008	772,937	0	63,403	0	836,340	1.61%	2.51%	1.74%	2.72%
2009	836,340	350,000	47,549	0	1,233,889	1.72%	2.61%	0.25%	3.85%
2010	1,233,889	0	47,736	350,059	931,566	2.49%	3.67%	1.88%	2.77%
2011	931,566	686,000	57,666	444,179	1,231,053	1.85%	2.62%	2.44%	3.46%
2012	1,231,053	350,000	55,490	350,000	1,286,543	2.41%	3.36%	2.52%	3.51%
AVERAGE	1,286,104	151,455	66,576	291,043	1,213,092	2.98%	4.63%	2.57%	4.31%

STABILIZATION FUND

FISCAL YEAR	BALANCE JULY 1	TRANSFERS IN	INTEREST	TRANSFERS OUT	BALANCE JUNE 30	JULY 1 BALANCE AS % OF		JUNE 30 BALANCE AS % OF	
						OMNIBUS BUDGET	TAX LEVY	OMNIBUS BUDGET	TAX LEVY
2002	1,080,158	1,154,050	30,706	0	2,264,914	2.81%	4.57%	5.90%	9.57%
2003	2,264,914	67,760	31,112	954,288	1,409,498	5.65%	9.43%	3.51%	5.87%
2004	1,409,498	0	5,717	290,000	1,125,215	3.51%	5.49%	2.80%	4.38%
2005	1,125,215	0	14,032	800,000	339,247	2.69%	4.38%	0.81%	1.32%
2006	339,247	0	10,355	35,795	313,807	0.78%	1.22%	0.72%	1.12%
2007	313,807	100,531	10,143	4,190	420,291	0.68%	1.07%	0.91%	1.43%
2008	420,291	0	17,725	52,735	385,281	0.87%	1.37%	0.80%	1.25%
2009	385,281	467,860	4,593	0	857,734	0.79%	1.20%	1.76%	2.68%
2010	857,734	0	4,436	73,988	788,182	1.73%	2.55%	1.59%	2.34%
2011	788,182	258,887	1,976	0	1,049,045	1.56%	2.21%	2.08%	2.95%
2012	1,049,045	1,111,687	3,737	0	2,164,469	2.05%	2.87%	4.23%	5.91%
AVERAGE	912,125	287,343	12,230	201,000	1,010,698	2.10%	3.30%	2.28%	3.53%

NOTE: The target for the combined balance of the Stabilization and Capital Expenditure Funds is 5% of the Omnibus Budget.

**TOWN OF HOLLISTON
OVERLAY ANALYSIS**

FY	OVERLAY					OVERLAY RESERVE				
	Total Overlay	Overlay % of Levy	Total Expended	Expended % of Levy	Transfers To Reserve	Balance	Begin Balance	Transfers In	Transfers Out	End Balance
2002	157,821	0.67%	164,226	0.69%	0	(6,405)	0	90,000	90,000	0
2003	139,199	0.58%	99,554	0.41%	38,903	742	0	226,464	0	0
2004	144,316	0.56%	146,349	0.57%	0	(2,033)	0	0	0	0
2005	317,990	1.19%	217,309	0.82%	45,633	55,049	0	49,765	49,765	0
2006	130,289	0.47%	107,091	0.38%	0	23,198	0	0	0	0
2007	157,975	0.54%	167,232	0.57%	0	(9,257)	0	0	0	0
2008	133,953	0.44%	142,445	0.46%	0	(8,492)	0	46,487	46,487	0
2009	374,616	1.17%	177,170	0.55%	0	197,446	0	0	0	0
2010	132,477	0.39%	151,783	0.45%	0	(19,306)	0	0	0	0
2011	274,999	0.77%	144,478	0.41%	0	130,521	0	0	0	0
2012	294,249	0.80%	119,806	0.33%	0	174,443	0	0	0	0
Totals:	2,257,884	N/A	1,637,443	N/A	84,536	535,906	0	412,716	186,252	0
Averages:	205,262	0.69%	148,858	0.51%	7,685	48,719	0	37,520	16,932	0

Town of Holliston

Staffing Summary - Calendar Year 2011

Number of Employees by Department Based on Issued W-2's

Department	Full Time	> 20 Hours	< 20 Hours	Total	Union	Non-Union
Selectmen	2	1	1	4		4
Community Preservation Comm		1		1		1
Finance Committee				0		0
Town Accountant	1			1		1
Board of Assessors	2	1	1	4		4
Treasurer/Collector	4	1		6		6
Technology	1			1		1
Town Clerk	2		1	3		3
Conservation Commission	1		1	2		2
Planning Board		2		2		2
Zoning Board of Appeals		1		1		1
Public Building				0		0
Police	24	1		25	22	3
Fire	4	65	3	72		72
Building Inspection	2		4	6		6
Sealer of Weights/Meas				0		0
School	412	28	45	485	388	97
Highway	13			13		13
Board of Health	1	1	3	5		5
Council on Aging	1	3	1	5		5
Youth Services	1		1	2		2
Veteran's Services	1		2	3		3
Library	1	5	10	16		16
Parks		2		2		2
Water	9		1	10		10
Total	482	112	75	669	410	259

Notes: Employees are reported in their "home" departments even though they may work in multiple departments.

A total of 980 W-2's were issued for Calendar Year 2011. Excluded are elected officials receiving stipends only, intermittent employees in Elections, Parks and Auxiliary Police Departments and temporary/intermittent employees in the Schools. Counts could be affected by employees leaving and being replaced.

Employees working 20 hr/wk or more on a regular basis or elected officials receiving a stipend are eligible to obtain benefits through the Town of Holliston. Call firefighters and EMT's are shown in the >20 hours column because they are eligible for benefits.

The above numbers also includes employees who are no longer working for the Town.

Town of Holliston

Payroll Summary - CY 2011

Payroll Costs by Payroll Type Top PayTypes

<u>Town</u>		<u>School</u>	
Pay Type	Dollars	Pay Type	Dollars
Regular-Includes Paid Time Off	\$5,427,263	Regular-Includes Paid Time Off	\$24,117,286
Education Incentive	\$285,346	Coaching	\$243,556
Overtime	\$278,568	Advising	\$187,279
Hazardous Duty	\$34,546	Extra Duty	\$97,853
Longevity	\$22,500	Summer Learners	\$96,527
Shift Differential	\$22,404	Leaders	\$83,459
All Other	\$22,780	Overtime	\$34,252
Total	\$6,093,407	Mentors	\$19,420
		Additional Comp	\$18,180
		Specialist	\$14,650
		All Other	\$22,928
		Total	\$24,935,390

Note: The total gross payroll for the Town of Holliston for calendar year 2011 was \$31,127,595. The amount of \$99,352.83 was excluded from the Town figures because we received reimbursements from various agencies for grant administration and paid police details.

TOWN OF HOLLISTON

EMPLOYEE BENEFITS COST SUMMARY - FY 2013

BENEFIT COSTS BY BENEFIT TYPE

INSURANCE		Water Dept	Ambulance	All Other Town	Total
Health Insurance	Active Employees*	\$66,389	\$44,802	\$3,058,138	\$3,169,329
	Retired Employees**			\$544,046	\$544,046
	Total	\$66,389	\$44,802	\$3,602,184	\$3,713,375
Medicare*****		\$7,374	\$2,206	\$378,495	\$388,075
Medicare Part B				\$7,932	\$7,932
Life Insurance	Active Employees***	\$227	\$225	\$8,953	\$9,405
	Retired Employees****			\$4,257	\$4,257
	Total	\$227	\$225	\$13,210	\$13,662
Disability Insurance		\$2,340	\$144	\$18,499	\$20,983
Worker's Compensation		\$22,489	\$3,232	\$193,210	\$218,931
Employee Health Mitigation Fund				\$208,583	\$208,583
	TOTAL INSURANCE	\$98,819	\$50,609	\$4,422,113	\$4,571,541
BENEFITS					
County Retirement*****		\$84,674	\$3,405	\$1,578,323	\$1,666,402 (a)
	Normal Cost		\$474,731		
	Payment on Unfunded Liability		\$1,146,489		
	Payment on 2002 Early Retirement Incentive		\$56,921		
	Payment on 2003 Early Retirement Incentive		\$21,125		
	TOTAL		\$1,699,266		
	(a) Savings of \$32,864 realized by paying entire balance on July 1, 2013.				
Unemployment				\$100,000	\$100,000
Sick Leave				\$10,500	\$10,500
Flexible Spending/Reimbursement Account				\$29,500	\$29,500
	TOTAL BENEFITS	\$84,674	\$3,405	\$1,718,323	\$1,806,402
	TOTAL INSURANCE AND BENEFITS	\$183,493	\$54,014	\$6,140,436	\$6,377,943

*In addition to the Town's Health Care cost shown here, active employees contributed \$2,005,907 during calendar year 2011

**In addition to the Town's Health Care cost shown here, retirees contributed \$757,789 during calendar year 2011.

***In addition to the Town's Life Insurance cost shown here, active employees contributed \$9,086 during calendar year 2011

****In addition to the Town's Life Insurance cost shown here, retirees contributed \$4,262 during calendar year 2011

*****In addition to the Town's County Retirement Plan cost shown here, employees contributed \$837,466 during calendar year 2011.

*****In addition to the Town's Medicare Cost shown here, employees contributed \$383,693 during calendar year 2011.

Town of Holliston

Pensions & Retiree Medical Benefits Disclosure

Data as of	Middlesex County Retirement Plan*	Town of Holliston Retiree Medical Plan	Total**
	January 1, 2010	July 1, 2009	
Actuarial Accrued Liability	\$35,289,502	\$46,253,557	\$81,543,059
Actuarial Value of Assets	\$17,653,315	\$0	\$17,653,315
Unfunded Liability	\$17,636,187	\$46,253,557	\$63,889,744
Funded Status	50.0%	0.0%	21.6%
Current FY13 Appropriation	\$1,666,402	\$548,303	\$2,214,705
Appropriation on Accounting Basis	\$1,666,402	\$3,752,401	\$5,418,803
Change from Current	\$0	\$3,204,098	\$3,204,098
Appropriation if fully funded	\$474,731	\$1,940,497	\$2,415,228
Change from Current	-\$1,191,671	\$1,392,194	\$200,523

* The amounts shown are for Holliston only. The entire Plan has an Actuarial Accrued Liability of \$1.744 billion and Actuarial Value of Assets of \$820 million leaving the plan with an unfunded liability of \$924 million and a funded status of 47%.

** This excludes the pension benefits provided to teachers, the employer's cost of which is borne by the State. In FY11, the State's payment for Holliston teachers was \$6.0 million. In calendar year 2011, Holliston teachers contributed \$2,070,948. As of January 1, 2010, the entire Teacher's Retirement plan was 66.2% funded with an unfunded liability of \$11.8 billion.

TOWN OF HOLLISTON CITIZEN VOLUNTEER FORM

If you are interested in serving the Town in any capacity, please complete this form and return it either by mail or in person, to the Town Clerk's Office, Room 102, Town Hall, 703 Washington Street, Holliston, MA 01746. Information received will be made available to all boards, committees and departments for their reference in filling vacancies.

Name: _____ Telephone: _____

Address: _____

Area(s) of Interest: _____

Availability (e.g. nights, weekends, hours per month): _____

Comments: _____

HAVE YOU READ ME CAREFULLY?

Here are a few suggestions until we meet at town meeting:

- look to where the majority of the money will go;
- look at material and significant changes from year to year;
- reread prior year's reports if you see something unusual which is not clear in this year's report;
- write down exactly what your questions will be; be clear and precise;
- bring a pencil to make notes at town meeting;
- be alert to what is said so the same questions are not repeated;
- discuss issues with friends and neighbors; come prepared to talk about facts.

GOOD GOVERNMENT STARTS WITH YOU

EMERGENCY NOTIFICATION INFORMATION

Please be sure to update your emergency contact information by going to www.townofholliston.us and selecting the link to Blackboard Connect on the right hand side of the home page. Thank you.