



**TWO HUNDRED NINETIETH  
ANNUAL REPORT  
of the  
Receipts and Expenditures  
of the  
TOWN OF HOLLISTON  
and  
REPORTS OF SEVERAL OFFICIAL BOARDS  
AND COMMITTEES  
For the period ending  
JUNE 30, 2014**

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**THIS REPORT IS RESPECTFULLY DEDICATED TO THE MEMORY OF:**

July 6, 2013  
Michele Goldberg  
Community Center Task Force, Council on Aging

Nov. 21, 2013  
Michael E. Curnyn  
Holliston Fire Dept. 46 years

March 14, 2014  
John Centracchio  
School Committee 9 years

May 13, 2014  
Peter J. Patch  
Golf Course Advisory Committee 6 years

May 15, 2014  
Harry Kramer  
Town Hall Janitor

May 20, 2014  
Maureen A. Jordan  
Council on Aging 10 years, Long time Election Worker

**GENERAL INFORMATION**

<b>Incorporated:</b>	December 3, 1724
<b>Situated:</b>	22 miles southwest of Boston
<b>Area:</b>	19.04 square miles, 12,186 acres
<b>Population:</b>	13,547 - 2010 Federal Census 14,946 - May, 2014 Town Census
<b>Registered Voters:</b>	9,504 as of May 2014
<b>Assessed Value:</b>	\$1,970,885,610 for Fiscal Year 2014
<b>Tax Rate:</b>	\$18.62 for Fiscal Year 2014
<b>Senators in Congress:</b>	John F. Kerry and Elizabeth Warren
<b>State Senator:</b>	Karen Spilka, 1st Middlesex & Norfolk Senatorial District
<b>Representative in Congress:</b>	Edward Markey, 5th Congressional District
<b>Representative in General Court:</b>	Carolyn Dykema, 8th Middlesex District
<b>Qualifications for Voters:</b>	Must be 18 years old, a citizen of the United States and a resident of the Town of Holliston.
<b>Town Election:</b>	The Tuesday following the third Friday in May, High School Gymnasium.

**Annual Town Meeting:**

Commences on the first Monday following the first Friday  
in May, High School Auditorium

**ELECTED OFFICIALS**

<b>POSITION NAME</b>	<b>2014 ADDRESS</b>	<b>TERM EXP.</b>
<b>MODERATOR</b>		
Kevin W. Clancy 3 year term	120 Morgans Way	May-16
<b>TOWN CLERK</b>		
Elizabeth T. Greendale 3 year term	674 Washington St.	May-16
<b>BOARD OF SELECTMEN &amp; HIGHWAY SURVEYORS</b>		
Kevin P. Conley (Chair)	44 Cranberry Lane	May-15
Joseph P. Marsden (Vice Chair)	32 Wendy Lane	May-16
John D. Leary, Jr. (Clerk) 3 year term	146 Karen Circle	May-17
<b>ASSESSORS, BOARD OF</b>		
John J. Cronin (Chair)	40 Holly Lane	May-15
Peter R. Barbieri (Clerk)	47 Juniper Road	May-16
Brian C. Loughlin (Vice Chair) 3 year term	44 Burnap Rd. #6	May-17
<b>FINANCE COMMITTEE</b>		
Brendan T. Shea	92 Winthrop St. #2	May-15
Charles M. Kaslow	19 Kingsbury Dr.	May-15
Kenneth S. Szajda (Chair)	676 Fiske Street	May-16
Daniel G. Alfred	315 High St.	May-16
William Dowd (Clerk)	95 Shaw Farm Rd.	May-16
Michelle F. Zeamer (Vice Chair)	583 Winter St.	May-17
Elizabeth Liberty 3 year term	97 Norfolk St.	May-17
<b>HEALTH, BOARD OF</b>		
Eric Dickinson (Vice Chair)	1102 Highland St	May-15
Richard Maccagnano (Chair)	465 Washington St.	May-16
Karen Spaziente 3 year term	44 Burnap Rd. #5	May-17

**HOUSING AUTHORITY**

Carol Scott Dooling (State Appointee)	37 Spring St.	Oct. 28, 2011
Anthony J. Damigella (chair)	95 Gregory Rd	May-15
Sylvia J. Stickney	86 Church St.	May-16
Thomas J. Dumas	157 Winter Street	May-18
Karen Lipetz-Bowles	70 Dodd Dr	May-19

**LIBRARY TRUSTEES**

Nancy B. Baron	154 Norfolk St.	May-15
William F. Heuer	164 Norfolk St.	May-15
Jim W. Pond	18 Temi Rd.	May-16
Philip J. Waterman III(chair)	136 Dorset Rd.	May-16
Patricia I. Fuller (vice chair)	15 Mechanic St.	May-17
Catherine E. Soucy	71 Travis Rd.	May-17
3 year term		

**PARK COMMISSION**

Paul Healy	130 Briarcliff Lane	May-15
Inge Daniels (C0-Chair)	38 Grove St	May-15
Melissa A. Kaspern (Co-Chair)	109 Robert Rd.	May-16
R. Arthur Winters	670 Prentice St.	May-16
Thomas J. Chipman	116 Stagecoach Rd	May-17
3 year term		

**PLANNING BOARD**

Warren B. Chamberlain (Vice Chair)	16 Roy Ave.	May-15
Nikki J. Borman (Agent)	50 Highland St.	May-16
Gefforey H. Zeamer (Chair)	583 Winter St.	May-17
Wm. Dave Thorn	20 Hollis St.	May-18
Taro Matsuno (Clerk)	67 Adams St.	May-19

**SCHOOL COMMITTEE**

Kathi L. Pennypacker	68 Pilgrim Road	May-15
Donald E. Gray, Jr.	24 Mitchell Road	May-15
Anne L. Hanstad	8 Cassandra Ln.	May-15
Carol J. Emmons (Chair)	1207 Highland St.	May-16
Ian P. Kelly	6 Roy Ave.	May-16
Stacey Raffi	20 Arthur St.	May-17
Joan E. Sousa	31 Old Cart Path	May-17
3 year term		

**APPOINTED OFFICIALS**

<b>COMMITTEE/COMMISSION</b>	<b>NAME Yr.</b>	<b>EXP. YEAR APPT.</b>
<b>AGRICULTURAL COMMISSION</b>		
Janet Horne	701 Prentice St.	2017

Donna Kramer	583 Adams St.	2016
Anthony Lulek	35 Dalton Rd.	2017
Paula Mark	100 Wilson St.	2015
Helen MacArthur	137 Concord St.	2016
Justin Brown (associate)	1201 Washington St.	2015
Natalie Kent (associate)	44 Pearl St.	2015
Patrick Kilkelly (associate)	891 Highland St.	2015
(3 yr. term) & 3 associates (1 yr. term)		

#### **ARTS COUNCIL (3 year term)**

Lisa Taylor	13 Dixon Cir.	2015
Carol Sussman-Ghatak	32 Mechanic St.	2016
Evelyn P. Holmes	87 Winthrop St.	2015
Rachel Kagno	42 Walnut Rd.	2016
Kristin Alpert	44 Sweetgrass Ln.	2016

#### **CABLE ADVISORY COMMITTEE - none**

James Mitro	19 Wingate Rd.	none
Greg Schumacher	19 Cold Spring Rd	none
Barry Sims	67 Dunster Rd.	none

#### **COMMUNITY PRESERVATION**

Warren Chamberlain - Planning Brd	16 Roy Ave.	2016
Thomas J. Dumas - Housing Auth.	157 Winter St	2016
Melissa Kaspern - Park Commission	109 Robert Rd.	2016
Frank Chamberlain Historical Comm.	333 Hollis St.	2016
Chris Bajdek Conservation	30 Jarr Brook Rd.	2016
Elizabeth Newlands	40 Spring St.	2015
Michael P. Pelon	166 Washington St.	2017
Rachael Kane	175 Winthrop St.	2015
Eva Stahl	66 Winthrop St.	2015

#### **CONSERVATION COMMISSION (3 year term 7 members)**

Rebecca Weissman	222 Rolling Meadow Dr	2017
Allen Rutberg - Chair	38 Irving Place	2017
Shaw Lively	15 Sabina Dr	2015
James McGrath	49 Northway St.	2015
Ann Marie Pilch - vice chair	107 Juniper Rd.	2016
Christopher Bajdek	30 Jarr Brook Rd	2016
David Schroder	27 Raleigh Rd.	2016
Emily Kingston (Assoc)		2015

#### **CONSTABLES (1 year)**

Craig Denman		2015
James Peterson		2015

James DeLuca		2015
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**CONSTABLES (BONDED) (3 year term)**

Robert Guyon (Bond Exp. 2/14/2015)	34 Wedgewood Dr.	2015
William E. Pickett (Bond Exp. 6/30/2016)	9 Willow Brook Dr	2016
Barry Sims (Bond Exp. 5/19/2017)	67 Dunster Rd.	2017
R. Scott Gonfrade (Bond Exp. 3/19/2015)	26 Pond St.,	2015

**COUNCIL ON AGING (3 year term)**

Mildred E. Bedard	71 Winter St.	2017
Sophia Dowling	100 Summer St. #210	2017
Mark Ahronian	107 Concord St.	2017
K. Robert Malone	414 Central St.	2015
Muriel Berman	51 Burnap Rd. #4	2016
Carmen L. Chiango, Jr.	90 Chamberlain St.	2016
Francis J. Caron	11 Balancing Rock Rd.	2016
Lois Hosmer	48 Pinecrest Rd	2017
Assoc Member Carol Curnyn		
Assoc Member Joanna Hilliard		
Assoc Member Kay Mc Gilvrey		

**DISABILITY ADVISORY COMMITTEE**

James Moore	44 Ruthellen Rd.	none
Susan Haley	80 Pearl St.	none
Deborah Moore	183 Mill St.	none
Jean Morrissey	100 Summer St. #12	none

**ECONOMIC DEVELOPMENT COMM.**

Mark Ahronian	107 Concord St.	none
Fran Colantonio	110 Mellen St	none
Greg Carey	949 Washington St	none
Peter Barbieri	47 Juniper Rd.	none

**EMERGENCY MANAGEMENT (1999)**

Michael Cassidy (Director)		2015
Paul Coffey (asst.dir.)	93 Regal St.	2015
Justin Brown	1201 Washington St.	2015
Randolph Catlin, III	1212 Washington St.	2015
Robert Gianopoulos		2015
Scott deGanne	128 Jerrold St.	2015

**FLAGG-COLE RE-DEVELOPMENT COMM**

Keith Buday	380 Chamberlain St.	none
Donald Gray	24 Mitchell Rd.	none

Margaret Fitzpatrick (Chair)	169 Norfolk St.	none
Jon Julh	1112 Highland St.	none
Maureen Korson	70 Bradford Jay Rd.	none
Thomas Dumas, Jr	199 Cedar St.	none
Kathleen Ritter	161 Dodd Dr.	none

**GOLF COURSE ADVISORY COMMITTEE (3 year term)**

Deborah Moore	183 Mill St.	none
Larry Wise	19 Beatrice Ln	none
Sylvia Stickney	86 Church St.	2016
Chryso Lawless	23 Pinecrest Rd.	2015
Bob Smith	60 Marilyn St.	2017

**HISTORICAL COMMISSION**

Ellin Austin	521 Winter St.	2015
Frank Chamberlain	333 Hollis St.	2015
Judy Grosjean	644 Washington St.	2016
Lee Desorgher	15 Mechanic St.	2017
Kim Sullivan	31 High St.	2017
Carol Kosicki	970 Washington St.	2017

**HOLLISTON CABLE ACCESS TV, INC (3 year term)**

Jacqueline Dellicker		9/1/2017
Walter McGrath (vice-pres.)		9/1/2014
Herbert Krauss		9/1/2014
Marty Perlman		9/1/2014
David Nickerson		9/1/2017
Linda Ramrath (President)		9/1/2014
Christine Quistberg (treasurer)		2014

**HOLLISTON EMERGENCY RESERVE CORP.**

Barbara Kattman (secretary)	49 Grove St.	6/30/2014
Kathy Shore	10 Cassandra Ln	6/30/2014
William D. Tobin	181 Central St.	6/30/2014

**HOUSING TRUST FUND**

Gregory Carey	949 Washington St.	2015
Frank Chamberlain (CPC)	333 Hollis St.	2015
Warren Chamberlain (Planning Board)	16 Roy Ave.	2015
Diane McDermott-Roy	60 Johnson Drive	2015
Bryan Clancy (Housing Committee)	45 Wendy Ln.	2017
Anthony Damigella (Housing Auth)	95 Gregory Rd	2017
Kevin Conley (Selectmen)		2016
Kay Baxter		2016



Michael Stepansky (ZBA)	11 Fruit St.	2017
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**INSURANCE ADVISORY**

Lorraine Boles - Retiree rep.		none
Michael Cassidy - Fire Dept		none
Matthew Waugh - Police Dept		none
Leslie McDonnell - Library		none
Vacant- School Admin.		none
Robert Nemet - Highway		none
Elizabeth Greendale - Town Hall		none
Ellen Ahern- Teachers Rep.		none
Mary Bousquet - Liaison/Advisor		none
Larry Marsell - Retiree Alternate		

**KEEFE TECHNICAL SCHOOL (3 year term)**

Sarah Commeford		2015
Barry Sims		2016

**MEMORIAL DAY COMMITTEE**

Robert Blair		2014
Stephen Bradford		2014
Stan Feinberg		2014
Susan Givner		2014
Robert Hopkins		2014
Stephen Napolitano		2014

**OPEB TRUST BOARD**

Kevin Conley, Selectmen		2014
Carol Emmons, School Committee		2014
Paul LeBeau, Town Administrator		2014
Mary Bousquet, Treasurer		2014
John Beck		2014

**OPEN SPACE COMMITTEE (3 year term)**

John Vosburg	19 Constitution Dr.	2016
Alix Carey	37 Green St.	2017
George Johnson	21 Temi Rd	2015
Rachel Kane Vice Chair	175 Winthrop St.	2015
Ann Marie Pilch Chair	107 Juniper Rd	2015
James Keast	104 Fairview St.	2016

**PERSONNEL BOARD**

Jacqueline Rossini	190 Winter St.	2015
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**POLICE - AUXILIARY (1 year term)**

Craig Denman – Director; Joseph Cibotti – Sergeant; Michael Aw; Judy Gray; Mark Haddad; Michael Hamlet; Alan Lisak; Edward Loftus-Captain; Sean McDowell; Jeff Oteri; Joseph Quintin; Judith Rizolli; Danny Lee; Robert Ramrath; Brian Ream; Donovan Seay; David Charette; Robert Guyon; James Ray.

**POLICE - SPECIAL (1 year term)**

Michael Aw; Michael Cassidy; Janet Dettore; Martha Ells; Judy Gray; Mark Haddad; Michael Hamlet; Kate Hickey; Judith Johnson; Danny Lee; Alan Lisak; Edward Loftus; Sean McDowell; Jeffrey Oteri; James Peterson; Joseph Quintin; Kasey Richards; Judith Rizolli; Cheryl Rudolph; Cynthia Valovcin; Dona Lee Walsh; Joseph Cibotti; James Ray.

**POLICE STATION BLDG. COMMITTEE**

Robert Connoni	81 Wedgewood Drive	none
Chuck Corman	55 Alberta Lane	none
William George	62 Persis Place	none
Jon Juhl	1112 Highland St.	none
Sean Moore	Police Dept.	none
Edward Nunes	8 Great Meadow Rd.	none
Lt. Keith Edison	Police Dept.	none
Brian J. Perry	41 Winter St.	none
Albert Shameklis	1221 Highland St.	none

**RECYCLING (3 year term)**

John Varga	559 Winter St.	2017
Susan Johnston	3 Fiske Pond Road	2015
Benjamin Stone	121 Winthrop St	2015
Kristin Foster	43 Fiske St.	2016

**REGIONAL AFFORDABLE HOUSING none**

Margaret Miley

**REGISTRARS**

Ellen George (D)	62 Persis Pl.	2015
Elizabeth T. Greendale (U)		2016
George Snow (R)	759 Winter St.	2016
Elaine Doyle (D)	191 Adams St.	2017

**School Committee-Wellness Council sub comm**

Lisa Galeaz - school committee mbr; Carol Emmons - school committee mbr; Keith Buday - Superintendent designee; Anita Lotti – parent; Sarah Bechta MD – parent; John Ratcliffe – parent; Joanne Costello – parent; Holly Everett - Dir. School food service; Carol White - Dir. Extended day program; Rita Budwey – Teacher; Wendy Krauss – Teacher; Cathy Porcello - School Nurse.

## **SURVEY BOARD**

Fire Chief Michael Cassidy; Bldg. Insp. Peter Tartakoff

## **TAXATION AID COMMITTEE (\*E & D) (3 year term)**

Mary Bousquet, Treasurer/Collector	Brian Loughlin, Board of Assessors	
James Lane	89 Dodd Dr.	2017
Laura Matz	65 Bayberry Ln	2015
John F. Hunt	69 Grove St.	2016

## **TOWN FOREST COMMITTEE**

Joanne Hulbert	42 Mechanic St.	2015
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## **TOWN HALL COMMITTEE**

Jon Julh; Edward Nunes; Robert Connoni; Jackie Dellicker

## **TRAILS COMMITTEE (3 year term)**

Kenneth Henderson	1028 Washington St.	2017
Marc Connelly	6 Beverly Circle	2017
Matthew Varrell	35 Arch Street	2016
Mark Kaplan	72 Norfolk St.	2015
Herbert Brockert	760 Central St.	2015
Robert Weidknecht	40 Hemlock Rd.	2015
Martha Ellis	79 Hollis St #108	2017

## **TUITION FREE FULL DAY**

### **KINDERGARTEN TASK FORCE** No term

Hilary Bresnahan; Matt Coletti; Sara Ahern; Steve Bigelow; Amy Donohue; Patricia Duffy; Carol Emmons; Richard Isaacson; Brad Jackson; Jen Kirstein; Jay Leary; Nen Locke; Peter Martel; Betsy Maxwell; Carlene McGorty; Matt McGuinness; Stacey Raffi; Peter Rosen; Diane Roy; Dave Schroder; Frances Smith; Kim Ross

## **VETERANS HONOR ROLL COMM.** No term

Robert Blair; Peter Hill; George Snow; Denise Trinique; Stephen Napolitano; Sven Mozdiez.

## **WEIGHER, MEASURERS & SURVEYORS (1 year term)**

### **OF COMMODITIES**

Sergeant Craig Denman; Officer Kenneth Belson; Officer Bryan DiGiorgio; Officer Scott Downey; Officer Daniel Griffith; Officer Todd Hagan; Officer Timothy Heney; Sgt. George Leurini; Officer Andrew MacGray; Det. Ciara Ryan; Officer John Scanlon; Det. Chad Thompson; Sgt. Matthew Stone; Sgt. Matthew Waugh; Officer Michael Woods.

## **WEIGHERS (1 year term)**

New England Emulsions

Louis W. Abramo; Matthew Antonioli; Jerrold Hilliard; Richmond N. Mann; Gregory Patry;  
James Porcello; Domenic Porcello.  
Covanta  
Jesse Boyle; Ryan Fillion; Sharon Leavitte

# STATE PRIMARY ELECTION

October 15, 2013

CANDIDATE	# VT	PREC.1	PREC. 2	PREC. 3	PREC. 4	TOTAL
DEMOCRAT						
<b>Representative in Congress</b>	1					
William N. Brownsberger		5	1	4	3	13
Katherine M. Clark		20	36	22	23	101
Peter J. Koutoujian		20	9	5	9	43
Martin Long		0	0	1	0	1
Paul John Maisano		5	1	4	4	14
Carl M. Sciortino, Jr.		28	24	23	12	87
Karen E. Spilka		173	251	203	199	826
Blanks		1	0	0	0	1
Write-ins- insignificant		0	1	0	0	1
						0
<b>Total</b>		<b>252</b>	<b>323</b>	<b>262</b>	<b>250</b>	<b>1087</b>

1 Hand Count - Spilka (in totals)

# STATE ELECTION December 10, 2013

REPRESENTATIVE IN CONGRESS	Vote for one	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOT
BLANKS		0	0	1	0	1
FRANK JOHN ADDIVINOLA, JR.		154	144	100	90	488
KATHERINE M. CLARK		145	195	169	155	664
JAMES V. AULENTI		6	4	4	4	18
JAMES O. HALL		1	2	0	3	6
WRITE INS		0	0	0	0	0
TOTAL		306	345	274	252	1177

**SPECIAL TOWN MEETING  
OCTOBER 28, 2013**

The Special Town Meeting of October 28, 2013 was held at the High School Auditorium and brought to order by Moderator Kevin Clancy at 7:32 with a quorum of 108, and growing. The moderator read the warrant and went over the preliminary rules for Town Meeting and then read the following motion as required by the Town By-Laws.

**PRIOR TO ARTICLE 1**

**MOTION:** Moved that the following non-resident Town officials, consultants to committees and petitioners be allowed to speak during the course of this Special Town Meeting: Ann McCobb, Health Director/Agent; Leslie McDonnell, Library Director; Mary Bousquet, Treasurer/Collector; David Nalchajian, Town Accountant; Kathryn Peirce, Principal Assessor; Peter Tartakoff, Building Inspector; Brad Jackson, Superintendent of Schools; Sara Ahern, Assistant Superintendent of Schools; Tom Smith, Highway Superintendent; Karen Sherman, Town Planner; John Moore, Police Chief; Brenda Farrell, Housing Authority Director; Cheryl Rudolph, Animal Control Officer; Charles Corman, Technology Director; Charles Katuska, Conservation Agent; James Lynch, Keefe Tech Superintendent-Director. **SECONDED**

**DISCUSSION:** Our Town By-Laws require that the Town Meeting vote to allow non-residents and non-voters to address the Town Meeting.

**VOTE:** Passed by unanimous voice vote.

Prior to Article 1, Ken Szajda, Finance Committee Chairperson, gave an update on the status of the Town's budget.

James Lynch, Keefe Tech Superintendent, wanted to make the Town aware of the Capital roof project that will be presented to Town Meeting in the spring. He also wanted to announce his retirement effective January 4, 2014 and introduce his successor, the current Principal of Keefe Tech, Mr. Jonathan Evans. The quorum had grown to 142.

**ARTICLE 1.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for unpaid bills from prior years; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Town raise and appropriate the sum of \$7,795.39 and appropriate the sum of \$184.46 from Water Surplus for invoices from fiscal year 2013.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Passed by unanimous voice vote to accept Article 1 as stated in the motion.

**ARTICLE 2.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of supplementing various accounts of the Town's fiscal year 2014 annual budget, previously voted by the Town under Article 15 of the Warrant for the 2013 Annual Town Meeting; or take any action relative thereto. **(Board of Selectmen)**  
**MOTION:** Moved that the Town vote to make the following changes in the fiscal year 2014 Omnibus Budget:

1. reduce Employee Benefits Account 51750 by \$18,757;
2. raise and appropriate \$1,283 for Board of Health Account 51000; and
3. reduce Debt Service Account 57600 by \$6,332; **SECONDED**

**DISCUSSION:** None

**VOTE:** Passed by unanimous voice vote to accept Article 2 as stated in the motion.

**ARTICLE 3.** To see if the Town will vote to transfer from available funds a sum of money for the purpose of reducing the amount of money to be raised through property taxes for fiscal year 2014; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Town appropriate the sum of \$1,358,776 from Free Cash for the purpose of resolving any deficits and reducing the amount of money to be raised through property taxes for fiscal year 2014. **SECONDED**

**DISCUSSION:** None

**VOTE:** Passed by unanimous voice vote to accept Article 3 as stated in the motion.

**ARTICLE 4.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Stabilization Fund; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Town raise and appropriate the sum of \$400,000 to the Stabilization Fund. **SECONDED**

**DISCUSSION:** None

**VOTE:** Passed by unanimous voice vote to accept Article 4 as stated in the motion.

**ARTICLE 5.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Capital Expenditure Fund; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Town raise and appropriate the sum of \$458,776 to the Capital Expenditure Fund. **SECONDED**

**DISCUSSION:** None

**VOTE:** Passed by unanimous voice vote to accept Article 5 as stated in the motion.

**ARTICLE 6.** To see if the Town will vote to authorize the Board of Selectmen to hold a public auction for the purpose of disposing of surplus departmental equipment; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Board of Selectmen be authorized to dispose of the following surplus property reported by the Highway and Fire Departments: a 1992 Ford Ambulance, a 2001 Freightliner Ambulance, a 1986 Ford pickup, two 1985 Mack trucks and a 1985 Woodchuck chipper. **SECONDED**

**DISCUSSION:** None

**VOTE:** Passed by unanimous voice vote to accept Article 6 as stated in the motion.

**ARTICLE 7.** To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money for the purpose of capital expenditures, including replacement and new vehicles and equipment, for the Highway, Police, School, Public Buildings, Fire, Technology, Treasurer/Collector and Accountant departments, and authorize the Board of Selectmen to trade or sell used equipment toward part of the purchase price; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Town appropriate \$200,000 from the Capital Expenditure Fund and authorize a short term borrowing not to exceed three years in the amount of \$175,000 for a Fire Department pumper engine; appropriate \$86,634 for two Police Department vehicles; appropriate \$4,000 from the Capital Expenditure Fund for Police Department weapons; appropriate \$37,800 from the Capital Expenditure Fund for computer hardware and software for Town departments; appropriate \$64,200 from the Capital Expenditure Fund for Munis accounting system upgrades; appropriate \$18,200 from the Capital Expenditure Fund for extraordinary repairs to the Flagg Cole heating system; appropriate \$186,659 from the Capital Expenditure Fund for a data server, switches, Fitnessgram software, desktop computers, Foreign Language and Music Technology lab computer equipment and software, iPads, iPad carts and Notebook carts for School Department Technology infrastructure and classroom technology; appropriate \$119,300 from the Capital Expenditure Fund for carpeting, doors, cafe tables, air conditioning and High School auditorium lighting for School Department building improvements; appropriate \$12,000 from the Capital Expenditure Fund and raise and appropriate \$39,688 for replacement of the Senior Center Roof; and appropriate \$190,000 from the Ambulance Revolving Fund for a new Fire Department ambulance; and authorize the trade-in or sale at auction of used Police Department vehicles and weapons. **SECONDED**

**DISCUSSION:** John Cronin, 40 Holly Ln, asked Mr. Dowd why he voted against the Ambulance. William Dowd, 95 Shaw Farm Rd, doesn't feel it's prudent to have 3 ambulances. Ken Szajda, 676 Fiske St, said that the Fire Dept. is rotating this ambulance into service not adding a 3<sup>rd</sup> ambulance.

**VOTE:** Passed by unanimous voice vote to accept Article 7 as stated in the motion.

**ARTICLE 8.** To see if the Town will vote to act on the report of the Community Preservation Committee on the fiscal year 2014 Community Preservation budget and to appropriate or reserve for later appropriation monies from the Community Preservation Fund annual revenues or available funds for the administrative expenses of the Community

Preservation Committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the year; or take any action relative thereto. (**Community Preservation Committee**)

**MOTION:**

1. Move: to appropriate the sum of \$3,000 for fiscal 2014 from the Community Preservation Open Space Reserve to assist the Conservation Commission with the development of a signage program for conservation parcels acquired with the use of CPA funds; all funds to be expended within three years of the October, 2013 town meeting.

**SECONDED**

**DISCUSSION:** Frank Chamberlain, 333 Hollis St. and Chair of the CPC, gave a brief explanation of the 3 Motions. Marty Lamb, 57 Wingate Rd., asked if there are written details of the Conservation Restriction. Mr. Chamberlain said the language is still being negotiated. John Cronin, 40 Holly Ln., asked Mr. Kaslow why he abstained from voting on this Article. Charles Kaslow, 19 Kingsbury Ln, said the he was not at the meeting where the discussion took place and felt he did not have anything to contribute.

**VOTE:** Passed by unanimous voice vote to accept the first Motion in Article 8.

2. Move: to appropriate the sum of \$300,000 for fiscal 2014 from the Community Preservation Undesignated Reserve as the Town portion of the cost for acquisition of a Conservation Restriction on 111 acres of the property know as Bullard Farm, contingent upon acceptance of the terms of the Conservation Restriction and the Conservation Management Plan by the Bullard Memorial Farm Association, receipt of a State Land Grant in the amount of \$400,000 and additional grant funding from the Trustees of Reservations in the amount of \$350,000. Funds are to be expended within two years of the October, 2013 town meeting.

**SECONDED**

**DISCUSSION:** Rachel Kane, 175 Winthrop St., gave a presentation on Bullard Farm. Marty Lamb, 57 Wingate Rd., agrees that this land should be preserved, but feels uncomfortable that the language is still being negotiated. He made a motion to Indefinitely Postpone, which was Seconded. Ann Marie Pilch, 107 Juniper Rd., said the Board of Selectmen and the Conservation Commission will have to approve the final language of the Conservation Restriction. Walter McClennen, 432 Fiske St., feels that with the BOS and Con Com having the ability to review the final document the Town's interests are protected. David Keating, 56 Pinecrest Rd., wants to know if the Conservation Restriction will eliminate the possibility for a possible water resource. Ms. Pilch responded that it would be restricted. Barbara Gardner, 114 Jennings Rd., serves on the board of the Charles River Watershed and feels confident that the Town will be protected due to the State's strict restrictions. Jay Marsden, 32 Wendy Ln., said the Board of Selectmen will make sure there is open access to the property.

The motion to Indefinitely Postpone, was defeated by voice vote.

**VOTE:** Passed by unanimous voice vote to accept the second Motion in Article 8.

3. Move: to appropriate the sum of \$79,260 for fiscal 2014 from the Community Preservation Undesignated Reserve for professional services, including but not limited to the preparation of real estate appraisals, environmental reviews, boundary surveys and title reviews in preparation for property acquisition by the Trails Committee; all funds to be expended within



two years of the October, 2013 town meeting. **SECONDED**

**DISCUSSION:** None

**VOTE:** Passed by unanimous voice vote to accept the third Motion in Article 8.

**ARTICLE 9.** To see if the Town will vote to authorize the Board of Selectmen to acquire a conservation restriction on two parcels of land comprising one hundred eleven (111) acres, more or less, owned by the Bullard Memorial Farm Association and located off of Bullard and Central Streets and shown as Lot 1 of Block 1 and Lot 38 of Block 4 of Assessors' Map 9; to determine whether the Town will accept a grant of up to \$400,000 from the Massachusetts Executive Office of Energy and Environmental Affairs, a grant of \$350,000 from the Trustees of Reservations and other grants or gifts for this purpose; to determine whether such acquisition shall be by borrowing, by transfer of available funds, by appropriation of Community Preservation funds or by some combination thereof; to determine whether such property shall be acquired for conservation purposes under section 8C of Chapter 40 of the General Laws; or take any action relative thereto. (**Open Space Committee**)

**MOTION** Moved that the Town vote to acquire a conservation restriction on two parcels of land comprising one hundred eleven (111) acres, more or less, owned by the Bullard Memorial Farm, Inc., and located off of Bullard and Central Streets and shown as Lot 1 of Block 1 and Lot 38 of Block 4 of Assessors' Map 9; place the management and control of the conservation restriction with the Conservation Commission in accordance with Massachusetts General Laws, Chapter 40, section 8C and Chapter 44B, section 12(b), for conservation and passive recreation purposes; authorize the Board of Selectmen and the Conservation Commission, as they deem appropriate, to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town to effect said acquisition, including the conveyance of a perpetual conservation restriction, which conservation restriction may be granted to the Trustees of Reservations or any other organization qualified and willing to hold such a restriction, in accordance with Massachusetts General Laws Chapter 184 as required by section 12(a) of Chapter 44B; authorize the Open Space Committee to file on behalf of the Town any and all applications deemed necessary under the Self-Help Act, Massachusetts General Laws, Chapter 132A, section 11, or any other applications for funds in any way connected with the scope of this acquisition; appropriate \$1,135,000 for such acquisition and to meet such appropriation accept a grant of up to \$400,000 from the Massachusetts Executive Office of Energy and Environmental Affairs; appropriate \$85,000 from the Open Space Fund, appropriate \$300,000 from the Community Preservation Fund for such acquisition; accept a grant or gift of \$350,000 from the Trustees of Reservations; and authorize the Treasurer, with the approval of the Board of Selectmen, to borrow \$400,000 for the property acquisition and to issue any bonds or notes that may be necessary in anticipation of any grant, as authorized by Massachusetts General Laws, Chapter 44, section 8C and Chapter 44B ("Community Preservation Act"), or any other enabling authority appropriate for such acquisition. **SECONDED**

**DISCUSSION:** None

**VOTE:** Passed by unanimous voice vote to accept Article 9, as stated in the Motion.

**ARTICLE 10.** To see if the Town will vote to raise and appropriate or transfer from

available funds a sum of money for the purpose of the OPEB Trust Fund; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that this Article be indefinitely postponed. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice vote to accept Article 10 as stated in the motion.

**ARTICLE 11.** To see if the Town will vote to amend the Town of Holliston By-laws by deleting “\$25.00” and inserting in place thereof “50.00” at the end of Section 5 – Penalty for Unlicensed Dogs of Article XXIX – Animal Control; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Town vote to amend the Town of Holliston By-laws as stated in the Article. **SECONDED**

**DISCUSSION:** None

**VOTE:** Passed by unanimous voice vote to accept Article 11 as stated in the motion.

**ARTICLE 12.** To see if the Town will vote to transfer certain parcels of property, acquired by the Town through tax title foreclosure, to the Conservation Commission as follows:

1. Map 7 Block 7 Lots 381, 380, 384 located off Juniper Road;
2. Map 7 Block 5 Lot 24 located off Alpine/Hanlon Road;
3. Map 11 Block 2 Lot 144 located off Mellen Street; and
4. Map 4 Block 2 Lot 37 and located off Adams Street;

or take any action relative thereto. **(Planning Board and Conservation Commission)**

**MOTION:** Moved that the Town vote to transfer the care, custody and control of the parcels of property described in the Article to the Conservation Commission for conservation purposes.

**SECONDED**

**DISCUSSION:** Jim Carboneau, 457 Chamberlain St., asked if these were buildable lots or being used for trails. Paul LeBeau, 147 Karen Circle said that they are from developers who couldn’t build on them and the Conservation Commission felt they would be good for open space.

**VOTE:** Passed by unanimous voice vote to accept Article 12 as stated in the motion.

**ARTICLE 13.** To see if the Town will vote to authorize the Board of Selectmen to seek special legislation substantially as follows:

**AN ACT AUTHORIZING THE TOWN OF HOLLISTON TO ESTABLISH A DEPARTMENT OF PUBLIC WORKS.**

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:*

**SECTION 1.** Notwithstanding any general or special law or by-law to the contrary, there is hereby established in the town of Holliston a department of public works, hereinafter called “the department”, which shall be under the supervision and control of the board of selectmen, hereinafter called “the board”.

**SECTION 2.** Unless otherwise noted in this act, the board of selectmen shall have all the powers and duties now or from time to time vested by general or special act or town by-law in the following boards, commissions, departments or officers: highway department, including the

highway superintendent and the surveyors of highways; and the water department, including the board of water commissioners. The board of water commissioners is hereby abolished. No existing contract or liability in force on the effective date of this act shall be affected, but the board shall in all respects be the lawful successor of the entity so abolished.

**SECTION 3.** The department of public works shall have all the functions now or from time to time vested by general or special law or town by-law in the following departments and offices: highway department and water department. The department of public works shall assume the responsibility for the operations of the streets and those functions of the park commission related to management, care and maintenance of real property as the park commission may designate in writing. All equipment, property, facilities, funds, assets and liabilities under the care, custody and control of the abolished board of water commissioners as of the effective date of this act, shall be under the care, custody and control of the board of selectmen. The provisions of section 69B of chapter 41 of the General Laws or the provisions of section 53F1/2 of chapter 44 of the General Laws shall control water related funds, assets and liabilities.

**SECTION 4.** The department of public works may have such additional powers with respect to collection and disposal of garbage and refuse, the maintenance and repair of street lights, the maintenance and repair of town buildings and property, with the exception of buildings and property under control of the school committee or the board of library trustees unless said committee and trustees consent in writing, and the performance of such duties of any other boards, departments, and offices of the town as may be reasonably related to the duties of a department of public works, as the town may from time to time, by by-law provide, any other provisions of law notwithstanding.

**SECTION 5.** No later than 120 days prior to the beginning of each fiscal year, the board of selectmen shall convene a public hearing to determine the ensuing fiscal year water budget and set equitable prices and rates for usage of the water system. The date, time and place of the hearing shall be included in all water bills mailed for the second quarter of each fiscal year. At least two weeks prior to the proposed hearing, the board shall cause notice to be published in at least one newspaper of general circulation in the town of Holliston, and posted at town hall and on the town's Web site. The board will take testimony from any interested party and shall submit its recommendations to the town meeting, which shall act upon the budget in the same manner as all budgets.

**SECTION 6.** The board of selectmen shall appoint, fix the tenure and compensation of and enter into a contract with a director of public works, subject to appropriation and the provisions of town by-laws and personnel by-laws. The director shall exercise and perform, in conformity with the policies of the board, such powers, rights, and duties conferred upon the board of selectmen under the provisions of section 2 as said board may from time to time delegate. The director of public works shall have full charge and authority over the employees, equipment, and facilities within the department, subject to the requirements of law, by-laws, regulations, and such direction and such policies of the board of selectmen.

The director of public works shall hold, at a minimum, a Bachelor's degree in civil engineering or other appropriate discipline, and shall have a minimum of five years of relevant professional experience in public works construction and management. The board of selectmen may establish other requirements such as registration as a professional civil engineer within the

commonwealth. During his or her tenure, the director of public works shall hold no other elective or appointive office, nor shall the director of public works engage in any other business or occupation without prior express written authorization of the board of selectmen. The director of public works shall give the town a bond with a surety company authorized to transact business in the commonwealth as surety for the faithful performance of his duties in such sum and upon such conditions as the board may require. The town will pay the premium for said bond.

The director of public works may designate, by letter approved by a vote of the board of selectmen and filed with the town clerk, a qualified officer of the town to perform the director's duties in the case of absence or disability. Pending the appointment of a director, the filling of any vacancy, the failure of the director to designate a temporary director, or during the suspension of the director, the board shall appoint a suitable person to perform the duties of the director's office.

**SECTION 7.** The director of public works shall appoint, remove and supervise employees of the department in accordance with the town's personnel by-law and any applicable collective bargaining agreements. The director shall appoint and remove such employees as the director deems necessary, subject to town meeting appropriation and approval of the board of selectmen. The director of public works shall supervise, direct and be responsible for the efficient administration of all departments, offices, boards and committees appointed by the director.

The director of public works shall keep full and complete records of the department. Such director shall render to the board of selectmen, as often as may be required by said board but at least quarterly, a full report of all the operations under his or her control during the period reported upon, and annually shall render to the board and file with the town clerk a report of all the operations under his or her control, including, but not limited to: a full financial report of all accounts, funds and grants, a work plan with related finance plan for the subsequent fiscal year, and a report on the accomplishments and progress made under the work plan from the preceding fiscal year. The director of public works shall have access to all town books, records and documents necessary for the proper performance of the assigned duties and responsibilities. The director of public works shall keep the board of selectmen fully advised as to the needs of the town within the scope of his duties, and shall annually, in conformity with the requirements established by said board, furnish to the board a carefully prepared and detailed budget and work plan in writing, including estimates of the appropriations and revenue for department enterprise funds established under [section 53F1/2 of chapter 44](#) of the General Laws required during the next fiscal year for the proper exercise and performance of all said rights and duties.

The director of public works shall perform such other duties consistent with the office as may be required by the by-laws of the town, by vote of town meeting, or by majority vote of the board of selectmen.

**SECTION 8.** The board of selectmen shall retain all powers, duties and responsibilities associated with incurring debt.

**SECTION 9.** Once established, the town of Holliston may modify the duties, powers and

responsibilities of the department of public works. Integration of agencies, departments, or districts not described in this act shall require approval by a majority vote at a town meeting. Public works functions, once integrated, may be constituted as independent organizations or departments by a majority vote at a town meeting.

**SECTION 10.** This act shall take effect upon its passage or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Town vote to authorize the Board of Selectmen to file special legislation substantially as stated in the Article. *To take effect on or after July 1, 2014.*

**SECONDED**

**DISCUSSION:** Jay Leary, 146 Karen Circle, made a presentation on the proposed Department of Public Works. Jared Adams, 3 Peter St., provided some history of the Town's Water Department from the mid 1940's when the Town acquired it from a private Water Company. Jack Blaise, 25 Mitchell Rd., made a motion to Indefinitely Postpone Article 13, which was seconded. Mark Schultz, 21 Wedgewood Dr., spoke in favor of the DPW and stated that he has been for a long time. He also wants to know what the cost savings or financial benefits will be for the town, and will there be a plan for the aging infrastructure. Kevin Conley, 44 Cranberry Ln., said there are grants that other surrounding towns have received that we could be eligible for. He also said that we are paving roads that could have bad pipes under them, and with a DPW we could be more pro-active than re-active. Jay Marsden, 32 Wendy Ln., said that initially our costs will increase, but this plan is in conjunction with the current Water Superintendent retiring which would free up some salary money. Even though our costs will be up, productivity will be up. Doug Foss, 1225 Washington St, wants to see analysis on how many employees each department currently has and how many the DPW will have 5 yrs. down the road, he would also like to see the same comparison for each budget. The lack of this information makes him lean toward postponing this article. John Losch, 2345 Washington St, is against a DPW he feels the presentation was too vague and wants more facts and a definitive plan, once we go to a DPW we can't go back. He also feels that an article of this magnitude should be brought before the Annual Town Meeting which will attract more voters. Mr. Leary, rebutted some of the arguments against; quoting DPW Director Salaries from some comparable towns, which were considerably less than a previous speaker had said. He also stated that water revenue will remain for water use only, as required by law. The Selectmen would hire professionals to run the department, similar to the professionalism of our Fire Chief. Joan Souza, 31 Old Cart Path, feels that in the long run we will be saving money with a DPW. Geoffrey Zeamer, 583 Winter St, is in favor of a DPW, but feels the Selectmen are acting before they have a proper plan in place, ie. Budget & staff. He is in favor of postponing this article to the Annual Town Meeting. John Cronin, 40 Holly Ln, made a motion to Move the Question, which was seconded and passed by voice vote.

**VOTE** To Indefinitely Postpone Article 13: Defeated by voice vote

Parashar Patel, 3 Metcalf Dr, asked what would change with the Park and School Departments with regard to their fields. Mr. Leary said the current structure would not change. David Keating, 56 Pinecrest Rd, said the Water Commissioners voted 2-1 in favor of the DPW. Mr. Keating made a motion to amend Article 13 to include an effective date "To take effect on or after July, 1, 2014". Seconded

**VOTE** to Amend Article 13: Unanimously passed by voice vote

**VOTE:** Passed by hand count vote to accept Article 13 as stated in the Motion, amended above in italics. Yes: 95 No: 27

**ARTICLE 14.** To see if the Town will vote to accept the provisions of section 53F1/2 of Chapter 44 of the General Laws and establish an Enterprise Fund for the Holliston Water Department to become effective July 1, 2014; or take any action relative thereto. (**Board of Selectmen**)

**MOTION:** Moved that the Town vote to authorize the Board of Selectmen to establish a Water Enterprise Fund in accordance with the provisions of section 53F1/2 of Chapter 44 of the General Laws to become effective July 1, 2014. **SECONDED**

**DISCUSSION:** None

**VOTE:** Passed by unanimous voice vote to accept Article 14 as stated in the motion.

Elizabeth T. Greendale, Town Clerk

### **ANNUAL TOWN MEETING MAY 5, 2014**

The Annual Holliston Town Meeting of May 5, 2014 was held at the High School Auditorium and was brought to order by Moderator, Kevin Clancy at 7:33 PM, with a quorum of 117 and growing.

Prior to the start of regular business, the Moderator read the warrant and went over the preliminary rules for Town Meeting then read the following Motion as required by the Town By-Laws.

#### **PRIOR TO ARTICLE 1**

**MOTION:** Moved that the following non-resident and non-voting Town Officials, consultants to committees and petitioners be allowed to speak during the course of this Annual Town Meeting: Ann McCobb, Health Director/Agent; Leslie McDonnell, Library Director; Mary Bousquet, Treasurer/Collector; David Nalchajian, Town Accountant; Kathryn Peirce, Principal Assessor; Peter Tartakoff, Building Inspector; Brad Jackson, Superintendent of Schools; Sara Ahern, Assistant Superintendent of Schools; Tom Smith, Highway Superintendent; Karen Sherman, Town Planner; John Moore, Police Chief; Brenda Farrell, Housing Authority Director; Cheryl Rudolph, Animal Control Officer; Charles Corman, Technology Director; Charles Katuska, Conservation Agent; James Lynch, Keefe Tech Superintendent-Director; Doug Valovcin, Water Superintendent. **SECONDED**

**DISCUSSION:** Our By-laws require that the Town Meeting vote to allow non-residents and non-voters to address the Town Meeting

**VOTE:** Passed by unanimous voice vote.

**ARTICLE 1.** To hear and act on the report of the Selectmen.

**MOTION:** Moved that the Annual Report of the Town for the 12 month period ending June 30, 2013, be accepted. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 1 as stated in the motion.

**ARTICLE 2.** To hear and act on the report of the Finance Committee.

**MOTION:** Moved that the Annual Report of the Finance Committee be received and laid on the table and that motions offered in the report be accepted as motions before this meeting as the articles and the budget are taken up. **SECONDED**

**DISCUSSION:** Ken Szajda, 676 Fiske St. and Chairperson of the Finance Committee, gave a presentation updating Town Meeting on the finances of the town. The OPEB Trust was signed by Governor Patrick on Dec. 31, 2013 and we are now able to fund it. The Compensation and Benefits Study has been reviewed and the Finance Committee has made recommendations to the Board of Selectmen. The Selectmen have made first step adjustments to budgets to reflect the new wages, which haven't been addressed in 20 yrs. The Town's S & P Bond rating has gone up two notches to AA+.

**VOTE:** Unanimously passed by voice call vote to accept Article 2 as stated in the motion.

**ARTICLE 3.** To see if the Town will vote to authorize the Town Treasurer, subject to the approval of the Selectmen, to sell property acquired through foreclosure of tax titles by the Town and other real estate, after first giving notice of the time and place of the sale by posting such notice of sale in some convenient place in the Town, by publishing such notice of such sale in a newspaper having general circulation in the Town and by posting such notice on a Holliston Cable Access Television (HCAT) bulletin board and on the Town's website at least fourteen (14) days before the sale. The Treasurer shall also give notice of such sale to the Executive Director of the Holliston Housing Authority, the Chair of the Holliston Housing Trust and the Chair of the Holliston Housing Committee or its subsequent equivalent by first class letter at least forty-five (45) days before the sale. The Treasurer may hold a public auction and may reject any bid which s/he deems inadequate, and any such advertisement, notice or indication that real property is to be offered for sale by the Town of Holliston, or any department, commission, or other subdivision of the Town shall include the following statement: "Buyers should be aware that the Town of Holliston does not guarantee this property to be in conformity with existing zoning bylaws."

Whenever the proceeds of the sale or other disposal of real estate, other than that acquired through tax title foreclosure, by the Town of Holliston exceed five hundred dollars, the same shall be applied to the payment of indebtedness incurred in acquiring such real estate or shall be added to the sinking fund, if any, from which said indebtedness is payable, or if no such indebtedness is outstanding will be applied to the Town's Capital Expenditure Fund as established by Chapter 46 of the Acts of 1993. The proceeds of a sale in excess of five hundred dollars of any park land by the Town shall be used only by the Town for acquisition of land for park purposes or for capital improvements to park land; or take any action relative thereto.

**MOTION:** Moved that this Article be approved as presented in the Warrant. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 3 as stated in the motion.

**ARTICLE 4.** To see if the Town will vote to amend the Consolidated Personnel By-law Section 29, Job Classification Plan, by reflecting those revisions, deletions and/or additions to be effective as of July 1, 2014; or take any action relative thereto. **(Town Administrator)**

## SECTION 29, JOB CLASSIFICATION PLAN (Full-time Permanent Positions)

<i><b>POSITION</b></i>	<i><b>GRADE</b></i>	<i><b>POSITION</b></i>	<i><b>GRADE</b></i>
Administrative Assessor	400	Head Dispatcher	400
Assistant Clerk	200	Head of Circulation, Library	400
Assistant Director, Library	400	Library Page	100
Assistant, Town Clerk	400	Matron, Police	100
Assistant, Treasurer/Collector	400	Outreach Worker	400
Cataloger, Library	300	Principal Clerk	300
Children's Librarian	400	Reference Librarian	400
Clerk	300	Technician, Library	100
Crossing Guard	100	Van Driver	100
Dispatcher	200		

**MOTION:** Moved that this Article be approved as presented in the Warrant. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 4 as stated in the motion.

**ARTICLE 5.** To see if the Town will vote to amend the Consolidated Personnel By-law Section 30, Job Compensation Plan, to reflect the rates listed below, and the inclusion of any new rates resulting from reevaluation or new or revised positions to be effective as of July 1, 2014; or take any action relative thereto. (**Town Administrator**)

## SECTION 30, JOB COMPENSATION PLAN, PART I, SCHEDULE B, HOURLY RATES

<i><b>GRADE</b></i>	<i><b>STEP 1</b></i>	<i><b>STEP 2</b></i>	<i><b>STEP 3</b></i>	<i><b>STEP 4</b></i>	<i><b>STEP 5</b></i>	<i><b>STEP 6</b></i>	<i><b>STEP 7</b></i>
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100	15.45	16.43	17.12	17.54	17.89	18.64	19.04
200	18.32	19.49	20.30	20.80	21.22	22.11	22.58
300	18.89	20.10	20.94	21.45	21.89	22.80	23.29
400	21.75	23.14	24.10	24.69	25.20	26.25	26.81
500	23.61	25.11	26.16	26.80	27.35	28.49	29.10

**MOTION:** Moved that the Town vote to amend the Consolidated Personnel By-law Section 30, Job Compensation Plan, by implementing the rates shown in the Article effective July 1, 2013. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 5 as stated in the motion.

**ARTICLE 6.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for unpaid bills from prior years; or take any action relative thereto. (**Board of Selectmen**)

**MOTION:** Moved that the Town vote to raise and appropriate the sum of \$1,035.45 for bills from prior fiscal years. **SECONDED**

**DISCUSSION:** None

**VOTE:** Voted by unanimous voice vote to accept Article 6 as stated in the Motion.



**ARTICLE 7.** To see if the Town will vote to transfer from available funds a sum of money for the purpose of supplementing various accounts of the Town's fiscal year 2014 annual budget, previously voted by the Town under Article 15 of the Warrant for the 2013 Annual Town Meeting and under Article 2 of the Warrant for the October 28, 2013 Fall Town Meeting; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that this Article be indefinitely postponed. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to Indefinitely Postpone Article 7 as stated in the motion.

**ARTICLE 8.** To see if the Town will vote to authorize the Board of Selectmen to hold a public auction for the purpose of disposing of surplus departmental equipment; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Town vote to authorize the Board of Selectmen to dispose of two 1985 Mack dump trucks, a 1985 Woodchuck chipper, a 1995 Norkot asphalt box, and a 1983 Sreco rodding machine. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 8 as stated in the motion.

**ARTICLE 9.** To see if the Town will vote to authorize the Highway Department, with the approval of the Board of Selectmen, to use and expend sums received from the Commonwealth of Massachusetts as reimbursements under the Chapter 90 State Aid to Highways program for further construction, reconstruction and improvements, including surface treatments of approved public ways within the Town; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Highway Department, with the approval of the Board of Selectmen, be authorized to use and expend sums received from the Commonwealth of Massachusetts as reimbursements under the Chapter 90 State Aid to Highways program for further construction, reconstruction and improvements, including surface treatments of approved public ways within the Town. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 9 as stated in the motion.

**ARTICLE 10.** To see if the Town will vote, under the provisions of Massachusetts General Laws Chapter 44, section 53E1/2, as amended, to reauthorize the following revolving accounts for fiscal year 2015:

1. an ambulance fee revolving account into which shall be deposited receipts received as payment of fees for ambulance services and from which account expenditures for labor, materials, supplies and equipment associated with the provision of ambulance services in the Town may be made in an amount not to exceed \$391,812;
2. a Council on Aging fee revolving account into which shall be deposited receipts received as payment of fees for the use of the Senior Center and from which account expenditures for Senior Center expenses may be made in an amount not to exceed \$5,000;
3. a Composting Kit revolving account into which shall be deposited receipts received from

the sale of composting kits and from which account expenditures for purchasing composting kits may be made in an amount not to exceed \$3,000;

4. a Response and Recovery fee revolving account into which shall be deposited receipts received as payment of fees and reimbursements for response to natural and man-made emergencies and from which account expenditures for planning, response, recovery and mitigation efforts by Town departments may be made in an amount not to exceed \$10,000;

5. an abutter's list fee revolving account into which shall be deposited receipts received as payment of fees for abutter's lists and from which fund expenditures for preparing and issuing abutter's lists, including technologies, may be made in an amount not to exceed \$5,000;

6. a Building Inspection revolving account into which shall be deposited receipts received as payment of all fees received by the Building Inspection department for plumbing, gas and wiring permits and from which account expenditures reasonably related to inspectional services for plumbing, gas and wiring may be made in an amount not to exceed \$70,000;

7. a Town Hall revolving account into which shall be deposited receipts received as payment of all fees for rental of the Town Hall facility and from which account expenditures reasonably related to maintaining the Town Hall for purposes of rental may be made in an amount not to exceed \$25,000;

8. a Senior Center Van Services revolving account into which shall be deposited receipts received as payment of all fees, reimbursements and contracted receipts for use of the Senior Center van and transportation program and from which account expenditures reasonably related to maintaining the Senior Center van service and transportation program may be made in an amount not to exceed \$10,000;

9. an Agricultural Commission programs revolving account into which shall be deposited receipts received as payment for all programs and activities of the Agricultural Commission and from which account expenditures reasonably related to the programs and activities of the Agricultural Commission may be made in an amount not to exceed \$10,000;

10. a Sealer of Weights and Measures revolving account into which shall be deposited receipts received for Sealer of Weights and Measures services and from which account expenditures related to the services of the Sealer of Weights and Measures may be made in an amount not to exceed \$5,000;

11. a fluorescent bulb recycling revolving account into which shall be deposited receipts received from recycling fluorescent bulbs and from which account expenditures for recycling fluorescent bulbs may be made in an amount not to exceed \$3,000;

12. a banner revolving account into which shall be deposited receipts received as payment of fees for banners over Washington Street and from which account expenditures for placing the banners may be made in an amount not to exceed \$5,000;

13. an accident fee revolving account into which shall be deposited receipts received as payment of fees for motor vehicle accident investigations and from which account expenditures for investigating motor vehicle accidents may be made in an amount not to exceed \$5,000;

14. an inoculation revolving account into which shall be deposited receipts received for reimbursement for inoculations and from which account expenditures for inoculations may be made in an amount not to exceed \$20,000;

15. a cost of prosecution account into which shall be deposited receipts received as payment of fees for court imposed penalties and from which account expenditures for the costs of

prosecution may be made in an amount not to exceed \$30,000; and

16. a nutrition revolving account into which shall be deposited receipts received for nutrition programs at the Senior Center and from which account expenditures for nutrition programs at the Senior Center may be made in an amount not to exceed \$10,000; provided that expenditures from said accounts shall require the approval of the Board of Selectmen and expenditures in excess of the amounts stated shall require the approval of the Board of Selectmen and the Finance Committee; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Town authorize the revolving accounts as described in Article 10 for fiscal year 2015. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 10 as stated in the motion.

**ARTICLE 11.** To see if the Town will vote to accept the provisions of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, authorizing the Board of Assessors to grant an increase of twenty percent (20%) to all exemptions from property taxes excluding those granted under clause 18 of section 5 of Chapter 59 of the Massachusetts General Laws for the fiscal year commencing July 1, 2014; or take any action relative thereto. **(Board of Assessors)**

**MOTION:** Moved that the Town vote to accept the provisions of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, authorizing the Board of Assessors to grant an increase of twenty percent (20%) to all exemptions from property taxes excluding those granted under clause 18 of section 5 of Chapter 59 of the General Laws for the fiscal year commencing July 1, 2014. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 11 as stated in the motion.

**ARTICLE 12.** To see if the Town will vote to amend the interest rate per annum from 8% to 6% under the provisions of Massachusetts General Laws Chapter 59, section 5, clause 41A, which regulates tax deferral for homeowners 65 years or older, pursuant to the authority contained in Chapter 136 of the Acts of 2005, thereby amending said clause 41A; or take any action relative thereto. **(Board of Assessors)**

**MOTION:** Moved that the Town vote to accept the provisions of clause 41A of section 5 of General Laws Chapter 59, as amended by Chapter 136 of the Acts of 2005, amending the interest rate per annum from 8% to 6% for tax deferrals for homeowners 65 years or older, for the fiscal year commencing July 1, 2014. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 12 as stated in the motion.

**ARTICLE 13:** To see if the Town will vote to accept the provisions of section 51 of Chapter 184 of the Acts of 2002, amending the income requirements under Massachusetts General Laws Chapter 59, section 5, clause 41C, or take any action relative thereto. **(Board of Assessors)**

**MOTION:** Moved that the Town vote to accept the provisions of section 51 of Chapter 184 of the Acts of 2002, amending the income requirements under Massachusetts General Laws Chapter 59, section 5, clause 41C, for the fiscal year commencing July 1, 2014. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice vote to accept Article 13 as stated in the motion

**ARTICLE 14.** To see what money the Town will vote to raise and appropriate or transfer from available funds to meet expenses and outlays to Town departments, salaries of Town Officers, sundry and miscellaneous but regular expenditures, for a Reserve Fund, Conservation Fund, Stabilization Fund, and to appoint trustees or caretakers or authorize the Selectmen to appoint caretakers of the cemeteries of the Town not otherwise provided for, for the ensuing year; or take any action relative thereto. **(Omnibus Budget)**

**MOTION:** The budget amounts in the recommended column will be discussed and voted individually. **SECONDED**

**DISCUSSION:** The Moderator read the omnibus line by line and each budget was seconded, discussed if needed and voted on:

**Board of Selectmen 01122**

51000 Personnel Services	\$190,710
52000 Purchased Services	51,100
54000 Supplies & Materials	2,300
57000 Other Expenses	181,800
<b>TOTAL</b>	<b>\$425,910</b>

**Finance Committee 01131**

51000 Personnel Services	\$ 1,475
52000 Purchased Services	0
54000 Supplies & Materials	50
<b>TOTAL</b>	<b>\$ 1,525</b>

**Town Accountant 01134**

51000 Personnel Services	81,799
52000 Purchased Services	2,725
54000 Supplies & Materials	550
<b>TOTAL</b>	<b>\$85,074</b>

**Board of Assessors 01137**

51000 Personnel Services	\$176,629
52000 Purchased Services	11,056
54000 Supplies & Materials	1,000
<b>TOTAL</b>	<b>\$188,685</b>

**Treasurer/Collector 01138**

51000 Personnel Services	\$ 253,468
52000 Purchased Services	48,007
54000 Supplies & Materials	8,000
<b>TOTAL</b>	<b>\$309,475</b>

**Other Financial Administration 01149**

57810 Reserve for Transfers	\$ 212,675
<b>TOTAL</b>	<b>\$212,675</b>

Technology **01154**

51000 Personnel Services	\$ 84,013
52000 Purchased Services	4,752
54000 Supplies & Materials	500
58000 Capital	8,906
<b>TOTAL</b>	<b>\$ 98,171</b>

Town Clerk **01161**

51000 Personnel Services	\$ 131,611
52000 Purchased Services	6,965
54000 Supplies & Materials	1,938
<b>TOTAL</b>	<b>\$ 140,514</b>

Elections **01162**

51000 Personnel Services	\$ 13,956
52000 Purchased Services	5,825
54000 Supplies & Materials	3,710
<b>TOTAL</b>	<b>\$ 23,491</b>

Conservation Commission **01171**

51000 Personnel Services	\$ 44,958
52000 Purchased Services	2,700
54000 Supplies & Materials	500
<b>TOTAL</b>	<b>\$48,158</b>

Planning Board **01172**

51000 Personnel Services	\$ 70,986
52000 Purchased Services	4,300
54000 Supplies & Materials	539
<b>TOTAL</b>	<b>\$75,825</b>

Zoning Board of Appeals **01173**

51000 Personnel Services	\$ 6,000
52000 Purchased Services	4,400
54000 Supplies & Materials	150
<b>TOTAL</b>	<b>\$10,550</b>

Public Buildings **01192**

51000 Personnel Services	\$ 0
52000 Purchased Services	202,833
53000 Repair & Maintenance	37,000

54000 Supplies & Materials	1,000
<b>TOTAL</b>	<b>\$240,833</b>

Employee Benefits <b>01194</b>	
51750 Insurance	\$4,348,582
51780 Benefits	2,042,479
<b>TOTAL</b>	<b>\$6,391,061</b>

Police Department <b>01210</b>	
51000 Personnel Services	\$2,308,209
52000 Purchased Services	108,516
53000 Repairs & Maintenance	23,090
54000 Supplies & Materials	13,240
<b>TOTAL</b>	<b>\$2,453,055</b>

Auxiliary Police <b>01211</b>	
52000 Purchased Services	\$ 5,580
53000 Repairs & Maintenance	190
54000 Supplies & Materials	7,071
<b>TOTAL</b>	<b>\$ 12,841</b>

Fire Department <b>01220</b>	
51000 Personnel Services	\$703,655
52000 Purchased Services	47,150
53000 Repair & Maintenance	20,800
54000 Supplies & Materials	12,250
58000 Capital	12,500
<b>TOTAL</b>	<b>\$796,355</b>

Building Inspection <b>01251</b>	
51000 Personnel Services	\$122,257
52000 Purchased Services	3,050
54000 Supplies & Materials	800
<b>TOTAL</b>	<b>\$126,107</b>

Sealer of Weights & Measures <b>01254</b>	
51000 Personnel Services	\$ 1,000
52000 Purchased Services	0
54000 Supplies & Materials	0
<b>TOTAL</b>	<b>\$ 1,000</b>

Emergency Management <b>01291</b>	
52000 Purchased Services	\$10,155
54000 Supplies & Materials	64

57000 Other Expense	300
<b>TOTAL</b>	<b>\$10,519</b>

Animal Control   **01292**

51000 Personnel Services	\$       0
52000 Purchased Services	38,359
54000 Supplies & Materials	0
<b>TOTAL</b>	<b>\$ 38,359</b>

Schools           **01300**

51000 Personnel Services	\$ 24,035,983
52000 Purchased Services	2,335,943
53000 Repair & Maintenance	1,019,857
54000 Supplies & Materials	467,095
55000 Fuels	104,000
56000 Intergovernmental	1,559,692
57000 Other Expenses	354,999
58000 Capital Outlay	122,173
<b>TOTAL</b>	<b>\$ 29,999,742</b>

Keefe Technical School:   **01371**

57000 Intergovernmental	\$ 762,815
<b>TOTAL</b>	<b>\$ 762,815</b>

Highway Department       **01420**

51000 Personnel Services	\$ 707,264
52000 Purchased Services	81,396
53000 Repair & Maintenance	27,664
54000 Supplies & Materials	65,953
58000 Capital	352,973
<b>TOTAL</b>	<b>\$ 1,235,250</b>

Snow & Ice Removal   **01423**

51000 Personnel Services	\$ 50,000
52000 Purchased Services	106,215
54000 Supplies & Materials	93,785
<b>TOTAL</b>	<b>\$ 250,000</b>

Street Lighting   **01424**

52120 Street Lighting	\$ 61,200
<b>TOTAL</b>	<b>\$ 61,200</b>

Solid Waste   **01433**

52120 Solid Waste	\$ 1,063,762
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**TOTAL** **\$ 1,063,762**

**Wastewater Treatment 01440**

52000 Purchased Services \$ 68,200

53000 Repair & Maintenance 1,500

**TOTAL \$ 69,700**

**Other Public Works 01499**

54000 Motor Vehicle Fuels \$ 144,232

**TOTAL \$ 144,232**

**Board of Health 01512**

51000 Personnel Services \$ 117,819

52000 Purchased Services 10,430

54000 Supplies & Materials 700

**TOTAL \$ 128,949**

**Council on Aging 01541**

51000 Personnel Services \$ 147,095

52000 Purchased Services 39,383

53000 Repair & Maintenance 4,000

54000 Supplies & Materials 10,719

**TOTAL \$ 201,197**

**Youth Services 01542**

51000 Personnel Services \$ 114,601

52000 Purchased Services 3,841

54000 Supplies & Materials 500

57000 Other Expenses 0

**TOTAL \$ 118,942**

**Veterans' Services: 01543**

51000 Personnel Services \$ 0

52000 Purchased Services 0

54000 Supplies & Materials 0

56000 Intergovernmental 19,916

57000 Benefits 19,350

**TOTAL \$ 39,266**

**Library 01610**

51000 Personnel Services \$ 304,801

52000 Purchased Services 71,210

53000 Repair & Maintenance 9,581

54000 Supplies & Materials 75,496



**TOTAL** **\$461,088**

Park Commission **01650**

51000 Personnel Services \$ 99,062

**TOTAL** **\$ 99,062**

Debt Service **01710**

52000 Purchased Services \$ 3,124

57600 Debt Service \$ 5,580,137

**TOTAL** **\$ 5,583,261**

Ambulance **26231**

51000 Personnel Services \$ 312,332

52000 Purchased Services 88,275

53000 Repair & Maintenance 13,750

54000 Supplies & Materials 21,300

58000 Capital 2,100

**TOTAL** **\$ 437,757**

Water Department **60150**

51000 Personnel Services \$ 735,681

52000 Purchased Services 379,000

53000 Repair & Maintenance 72,000

54000 Supplies & Materials 228,000

56000 Intergovernmental 3,600

57000 Debt Service 853,656

58000 Capital 6,000

**TOTAL** **\$2,277,937**

**DISCUSSION:** Maura Snow, 68 Wingate Rd., read a letter written by her 10<sup>th</sup> grade daughter, stating her concern for the future of the Wellness Program at the High School. Mary Beth Number, 456 Fiske St., explained what teachers will be cut from the School. She mentioned the Stone Salary and Compensation Study, and noted that by comparison to neighboring communities we are below average on many levels. Dan Alfred, 315 High St., and member of the Finance Committee, noted that some of the information the previous speaker had was confidential, as it was part of the collective bargaining process, and there was a report that was made public. He also stated that Holliston spends \$5,666 per student on teacher compensation that is \$377 per student more than the median, which also puts Holliston in the 68th percentile per spending on teachers. Over the last 2 years the Town has given the Schools \$1.2 million dollars above the budget guideline. He feels the Town has done a good job in supporting the Schools, and that it is unfortunate that there is no additional money this year. Howard Hager, 425 Winter St., would like to see the Town save money on more efficient lighting, and in his estimate the savings could contribute sizably to the school's budget. Mary Greendale, 57 Roy Ave., remembers that in the 1970's approximately 70% of the Town's budget went to the schools, and would like to know

why that number has decreased. Ken Szajda, 676 Fiske St., said that page 28 of the Warrant shows that 68.8% of the budget goes to the school. Rita Budway, 149 Rolling Meadow Dr., is a Wellness teacher at the High School and stated the importance of the Wellness program and that they are the people who talk to our children about staying away from destructive behavior. She noted that we did just lose a recent Holliston High School graduate. Andrew Morton, 72 Stony Brook Dr., is concerned that once programs are dropped it's difficult to get funding to bring them back. Marty Lamb, 57 Wingate Rd., noted that a year ago we were talking about losing the Theatre Teacher. He also said that there is not a direct link between per child spending on salaries and the quality of education. He said there have been studies on this and that Charter Schools spend less money on teachers, he feels that the quality is based on the community as a whole and what is put into the education. We are faced with unfunded mandates that eat up the budget. He encourages the Boards and Committees that negotiate with the Unions to represent the Town and the children, and to negotiate on their behalf, not the unions. This year the money isn't there so sacrifices need to be made, but is it the most recent hired teacher or is it based on quality? Maryanne Placentino, 125 Robert Rd., without money you can't have the best teachers and the best education.

**VOTE:** As read each article was voted on and passed by at least majority voice vote to accept the Motions in Article 14 as read.

**ARTICLE 15.** To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of capital expenditures, including replacement and new vehicles and equipment, for the School, Police, Fire, Highway and Water departments, and authorize the Board of Selectmen to trade or sell used equipment toward part of the purchase price; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Town vote to appropriate the sum of \$130,000 from the Capital Expenditure Fund for the purpose of a dump truck with a plow for the Highway Department.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 15 as stated in the motion.

**ARTICLE 16:** To see if the Town will vote to act on the report of the Community Preservation Committee on the fiscal year 2015 community preservation budget and to appropriate or reserve for later appropriation monies from Community Preservation Fund annual revenues or available funds for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the year; or take any action relative thereto.

**(Community Preservation Committee)**

**MOTION:** To allocate \$415,961 from the estimated FY2014 Community Preservation Act surcharge receipts in the following four reserves in the amounts specified:

Community Housing Reserve	\$ 41,596.10
Open Space Reserve	\$ 41,596.10
Historic Resources Reserve	\$ 41,596.10
Community Preservation Fund Budget Reserve	<u>\$291,172.70</u>
Total	\$415,961.00

**SECONDED**

**DISCUSSION:** Frank Chamberlain, 333 Hollis St, gave an overview of each motion.

**VOTE:** Unanimously passed by voice vote to accept the above motion.

**MOTION:** To allocate \$213,999 under the Community Preservation Act from state matching funds distributed in November, 2013 in the following four reserves in the amounts specified:

Community Housing Reserve	\$ 21,399.90
Open Space Reserve	\$ 21,399.90
Historic Resources Reserve	\$ 21,399.90
Community Preservation Fund Budget Reserve	<u>\$149,799.30</u>
Total	\$213,999.00

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice vote to accept the above motion.

**MOTION:** To allocate the variance of Actual to Estimated receipts for FY2013 the following reserves in the amounts specified:

Community Housing Reserve	\$ 2,246
Open Space Reserve	\$ 2,246
Historic Resources Reserve	<u>\$ 2,246</u>
Total	\$ 6,738

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice vote to accept the above motion.

**MOTION:** To rescind appropriations from the Community Housing Reserve dated prior to FY2010 not used for the purpose intended in the total amount of \$483,914.44 and to return these funds to the Community Preservation Fund Budget Reserve to be made available for other community preservation purposes. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice vote to accept the above motion.

**MOTION:** that the Town vote to extend to *June 30, 2015* the date on which the \$100,000 originally appropriated from the Community Preservation Open Space Reserve under Article 17 of the Warrant for the May 2013 Annual Town Meeting may be used for the acquisition of 23.8 acres of land owned by Northeastern University located off of Meadowbrook Lane.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice vote to accept the above motion.

**MOTION:** that the Town vote to extend to *June 30, 2015* the date on which the \$17,000 originally appropriated from the Community Preservation Open Space Reserve under Article 18 of the Warrant for the May 2012 Annual Town Meeting may be used for the development of a management plan to preserve, restore and improve the environmental benefits of Lake Winthrop.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice vote to accept the above motion.

**MOTION:** To appropriate \$7,000 from the fiscal 2014 Historic Preservation Budget Reserve to assist the Holliston Historical Society with the re-shingling and repair of the roof of the

Historical Society's barn, and to appropriate \$8,500 from the fiscal 2015 Historic Preservation Budget Reserve to assist the Holliston Historical Society with preservation work on the Society's barn and corn crib. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice vote to accept the above motion.

**MOTION:** To appropriate \$200,000 for fiscal 2015 from the Community Preservation Fund Budget Reserve to support the Holliston Housing Trust's programs to provide affordable housing in Holliston and for the administrative and contract support of thereof.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice vote to accept the above motion.

**ARTICLE 17.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Stabilization Fund; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Town vote to indefinitely postpone this Article. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice vote to indefinitely postpone Article 17.

**ARTICLE 18.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Capital Expenditure Fund; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Town raise and appropriate the sum of \$625,000 for the Capital Expenditure Fund. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to Article 18, as stated in the motion.

**ARTICLE 19.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Other Post Employment Benefits Liability Trust Fund; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Town vote to appropriate the sum of \$3,295,479 from the Stabilization Fund, raise and appropriate the sum of \$1,444,013, appropriate \$43,011 from Water Surplus and appropriate \$27,497 from the Ambulance Fund to the Other Post Employment Benefits (OPEB) Trust Fund. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 19, as stated in the motion.

**ARTICLE 20.** To see if the Town will vote to accept the provisions of section 13D of Chapter 40 of the General Laws of the Commonwealth and establish a reserve fund for the future payment of accrued liabilities for compensated absences due any employee upon termination of employment; or take any action relative thereto. **(Board of Selectmen)**

**MOTION:** Moved that the Town vote to accept the provisions of section 13D of Chapter 40 of the General Laws of the Commonwealth and establish a reserve fund for the future payment of

accrued liabilities for compensated absences due any employee upon termination of employment.

**SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 20, as stated in the motion.

**ARTICLE 21.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of an engineering study to expand the parking lot and storm water management at the Holliston Senior Center; or take any action relative thereto.

**(Council on Aging)**

**MOTION:** Moved that this Article be indefinitely postponed. **SECONDED**

**DISCUSSION:** Mark Ahronian, 107 Concord St., is concerned for the safety of the seniors who are parking in the road, and wants to know why it is being indefinitely postponed. Kevin Conley, 44 Cranberry Ln., said there are two reasons: 1- he wants to get an estimate from a contractor, to know how much; 2- He want to see what the numbers are in use, with the new “senior by numbers” program that has been implemented, to see when the high traffic times are. Ann Pelon, 166 Washington St., wants to know what the liability to the Town is if someone were to get hurt in the road. Jay Leary, 146 Karen Cir., the liability would be the same as on any Town parking lot. Lina Arena-DeRosa, 9 Mechanic St., said that winter parking is a safety nightmare. Parashar Patel, 3 Metcalf Dr., asked when this article would come back to Town Meeting. Ken Szajda, said they are looking at the Fall to re-visit this. Henry Dellicker, 24 Skyview Terrace, would like to know how much they were proposing for the study. Ken Szajda, said \$21,000. Barbara Gardner, 114 Jennings Rd., made a motion to move the question, it was seconded and passed.

**VOTE:** Indefinite Postponement was defeated by a hand count.

Yes – 65, No – 76

**MOTION:** Move that the Town raise and-appropriate from available funds the Capital Expenditure Fund the sum of \$21,000.00 for the purpose of an engineering study to expand the parking lot and storm water management system, at the Holliston Senior Center. **SECONDED**

**DISCUSSION:** Ken Szajda, 676 Fiske St., made a motion as amended above.

**VOTE:** Motion to Amend passed by voice vote.

**VOTE:** Passed by voice call vote to accept Article 21, as amended.

**ARTICLE 22.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of exploring and testing a technology for cleaning deposits from water mains; or take any action relative thereto. **(Board of Water Commissioners)**

**MOTION:** Moved that this Article be indefinitely postponed. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to indefinitely postpone Article 22 as stated in the motion.

**ARTICLE 23.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of installing a variable frequency drive pump and associated controls at Well #8; or take any action relative thereto. **(Board of Water Commissioners)**

**MOTION:** Moved that this Article be indefinitely postponed. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to indefinitely postpone Article 23 as stated in the motion.

**ARTICLE 24.** To see if the Town will vote to authorize the Board of Assessors and the Board of Selectmen to enter into a payment in lieu of taxes agreements (PILOT) for the solar power projects known as Blue Wave Capital at 56 Chestnut Street and Solect Energy Development off of Washington Street and Hopping Brook Road; or take any action relative thereto. (**Board of Assessors**)

**MOTION:** Moved that the Town vote to grant the Board of Selectmen the authority to enter into a payment in lieu of taxes agreements (PILOT) for the solar power projects known as Blue Wave Capital at 56 Chestnut Street and Solect Energy Development off of Washington Street and Hopping Brook Road. **SECONDED**

**DISCUSSION:** Howard Hager, 425 Winter St., wants to know if there is an amount. Jay Leary, said there isn't an amount yet. Also, once this authority was granted the negotiations would be finalized with the Board of Selectmen. Sandra O'Neil, 110 Bullard St., suggests voting against this until there is a figure before Town Meeting.

Marty Lamb, 57 Wingate Rd., made a motion to amend the article to get a contract then come back to Town Meeting for approval. The motion was denied.

**VOTE:** Passed by voice call vote to accept Article 24 as stated in the motion.

**ARTICLE 25.** To see if the Town will vote to transfer the care, custody and control of that property shown as Lot 366.2 of Block 7 on Assessors' Map 7, located on Chamberlain Street, from the Board of Selectmen to the Holliston Housing Trust for the purpose of constructing low and moderate income housing; or take any action relative thereto. (**Board of Selectmen**) (See map segment on page 39.)

**MOTION:** Moved that the Town vote to transfer the care, custody and control of that property shown as Lot 366.2 of Block 7 on Assessors' Map 7, located on Chamberlain Street, from the Board of Selectmen to the Holliston Housing Trust for the purpose of constructing affordable, low and/or moderate income housing. **SECONDED**

**DISCUSSION:** None

**VOTE:** Passed by voice call vote to accept Article 25 as stated in the motion.

**ARTICLE 26.** To see if the Town will vote to rescind the borrowing authorization previously voted under Article 9 of the Warrant for the October 28, 2013 Special Town Meeting regarding property acquisition; or take any action relative thereto. (**Treasurer/Collector**)

**MOTION:** Moved that the Town vote to indefinitely postpone this Article. **SECONDED**

**DISCUSSION:** None

**VOTE:** Passed by voice call vote to Indefinitely Postpone Article 26.

**ARTICLE 27.** To see if the Town will vote to rescind the borrowing authorization previously voted under Article 24 of the Warrant for the 1999 Annual Town Meeting regarding anticipated grant funds; or take any action relative thereto. (**Treasurer/Collector**)

**MOTION:** Moved that the Town vote to rescind the borrowing authorization previously voted under Article 24 of the Warrant for the 1999 Annual Town Meeting regarding anticipated grant funds. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to Article 27 as stated in the motion.

**ARTICLE 28.** To see if the Town will vote to rescind the borrowing authorization previously voted under Article 7 of the Warrant for the October 28, 2013 Special Town Meeting regarding acquisition of a Fire Department pumper engine; or take any action relative thereto.

**(Treasurer/Collector)**

**MOTION:** Moved that this Article be indefinitely postponed. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to indefinitely postpone Article 28.

**ARTICLE 29.** To see if the Town will vote to amend Article XXIII of the Town of Holliston General By-laws by changing “thirteen members (13)” to “seven members (7)” in Section 1; changing “five (5)” to “three (3)” in Section 1; changing “four (4)” to “two (2)” in Section 1; changing “April” to “June” in Sections 1 and 3; and deleting Section 6, so that Article XXIII reads as follows:

Section 1. The Town shall have a Council on Aging, consisting of seven members (7), appointed in June by the Board of Selectmen for a term of three years (3) each, and so appointed that the term of not more than three (3) nor less than two (2) shall terminate in any one year.

Section 2. The council shall have the power to coordinate and carry out programs designed to meet the problems of the aging in cooperation with programs of the Department of Elder Affairs.

Section 3. The council shall elect from its membership, in June of each year, a chairman, vice-chairman, secretary and treasurer.

Section 4. The council shall submit an Annual report to the Town and shall send a copy thereof to the Department of Elder Affairs.

Section 5. The council may appoint such clerks and other employees as it may require.; or take any action relative thereto. **(Council on Aging)**

**MOTION:** Moved that the Town vote to amend Article XXIII of the Town of Holliston General By-laws as stated in the Article. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 29 as stated in the motion.

**ARTICLE 30.** To see if the Town will vote to amend the General By-laws of the Town by adding a new ARTICLE XLII – STRETCH ENERGY CODE, set forth below, for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the Stretch Energy Code, including future editions, amendments or modifications thereto, a copy of which is on file with the Town Clerk:

## **ARTICLE XLII STRETCH ENERGY CODE**

### **Section 1. Definitions**

**International Energy Conservation Code (IECC)** - The International Energy Conservation Code (IECC) is a building energy code created by the International Code Council. It is a model code adopted by many state and municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency, and is updated on a three-year cycle. The baseline energy conservation requirements of the MA State Building Code are the IECC with Massachusetts amendments, as approved by the Board of Building Regulations and Standards.

**Stretch Energy Code** - Codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA of the 8th edition Massachusetts building code, the Stretch Energy Code is an appendix to the Massachusetts building code, based on further amendments to the International Energy Conservation Code (IECC) to improve the energy efficiency of buildings built to this code.

## **Section 2. Purpose**

The purpose of 780 CMR 115.AA is to provide a more energy efficient alternative to the Base Energy Code applicable to the relevant sections of the building code for both new construction and existing buildings.

## **Section 3. Applicability**

This code applies to residential and commercial buildings. Buildings not included in this scope shall comply with 780 CMR 13, 34, 51, as applicable.

## **Section 4. Stretch Code**

The Stretch Code, as codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA, including any future editions, amendments or modifications, is herein incorporated by reference into the Town of Holliston General Bylaws, Article XLII.

The Stretch Code is enforceable by the inspector of buildings or building commissioner:

or take any action relative thereto. (**Board of Selectmen**) (See full text of the Stretch Energy Code beginning on page 42.)

**MOTION:** Moved that the Town vote to amend General By-laws of the Town by adding a new ARTICLE XLII – STRETCH ENERGY CODE as stated in the Article. **SECONDED**

**DISCUSSION:** Jay Leary, 146 Karen Circle, explained that accepting this Article would make the Town more energy efficient and its acceptance is just one of the requirements of becoming a “Green Community”. The Town has put a plan together to reduce its energy consumption by 20% over the next 5 years. He mentioned resident’s concerns over historic buildings not meeting the requirements, but that some would be exempt. Mark Bush, 224 Concord St., said he would like the Town to see what the Code will look like when it’s revised in the Spring, and made a motion to Indefinitely Postpone the Article.

**MOTION:** To Indefinitely Postpone Article 30 **SECONDED**

**DISCUSSION:** Brendan Shea, 92 Winthrop St., opposes the motion because the Stretch Energy



Code will be saving energy. Parashar Patel, 3 Metcalf Cir., agrees that this is in the best interest of the Town as it only applies to new construction to build the most energy efficient homes.

Peter Tartakoff, Building Inspector, explained the impact it would have on the Town.

**VOTE:** Amended Motion to Indefinitely Postpone Article 30 was denied by voice vote.

**VOTE:** Passed by voice call vote to accept Article 30 as originally stated in the motion.

**ARTICLE 31.** To see if the Town will vote to amend the Holliston Zoning By-Laws at Section V-J Flood Plain District Regulations to include references to a new FEMA flood study and insurance rate maps for Middlesex County (effective date July 7, 2014) as well as other language to comply with National Flood Insurance Program regulations as follows (strikethrough text is to be deleted and italicized text is new):

## 2. Flood Plain District

The District includes all special flood hazard areas within the Town of Holliston designated as Zone A and, AE on the Middlesex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Middlesex County FIRM that are wholly or partially within the Town of Holliston are panel numbers 25017C0610E...and 25017C0642E dated June 4, 2010 *and 25017C0610F, 25017C0627F, 25017C0628F and 25017C0631F dated July 7, 2014.* The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Middlesex County Flood Insurance Study (FIS) report dated ~~June 4, 2010~~ *July 7, 2014*. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk and Inspector of Buildings. ~~These maps, as well as the accompanying Flood Insurance Study, are incorporated herein by reference.~~

## 3. Use and Development Regulations.

All development in this district, including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and with the following: 780 CMR ~~120.G of the State Building Code, "Flood Resistant Construction...;~~ 310 CMR 10.00 and 13.00 Wetlands Protection Regulations and Inland Wetlands Restriction, and 310 CMR 15, Title 5 Minimum Requirements for the Subsurface Disposal of Sanitary Sewage. Any variances from the provisions and requirements of the above referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.; or take any action relative thereto.

**(Planning Board)**

**MOTION:** Moved that the Town vote to amend the Holliston Zoning By-Laws at Section V-J Flood Plain District Regulations as stated in the Article. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 31 as stated in the motion.

**ARTICLE 32.** To see if the Town will vote to accept as a public way, Indian Ridge South (formerly James Road) in the Clearview Estates II Definitive Subdivision (Sta. 0+25 to 10+51.55), as shown on the plan entitled "Layout Plan of Land in Holliston, MA" dated March 13, 2014, prepared by Guerriere & Halnon, Inc., 333 West Street, Milford, MA 01757, such way

having been laid out as a Town Way by the Board of Selectmen; or take any action relative thereto. **(Planning Board)** (See map on page 40.)

**MOTION:** Moved that the Town vote to accept Indian Ridge South as a public way as described in the Article and laid out by the Board of Selectmen. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 32 as stated in the motion.

**ARTICLE 33.** To see if the Town will vote to accept as a public way, Brandon Lane (Sta. 0+00 to end), as shown on the plan entitled "Layout Plan of Brandon Lane, Wilson Acres, Holliston, MA" dated March 3, 2014, prepared by Guerriere & Halnon, Inc., 333 West Street, Milford, MA 01757, such way having been laid out as a Town Way by the Board of Selectmen; or take any action relative thereto. **(Planning Board)** (See map on page 41.)

**MOTION:** Moved that the Town vote to accept Brandon Lane as a public way as described in the Article and laid out by the Board of Selectmen. **SECONDED**

**DISCUSSION:** None

**VOTE:** Unanimously passed by voice call vote to accept Article 33 as stated in the motion.

The Meeting was adjourned at 11:02 PM.

Elizabeth T. Greendale, Town Clerk

## ANNUAL TOWN ELECTION

**May 20, 2014**

OFFICE & CANDIDATE	PR. 1	PR. 2	PR. 3	PR.4	TOTAL
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### SELECTMAN & HWY SURV. VT.1

Blanks	24	24	20	14	82
John D. Leary, Jr	109	126	80	100	<b>415</b>
Hand Count					0
Write Ins	0	0	4	2	6
TOTAL	133	150	104	116	<b>503</b>

### ASSESSOR TAXES VOTE 1

Blanks	30	26	22	19	97
Brian C. Loughlin	103	123	81	96	<b>403</b>
Hand Count			0		0
Write Ins	0	1	1	1	3
TOTAL	133	150	104	116	<b>503</b>

### SCHOOL COMMITTEE VOTE 2

Blanks	61	62	43	38	204
Stacey Raffi	97	121	80	96	<b>394</b>
Joan E. Sousa	102	117	83	96	<b>398</b>
Hand Count					0
Write Ins	6		2	2	10
TOTAL	266	300	208	232	<b>1006</b>

**BOARD OF HEALTH VOTE 1**

	Blanks	26	23	22	17	88
Karen McManamon		107	126	82	99	<b>414</b>
	Hand Count					0
	Write Ins	0	1	0	0	1
	TOTAL	133	150	104	116	<b>503</b>

**HOUSING AUTHORITY VOTE 1**

	Blanks	25	25	19	18	87
Karen Lipetz-Bowles		108	125	84	98	<b>415</b>
	Hand Count					0
	Write Ins	0	0	1	0	1
	TOTAL	133	150	104	116	<b>503</b>

**TRUSTEE OF LIBRARY VOTE 2**

	Blanks	62	57	41	37	197
Patricia I. Fuller		102	118	86	98	<b>404</b>
Catherine E. Soucy		102	125	81	96	<b>404</b>
	Hand Count					0
	Write Ins	0	0	0	1	1
	TOTAL	266	300	208	232	<b>1006</b>

**FINANCE COMMITTEE VOTE 2**

	Blanks	68	55	44	54	221
Michelle F. Zeamer		98	125	84	90	<b>397</b>
Elizabeth F. Liberty		99	119	79	88	<b>385</b>
	Hand Count					0
	Write Ins	1	1	1	0	3
	TOTAL	266	300	208	232	<b>1006</b>

**FINANCE COMMITTEE VOTE 1**

(To Fill Vacancy)	Blanks	28	29	16	22	95
Brendan T. Shea		105	121	88	94	<b>408</b>
	Hand Count					0
	Write Ins	0	0	0	0	0
	TOTAL	133	150	104	116	<b>503</b>

**WATER COMMISSIONER VOTE 1**

	Blanks	29	21	22	16	88
Brian Antonioli		103	129	82	100	<b>414</b>
	Hand Count					0
	Write Ins	1	0	0	0	1
	TOTAL	133	150	104	116	<b>503</b>

**WATER COMMISSIONER VOTE 1**

(To Fill Vacancy)	Blanks	113	127	88	90	418
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Jared Adams (write in)	0	2	4	1	7
<b>Declined - Failure to Elect</b>					
Richard Chartrand (write in)	1	2	0	0	3
Hand Count					0
Write Ins	19	19	12	25	75
<b>TOTAL</b>	<b>133</b>	<b>150</b>	<b>104</b>	<b>116</b>	<b>503</b>

**PARK COMMISSIONER VOTE 2**

Blanks	23	24	18	17	82
Thomas J. Chipman	110	126	85	99	<b>420</b>
Hand Count					0
Write Ins	0	0	1	0	1
<b>TOTAL</b>	<b>133</b>	<b>150</b>	<b>104</b>	<b>116</b>	<b>503</b>

**PLANNING BOARD (5 Yr.) VOTE 1**

Blanks	30	30	21	18	99
Taro L. Matsuno	103	120	83	98	<b>404</b>
Hand Count	0	0	0	0	0
Write Ins	0	0	0	0	0
<b>TOTAL</b>	<b>133</b>	<b>150</b>	<b>104</b>	<b>116</b>	<b>503</b>

**PLANNING BOARD (2 Yr.) VOTE 1**

(To Fill Vacancy)	Blanks	18	8	16	18	60
Nikki J. Borman		56	84	45	49	<b>234</b>
Rachelle L. Finn		59	58	43	49	<b>209</b>
Hand Count		0	0	0	0	0
Write Ins		0	0	0	0	0
<b>TOTAL</b>		<b>133</b>	<b>150</b>	<b>104</b>	<b>116</b>	<b>503</b>

**QUESTION 1**

Blanks	15	16	15	15	61
Yes	50	57	44	39	<b>190</b>
No	68	77	45	62	<b>252</b>
Hand Count	0	0	0	0	0
<b>TOTAL</b>	<b>133</b>	<b>150</b>	<b>104</b>	<b>116</b>	<b>503</b>

**AGRICULTURAL COMMISSION**

The Agricultural Commission has continued to promote agriculture within the Town of Holliston. All citizens should be aware that our town is an agricultural community with a Right to Farm by-law.

During FY14 the Commission was involved with the following activities:

**Community Garden**

Monies were received from the Holliston Garden Club and the Holliston in Bloom Committee to

finally enable us to put in a proper fence at the garden. Plans were also made to put in a patio and picnic bench as well as a shed at the garden. The garden has grown to 20 beds available for planting.

### **Farms Day**

This year there were 9 farms who participated in Farms Day. This event continues to grow each year both by the farms who take part and the number of individuals attending. This has become an event that everyone looks forward to every year.

### **Celebrate Holliston**

We again participated by having a booth with informational material as well as pictorial displays of our events. We were able this year to have our booth located with the other agricultural participants.

### **Winter Event**

For the third year, the Commission planned a winter event. The event was held on March 16, 2014 at Breezy Hill Farm and was entitled "Is it Spring yet". Each member of the Commission was involved with a table or display. PJ Kilkelly brought a number of his animals for petting, Donna Kramer showed her mini horses, Justin Brown had barn cut outs for painting, Helen MacArthur showed how to plant seeds, Paula Mark had the 4H take charge of a scavenger hunt, Tony Lulek did a bee display and Natalie Kent and Janet Horne had a craft table of making bird feeders with cheerios. Plans are to continue this event by the Commission members.

### **Board of Health Hearing**

Members of the Commission attended two Board of Health hearings relative to a complaint of contamination due to manure made by the neighbor of a family who has miniature horses. The Commission felt that there was no contamination because the manure was contained.

### **Cranberry Bog**

For a number of years, the Commission has had an interest in developing a cranberry bog for educational purposes. Jeff LeFleur, head of the Division of National Association of Conservation Districts and a bog owner in Plympton, came to our March meeting to outline what is involved in developing a bog. It was decided that we would start with building two rectangular boxes in the Community Garden and plant some cranberries in the boxes. It was decided that we would do this planting in the fall.

### **Website**

The website at [www.hollistonagcom.org](http://www.hollistonagcom.org) has many new improvements which we hope many will check out. We also now have a presence on Facebook with the Holliston Farming and Gardening Trading Post group which the Commission formed and also on our own Holliston Agricultural Commission page.

We encourage everyone to go onto our website to see what is happening relative to agriculture and what events may be coming up.

Tony Lulek – Chairperson  
Helen MacArthur – Treasurer  
Natalie Kent (associate)

Paula Mark – Vice Chairperson  
Donna Kramer  
PJ Kilkelly (associate)

Janet Horne – Clerk  
Justin Brown (associate)

### **ANIMAL CONTROL**

The mission of the Ashland and Holliston Animal Control and Inspection Department is, and always has been, to provide a safe and humane shelter for unwanted, stray, abused and impounded animals in accordance with State regulations. The Animal Control Department is responsible for assuring the timely and effective enforcement of the Town's Bylaws and State laws. Animal Control strives on a daily basis to protect the public's health and safety from vicious, diseased or injured animals. The Department also improves animal welfare and public safety through educating the public about responsible animal care and ownership and to reduce the number of unwanted animals in the community.

The Ashland Animal Control Department consists of one full time officer, Cheryl Rudolph, and two Assistant Animal Control Officers; Dona Walsh, and Alan Johnson. Volunteers help when they have availability, to complete tasks such as cleaning and socializing animal residents at the shelter. From time to time, Ashland/Holliston Animal Control also welcomes help from High School Students from both Ashland and Holliston, through community service hours with the department

This past year, Holliston has licensed approximately 1,700 dogs. As an ongoing struggle, the Department always looks for new and improved ways to help the community control the population of feral cats.

Cheryl M. Rudolph, Director

### **BOARD OF ASSESSORS**

The primary responsibility of the Board of Assessors is the valuing of all real estate and personal property at full and fair market value as of January 1 of each year. The Board's actions are governed by Massachusetts General Law and the Rules and Regulations of the Department of Revenue. The Board's activities are monitored and reviewed by various Department of Revenue units and field personnel.

Residential and Personal Property are valued by the Assessors and the Department Staff. Residential values are determined by the use of a computerized system developed by the Department of Revenue for the valuation of Residential Properties. Personal property is valued based upon various costs and depreciation schedules. Commercial and Industrial Properties are valued by the Assessors with the support of an independent consultant. Commercial values are determined by either a cost or an income and expense analysis, depending upon the use.

This past year, Brian Loughlin was re-elected to the Board. The Board reorganized and elected: John J. Cronin as Chairman, Peter R. Barbieri as Clerk, and Brian C. Loughlin Vice Chairman.

The Board also hired Mr. Donald Clarke this past summer as our new Administrative Assessor.

Mr. Clarke replaces Ms. Linda Clifford who retired in June after many years of great service to our Board and the Town of Holliston.

The Holliston Board of Assessors consists of:

John J. Cronin, Chairman

Brian C. Loughlin, MAA #1191, Vice Chairman

Peter R. Barbieri, Clerk

The Holliston Assessors staff consists of:

Kathryn A. Peirce, MAA #523, Principal Assessor

Donald Clarke, Administrative Assessor

Sara S. Drake and Margaret Driscoll, Clerks

### **BUILDING DEPARTMENT**

The Building Department is made up of a six member staff, two of which are full time employees and the remainder are part time Wiring and Plumbing Inspectors. The functions of the Department encompass a great variety of tasks, which range from assisting people with property records for mortgage, environmental, or lot line issues, as well as others who request statistical data with regards to Town growth and commercial development, and land use regulations. We are also constantly involved in the actual process of receiving and processing permit applications, doing plan reviews, zoning evaluations and enforcement, and inter-office communications in order to integrate available record information. The Department head is also responsible for the supervision of the activities of the Plumbing, Gas, and Wiring Inspectors and their applicable Codes.

Due to constantly changing Regulations and Codes within the State and Local area, all persons involved in remodeling projects are encouraged to contact the Department with their questions as early in the planning stages as possible. In general, any construction, reconstruction, alteration, repair, removal or demolition of a structure requires a building permit. Fees for permits are based on \$10 per \$1000 of construction cost, based on market values. Since Remodeling and Building Contractors are required by the Commonwealth of Massachusetts to be licensed, registered and insured, homeowners are encourage to allow their contractor to apply for the permits to assure eligibility in Consumer Protection programs which have been established. It should also be noted that the State has implemented a series of new specialty licenses that also requires more responsibility for permitting on the contractors' part. Homeowners with proper skills may also apply for permits if they are doing their own projects within their home. In general, permit applications should include a plot plan for determining zoning compliance and sufficient "structural" details to show compliance with the State Building Code. Residential permits which comply with Code and local regulations are issued within two to ten days of the completed application being submitted.

During the fiscal year 672 building, 243 gas, 333 plumbing, and 512 wiring permits were issued. Of the building permits 52 of those were new single family dwellings, 16 of those dwelling units were part of a townhouse project. This reflects a substantial increase in new individual dwellings in two different configurations. The revenues generated from the fees' for permits issued during the year, and from other misc. fee's amounted to approximately

\$322,117.00 dollars. While this only reflects an increase of approximately 8% from the prior year it does reflect that the construction industry has been very stable within the Town over the last several years.

Once again the entire staff also wishes to thank the Town's people and Contractors for their support and cooperation, and we look forward to working with you to take care of your planning, permitting and inspection needs in the up-coming year.

**Staff Members**

Peter N. Tartakoff, Inspector of Buildings

Lisa Kirby, Principal Clerk

William Erickson, Lou Travaglini Wiring Inspectors

Paul J. Elder, Joseph Zacchilli Plumbing and Gas Inspectors

**COMMUNITY PRESERVATION COMMITTEE**

The Community Preservation Committee recommended and Town Meeting approved appropriations totaling \$597,760 for open space, affordable housing and historic preservation projects in fiscal 2014. The CPA reserve balance after these appropriations was \$2,998,053.

Community preservation funds available to Holliston come from the CPA surcharge of 1.5% on property tax bills and the matching state funds from the Commonwealth. These funds can only be utilized for the purposes of open space, community housing, historic resources, recreational open space and CPC operations. These resources cannot be allocated for other town services or substitute for related services already provided by the Town.

The Community Preservation Committee (CPC) was established following the Town of Holliston's acceptance of the Community Preservation Act (Chapter 267 of the Acts of 2000) in 2001. The purpose of the Community Preservation Act is to assist communities in planning for the future by establishing independent financial support and an independent board to recommend directly to Town Meeting action steps to enhance the community preservation of the Town in the three areas of:

Community Housing

Historic Resources

Open Space

As approved in Holliston, the CPA provides for the following:

A surcharge on each property tax bill of 1.5%.

Exemption of the first \$100,000 of residential value.

Exemptions for those who qualified for low-income housing and low and moderate-income senior housing.

A Holliston Community Preservation Act By-Law established a nine member Community Preservation Committee of which four members are appointed by the Board of Selectman and five members are designees of the following specified town commissions, board or authority:

Conservation Commission



Historical Commission  
Housing Authority  
Park Commission  
Planning Board

Restrictions on Spending

The CPA provides for local autonomy in deciding where and how funds from the Community Preservation fund will be spent. A minimum of 10% of annual revenues must be spent or reserved for the acquisition, creation and preservation of:

Open space	10%	Not including land for recreational use
Historic resources	10%	
Community housing	<u>10%</u>	
	30%	

The remaining 70% may be allocated among the three areas and recreational open space and up to 5% of the fund can be applied to CPC operations.

Recommendations of the CPC to Town Meeting must include their anticipated costs. Town Meeting may not exceed recommended spending by the CPC or add additional items not initiated by the CPC.

CPA Appropriations in Fiscal 2014

For fiscal 2014, the Community Preservation Committee recommended and Town Meetings of October 28, 2013 and May 5-6, 2014 approved appropriations of CPA funds totaling \$597,760 for projects involving the acquisition of open space, the development of affordable housing, and historic preservation as shown in the following chart:

<b>Detail of CPA Appropriations in FY14</b>			
<b>Category</b>	<b>Purpose</b>	<b>Amount</b>	<b>Percent</b>
Affordable Housing	Holliston Housing Trust --To support the Trust's programs to provide diversified affordable housing in Holliston and for the administrative and contract support thereof.	\$200,000	33.5%
Open Space - Acquisition	Open Space Committee - To assist with the purchase of a conservation restriction on 111 acres of property known as Bullard Farm, in conjunction with a state land grant of \$400,000 and additional grant funding from the Trustees of Reservations in the amount of \$350,000.	\$300,000	50.2%
Open Space / Recreation	Trails Committee – Funds to assist with professional services in preparation for the acquisition of portions of the former CSX railroad bed for use as a rail trail.	\$79,260	13.3%
Open Space /	Conservation Commission - Funds to assist	\$3,000	0.5%

Recreation	with the development of a signage program for conservation parcels acquired with CPA funds.		
Historic Preservation	Holliston Historical Society - Funds to assist with the structural preservation of the Society's historic barn and corn crib	\$15,500	2.6%
Total		\$597,760	100.0%

The CPA appropriations approved in fiscal 2014 by category shows that funding to support open space acquisitions represented the largest commitment of CPA funds. Since recreation also falls under the general category of Open Space for CPA purposes, total funding related to open space made up the majority of FY 2014 approvals at 63.5%, with housing second at 33.5%.

#### **CPA Resources in FY14**

Funding for CPA projects comes predominately from the local 1.5% surcharge on property tax bills and to a lesser extent from the Commonwealth's matching funds. Bank interest from CPA fund deposits and penalties for nonpayment constitute the balance of receipts available to the Town.

CPA Actual Receipts in FY14		Prior Year		
Source	Receipt	Percent	Receipt	Percent
CPA Surcharge	\$420,889	65.4%	\$409,463	77.8%
State Match	\$213,999	33.2%	\$105,345	20.2%
Investment Earnings	\$8,709	1.4%	\$4,965	2.0%
Total	\$643,598	100.0%	\$514,808	100.0%

#### **CPA Revenue, FY02-FY14**

In the dozen years since Holliston adopted the Community Preservation Act (fiscal 2002 through fiscal 2014), Holliston has generated over \$6.85 million in available CPA revenues for community preservation projects. The 1.5% CPA surcharge is the principal source of revenue, contributing \$4,324,942 or 63% of total receipts, while the state match has added an additional \$2,528,259. This equates to a 58% "return" on the taxpayers' investment. For Holliston, for the fiscal years from 2003 through fiscal 2008, the Commonwealth provided a 100% match of the Town's CPA surcharge. The match is based on the prior year's actual surcharge. However, as a consequence of a slow housing market and more communities adopting the CPA law, the state share for Holliston declined to 67.6% in fiscal 2009 and further decreased each year to a low of 26.6% in fiscal 2012. By FY'14, the match had increased 52% or \$213,999 as a result of a one-time transfer of \$25 million from the state budget surplus approved by the legislature. The state match represents one less year of receipts than the surcharge since the first year for collecting the CPA surcharge was fiscal 2002 but the first year of the state reimbursement was in fiscal 2003. Bank interest and penalty fines produced the balance of CPA revenue.

### **CPA Appropriation History, FY03-FY14**

Since adopting CPA in 2002, the Town has appropriated nearly \$6.0 million for CPA projects. Of the total, \$2.4 million, or nearly 40% has been used to support Community Housing initiatives. Open space purchases and funds for the rehabilitation of recreational open space also totaled nearly \$2.4 million, with historic resources projects accounting for the balance. For a complete list of Holliston projects approved since 2002, see <http://communitypreservation.org/projectsdatabaseaccess>

#### **CPA Reserve Balances**

The CPA reserve balance after the final fiscal 2014 appropriation at the May 2014 Town Meeting was \$2,292,461. Uncommitted funds consisted of the undesignated general reserve of \$1,854,526 represented 61.9% of the available balance, followed by Historic Resources at \$248,046, Community Housing at \$124,880 and Open Space at \$65,008. Finally, unexpended appropriations for projects in progress totalled \$705,592.

#### **Community Preservation Committee**

The structure of the CPC, with representatives of five Holliston boards or commissions and four at-large members, provides it with expert knowledge of a broad array of town issues which is important as it evaluates a wide variety of proposals submitted for consideration. The nine members of the CPC for fiscal 2014 and the boards they represent are shown below.

Frank Chamberlain, Chair  
Chris Bajdek  
Warren Chamberlain  
Thomas J. Dumas  
Rachel Kane  
Melissa Kaspern  
Elisabeth Newlands  
Michael P. Pelon  
Eva Stahl

Historical Commission  
Conversation Commission  
Planning Board  
Housing Authority  
Board of Selectmen  
Park Commission  
Board of Selectmen  
Board of Selectmen  
Board of Selectmen

We also thank Susan Woodrow who continues her dedicated service the CPC's Administrative Assistant.

### **CONSERVATION COMMISSION**

The Conservation Commission is a volunteer board comprised of seven members appointed by the Board of Selectmen. The Commission has statutory responsibility for administering the Massachusetts Wetlands Protection Act (General Laws Chapter 131, Section 40), the Holliston Wetlands Administration By-Law (Article XXX of Holliston General By-Laws), and other relevant laws, including the Rivers Protection Act. The Commission also manages approximately 1,353 acres of land that has been donated, purchased, or protected with deed restrictions for open space conservation and/or watershed protection purposes. For FY14 (ended June 30, 2014), the Commission is pleased to report the acquisition of open space ownership interests in 28.3 acres (8.45 acres in Juniper Glen/Juniper Road area, 1.8 acres at the corner of Johnson Drive & Washington Street, 9.28 acres in the Pinebrook Open Space off of Hanlon

Road, 4.68 acres in Skyline Estates off of Mellen Street, and an additional 4.1 acres within the Fairbanks Conservation Land parcel. Additionally, with The Trustees of Reservations, the Town is now co-holder of a conservation restriction over a further 85.8 acres west of Adams Street. For FY 2015, the Commission is continuing to work toward the acquisition of a Warren Woods parcel (23 acres on the Ashland line) and the old Serocki Farm (33 acres off of Rogers Road).

The Massachusetts Wetlands Protection Act and Holliston's Wetlands Administration By-Law, and their implementing Regulations, protect Holliston's natural assets, including wetlands, related water resources and certain adjoining upland areas, by providing for prior review and control of activities deemed to have a significant or cumulative adverse effect upon protected resource values. Activities within 100 feet of a wetland or 200 feet of a stream or vernal pool are subject to protection under either or both laws. For a community such as Holliston, which depends entirely upon in-town resources for its drinking water supply, the Commission's regulatory responsibilities are critically important.

During FY14, the Commission held 23 public meetings, including 22 Notice of Intent (NOI) hearings and 3 hearings to amend previously-issued permits (Order of Conditions). Permits issued included 21 Orders of Conditions (OoC) for projects, such as an Open Space Residential Subdivision for Brooksmont Meadows off of Dodd Drive, improvements to the lakefront walking trail for The Preserve development, spill clean-ups off of Brook Street and Lowland Street, a gas pipeline to Sherborn, solar panel project, and numerous single family houses. An additional 3 OoC Amendments were issued for modifications to single family house lots. Four Extensions to Orders of Conditions and 8 Certificates of Compliance for completed projects were also issued. The Commission also reviewed 18 Requests for Determination of Applicability and issued 18 Determinations for both town and residential projects, such as pools, decks, foundations, septic systems, apartment complex parking lot, replacement of a culvert under Whitney Street, Irving Place drainage improvements, roadway & drainage improvements at Stoddard Park, repairs at the Central Fire Station parking lot, and continued support of the Rail Trail. Wetland fees received totaled \$32,553, including \$5,840 in fees under the state statute and \$26,713 in Town By-law fees.

In the discharge of its regulatory responsibilities, the Commission is supported by a part-time staff of two; the Conservation Agent, who works 20 hours/week, and the Conservation Assistant at 18 hours/week. When an application is received, the Conservation Agent initially reviews the application and site plans for completeness. The Agent makes site visits, takes photographs, and reports back to the Commission during the review process. Following the Commission's public review process, the Agent and the Assistant collaborate to prepare and issue the decision documents. Furthermore, in today's economic climate, most lenders are now requiring that all Orders of Conditions be closed out with a Certificate of Compliance that is recorded at the Registry of Deeds. The staff frequently assists the public (buyers, sellers, and their agents) with recovering and recording the record documents in order to complete transactions involving their Holliston properties.

The Conservation Commission is also responsible for authorizing and regulating breaching of

beaver dams following the determination of a threat to human health or safety by the Board of Health under M.G.L. Chapter 131, Section 80A. During FY14, the Commission issued 1 such emergency certification under this authority for breach of a beaver dam along Chicken Brook in Wenakeening Woods. The Commission also works with landowners to issue permits for the installation of any in-pond flow devices to mitigate flooding associated with beaver dams.

As noted, the Conservation Commission is also responsible for the maintenance and upkeep of Holliston's protected open space properties. This past year, with the Parks and Recreation Department and the financial support of the Community Preservation Committee, the Conservation and Park Commissions have begun to develop a comprehensive management plan for the Lake Winthrop and its sustaining watershed.

During FY14, the Commission and staff also supported Peter Goeller and Carl Berg, two Boy Scouts from Holliston's Troop 14, in their completion of Eagle Scout projects on Holliston open space land. These projects included the construction of a 250' boardwalk to significantly improve access to the Fairbanks and Adams Street Conservation Areas off of Dunster Road (Goeller); and a trail mapping project for the Poitras/Daniels Conservation Areas, installation of an educational kiosk, and clearing of trails (Berg). The Commission greatly appreciates the Scouts' efforts.

The Conservation Associates, a volunteer group of concerned citizens interested in managing and improving public lands in Holliston, actively support the Conservation Commission in the management of the Town's open space properties. The Associates conduct on-the-ground activities in such areas as Land Management, Environmental Education, Recreation on Conservation Land, and implementation of Holliston's Open Space and Recreation Plan.

The Conservation Associates group was founded in 1988 by outgoing Commissioner Joseph Cohen and others to be a distinct body under the jurisdiction of the Holliston Conservation Commission. While 2013 marked the 25<sup>th</sup> anniversary of the founding, the Associates had a ceremony honoring Joe in May 2014, replete with cake and speeches.

The Associates' officers include Marc Connelly as Chair and Mary Curran as Secretary and Treasurer. The Associates generally meet on the fourth Wednesday of each month and welcome any interested town residents to attend their meetings and participate in their activities. Last year they held nine meetings, including one with the Conservation Agent and another with two representatives from the Conservation Commission. At these meetings, many projects were planned and subsequently executed. The results of the walks, talks, flora and fauna sightings, and other conservation or nature activities were also discussed.

Several walks were hosted for the public throughout Holliston. In January, the winter walk, led by Marc Connelly, was at the Brentwood Property. In April, the Associates hosted a walk on the rail trail, again led by Marc Connelly. He told attendees about plants along the way. Early May brought our annual vernal pool talk at the Daniels' Property. Several members gathered beforehand to remove the trash that accumulates along the street and to clear the trail into the

vernal pool. Approximately 20 guests attended the talk, including a good number of children. At the end of that month, Donna Cohen led a popular bird walk at the Waseeka Audubon property off of Mill Street. In November, a great crowd showed up on a gloomy morning to take a walk through the Fairbanks Property with Marc Connelly. One of the attendees was the Eagle Scout, Peter Goeller, who built the immense boardwalk through the wet area near Dunster Road. A few Associates attempted to GPS map the trails on the Mellen Street Property in December and to add trail colors to the map previously done by an Eagle Scout. The Associates are cooperating with Associate Conservation Commissioner Emily Kingston and the Conservation Commission to develop a website with maps for the conservation properties.

The Associates invited Timothy Deschamps, Executive Director of the Central Mass Mosquito Control Project (CMMCP), to speak about the life cycle of mosquitoes and efforts to mitigate the spread of mosquito-borne diseases in September. Mr. Deschamps was an engaging speaker. Who knew there was so much to learn about mosquitoes? They arranged for Holliston Cable Access to film the talk and it is available to watch online at [HCATTV.org](http://HCATTV.org).

Clean-up and maintenance projects continue on several Conservation properties. The Associates worked a couple of times to clear the trail at Brentwood from the encroaching white pines and autumn olives. They also attempted to clear bittersweet and other growth along the trails of the Mellen Street and Daniels' parcels. They have yet to schedule a time to work on the Fiske Street parcel as requested by its steward, Lisa Zais.

Over the summer work continued on the boardwalk crossing the bog at the Rees Conservation Area behind the Miller Elementary School. Additional sections of decking were added and screwed into place. The project should be completed next year.

In addition to their own efforts, the Associates also collaborate with the Adams Middle School, Boy Scouts, Rail Trail Committee, and Holliston Garden Club. Marc Connelly led a group of 8<sup>th</sup> graders in clearing invasive species from the Rail Trail during their Community Service Day. Scouts look for projects so that they can earn their Eagle Scout ranks; the Associates are happy to assist them in determining appropriate projects that will benefit all of Holliston. Associates helped the Trails Committee with trail clearing and hosting walks; the two groups also cooperate to staff a booth at Celebrate Holliston. The Garden Club and the Associates are working together to promote common floral and natural resource issues.

Another program sponsored by the Associates is the replanting of trees along the town's roadways. They have planted a variety of species, especially elms, to replace recent die-offs. The 2009 map of Conservation and Open Space is due to be updated and reprinted in 2015. In addition to the above-mentioned, the following ongoing projects continue: the Conservation Land Stewardship Program and the Adopt-a-Highway clean-up program.

Public service and environmental education are also important parts of the Conservation Commission's role. Both the Agent and the Assistant provide information to the public regarding not only the laws and regulations that pertain to wetlands, but information on

Holliston's Conservation Lands and the numerous passive recreation trails, potential environmental threats (e.g., Asian Longhorn Beetle and Emerald Ash Borer), and how to manage beaver flooding issues while complying with the law.

For more information about the Commission and the Associates, including Conservation Land trail maps, please visit their Web sites, <http://www.townofholliston.us/conservation-commission> or <http://www.townofholliston.us/conservation-associates>. A hard copy of the *Conservation Lands in Holliston* map is also available at the Conservation Commission office at Town Hall.

Allen T. Rutberg, Ph.D., Chair  
James McGrath, Commissioner  
David Schroder, Commissioner  
Rebecca Weissman, Commissioner  
Charles Katuska, Agent

Ann Marie Pilch, Vice Chair  
Christopher Bajdek, Commissioner  
Shaw Lively, Commissioner  
Sheri O'Brien, Assistant

### **COUNCIL ON AGING**

The Council on Aging (COA) is a department of the Town of Holliston. The COA has a seven member advisory board appointed by the Board of Selectmen. The COA board meets at the Senior Center the second Wednesday of the month at 1:00pm. The COA board helps set goals, objectives and offers complementary support/advocacy to help implement and promote the COA's mission. The responsibilities of the COA board members are to identify the needs of Holliston's elders, to develop programs and services to meet those needs. In addition, the COA board promotes and helps educate the community on elder issues and to advocate on behalf of elders.

The director is responsible for program operations. There are approximately 3,646 elderly (55 years and older) in our community and all are encouraged to participate and avail themselves of services available. It is the mission of the Council on Aging to evaluate, promote and encourage new and existing activities and services to allow the elder to remain independent and keep the quality of life for them at home for as long as possible.

The Senior Center is the visible point of access and outreach for older people in our community. The Senior Center provides a tangible reminder that the public system cares and that services are available when the elder needs them. The Senior Center is a place seniors can go to remedy problems of isolation, to renew old acquaintances or make new ones and to become involved in the community.

### **STAFF**

The staff consists of a full time Director, (Jean Boulette), full time Outreach Coordinator, (Linda Marshall), full time Office Manager, (Ginger Moody), part-time Program Coordinator (Ellie Stackpole), full time Van Driver (Greg Doherty) and part-time Van Drivers (Mike Westerman, and Cornelius McGaifigan).

### **SUPPORT SERVICES / OUTREACH COORDINATOR**

The most bewildering problem of the elderly continues to be health insurance, and the escalating costs, how to pay for them and how to decipher the bills received. Other programs and application assistance that the outreach coordinator helps with are Mass Health, health connector, QI1, SLMB, QMB, limited income subsidy, prescription advantage, health insurance coverage, part D coverage, Supplemental Nutrition Assistance Program (SNAP), South Middlesex Opportunity Council (SMOC) fuel assistance, safe link wireless phones, 911 phone, housing, linkup/lifeline discount program. The senior center has an in-house certified SHINE (Serving the Health Information Needs of the Elders) counselor through the state of Massachusetts. We also link the seniors with other agencies who provide assistance. The outreach coordinator works closely with BayPath Elder Services to coordinate services for home maker/personal care, caregiver programs, Meals on Wheels, financial management and elder at risk referrals. Home visits are made and needs assessments are formulated as staff work to help the elder remain in their own homes. The outreach coordinator also serves as a liaison between the police, fire and EMT's and the senior center.

### **TRANSPORTATION**

The Holliston Van Transportation Service provides trips for medical and non-medical appointments. All appointments are scheduled through the MWRTA (MetroWest Regional Transit Authority). The current services operates from 8:00am to 4:00pm Monday through Friday on a fixed schedule. In 2014, approximately 4,069 rides were provided for senior residents and the disabled.

### **NUTRITION PROGRAM**

Lunch is served twice a week at the senior center. The Program Coordinator works with the caterer to develop weekly nutritional lunches that will attract elders, their caregivers, neighbors and friends to the Senior Center. The Senior Center encourages volunteers to assist with the serving of meals.

### **NEWSLETTER**

2,600 copies are printed bi-monthly and mailed to residents. Also the newsletter is available on-line at: [www.townofholliston.us/senior-center](http://www.townofholliston.us/senior-center)

### **RECREATION/SOCIAL EVENTS**

Our seniors participated in a variety of programs such as: bingo, cards, knitting, quilting, water color painting, chi gong, exercise class, pilates, yoga, Zumba, line dancing, arts & crafts, photography class, writers' group, educational programs, legal hour, computers, Tune Timers big band, Old Guys Breakfast, birthday parties, cookouts, holiday parties and more. Town funds are not used for any of the above programs. The funding from the Town of Holliston is used for the use and upkeep of the building and salaries. All other expenses and instructors fees are paid through fundraising, donations and grants.

### **COMMUNITY EDUCATION**



Our seniors participated in community education programs such as: Alzheimer and arthritis, picnics, elder law programs, estate planning, tax aide assistance through AARP.

### **INTERGENERATIONAL PROGRAMS**

The seniors participated in a holiday concert with the Miller School 5<sup>th</sup> grade band. Also the eighth grade students from Robert Adams Middle School participate in community service to beautify the senior center. The Holliston High School drama club provides a dinner and play for the seniors. A dinner and dance is also organized for the seniors.

### **GRANT**

The Council on Aging receives an annual grant award from the Executive Office of Elder Affairs. The grant is used for select items/options allowed per the contract such as: printing of the monthly newsletter, transportation and nutrition programs.

### **VOLUNTEERS**

Approximately 328 volunteers contributed over 7,941 hours to the Senior Center this past year. Volunteers assist in the office, answer phones, assemble the newsletter, serve as board members, assist in the kitchen, call bingo, coordinate trips, assist with health care options, coordinate the annual fall fair, assist with fundraising and participate in programs that help seniors, etc.

We are grateful to all our volunteers who give their time and talents to keep programs running and the support given to the staff.

### **SENIOR SUPPORT FOUNDATION**

We are most appreciative to the Senior Support Foundation who provide support and fundraise for our senior residents. They have enabled us to obtain needed equipment, new kitchen items, fund all instructors and many other items to better serve our elderly in Holliston. The SSF Group sponsors special occasion programs to raise funds for the Senior Center.

The Council on Aging wishes to thank the Board of Selectmen, Town Administrator, Finance Committee, Fire and Police, Board of Health, Assessors Office, Accountants Office, Treasurers' Office, DPW, Highway, Technology, Town Clerk, Library, other Town officials and the Senior Support Foundation for their continued support and dedication each year.

Jean Boulette, Director, Holliston Council on Aging

#### **COA Board Members:**

Kevin Robert Malone, Chair  
Carmen Chiango, Treasurer  
Frank Caron, Member

Mark Ahronian, Vice Chair  
Millie Bedard, Member

Lois Hosmer, Secretary  
Muriel Berman, Member

#### **Associate Members:**

Carole Curnyn

Sophia Dowling

Kay McGilvray

### **ELDERLY AND DISABLED TAXATION COMMITTEE**

The Elderly and Disabled Taxation Committee and its Taxation Fund were created under

Massachusetts General Law Chapter 60 Section 3D in 1998. The committee consists of Brian Loughlin, Chairman of the Board of Assessors, Mary Bousquet, Treasurer/Collector, Laura Matz, John Hunt and James Lane, community representatives as appointed by the Board of Selectmen.

The goal of the committee is to provide tax relief to elderly and disabled taxpayers by using the Town of Holliston's Taxation Fund that is supported through private donations.

Each applicant is required on an annual basis to submit an Application for Property Tax Relief by February 1. The applications are reviewed by the Committee to insure that they meet the income/assets guidelines of income of less than \$20,000 and/or total assets of less than \$200,000. The committee then determines, based on available funds, the amount each applicant receives. Applications are confidential and only reviewed by the Committee.

During fiscal year 2014, we received eight applications for assistance and we provided relief to two of those taxpayers who met the stated criteria for a total of \$2,221.25. Four applicants received various state exemptions to assist them with their taxes through the Assessors' Office and one applicant did not meet the qualifications. As of June 30, 2014 we have available funds of \$5,241.48.

Donations can be made to the Elderly and Taxation Fund by sending a check made payable to the Town of Holliston and mailing it to Treasurer/Collector, Town of Holliston, PO Box 6737, Holliston, MA 01746, or by stopping by the Treasurer/Collector's office. All donations are greatly appreciated.

### **EMERGENCY MANAGEMENT**

Holliston Emergency Management focused its energies on the four phases of emergency management; mitigation, preparedness, response and recovery.

Working with the Massachusetts Emergency Management Agency (MEMA), the Town maintained its Comprehensive Emergency Management Plan (CEMP) in a web-based electronic format (eCEMP). The Town also continued using the state's web-based emergency management communications system, WebEOC, to provide real-time information sharing during natural and man-made incidents.

The Emergency Management Director (EMD) serves as the Chairman of the MetroWest Regional Emergency Planning Committee (REPC), comprised of representatives from Ashland, Framingham, Holliston, Hopkinton, Natick and Sherborn. The REPC coordinates regional efforts to meet the goals and missions of the Emergency Planning and Community Right-to-Know Act, Public Law 99-499.

The Emergency Management Director delivered workshops at the IAEM Regions 4 & 5 2014 Training Summit in Georgia in May, and the 2014 Massachusetts Statewide Emergency Management Conference in Worcester in May.

The Emergency Management Director partnered with the police, fire and schools in revising existing school emergency plans, and implementing an Intruder Response Plan. The roll-out included a parent forum, faculty trainings, student assemblies, and school-based exercises.

The EMD worked closely with the Local Coordinator from the MEMA Region 1 Office in Tewksbury, and attended several meetings at the MEMA State Emergency Operations Center (EOC) in Framingham.

Michael R. Cassidy, Emergency Management Director

### **FIRE DEPARTMENT & AMBULANCE CORPS**

In accordance with NFPA 1201, *Standard for Developing Fire Protection Services for the Public*, the Fire Department has programs, procedures, and organizations for preventing the outbreak of fires in the community and for minimizing the danger to persons and damage to property caused by fires that do occur. The fire department also carries out other compatible emergency services as mandated by federal, state and local regulations and standards.

Our activities during the year can be classified in the following areas:

#### Fire Prevention and Risk Reduction

The department used state *Student Awareness of Fire Education* (S.A.F.E.) grant funds to support its continued presence in the schools and community, conducting programs and outreach using specially trained fire and life safety educators. In September, the Fire Chief presented at the *19<sup>th</sup> Annual Massachusetts Fire & Life Safety Public Education Conference* in Westford. The Fire Chief also delivered workshops at the *North Carolina 2014 Fire and Life Safety Education Conference* in February and the *NFPA Conference and Expo* in Las Vegas in June.

#### Fire Suppression

The Fire Department responded to several structure fires during the year, including house fires on Winchester Drive in November, Highland Street in December, and Briarcliff Lane in April.

#### Rescue and Emergency Medical Services

The majority of the department's run volume continued to be response to emergencies by the members of our on-call ambulance corps. Numerous times during the year, two (or more) ambulances were providing medical care to patients concurrently. During the year, 51% of our patients were transported to MetroWest Medical Center, Framingham; 27% of our patients were transported to Milford Regional Medical Center; and 7% of our patients were transported to MetroWest Medical Center, Natick.

#### Hazardous Materials

The Fire Department responds to hazardous materials releases in the community, ranging from spills on the roadway after a motor vehicle accident, to major releases from fixed or mobile containers. The response capabilities range from a firefighter with a fleet pickup truck, to dozens

of firefighters using specialized containment and mitigation supplies from the Rescue Truck.

#### Disaster Planning

The Fire Department worked closely with Holliston Emergency Management, the Massachusetts Emergency Management Agency, the Massachusetts Department of Public Health, and the Department of Homeland Security in planning for all-hazards incidents. The Fire Chief serves as the Chairman of the MetroWest Regional Emergency Planning Committee (REPC), comprised of representatives from Ashland, Framingham, Holliston, Hopkinton, Natick and Sherborn. The REPC coordinates regional efforts to meet the goals and missions of the Emergency Planning and Community Right-to-Know Act, Public Law 99-499.

The Fire Chief partnered with the police and schools in revising existing school emergency plans, and implementing an Intruder Response Plan. The roll-out included a parent forum, faculty trainings, student assemblies, and school-based exercises.

#### Training

The Fire Department conducted regular in-house training for its call firefighters and EMTs, which was coordinated by Training Officer Shawn Connors, Assistant Training Officer John Gagnon, and EMS Training Coordinator John Brovelli. Using resources from the National Firefighting Academy, the Massachusetts Firefighting Academy, and professional colleagues in the healthcare field, we kept the members of the department up to date on the current job performance requirements of their respective positions. Members are encouraged to participate in outside training opportunities.

#### Emergency Responses

The Fire Department responded to over thirteen hundred incidents:

Fire Log Incidents - 489

(Estimated dollar loss \$526,900)

Ambulance Log Incidents - 845

(738 Patients Transported)

Michael R. Cassidy, Fire Chief

### **GOLF COURSE ADVISORY COMMITTEE**

The Town is in the first year of a three year contract with Johnson Management Inc. for management and maintenance of the town owned Pinecrest Golf Course.

Johnson Management continued maintenance throughout the course. They have cut back many areas of vegetation and overgrowth to allow for quicker play of the course. They have also purchased a machine to cut back invasive vines that were smothering trees in many areas on the course. They have landscaped the rise in front of the clubhouse. As volunteers, John & Deborah Moore continue to expand and maintain the flower plantings along the fence and throughout the property with plantings at each hole, around the clubhouse & window boxes on the deck.

Pinecrest Golf Club was part of the America in Bloom Tour in Holliston for the national judges for the third year in a row. The Moore's and Pinecrest received an award from the judges that read " We noticed the exceptional quality, beauty, and care of the property. Thanks for doing your part to make America a better place to live, one community at a time. What a beautiful golf course!" Tim Drake Landscaping also volunteered to landscape and build a stone wall at the corner of Highland & Prentice Street. The Marigold Project donated the money for the new sign.

The BOS oversees the clubhouse operation under a separate contract.

Deborah A. Moore, Chair  
Robert Smith

Larry Wise, Vice Chair  
Sylvia Stickney

Chrysso Lawless

### **BOARD OF HEALTH**

The mission of the Board of Health is twofold: to promote and protect the public health and safety, and to protect the environment. The Board seeks to meet these goals through proactive service, by continually reviewing and expanding our efforts in response to the needs of the community, and by serving as a resource for residents and other Boards/Committees. Additionally, it is our responsibility to promulgate and ensure compliance with Health Department, Town and State regulations under our jurisdiction.

The Board of Health meets on Thursday evenings at 7:00 p.m. in Rm. #014 at Town Hall on the first and third Thursdays of the month. The meeting agendas are available by contacting the Board of Health office (508-429-0605) or by accessing the Town's website ([www.townofholliston.us](http://www.townofholliston.us)). The Board of Health is comprised of three members: Richard Maccagnano, chairman; Eric Dickinson, vice-chairman; and Karen McManamon Spaziante.

The Board would like to thank Ann McCobb for her 33 years of service to the Town, the last 8 years as Health Director/Agent, and congratulate her on her retirement. Ann has been a valued employee and dedicated member of the community, being active with Lions Club.

Upon Ann's retirement, the Board hired Scott Moles in August, as the Health Director/ Agent. Scott brings six years of health director/agent experience from Millis. The Board and the Department have had a smooth transition during a busy fall construction season.

Staff personnel also include clerks Lisa Deering and Ann Adams, with a combined seventeen years of service. The Board of Health receives part-time services from Paul Saulnier, P.E., consultant Richard Westcott, P.E., and food service inspector Leonard Izzo, R.S., CHO.

The Board offers services that include administering and enforcing public health codes (State and local) relative to septic systems, housing, food service, private wells, beaches, semi-public swimming pools, tobacco control, summer camps, and animal inspector's duties as well as other areas. The Board of Health provides wastewater and private water supply plan reviews and permitting.

As a non-sewered community, environmental health comprises a major portion of the department's workload. The Board held hearings for 5 variances and local upgrade approvals for septic system upgrades. The Board received applications for 71 Disposal System Construction Permits (new and upgrade), and 40 repair plans, 30 revised plans and several miscellaneous permits. There were 14 private well permits issued. There were 45 soil test applications, 11 swimming pools, 3 sub-division plan reviews, and 63 applications were reviewed for building releases.

**Food:** Leonard Izzo, R.S., CHO, provides periodic inspections of food establishments as required by State Code; follow-up visits and emergencies are handled as needed. This year 74 food establishment permits were issued which include temporary food service permits for non-profit organizations.

**Septic:** DEP licensed inspectors perform Title 5 Septic system inspections for property transfers or at time of a property change of use. A list of licensed inspectors and educational brochures to assist residents with the inspection procedure are available in office or on the Mass DEP website. This office has record of septic system plans for many properties. Residents are encouraged to call the Board of Health office with any questions they may have regarding the care of their septic system. A total of 144 Title 5 Inspection Reports were received and reviewed.

**West Nile Virus & EEE:** MDPH, Town and Central Massachusetts Mosquito Control Project (CMMCP) officials continue efforts to educate and advise residents of preventive measures to avoid human transmission of diseases spread by mosquitoes. The MDPH conducts a surveillance program to monitor the virus in mosquito species. CMMCP treats catch basins for mosquito larva in early spring as a source reduction measure and conduct brush cutting. CMMCP conduct weekly spraying for adult mosquitoes by resident request only during the summer months by calling 508-393-3055. In Holliston, CMMCP has expanded with some beaver control/management at the Wenakeening Woods and Chicken Brook.

**Disease Prevention:** Century Health Services, under agreement with the Town, provides State mandated case investigations of reportable communicable diseases by a Registered Nurse. This year 19 case investigations were completed; 4 campylobacter, 2 Hepatitis B, 2 Hepatitis C, 1 Group A Strep, 1 Group B Strep, 1 HGA, 3 Salmonella, 1 Giardiasis, 2 Shiga toxin, 1 TB-LTBI, 1 Vibrio. All information is confidential. The MA DPH provides and ships vaccine at no charge to local physicians who wish to enroll in the vaccine for children program. The State DPH uses an electronic system, MAVEN, for comprehensive communicable disease reporting and monitoring.

**Prescription Medication drop-off** is available at the Police Station for unused and expired medication. The lobby kiosk is confidential and available at all times. Proper disposal keeps ground water protected, and drugs from unintended use.

**Sharps Disposal:** The Board of Health partnered with the CVS Pharmacy to provide a safe, convenient sharps disposal program to comply with the State's sharps ban in solid waste. Residents may drop off their used needles, syringes, and lancets in an approved sharps container during pharmacy business hours. We appreciate CVS Pharmacy for hosting a valuable public service at no charge to the residents.

**Rabies Vaccination Clinic:** The Board thanks Dr. Rod Poling and staff of the Holliston Animal Hospital for volunteering their professional services to conduct the annual rabies vaccination

clinic for dogs, cats and ferrets. A total of 59 dogs and 13 cats were vaccinated at the Highway Department on April 5, 2014. Pet owners are required by law to vaccinate dogs and cats for rabies.

**Animal Inspector's Report:** Animal Inspector Donald Kramer's duties include dog and cat quarantines following reported bites or scratches: 7 dogs and 3 cats were quarantined. The State Division of Animal Health requires annual inspections of barns. 33 barns were inspected. The animal census as of January 1 is as follows: 168 horses, 9 donkeys, 59 goats, 18 sheep, 9 oxen/steer, 80 chickens, 6 alpacas, 24 rabbits, 3 pigs, and 4 waterfowl.

**Emergency Preparedness:** The town is one of 34 towns in the DPH Region 4A sharing in resources and planning for emergencies. Holliston's Medical Reserve Corps is known as Holliston Emergency Response Corp (HERC). Residents are invited to volunteer in a medical or non-medical capacity; an application is available on the Town Board of Health website. All volunteers welcome. Region 4a Planner Ryann Bresnahan assisted with annual update of the Emergency Dispensing Site and all hazard plans.

Holliston Health Department conducted our requisite call down and activation drills for shelter operations, and prepared the after action report for DPH. Region 4A has been and will also be active in the development of (6) Health and Medical Coordinating Coalitions (HMCC) in the spring of 2015. Funded by Region 4A, the Director attended the MHOA conference for TCH credits. Topics included vector control and rodent management, food establishments after a disaster, drinking water after a disaster, and bridging the gap between local public health and emergency management.

**Flu Clinics:** The Board offered free seasonal flu vaccinations to town residents and employees at the Placentino School, Holliston High School and through the school nurses. In all, a total of 3 seasonal flu clinics were offered. A record number of 784 people were vaccinated. A special thanks to all who made that possible: Kathryn Shore, RN and the team of nurses, Dr. Laura Zisblatt, and all the HERC volunteers. The Board received Town Meeting approval to continue an Inoculation Revolving Account to receive deposits of insurance reimbursements for administration and purchase of flu vaccine.

**Ebola:** The Board became active in the Ebola awareness with the State. DPH issued guidance to the local boards of health. Communities reviewed outbreak procedures for infectious disease surveillance, reporting and control. Ebola information was posted on State websites, in which zero cases were confirmed in Massachusetts. For further information on Ebola go to: [www.mass.gov/dph/ebola](http://www.mass.gov/dph/ebola).

Board received miscellaneous complaints for housing, odor, noise, beavers, trash and various other matters with actions taken to address any code violations.

**Covanta Transfer Station:** The Board extended a contract with Brian Moran of Norfolk RAM Group to provide services as a compliance officer for the facility funded by Covanta.

General Fund deposits made to the Town Treasurer totaled \$68,030.

Richard Maccagnano, Chairman

Eric Dickinson, Vice Chairman

Karen McManamon Spaziente, Member

### **HIGHWAY DEPARTMENT**

Under the direction of the Board of Selectmen, Park Commission, and Planning Board, this department is responsible for the maintenance and rehabilitation of town owned roadways and appurtenances. These maintenance procedures include the following areas: all athletic fields, recreation areas, municipal grounds, town building maintenance, roadside brush cutting and tree removal, the cleaning of drainage brooks and collectors, subdivision roadway construction inspections, plan reviews, roadway opening permits and inspections, and snow and ice removal and control. Personnel reductions in the past and increases in the town's infrastructure have impacted the department's service level. Services pertaining to public safety have been established by priority.

**DEPARTMENT OF PUBLIC WORKS:** At the October town meeting, it was voted that a department of public works would be created that would combine the Highway and Water departments, under the direction of the Board of Selectmen.

**PERSONNEL:** The Highway Department has thirteen positions in the department consisting of a superintendent, office manager, head foreman, two crew chiefs, tree foreman, mechanic, five heavy equipment operators and grounds/maintenance supervisor. The grounds/maintenance supervisor position is split between the Highway, School, and Park departments; 50% Highway, 25% each for School and Park. Employees of the Highway Department and Water Department voted to join the Laborers' International Union of North America.

**EQUIPMENT AND BUILDINGS:** In May, the town voted to appropriate \$130,000 for the purchase of a new dump truck and plow.

**STREET MAINTENANCE OVERVIEW:** The department is working in concert with state and local officials to plan and secure funding for roadway projects. The department also implements systems to evaluate, inspect, design, and repair the town roadway infrastructure.

**SURFACE TREATMENT, OVERLAYS, RECLAMATION:** Road reclamation or milling, and the binder coat of asphalt were completed on Carl Rd., Dixon Cr., Francine Dr., Little Rd., Short Rd., Roy Ave., and a portion of Westfield Dr. Top asphalt coats were applied to Bullard St. and Mill St. The project for sidewalks and roadway improvements to Church St., Elm St. and Grove St. was completed.

**DRAINAGE:** The Highway Department routinely performs repairs to the existing drainage systems in the town. Upgrading the drainage system involves engineering and designing the type, size and elevation of the proposed drainage system. Work consists of removing and



resetting drainage castings to grade, rebuilding drainage structures, replacing drainage lines, rod and clean existing lines.

**ROADSIDE BRUSH TRIMMING AND TREE TRIMMING:** The department routinely schedules roadside brush trimming as necessary in all sections of town, paying particular attention to sight distance hazards. All school walking routes, parks and grounds are also trimmed. This year, in partnership with the Tree Warden, funds were added to our Outside Tree Removal account in order to pursue a more aggressive approach to maintaining town owned trees.

**LINE PAINTING:** All designated streets with painted centerlines, edge lines, directional markings, parking lines, stop lines and crosswalks were maintained to insure motor vehicle and pedestrian safety.

**STREET SWEEPING:** All town roadways were swept to clear winter road treatments.

**BASIN CLEANING:** All town drainage structures were cleaned in the spring of silt and debris to insure proper storm drainage.

**WINTER ROADWAY MAINTENANCE:** During the winter months, the town, along with outside contracted equipment, responded to 23 snow and ice storms that included plowing, sanding, and snow removal operations on all town roadways, municipal buildings, schools, and designated sidewalk areas. Special funds were released by the State in the spring to be used for roadway repairs caused by the severe winter weather. A portion of Washington Street was repaved with this money.

**DAILY MAINTENANCE:** The town maintains all roadways in relation to pothole repairs, fatigued asphalt areas, damaged shoulder repairs, guardrail maintenance, sign repairs and installations and roadside brush cutting.

**INSPECTIONS:** The Highway Department is also responsible for the issuance and inspection of all roadway permits, subdivision plan reviews, and construction inspections.

**GROUNDS MAINTENANCE:** The town also maintains all schools, parks, and municipal areas by implementing the following:

- Mowing, trimming, fertilizing, seeding, aerating and rolling of all town grounds.
- Maintenance of baseball field infields and line painting of all fields.
- New installation and repairs to all play equipment, baseball backstops, and bleachers.
- Maintenance of all tree and shrubbery at municipal buildings, schools, sidewalks, and roadsides.
- Leaf cleanup of all town buildings, schools, and designated sidewalk areas.
- Maintains recycle area including monthly cleanup and recyclable material, relocation and aeration of leaf composting pile. Contract disk chipper for maintenance of brush disposal.
- Town owned tree removal and maintenance operations.

- Winter roadway, sidewalk, and municipal building maintenance.

**MAINTENANCE OF TOWN BUILDINGS:** Beginning July 1, 2009, the Highway Department was given the responsibility for maintenance of town owned buildings, except for the schools.

**PARK GROUNDS:** Working with the Park Commission and schools, the department executes requests when required.

**ADMINISTRATIVE:** Continues to meet with various town boards and commissions to assist in formulating short and long term planning. Continues to work with the Board of Selectmen to prioritize roadway improvement projects, and develop funding mechanisms for their implementation. Assists the Park Commission and Conservation Commission to develop conceptual and definitive plans for town wide recreation areas. Updates the State Roadway Inventory List that included documentation of roadway miles to comply with Chapter 90 funds. Continues to work with the Police Department to upgrade parking and traffic flow through the business district abutting the Route 16 corridor, and prioritize hazardous intersections.

**EQUIPMENT MAINTENANCE:** The Highway Department maintains its own vehicles and equipment, as well as those belonging to the Council on Aging and the Building Department. In addition, the mechanic performs state mandated safety inspections for all Town vehicles, as well as private owners, who pay for this service.

**ENGINEERING:** This department performs reviews, as necessary, of proposed roadway construction plans for subdivisions, on-site inspections, and testing to insure that completed roadways comply with town requirements. Develops, advertises, and recommends awarding contracts for Highway maintenance projects. Prioritizes road paving projects and makes recommendations. Evaluates drainage problems for developing solutions, and generates construction cost estimates for various departments as required. Continues to file for roadway funding projects through Chapter 90 funds, TIP, etc.

### **HOUSING TRUST**

At Town meeting in May 2014, the Town designated the custody of a piece of Town owned land on Chamberlain Street. The Trust issued an RFP for disposition of a portion of the land this fall. Habitat for Humanity was the only respondent. The land was awarded to Habitat. For 2015 we will negotiate a development agreement with Habitat and Habitat will take development of the site from there with the construction of 2 single family homes. At Town meeting in the fall of 2012, the Trust received a \$200,000 allocation to find a piece of land for a habitat for humanity project. Since we found a suitable piece of Town owned land, at May 2014 Town Meeting, the Town gave the Trust full discretion over the \$200,000 to pursue its programs and mission. The Trust believes that a Habitat for Humanity project would heighten awareness of the lack of affordable housing options in Holliston and to give people a way to actively help to participate in the creation of new affordable housing.

The Trust purchased 31 Regency Drive in July 2014, a 2 bedroom condominium townhouse.

The unit has been renovated and will be awarded to a homeowner via lottery in March 2015. In 2013, the Trust also rolled out a lottery for a single family purchase subsidy whereby the winner of the lottery could choose and purchase a single family home. We awarded the grant to a Holliston family in September 2014 who has 6 months to find a home to purchase. The maximum Trust grant is \$134,000 plus another \$16,000 for repairs if necessary to meet DHCD requirements. Under the program, the home is to be permanently deed restricted as affordable (household income of 80% or less than the median income). The family is close to going under contract on a purchase so this unit of housing will be created in 2015. However, the program was difficult to administer and we are more likely to purchase existing units than letting families select their own.

The Trust has 4 units in the pipeline at this time. At least 2 of those units will be added to the affordable housing stock in 2014. The other 2 units (Habitat) are probably a 2016 delivery. With our success, our available funds are diminishing and we plan to seek additional funds at the upcoming Town Meeting to assure that we have the resources to pursue our mission.

The Trust continues to seek new and innovative ways to create affordable housing in our community to fulfill unmet need. The Trust is particularly interested in ways to create affordable housing through the conversion and improvement of the existing housing stock as we believe that it is less expensive than building new. We welcome input and ideas from members of the community as we seek to accomplish our goal to create more affordable options within Holliston.

Bryan J. Clancy, Chairman  
Frank Chamberlain  
Anthony Damigella

Kay Baxter  
Warrant Chamberlain  
Diane McDermott

Gregory Carey  
Kevin Conley  
Michael Stepansky

### **OPEN SPACE COMMITTEE**

The Open Space Committee considered and acted upon several projects that would protect the town's natural resources and preserve open space for the enjoyment of the town's residents.

Over the course of the year, the committee focused on three properties, two of which were acquired in FY15.

After the Bullard Farm Memorial Association's plans for a solar farm were turned down, the Open Space Committee began discussions with their board of directors about purchasing a Conservation Restriction (CR) on the property for \$1.2 million. This would permanently protect the land from future development and provide much needed revenue to the Farm. Vice-Chair, George Johnson, represented the Open Space Committee in these discussions. The Committee applied for LAND grant of \$400,000 from the State and secured a pledge of \$350,000 from a private trust toward the purchase of the CR. CPA funds and Open Space Acquisition fund were also approved toward the purchase of the CR. Initially, our LAND grant request was declined but a few months later we learned that the Commonwealth had additional funds and so our request was approved. There was a tight deadline of completing the deal by June 30<sup>th</sup> and the Bullard Memorial Farm Association could not organize in such a tight timeframe a vote of its

membership to amend a clause in the CR that was viewed as overly restrictive. The Committee was not able to facilitate the purchase of the Conservation Restriction.

The Committee resumed discussions that had started three years prior with a representative of a 23.8-acre property owned by Northeastern University on Highland Street, adjacent to Warren Woods in Ashland. This property was highly desirable for open space because of its adjacency to the 110-acre permanently protected Warren Woods, the Ashland Reservoir and a prominent wildlife corridor. The purchase price was \$350,000 which was funded with a \$150,000 private donation from an anonymous donors, \$100,000 from CPA funds and \$100,000 from the Open Space Acquisition Fund. An additional \$10,000 was allocated from the Open Space Acquisition fund for legal costs related to the purchase. The Town closed on the purchase of the property in September 2014. The Massachusetts Audubon Society has agreed to hold the Conservation Restriction on this property

The Committee also responded to the pending sale of a 32-acre property at 34 Rogers Road that had been in Chapter 61A and therefore the town had 120 days to match the offer of \$550,000 and place the property under permanent protection. “Serocki Farm” was a highly desirable property because it was comprised of wetlands and ready-to-till farmland that is of significant interest to the Agricultural Commission, and it was on the East side of town, where there are few open space properties. The Town closed on the purchase of this property at the end of 2014.

The Open Space Committee participated in updating the town’s Open Space and Recreation Plan with the Town Planner and other committees. Specifically, the Open Space Committee drafted and a survey to gather input from town residents to inform the plan’s revisions. A stated goal of the plan is to increase the amount of permanently protected open space to achieve a minimum of 25% protected land.

### **PARK COMMISSION**

The Park Commission continues to provide recreation programs and oversee maintenance of Town parks and recreational facilities for the citizens of Holliston. The Park Commission also oversees the beaches of Lake Winthrop and Pleasure Point.

In July the RFP for the Goodwill Park Tennis and Basketball Court Project went out to BID. The project started August 12, 2013. Tennis Courts were completed September 20<sup>th</sup>. The upgraded lights were completed mid September and the basketball court finished middle of November. After the tennis courts were finished the Premier Material was raised along all of the seams which cause the balls to bounce at different angles. It was found that the glue used was the incorrect glue and the entire surface would need to be replaced at no cost to the Town. That replacement will be done beginning July 1, 2014.

New Kiosks were installed at Stoddard Park and Pleasure Point as a Community Service Project. A new climbing piece was installed at the Stoddard Playground.

A new heating system has been approved to replace the old one in the Flagg Building. The School Maintenance Department has been keeping the old one going and it is now not working well anymore. This was approved by the Finance Committee and Town Meeting Fall 2013 as a capitol expense. The heating system was installed in February 2014.

The Parks Department has teamed up with the Conservation Commission to work on a Lake Winthrop Management Plan. Two Commission members from each board have been meeting and working on a survey and plan for the future of the weed control at Lake Winthrop.

Exploration of a dog park in Holliston has been put on the schedule, locations will be looked at over the next year.

Town fields and facilities have been maintained with the continued help from the Highway Department. Stoddard beach improved the drainage of the rain water that comes down the driveway. It does not wash out the beach anymore and additional plantings have been added around the well house. Fields are mowed and trimmed regularly.

Recreational Programming continued throughout the year. The Outdoors at Goodwill and Patoma programs registered February 4<sup>th</sup> which is a month earlier than normal. All other summer programs registration opened in March. Junior and Senior Patoma offered an addition week for a total seven weeks of summer fun instead of six. Beach stickers were sold on-line for the second year and on-line sales increased from the previous year. Hiring of summer staff was finalized in the spring and included counselors, lifeguards, supervisors, and gate guards. After years of not having any, swim lessons were brought back to the lake for the summer session.

The Parks Commission is looking into the future of the department and how much longer it can stay in the Flagg Building in its current condition. The Commission is looking to do a feasibility study on future use of the Flagg Building.

Inge Daniels, co-chairperson

Melissa Kaspern, co-chairperson

Tom Chipman

Paul Healy

Art Winters

### **PLANNING BOARD**

The Planning Board is a five-member elected board responsible for community level planning with a focus on development and implementation of land use regulations. The Board continues to have an open Associate Member position available.

#### **Development Review of Note**

Special Permit and Site Plan Review approvals were issued for the following commercial developments: 1. 3-megawatt AC photovoltaic system at 56 Chestnut Street, 2. 1.7-megawatt AC solar power generation system at 58 Hopping Brook Road, and 3. New office/commercial construction at 22 Exchange Street in the Village Center. Additionally, the Board modified the 14-lot Summitpointe Definitive Subdivision off Highland Street and the 6-lot Deer Run Open Space Residential Development (OSRD) off Underwood Street and approved the 3-lot

Brooksmont Meadows OSRD off Dodd Drive and Concord Street.

#### Ongoing Construction Projects

The Board currently holds performance bonds and provides third-party inspections for construction of the following active single-family residential subdivisions: Cedar Knoll, Courtland Pines, Deer Run, Evergreen Square, Highlands at Holliston, Rocky Woods. Additionally, the Board is monitoring construction of the Hollis Hills Preserve Senior Residential project.

#### Zoning and Regulation Changes

In April the Board amended its regulations with regard to electronic submittals and performance bonds.

In May, the Annual Town Meeting adopted amendments to the Zoning By-Laws at Section V-J Flood plain District Regulations to include references to a new FEMA flood study and insurance rate maps for Middlesex County effective July 2014.

The members and staff would like to extend a special thanks to Parashar Patel and Jonathan Loya for their years of service to the Board and the Town and to Rachelle Finn for serving as a member in an interim capacity. We would also like to thank Highway Supt. Tom Smith for facilitating subdivision roadway inspections.

Geoffrey Zeamer, Chairman  
Warren Chamberlain, Vice Chairman  
David Thorn  
Staff:  
Diane Lynch, Clerk

Nikki Borman, Agent  
Taro Matsuno, Clerk

Karen Sherman, Town Planner

### **POLICE DEPARTMENT**

The mission of the Holliston Police Department is to achieve effective, efficient and professional policing partnership with the community, helping to secure a safe and just community in which human rights and responsibilities are properly respected and balanced.

The Holliston Police Department Value Statement cites the attributes of Integrity, Professionalism, Loyalty and Pride which are the foundation of our commitment to public service, safety and security for those who live, work and travel through our community. These values guide us as a department undertaking the difficult demands of the police profession.

In order that we reach all segments of our population, communication is the utmost of importance. Citizens are able to find a variety of subject matter through our official website [www.hollistonpolice.com](http://www.hollistonpolice.com). This website offers up to date information regarding scams, identity theft, filing traffic complaints, obtaining various forms and updates on law enforcement related topics as well as access to department email addresses. We communicate through social media such as Facebook, Twitter and Instagram, all are invited to join and follow us. Media briefings

are held twice a month where information beyond the public log is shared with local media.

In 2012 our department implemented a five year strategic plan which is available on line at [www.hollistonpolice.com](http://www.hollistonpolice.com). Our community stakeholders identified areas of importance where police should focus attention; traffic enforcement, juvenile issues, community affairs and crime prevention. Year two of this plan was completed on June 30, 2014 and department personnel updated and reported on progress in these areas of concentration.

Safe roadways are a major focus of our department. Our goal is to reduce the number of motor vehicle crashes and traffic violations through consistent traffic enforcement, public awareness and through grants awarded by the Executive Office of Public Safety and Security that focus on impaired and aggressive driving, pedestrian safety and seatbelt enforcement. We believe these efforts including participation in the downtown traffic studies and discussions and responding to specific traffic complaints will lead to safer roads for those who live, work and travel through our community.

The Holliston Police Department continues to maintain an effective partnership with the Holliston Public Schools. Our School Resource Officer maintains an office at the Holliston High School and frequents the middle and elementary schools with a goal of prevention and intervention. The School Resource Officer (SRO) has established partnerships with the administration, faculty and students creating an atmosphere of trust and cooperation. The SRO engages in mediation and resolution of non-criminal matters and participates in the Community Based Justice Program, a collaborative effort to help identify students at risk and direct them to the proper resources inside and out of the school setting. The SRO actively works with outside agencies such as Youth & Family Services/Court Diversion Program. Outside the school setting the SRO takes the lead in connecting this department with the youth of the community through high school internships and the junior police academy, involvement with organized activities sponsored by the schools and the Park and Recreation Department and safety oriented policing while on patrol.

Our Detective Division has worked diligently on narcotics investigations, breaking and entering crimes as well as sexual assaults, cyber crimes and identity theft. Domestic Abuse is proactively addressed through participation in domestic violence roundtables through the Middlesex District Attorney's Office and meaningful follow-ups with victims directing them to resources which can help them address abuse and violence. We issue public advisories regarding certain crimes and can offer crime prevention strategies for residents and businesses through our crime prevention officer.

Contact with the public is the essence of community policing. Both the police and the public can initiate this communication and it is our goal to keep the dialogue open. This partnership is formed through; community interactions, social media, media conferences and outreach events such as "Coffee with a Cop", National Night Out, K-9 demonstrations, citizens police academy Celebrate Holliston, participation in panel discussions and charitable events such as the Senior Holiday Luncheon and Toys for Tots program.

Crime prevention is at the heart of our mission as a police department. Through proactive patrols and investigative procedures we strive for the highest level of safety and security for our residents. Our commitment to the prevention of crime can be seen on a daily basis by those officers dedicated to the areas of domestic violence, elder affairs, community affairs, housing, safety, juveniles, investigations, patrol and K-9 patrol.

When our community works together, collaborating for the greater good of all, we are strengthened by a common goal to live and work in a town which is safe and secure to raise our families and have productive businesses. With your continued support and partnership, the Holliston Police Department will strive to provide the best possible service to the people of our community.

### **ROLL CALL and YEARS OF SERVICE**

Chief John J. Moore	19
Lieutenant Shawn F. Moore	29
Sergeant Mark W. Lewis (Retired May 2014)	31
Sergeant Glenn J. Dalrymple	28
Sergeant Craig W. Denman	28
Sergeant George A. Leurini	11
Sergeant David J. Gatchell	26
Detective Charles Todd	33
Officer Timothy P. Heney	29
Officer John C. Scanlon	28
Officer James J. Ward	26
Detective Ciara M. Ryan	19
Officer Scott J. Downey	18
Officer Daniel Griffith	15
Detective Chad Thompson	14
Officer Andrew MacGray	11
Officer Todd Hagan	11
Officer Bryan DiGiorgio	8
Officer Matthew Stone	7
Officer Matthew Waugh	7
Officer Kenneth Belson	7
Crossing Guard Martha Ellis	7
Crossing Guard Edward Mantenuto	2

**During Fiscal Year 14 the Holliston Police Department answered and/or initiated 12,823 calls for service (14% decrease), resulting in 318 investigated motor vehicle crashes (31% increase), 132 individuals charged with criminal offenses(45% decrease), and 691 incident reports being written(2% increase). Of particular note as shown below, burglary, drug violations, motor vehicle thefts, vandalism and motor vehicle accidents declined and domestic disturbances increased.**



## CRIME REPORT

Offense	FY13	FY14	%CHANGE
Arrests – Adult	90	58	- 36%
Arrests – Juveniles	2	2	0%
Motor Vehicle Accidents	220	210	-4.5%
Motor Vehicle Fatalities	0	0	0%
Homicide	0	0	0%
Rape	0	0	0%
Sex Offenses	0	0	0%
Arson	0	0	0%
Burglary	30	22	-27%
Robberies	0	0	0%
Drug Violations	10	5	-50%
Weapons Violations	0	1	+100%
Assault	10	5	-50%
Larcenies	54	44	-19%
Motor Vehicle Theft	7	1	-86%
Vandalism	39	31	-21%
Summons Served	19	46	+142%
Missing Persons	5	7	+40%
Restraining Orders	36	34	-6%
Civil Infractions	250	195	-22%
Parking Citations	46	29	-37%
Protective Custody	5	3	-40%
Domestic Disturbances	12	22	+83%

## AUXILIARY POLICE

The Holliston Auxiliary Police donated hours in the following categories in FY14:  
 Cruiser Shift hours: 1018.25, Staff & Administrative hours: 99.00, Monthly Training hours: 549.00, Special Training hours: 134.04, In-Town Event hours: 312.00, Out of Town Event hours: 201.00, TOTAL HOURS: 2313.29. The Auxiliary Police provided a savings of \$101,923.55 if these hours were paid as overtime.

Personnel: In fiscal year 2014, the Holliston Auxiliary Police had a selection process for two vacancies. Following a several step process which included; an informational interview, interview with staff, background investigation, psychological examination and medical examination, James Ray and Robert Guyon were selected and appointed by the Board of Selectmen. Both officers are currently in the field training program. Holliston Auxiliary Police Milestone Awards were presented to unit members honoring from five (5) years of service to as many as thirty (30) years of service.

Cruiser Log Summary: During fiscal year 2014, the Holliston Auxiliary Police patrolled 6,061 miles on weekend patrols. Checked 1335 town owned property sites and checked 4204

commercial and other buildings. A total of eight (8) doors and windows were found unsecured. Officers responded to two (2) motor vehicle crashes, twelve (12) medical calls, four (4) alarms, twenty (20) motor vehicle assists, four domestic disputes assists and fifty three (53) miscellaneous incidents.

Auxiliary Police Training: Hazardous Materials Awareness, Legal Update, Fall Firearms Qualification, Handcuffing, Death Notifications, C.P.R. & A.E.D. Re-Certification, First Responder, Building Searches, Use of Force: Baton and OC Spray Re-Certification, Spring Firearms Qualification, Patrol Procedures, Sexual Harassment Policy Review, Range 3000 and Tactical Range Exercise at Bellingham Police Range (Newcomers Grant).

Grants and Donations: The Holliston Newcomers Club awarded a \$971.00 grant for Range 3000 (a simulated situational firearms training program) and a tactical firearms training program at the Bellingham Police Range. Celebrate Holliston awarded a grant for \$1,786.87 for a new portable radio. The Holliston Lions Club donated \$500.00 which will be used for training and equipment needs. The Holliston Auxiliary Police are very grateful to these organizations for their generosity, hard work and commitment to our community.

Auxiliary Police Events: Celebrate Holliston Parade & Field Event, Holliston Walk for Breast Cancer, Cystic Fibrosis Ride for Life, Veterans Day Procession, HBA Holiday Stroll, Milford Santa Parade, Taste of Holliston Event, Ashland Half Marathon (2), MIT Officer Sean Collier Ceremony, Holliston Police Funeral Detail, Holliston Auxiliary Police Funeral Detail, Holliston Fire Department Funeral Detail, Boston Marathon Mutual Aid, Holliston Youth Baseball/Softball Parade, HBA Spring Stroll, Children's Hospital 5K Road Race, Lions Club Carnival, St. Mary's Mission Trip, Ashland Lions Club Triathlon, Milford Fireworks, Holliston Hazardous Waste Day, Neighbors Helping Neighbors 5K Road Race.

Auxiliary Police Personnel: Sgt. Craig Denman- Director, Capt Edward Loftus, Sgt. Joseph Quintin, Sgt. Joseph Cibotti, Cpl. Judith Gray, Cpl. Jeffrey Oteri, Ptl. Alan Lisak, Ptl. Michael Hamlet, Ptl Judith Rizoli, Ptl. Michael Aw, Ptl. Danny Lee, Ptl. Sean McDowell, Ptl. Mark Haddad, Ptl. Brian Ream, Ptl. Donovan Seay, Ptl. Robert Ramrath, Ptl. David Charette, Ptl Robert Guyon, Ptl. James Ray.

### **PUBLIC LIBRARY**

The Holliston Public Library circulated 197,489 items in FY14 including books, magazines, compact discs, audiobooks, DVDs, electronic books, magazines and downloadable audio. The popularity of electronic media is growing quickly as our patrons use e-readers and smartphones to read and listen and we began loaning e-readers to try out at home. Saturday hours were expanded by a 9 am opening and Monday evenings until 8 pm made a welcome return after many years.

The Friends of the Library continued their partnerships with Jensen-Sheehan Insurance, Amazon.com and TD Bank. The funds earned through the bank were used to purchase new computers for the public and staff. The Friends funded electronic magazines and books,

furniture and equipment and all programming for adults, teens and children. Many thanks to the Holliston Newcomers Club and the Garden Club who do so much to support the library all year. The One Book, One Holliston selection for 2014 was Daniel James Brown's *The Boys in the Boat* about the 1936 Olympic rowing team. We offered monthly foreign film screenings along with programs on a variety of subjects for all ages and book discussions. A local author day was held to give area writers a place to sell their books and talk to the public.

In the children's department a Lego club began meeting twice per month. Storyhour, book clubs and crafts and programs for all age levels continued. We began to screen current feature films for kids and over 800 children participated in Summer Reading Program. An Ipad to be used in the library was added with lots of kid-friendly apps.

We said goodbye to our Head of Circulation, Laura Kurzontkowski, who was replaced by Tammy Page. Our long-time volunteer Michelle Milligan joined the staff. Fran Holliston, who worked at the library for over nine years, passed away after a short illness. She is fondly remembered by the staff and public and very much missed.

We look forward to another wonderful year serving the residents of Holliston.

### **BOARD OF REGISTRARS**

The Board of Registrars is part of the Town Clerk's Office and is responsible for conducting the Annual Census, certifying all nomination papers and petitions, both town and state, voter registration, planning and conducting all elections, recounts, and absentee voting.

During the Fiscal year (July 1, 2013 – June 30, 2014) the following Elections & Town Meetings were held: October 15, 2013- Special State Primary, October 28, 2013-Special Fall Town Meeting, December 10, 2013-Special State Election, May 5, 2014-Annual Town Meeting, May 20, 2014- Annual Town Election.

For this same time period there were 9,504 registered voters in Holliston. Democrats: 2,593; Republicans: 1,356; Green Rainbow: 11; Libertarian: 15; Socialist: 3; Inter. 3<sup>rd</sup> Party: 4; Conservative: 1 and Unenrolled: 5,521. A population of 14,946 was recorded.

The State is continually upgrading and improving our Voter Registration Information System (VRIS) and improving our ability to keep track of census and voter information. It makes certifying nomination papers and petitions quicker and more accurate. This system is connected with the Secretary of State's Office and voter registration through the Registry of Motor Vehicles. It also provides an accurate list of inactive voters (those who do not answer the census) for elections and allows them to vote upon proof they are still residents. The election laws are constantly changing and keeping up is a challenge.

We are always grateful for the continued cooperation of the School Committee and the Highway Department for their assistance in the election process. Also, without the devotion of the election workers, who cover Town Meetings and all elections, we would be unable to do the job that we

do.

Elaine Doyle (D), George Snow (R), Ellen George (U), Elizabeth T. Greendale (U), Town Clerk

### **BOARD OF SELECTMEN**

Another busy year was experienced by the Board of Selectmen with over 49 posted meetings as well as appearances at other meetings, parades and social events.

Early in the month of July, the Board met to discuss what each believed were priorities for the up-coming year. A thorough discussion was had and in the end, the agreed upon list contained the following:

Much time and effort was spent on casino discussions both in Town, with neighboring towns and with the state. The Board joined with Medway, Hopkinton and Ashland to the Metrowest Anti-Casino Coalition in June 2013. The Town of Milford voted in November 2013 to deny the proposed casino development.

The Board made progress on moving towards a Department of Public Works, whereby the Highway Department and Water Department would combine to create a unified department. The Board is working closely with the Water Commissioners in an effort to accomplish this task. The employees of the Highway and Water Departments decided to unionize. The Town began negotiations with the bargaining unit. An Article was prepared for the October Special Town Meeting authorizing the Board to go forward with the process of forming a Department of Public Works. That article was passed by Town Meeting, and the request was sent to the State for their approval. Special Legislation was passed and signed by the Governor on June 30, 2014.

Andrews School continues to sit vacant as we await a ruling from Land Court.

Downtown safety has been an issue that the Board continues to take very seriously. We are looking into ways to make the downtown safer for both pedestrians and motorists. Discussions continued with the Planning Board and residents in order to put together a plan which makes the most sense to ensure a safer downtown. The Board had several meetings with the Design Firm of McMahon Associates to prepare plans for consideration at a future Town Meeting. In June, an ad-hoc group formed to propose the prospect of a Downtown Visioning group which would include residents and business owners.

Other Post Employment Benefits (OPEB) has been a hot topic in recent years which the Board has acknowledged by preparing a financial plan covering the next 25 years in order to put aside monies for pay down of the \$43 million OPEB liability that the Town is faced with. The Board continues to make funding of the OPEB Trust a priority.

In September, the Board issued a Request for Proposals (RFP) for the operation of the Pinecrest Golf Course and the operation of the clubhouse. After a very long process, the contract for the operation of the clubhouse was awarded to Michael Ficco. He began his first season with the

Town and re-named the operation Anthony's on the Green. The process of awarding the contract for the operation of the Golf Course became a bit complicated eventually making its way into court. At the conclusion, the contract for the operation of the course was awarded to Johnson Golf in March.

The Board was also interested in pursuing the idea of a Community Center and put together a task force that was charged with looking into the possibility of combining working space for the Senior Center, the Park and Recreation Department and Youth and Family Services. The Committee was asked to look at possible locations and also to consider whether it made sense to do this or was it best to leave things as they exist. The Committee provided an update to the Board in October stating that they believed there was a need in Town for a center and they were in the process of identifying locations around town that could be potential sites for the Center. In April, the Committee issued its final report which recommended that the Flagg Building remain the location of the Community Center with an over-haul of the existing building. The Park Commission volunteered to take on the next stage of the process.

In October, with the help of the Cable Advisory Committee, the Board successfully negotiated a new contract with ComCast.

Throughout the year, the Board was in discussions with the over-seers of the Axton Cross property in hopes of coming to some conclusion on that abandoned property.

In an effort to be more accessible to the public, the Board instituted Saturday morning "office hours". Once a month on a Saturday, one member of the Board is present from 8:00 a.m. to 9:00 a.m. at Coffee Haven to sit and chat with any resident who is interested. If there are any issues that are brought up, that Selectman can go back to the rest of the Board at the next posted meeting in an effort to get some resolution. The Board is also available to address any concerns at any time by either calling or e-mailing the office.

Kevin Conley

Jay Marsden

Jay Leary

**SOUTH MIDDLESEX REGIONAL VOCATIONAL SCHOOL COMMITTEE**  
**(Joseph P. Keefe Regional Vocational Technical School)**

This annual report is prepared by Superintendent /Director, Jonathan Evans, and composed on behalf of the members of the School Committee of the **South Middlesex Regional Vocational Technical School District** and submitted after review and approval by the full Committee in compliance with the provisions of the Agreement among the towns of Ashland, Framingham, Holliston, Hopkinton and Natick.

This report reviews from the perspective of the Committee the principle items with which the Committee was concerned during the year. It is a representative account of matters solely within the policy making authority of the Committee and also of matters which the Superintendent/Director brought before the Committee for information and consultation. For greater detail and discussion the reader should read the extended minutes of Committee meetings

and the attachments thereto which are available at the school office.

In addition to a public high school, the South Middlesex Regional Vocational Technical School District provides continuing education opportunities for adults through the Keefe at Night Program as well as Summer Discover, a summer program for area youth.

The Committee acknowledges with great appreciation the service of its Recording Secretary, Elaine O'Toole, whose careful recording of the minutes of the Committee Meetings makes possible the preparation of this annual report.

The Committee reorganized on June 2, 2014 with officers elected unanimously to the following positions:

**Chair:** John Kahn (Framingham)

**Vice-Chair:** Edward Burman (Ashland)

**Secretary:** Frank D'Urso (Hopkinton) Replaced by Sarah Commerford (Holliston) in November

**Assistant Treasurer:** John H. Evans (Framingham)

Staff members working on behalf of the District and School Committee are Elaine O'Toole,

**Recording Secretary** and Jack Keating, **Treasurer**.

The balance of this report presents a summary of the discussions and actions of the Committee on a number of the important matters brought before the Committee for advice or action.

### **Community Engagement**

Staff and students of Keefe Regional Technical School participated in many community projects throughout the school district member towns. Examples of these activities include:

#### **Carpentry –**

Holliston Historical Society – Replaced garage roof

Ashland Housing Authority – Repaired sign and built shed

Framingham MWRTA – Built 4 x 8 bus shelter

Framingham Housing - Sided addition

#### **Electrical -**

Framingham Parks and Recreation – Electrical work on facilities building

Framingham Housing – Electrical work for rough and finish completed

Framingham Police Station – Electrical work on the new motorcycle garage

Hopkinton House Project – Electrical work performed

#### **Plumbing-**

Hopkinton House Project – Plumbing work performed

#### **Metal Fabrication-**

Framingham Parks and Recreation – Completed backhoe bucket repair and repaired tool box on a truck

Framingham Parks and Recreation – Repaired tool boxes for town trucks

Framingham Parks and Recreation – Repaired cemetery fence

Town of Framingham – Fabricated bike rack and 12 satellite receiver covers. Repaired trailer

gate

Framingham Youth Initiative – Fabricated heart sculpture for Boston Marathon

Ashland Police Department – Fabricated battering ram

**Graphic Communication** - Printing for 13 Schools within the District

Ashland Housing Authority – Repaired sign

In addition, in June Keefe Regional Technical School hosted a breakfast for the Community Based Justice Program(CBJ) that included District Attorney Marian Ryan, Judges, Probation, School Officials and area Police Departments.

It should also be noted that all five district town high school's swimming teams practice and compete at the Keefe swimming pool. The pool is also used by the Framingham and Natick Park and Recreation Departments.

### **Administration**

On January 4, 2014, Jonathan Evans began in the role of Superintendent Director, after 19 years of service to the district.

The School Committee adopted goals for the Superintendent's performance evaluation period from July 1, 2014 through June 30, 2015. The goals adopted related to the following: Educator Evaluation, Community and Professional Relations, Facility Needs Assessment, School Safety and Common Core/PARCC.

The Committee will complete its periodic evaluation of the Superintendent's accomplishments against established goals and desired qualities established in the DESE Rubric. The complete record of that evaluation is a public document that will be available at the South Middlesex Regional School District Superintendent's Office.

### **Technology**

The technology infrastructure at Keefe Regional Technical School required changes and improvements to facilitate the goal of a completely wireless environment. All PC's were retrofitted with a wireless card and new replacement units were purchased as wireless laptops or tablet devices. Specific changes also included transitioning to a mostly cloud based server configuration, the reduction and replacement of facility technology switches, the installation of fiber optic cabling creating a substantial increase in communication capacity and internet speed.

The end of life phone system was completely converted with back-up systems installed. New phones provide teachers the ability to receive voice messages from parents, a feature they did not have prior to the conversion.

### **School Improvement Plans**

The School Improvement Plan for the 2014-2015 school year embodies specific performance objectives as follows: 1) Creating professional development schedules that are based on areas of needed training for all faculty and staff, 2) Strengthening the instructional strategies of all

teachers to best accommodate differences in student learning styles, 3) Fully transitioning to Naviance, a web-based college and career planning program, for all students, 4) Analyzing attendance data to determine patterns and trends and increase proactive strategies regarding consistent school attendance for all students, 5) Developing District Determined Measures for pre and post evaluations in all Career and Technical Programs, 6) Implementing a tiered approach for students who experience learning or behavior challenges in adherence with the Massachusetts Tiered System of Support.

Professional development topics in 2014 included Special Education Plan Development and Inclusion Services, Non-Traditional Student Recruitment in Career and Tech Ed, Curriculum Framework Alignment, Health and Wellness, and Differentiated Instruction.

The Committee reviewed the progress toward the goals of the 2013 -2014 School Improvement Plan. The report of Interim Principal Snow noted tangible specific improvements in: 1) Common pre and post assessments in MCAS subject areas, 2) Alignment to the new WIDA standards in academic classes, 3) Increased content based instruction in MCAS subjects in Special Education classes, 4) The inclusion of additional math and English teaching strategies in Career and Technical Programs, 5) The implementation of the Common Core State Standards and 6) Early College Awareness initiatives through the Guidance Department.

### **Handbook**

The Committee approved revisions to the Student Handbook that had previously been approved by the School Council. A new protected category, gender identity, was included throughout the handbook, and the area of school discipline was updated pursuant to MGL c. 71 §37H3/4, which outlines provisions of communication and due process in student discipline.

### **The Budget Process**

The Budget Sub-Committee members Mia Crandall, William Gaine, Dr. Stephen Kane, A.J. Mulvey, Michael Rossi (Budget Sub-Committee Chair), and Barry Sims are beginning the FY16 budget development process.

In 2014, the Superintendent continued the practice of meeting informally early in the budget process with the financial officers of the member towns to develop mutual awareness of both municipal budget constraints and the efforts of the Committee to manage the school efficiently and effectively while recognizing those limitations. The Committee continued to consider reductions in the preliminary budget and the budget of \$17,165,750 as submitted to the member towns for FY15 was approved by all.

### **Auditor's Report**

The annual audit by the independent accounting firm of McCarthy & Hargrave is in the process of preparing the financial statements for committee review. During the preliminary process no material findings were disclosed. It is expected that the audit report that calculates our energy project will meet the stipulated guarantee benchmarks for the 2013-14 year.



### **Business Office**

The Business Office staff of the South Middlesex Regional Vocational Technical School District has continued to provide efficiencies within the daily operations. Human resource management, employee benefits programs, procurement practices, contract proposals, grant fund accounting, grant management, student cafeteria management, student nutrition, budget preparation and management, continuing education registration and inventory control are all components of the business office operations that have undergone improvements and efficiencies.

A successful enrollment and transition to The West Suburban Health Group was completed. This organization is comprised of 17 area municipalities who purchase the health insurance in an efficient cost effective manner. As a result of this new affiliation, the District can now offer health insurance plans that compete with the GIC benchmark programs and with multiple plan design options for employees.

### **Siemens' Energy Conservation Project**

**Performance Year 6: June 2013 to May 2014** Siemens Industry (Siemens) provided the South Middlesex Regional Vocational Technical School District an energy savings guarantee report. This report details the guarantee period savings by means of comparing the guaranteed energy savings versus the realized energy savings. Our Energy Performance Contract with Siemens guaranteed **\$715,315** in annual operational and energy savings which will be confirmed within the audited financial statements.

### **Enrollment, Recruiting and Student Retention**

Keefe Regional Technical School is a school of application. Maintaining a healthy enrollment of students for our day school operation is essential for our financial support and overall operational success. Our enrollment has increased this year and we are expecting further improvements in the future. The Superintendent has indicated that he believes that the quality and rigor of our school programs and the safety and culture of our school environment will lead to our success in attracting students and their families to Keefe Regional Technical School. The Superintendent has emphasized that the administration, faculty and support staff must work together to ensure that Keefe Regional Technical School continues to be recognized by our community as a career and technical school of high quality. We have improved and will continue to improve our marketing strategies, communication with our school district sending town middle and high schools, and connection to prospective students and their families. The enrollment on October 1 of 2014 was 709 students reflecting a slight increase from the previous year.

### **Buildings and Grounds**

Keefe Regional Technical School has been occupied continuously since September of 1973. The facility is used not only during the school day and year but also evenings, weekends and during the summer months.

Between the months of June and December 2014, Keefe Regional Technical School completed a full roof replacement. The prior roof was 27 years old and very much in need of replacement. The district received approval from the Massachusetts School Building Authority (MSBA) at a reimbursement rate of 69.89%. The project was completed with the unanimous support of our five member towns. This project was completed well under budget and will serve our district for decades to come.

An extensive upgrade of energy systems (HVAC and lighting), completed in 2007, has resulted in the replacement of major mechanical components controlled by a comprehensive energy management system. The project has resulted in a significant reduction in total utility expenditures.

In addition to the roof replacement project, facility upgrades that were completed in 2014 include replacement of the facility telephone communication system (fiber optic cabling, hardware and software components), renovation of the Cosmetology Program, replacement of the auditorium sound system, renovation of the gym locker rooms, the addition of eight cameras to the existing surveillance system, replacement/reconfiguration of the main office work stations, retrofitting of shop areas for an HVACR Continuing Education course, replacement of a vehicle lift in the Automotive Program and the installation of a new combination oven in the Culinary Program.

Facility projects identified for future consideration include replacing suspended ceiling systems, renovating our Resource Center, repairing, crack filling and sealing the parking lot, repairing/updating the auditorium lighting system, replacing the emergency generator, expanding the surveillance system, pressure washing and sealing the exterior building concrete and replacing essential vehicles.

### **Student Achievement**

The District received from the DESE its annual report detailing Keefe's 2014 Accountability Data. From 2012 to 2014 in ELA the number of students scoring at proficient or above increased by 7%. For math the number of students failing decreased by 4%. This fall, Keefe Technical School was informed that according to the 5-level scaling systems created by the DESE under the accountability and assistance levels, Keefe has been categorized as a Level 2 school. Schools with an accountability status of Level 2 are able to independently analyze disaggregated data for all student groups to ensure interventions and supports are appropriately aligned to address needs, review the performance of students with disabilities, and consider improvement or capacity building activities, as appropriate.

On Wednesday, February 26, 2014, 636 students competed in the SkillsUSA District Competition held at Keefe Regional Technical School. Of the competitors, 98 were Keefe students who competed in Internetworking, Web Design, Practical Nursing, and Graphic Communications. Keefe students earned 9 gold, 7 silver and 8 bronze medals. 25% of the Keefe competitors earned medals.

At the State SkillsUSA Conference in May, Keefe Regional Technical School was awarded 1 Gold medal in Plumbing, 4 Silver medals in Screen Printing, First Aid and CPR, Restaurant

Service and Sheet Metal. A Keefe Plumbing student competed at the National Conference in Kansas City, MO where he finished 10th in the nation.

For the sixth year in a row, the Keefe Drama Club produced a play for the school and the community. The 2014 performance was 12 Angry Jurors, Adapted by Sherman L. Sergel. Rehearsals started in November and ran through February. Twenty five students in grades 9-12, including cast members, backstage/lighting crew, and makeup artists participated in the performances. All performances were well attended.

The 2013-2014 school year was the first year of offering Project Lead the Way (PLTW) courses at Keefe Regional Technical School. Introduction to Engineering Design was offered to students in grades 9 and 11. Our students saw great success in the first year of PLTW course. Over half of the students scored in the top 65th percentile of a national assessment, with one student scoring in the 94<sup>th</sup> percentile. We have added the second course in the PLTW series this year, and look forward to continued success in the program in the coming years.

### **General Advisory Board**

The General Advisory Board consists of the Chair of each Vocational Advisory Board. The General Board summarizes and brings to the attention of the administration and the School Committee observations and recommendations of the advisory boards. The points noted for the current year include: the need to continually align the curriculum with changes in technology; outreach to bring Keefe's program to potential students; increasing opportunities for students and employers in the co-op program; successful pursuit of grant funding for state of the art vocational equipment; and maintaining the license status of student professional programs that advance Keefe students' vocational entry opportunities.

### **New School Committee Members**

In August of 2014, after three years of dedicated service representing the Town of Hopkinton, Mr. Frank D'Urso resigned from the School Committee. The Selectman of Hopkinton appointed Mia Crandall as their town's new representative.

Jonathan Evans, Superintendent-Director

## **SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL COMMITTEE**

### **ASHLAND**

Edward Burman

William N. Gaine, Jr.

### **FRAMINGHAM**

Nelson Goldin

Michael Rossi

John Kahn - Chairman

Linda Fobes

James Cameau

A.J. Mulvey

John Evans

Larry Cooper

### **HOPKINTON**

Frank D'Urso replaced by Mia Crandall

Ruth Knowles

## **HOLLISTON**

Sarah Commerford

Barry Sims

## **NATICK**

Tassos Filledes

Dr. Stephen Kane

## **TECHNOLOGY**

The Town of Holliston website at [www.townofholliston.us](http://www.townofholliston.us) was updated by using an outside vendor, Virtual Town and Schools. This gives the website a newer, modern look and feel. The other major project was the replacing of all computers used by the Town Hall and others staff. The old computers were running Windows XP and Office 2003. The Windows XP was being retired by Microsoft in April 2014, so it was time to upgrade. The new computers will run Windows 7 and Office 2013. With anything new, there is a learning curve with the new software. Technology is there to help make the learning less stressful.

## **TOWN CLERK**

The day to day working of this very busy office continues.

The Town Clerk's Office is the keeper of the records, town seal, and certifies all official actions of the Town, signs all notes for borrowing, files Planning and Zoning Board decisions. We issue and renew business certificates, fuel storage permits, raffle and auctioneer permits. We are responsible for submitting all zoning and general by-law amendments made at town meeting to the Attorney General, notifying the State when the Town has accepted a state statute. Our office conducts the yearly census, jury list, prepares warrants and ballot layout, has custody of all election materials, instructs and supervises election workers, as well as administering the oath of office to all Town officers, elected and appointed. We also prepare nomination papers for Town candidates and certify nomination papers and petitions for both state and local issues. Indexing and recording of all hospital, home, out of state, out of country births, adoptions, marriages and deaths are done in this office. We also post all meetings and agendas, keep the minutes of boards and distribute open meeting and conflict of interest laws. We receive notices of claims and legal actions against the Town and keep the Town's traffic rules and orders and the General and Zoning By-laws. State Ethics Laws, Open Meeting Law and Campaign Finance laws are continually changing and the responsibility of the Town Clerk.

Our office licensed 1,611 dogs turning into the Town \$25,015, plus \$1,325 in late fines. Approximately \$416 in miscellaneous fees plus \$7,250 in Zoning fees, \$5,958 in Certified Vital Records and \$1,500 in Non-Criminal fees were turned over to the Treasurers office.

The statistical report of the activity in this office for fiscal year 2013 is as follows:

Recorded Births – 113, Marriages – 48, Deaths – 102

Town Meetings: Fall Special (Oct.), and Annual (May)

Elections: Special State Primary (10/15/2013), Special State Election (12/10/13), Town Election (5/20/2014).

I would also like to thank my staff Dyan Fitzgerald and Bonnie Conroy for a job well done.

Elizabeth T. Greendale, Town Clerk

### **TRAILS COMMITTEE**

The Holliston Trails Committee is responsible for the development of the Holliston section of the Upper Charles Rail Trail, a proposed multi-purpose, accessible 20-mile loop trail system through the towns of Sherborn, Holliston, Milford, Hopkinton and Ashland. The Holliston portion of the trail is approximately 6.7 miles from the town line in Sherborn to the town line in Milford.

#### **Ownership of Corridor**

The Town of Holliston currently owns 2.3 miles of the 6.7-mile section of the right of way. The sections owned include Church Street to Cross Street and Hopping Brook Road to the Milford town line. The remaining sections of the corridor are leased from CSX.

The Trails Committee engaged the services of Colliers International to update the appraisal of a 2-mile section located between Cross Street and Hopping Brook Road for purposes of right of way acquisition and for an application filed under the Parkland Acquisitions and Renovations for Communities (PARC) program.

#### **Trail Conditions as of July 30, 2014:**

- Unimproved coarse ballast material in leased section between Sherborn town line and Church Street.
- Stone dust surface in Town-owned section between Central Street and Cross Street.
- Unimproved packed soil, and undulating damaged surface in leased section between Cross Street and Hopping Brook Road. Partial reclaimed asphalt base material from Chestnut Street westerly approximately 2,000 feet.
- Stone dust surface in Town-owned section between Hopping Brook Road and South Street.
- Reclaimed asphalt base material in Town-owned section between South Street and the Milford town line.

#### **Funding**

- Funding approved at October 2013 Town meeting, under Community Preservation Act funds to perform due diligence services needed for the acquisition of a section of the right of way from Cross Street to Hopping Brook Road.

#### **Construction**

- Base gravel material and a cross-drain pipe were installed in the section between South Street and the Milford town line.
- Base gravel was install in the section from Arch Street and Chicken Brook
- Retaining walls were installed on the at Arch Street – northeast side
- Drainage Channel near Phipps Tunnel by Highway Department

- Tree Specialists donated tree cutting services in area Chestnut Street westerly
- Central Massachusetts Mosquito Control Project restored drainage channels west of Chestnut Street in flooded out section
- Garden Club installed landscape plantings at the South Street trail head
- Highway department cut vegetation at the Bogastow Brook Viaduct
- Stone Dust was installed from Central to Cross Street
- Highway Department provided street grindings to be used as base gravel between Chestnut Street and westerly about 2,000 feet. Construction Services Corporation donated services for the installation of gravel base material and cross drains
- Eagle Scout candidate Chris Kerstgens organizes volunteers and removes ties as part of an Eagle Scout project
- Temporary railings installed on Arch Street Bridge by volunteers
- Donated benches and planters by Lil' Folk Farm
- Wayne J. Griffin Electric, Inc. donated excavation services to move boulder barrier blocking access at Hopping Brook Road trailhead
- Masonry donated and installed two stone pillars at the Cross Street trailhead
- Holliston Highway Department installs crosswalk striping and signage at Sumer Street

#### Intergenerational Day Cleanup

- A trail cleanup was done on the section of the Trail between Church Street and the schools by 8th grade students and teachers as part of an Intergenerational Day. Approximately 20 students worked to remove vegetation and prepare the Trail surface.
- Lions Club volunteers perform a Trail cleanup of the section between Church Street and the Bogastow Brook Viaduct
- Various other work parties to prepare surfaces and
- Total documented volunteer labor of over 3,600 hours by 270 different individuals by June 30, 2014

#### Publicity

- Trails Forum in Ashland with all member towns of the Upper Charles Trail
- Booth at Celebrate Holliston
- Participated in activities with Holliston in Bloom
- Monthly Meetings

Robert Weidknecht, Chairman  
Herb Brockert  
Ken Henderson  
Mark Kaplan

Matt Varrell, Secretary  
Marc Connelly  
Melissa Halstead (Resigned March 2014)  
Martha Ellis

## **TREASURER AND COLLECTOR**

The Treasurer/Collector's position is an appointed position by the Town Administrator with approval of the Board of Selectmen. The staff in the Treasurer/Collector's office consists of Assistant Treasurer Stephanie Foley, Assistant Collector Linda Stoico and two Principal Clerks Deborah Nichols and Susan McKenney. Our Deputy Collector is Kelley and Ryan of Hopedale, Mass

The Treasurer's office is responsible for receiving and identifying all moneys owed to the town and providing the Accountant with a detailed report of receipts. It is my responsibility to insure safekeeping of all funds received and to manage town funds to insure maximum cash availability and maximum yield. The Treasurer also issues vendor checks according to the weekly warrant approved by the Accountant and Board of Selectmen. The Treasurer's office prepares and maintains all payroll and personnel information and accounts for and disburses all payroll deductions. Payroll is processed on the in-house computer. The Treasurer is also responsible for all short-term and long-term borrowing. I am also the custodian of all tax title accounts and conducts auctions on town property acquired through the foreclosure process.

The Collector's office is responsible for the billing, collection and reconciliation of all bills due the Town. The following is a brief description of bills processed by my office.

A. **REAL ESTATE and PERSONAL PROPERTY BILLS.**

Real estate and personal property bills are issued on a quarterly basis as follows:

ISSUE DATE	DUE DATE
July 1-1 <sup>st</sup> Qtr.	August 1
July 1-2 <sup>nd</sup> Qtr.	November 1
January 1-3 <sup>rd</sup> Qtr.	February 1
January 1-4 <sup>th</sup> Qtr.	May 1

Bills are mailed on or before July 1 and January 1. Both bills are placed in one envelope and should be held for the next due date.

If a payment is received late, interest is charged at the rate of 14% per annum. Interest is charged from the date the payment is due until the date payment is received. Postmarks are not accepted. If you are a new owner and do not receive your tax bills, you should contact the Tax Collector's office immediately. It is also your responsibility to forward your tax bill to your bank for processing.

If your real estate and/or personal property bill is not paid in full by May 1, a demand bill will be issued and an additional \$10 demand fee plus interest will be added to the bill. The demand bill is due 14 days from the date of demand. Failure to pay the demand bill by the due date will result in the Town taking further collection actions.

Assessed owners of unpaid real estate bills will receive a letter stating they have until a certain day to pay the bill in full. Unpaid bills will be advertised in the Metrowest Daily News for a Tax Taking. A Tax Taking is the advertising of your property in the Metrowest Daily News and the recording of an Instrument of Taking placing a lien on your property. The lien is recorded in the Middlesex South District Registry of Deeds. The Notice of Tax Taking is posted on the Town Hall, Library bulletin boards and under legal notices on the Town's web site. If the outstanding taxes are not paid within six months, the Town has the legal right to begin foreclosure proceedings in Land Court.

Assessed owners of personal property bills will receive a warrant issued by the Deputy Collector and additional fees will be added to the bill.

#### B. MOTOR VEHICLE EXCISE.

Motor vehicle excise tax bills are issued when a commitment is received from the Registry of Motor Vehicles. The first commitment is usually mailed in the first quarter of the calendar year. All motor vehicle tax bills are due and payable within 30 days from the issue date shown on the bill.

If a payment is not received by the due date, a \$10 demand fee is charged along with interest at the rate of 12% per annum. If the demand bill is not paid within 14 days from the date of demand, the outstanding bill will be forwarded to our Deputy Collector where charges, interest and fees will be assessed. If a warrant is issued by the Deputy Collector and you fail to pay the bill, the Deputy has the authority to "mark" your file at the Registry of Motor Vehicles which will result in your registration and/or license not being renewed until all unpaid excise tax bills are paid in full.

If you feel your bill needs to be adjusted, please see the Assessor's Office within the first 30 days that the bill is issued. You will be responsible for any additional charges and fees that are due unless your bill is abated in full. You may obtain a booklet published by the Registry of Motor Vehicles from our office if you have difficulty understanding your excise tax bill.

If you move or change your address, it is imperative that you notify the Registry of Motor Vehicles.

#### C. TRASH STICKERS

Trash stickers are available for sale during regular business hours. Senior Citizens may pick-up their stickers from the Treasurer's Office.



D. TRASH BILLS

Trash bills are issued once a year that covers the fiscal year, July 1 through June 30. The bills are due 30 days from the issue date. Past due bills will be assessed interest at the rate of 12% per annum and a \$10 late fee. Unpaid trash bills will become trash liens on the following fiscal year real estate bills.

If you have private collection, are elderly or qualify for public assistance, you may be exempt from paying this annual trash fee. Please contact my office if you think you may be eligible for an exemption.

E. PAYMENTS

Payments can be made in person at Town Hall, mailed directly to Tax Collector/Treasurer, Town of Holliston, P.O. Box 6737, Holliston, MA 01746-6737, placed in the drop box on the side entrance of Town Hall or can be made on line at [www.townofholliston.us](http://www.townofholliston.us). If you are using your personal on-line banking system to pay your bills, please place in the comment/memo section of your bill the following information:

Real Estate Bills:	Parcel number (example 01-23-4567)
Personal Property Bills:	PP ID number (example: 9489)
Motor Vehicle Bills:	License Plate Number (example: 123 TAX)
Trash Bills:	TR account number (example: TR01010055)

Please do not combine any of the above bills with your water payments. Water bills are processed separately from real estate, personal property, motor vehicle and trash bills.

Mary A. Bousquet  
Treasurer/Collector

### VETERANS SERVICES DEPARTMENT

Veterans' Services Departments are mandated by State law to be maintained in all communities of the Commonwealth for the sole purpose of assisting Veterans and their dependents in receiving Federal, State, and local benefits made available by the US Government and by the Commonwealth on behalf of their taxpayers. The Towns of Medway, Hopkinton, Holliston and Ashland are part of the MetroWest Veterans' Services District, which is overseen by a Board of Directors. Each Communities Board of Selectman appoints a representative to this board. A chairman is selected by the members of the board.

As the Burial Agent for each community, we insure for the proper interment of veterans and work closely with each community's Graves Officer to insure compliance with applicable general laws, regulations and policies.

The district operates 5 days a week and our mission is to advocate on behalf of all the Veterans and their eligible dependents, to provide them with top quality support services in obtaining earned benefits and entitlements from Federal, State and local agencies.

Our Top Priorities:

- To work closely with each town departments with advice and assistance pertaining to veteran's issues.
- Provide direct emergency financial assistance to those veterans and their dependents that are in need.

On-going goals:

- Consolidation of veterans records to one location and populating the district database
- Maximize the use of electronic media where practical and feasible

Demand for services continues on a steady increase. At many times the demands for services have exceeded the districts capacity to respond or assist in a reasonable timeframe.

This year the district processed 48 requests for financial assistance under Chapter 115 M.G.L., totaling \$204,312.96 in benefits paid to eligible veterans and families.

There were over 40 requests for assistance in filing VA Claims ranging from: service connected disabilities; pensions and Dependents Indemnity Compensation, with 18 (known) claims being completed by the VA. For 2014 an estimated \$1,052,797.00 in VA compensation benefits had been received by veterans and widows residing in the district.

John Weglage, the District's Veterans Agent, retired on October 1. I would like to thank him for his two and a half years of dedicated service to the veterans of our communities. "Bravo Zulu" (Navy Term for job well done)

JOHN T. GIVNER, Director, Veteran Services, MetroWest Veterans Services District

### **WATER DEPARTMENT**

In Fiscal Year 2014, the Holliston Water Department supplied potable water and related services for fire protection to residential, commercial, and industrial customers in Holliston. The department provides support for over 4,600 metered water services with a daily population over 15,000. During this time the Department supplied a total of 425 million gallons (MG) of metered potable water. The total amount of water pumped was 455 MG resulting in an average daily demand of 1.25 million gallons per day. Water demand ranged from a peak of 1.85 MG to a low of 0.60 MG.

The Water Department meets these demands by limiting outside water use during periods of peak periods. A mandatory watering ban is in effect from May 1st to September 30th every year.

The Water Department is funded entirely by water use revenue and user fees, not by property taxes or state aid, and operates within its projected budget for the year. The water system consists of 100 miles of water main, over 800 fire hydrants, 5 active wells, 5 distribution storage tanks, 2 water treatment facilities and 2 booster stations.

Our automated meter reading system has been working well since installed in 2007 and 2008. This system has reduced the need for estimated bills and meter readers to collect water use data; this also provides accurate and timely readings of all water used. The automated meter reading

system transmits daily water use readings for each of the meters installed to software in the Water Department office.

The Water Department uses a Supervisory Control and Data Acquisition System (SCADA) to monitor the water treatment plants, well production, storage tank elevations and safe system operation.

The Water Department collected over 1000 water quality samples including routine bacteria testing throughout the distribution system as well as storage tanks, raw and finished water samples at all the wells. These samples are analyzed by State certified laboratories and the Holliston Water Department. During the fiscal year the department staff responded to and completed 688 requests for service including but not limited to water meter readings/repairs, shut-offs, infrastructure mark outs, leaks and water emergencies.

**DEPARTMENT OF PUBLIC WORKS:** At the October 2013 town meeting, it was voted that a Department of Public Works would be created; merging resources of the Highway and Water Departments, falling under the supervision of a Director of Public Works.

The Town of Holliston recognizes and appreciates the continued efforts of the Water Department Administrative Staff and System Operators.

Linda Mann - Office Manager

Jackie Napolitano – Principal Clerk

Gary Haines Jr. – Water System Operator

Gregg Morrissey – Water System Operator

Frank Jordan – Water System Operator

Patrick McKinney – Water System Operator

The department would like to thank Richard E. Chartrand who retired in 2014, after 29 years of service as a Water System Operator.

### **WEIGHTS AND MEASURES**

In compliance with Section 34, Chapter 98, General Laws of the Commonwealth, I submit the annual report of the Department of Weights and Measures for the fiscal year ending June 30, 2014.

The Weights and Measures Department is required by state statute to inspect all weighing and measuring devices in the town of Holliston each calendar year. In 2014, the Department inspected 113 weighing and measuring devices. These included: retail scales, vehicle truck scales, vehicle tank meters (fuel oil trucks), gasoline dispensing meters, balances and weights.

I thank Donna Muzzy in the Board of Selectmen's office for all her help and assistance during the year.

Jack Walsh, Sealer of Weights and Measures

## **YOUTH & FAMILY SERVICES**

Youth and Family Services provide a variety of programs and counseling to the community and schools. This past year some of the programs and services included: Drop In Center at the High School, Court Diversion Program, and Community Service Opportunities, speaker presentations for the community, support and consultations to all Holliston Schools.

Youth and Family Services will continue to work toward meeting the mental health needs of the community. We serve as a resource for many and our programs and services are free to Holliston residents.

Margaret P. Fitzpatrick LICSW, Director, Rich Falzone, Chairperson, Craig Denman, Fred Dufault, Gretchen Hazen-Powers, Robert Naughton, Ellen Gallivan, Darlene Vittori-Marsell and youth members Troy Waddell and Ashley Halpern

## **ZONING BOARD OF APPEALS**

The Zoning Board of Appeals (ZBA) is a three-member board appointed by the Board of Selectmen as provided in Chapter 40A of the Mass. General Laws. The ZBA meets monthly to hear Variance and Special Permit applications as empowered under MGL, c. 40A and the Town's Zoning By-Laws. The ZBA is also the local permitting authority for Administrative Appeals and Comprehensive Permits. The vast majority of the Board's hearings this year were for alterations and expansions to pre-existing non-conforming residential structures. Over 30 applications were acted upon this year.

We would like to thank member Scott Stanwood and long-time Clerk Donna Donovan, who have stepped down from the Board, for their many years of commitment and service to the Town.

Chairman Henry Dellicker  
John Love, Vice Chairman  
Brian Liberis, Clerk

Jay Peabody, Alternate  
Mark Bush, Alternate

## **SUPERINTENDENT OF SCHOOLS**

It is with extreme pride that I submit my eleventh annual report to the Town of Holliston as your Superintendent of Schools. As each year passes, I'm reminded how grateful I am for the continued opportunity to lead this community's educational system. I recognize how fortunate I am to be working in such a supportive community alongside so many talented educators and leaders.

During 2014, as in the few previous years, the School Department continued to focus much of its efforts on reacting to changes in our educational system being mandated by the state and federal government. Much of this work was focused on implementing a state-mandated teacher evaluation system that requires immense amounts of administrative focus and resources while offering the promise of making some improvement in the already-strong instructional practices of our teachers. Looking ahead, there are additional features of the new state-mandated teacher evaluation system that will require significant attention and resources: establishing a link between a teacher's performance review and the outcomes their students achieve on state testing; and incorporating student feedback into the evaluation process. On the surface these enhancements appear logical and reasonable, but implementing these initiatives has proven

challenging, as some teachers are apprehensive of the new system and all of the changes it represents and Holliston's small administrative team struggles to commit the extraordinary amount of time required to implement these changes with fidelity. While parents and community members won't experience these impacts directly, that doesn't mean they don't exist. Teachers are less likely to take risks and embrace new and promising instructional practices when they are apprehensive about how failure might impact their performance appraisal while overworked administrators face the choice of adding more responsibilities to their near-impossible workload or letting some other important work simply go undone. While these outcomes are not necessarily visible, they can have an adverse impact on our efforts to continue to make improvements in our local educational system. I am hopeful that the state will come forward soon with revised expectations about teacher evaluation that will allow this important aspect of our work to remain while offering a better balance between the investment of resources required to do the work and the impact this work has on our overall efforts to improve education in Holliston.

Looking ahead, more changes and unfunded mandates are coming forward from the state and federal government, but this time the changes will be more noticeable to parents and students. Massachusetts has joined a coalition of states from across the country and is in the final stages of field-testing a new student assessment system called PARCC. This new testing system is slated to replace MCAS in 2015, although the Massachusetts Board of Education has yet to render that final verdict. While MCAS focuses primarily on assessing a student's factual knowledge and offers students little chance to demonstrate their higher-order thinking skills, my initial look at the PARCC tests suggests that the new test shows promise and offers students the opportunity to demonstrate their ability to think and problem-solve. The transition to PARCC will not be cheap, however, as PARCC is a computer-based assessment program and will require Holliston to expand its already-significant investment in instructional technology. Whether Massachusetts uses MCAS or PARCC, the essential question to me continues to be: what role should state-wide (or even nation-wide) assessments play in education? Regardless of what you believe, however, it is doubtful that the state and federal government will be giving up their insistence that local districts test students in this way any time soon.

Despite these challenges, Holliston continues to deliver a high-quality education at an affordable price. Whether quality is measured by our continued presence in *Boston Magazine's* annual "Top 50 School Districts" issue or by our top-5 MCAS scores or simply by the excellence that is expected from each of our students, our outcomes continue to show that our students achieve at the highest level. In terms of affordability, Holliston continues to provide these outstanding results while spending over 10% less than the average Cost per Pupil in Massachusetts. In fact, in 2014, the Holliston Public Schools was named 3<sup>rd</sup> best "Bang for the Buck" by *nerdwallet.com*. Many people ask me "How can you say the costs of our schools are so low while my property tax bill is so high?" Well, both can be, and in Holliston's case, are true. Holliston's taxes are high, not because our schools or other town department's costs are high, but because Holliston has very few commercial buildings in town, which, as a result, shifts the burden of paying for the cost of local services almost solely to the homeowner. Some might argue that Holliston has reached the tipping point and it can no longer afford to offer its students the world-class education we have in the past. I leave that decision to others, as I focus my efforts on stretching the financial resources we are allocated to best meet the needs of every one

of Holliston's students.

While the debate about affordability continues, I am proud to serve the dedicated and high-quality educators who teach and support our students every day. Holliston is blessed with a remarkable group of educational leaders, teachers, and support personnel who are dedicated professionals. Every day something extraordinary happens in each of our schools. I urge you to acknowledge the hard work, patience, and talent it takes to be an educator in today's society. I would specifically like to acknowledge and thank the following educators who retired in calendar year 2014 after serving the children of Holliston honorably for a collective total of over 200 years: Maryann Aronson, Rita Budwey, Karen Cintra, Donna Deluise, Antoinette Kelly, Sharon Lamb, Kathleen Meade, MaryAnn SanClemente, Mary Shepherd, Linda Weene and Susan Williams. On behalf of Holliston's education community, we thank all of them for their service.

I think it is important to also acknowledge the work that your elected School Committee members perform on behalf of the students of Holliston. Many think that School Committees meet twice a month for two or three hours and that is the extent of their obligation. In fact, each of the seven members of this Committee work long hours, sometimes late into the night, doing their assigned work. As the calendar year 2014 drew to a close, Committee members included: Carol Emmons, Chairperson; Kathi Pennypacker, Vice Chair; and members: Donald Gray, Anne Louise Hanstad, Ian Kelly, Stacey Raffi and Joan Sousa. When you see them around town, please thank them for the hours they spend and the contribution they make to Holliston.

Finally, during the 2014 calendar year, two nine-year veteran School Committee members, Lisa Galeaz-Weber and Erica Plunkett, decided to not seek re-election. Lisa and Erica were key members of the School Committee who spent much of their time working on school budget issues. Both Lisa and Erica served multiple years as Chairperson and chief-spokesperson for the Committee as well as serving on the Budget Subcommittee. Both were ever-present and served our school system and our community with distinction. Please thank Lisa and Erica for their outstanding service when you see them out in the community.

As you read the individual reports from each school that follow my report, I know you will see many extraordinary accomplishments. I look forward to working with the community and continuing Holliston's Tradition of Excellence.

Bradford L. Jackson, Ed.D., Superintendent of Schools

### **SAM PLACENTINO ELEMENTARY SCHOOL**

This has been another year of growth and change at our school. The 2013-2014 Placentino School year produced many wonderful school wide accomplishments to be proud of and applaud! Here are just a few:

- Working with Miller School, we have completed our tenth year in which curriculum initiatives and alignment of materials has strengthened our work ensuring that your child's elementary years, PreK – Grade 5, supports a continuum of educational experiences between the two buildings. Our literacy and math initiatives (**Reading Street and enVISIONmath**) have shaped the direction of classroom instruction.

Weaving literacy into all curriculum content areas and providing targeted reading instruction within the classroom setting will continue to be a focus throughout next year and the years to come.

- “Every child at Placentino is a reader!” This completes our eleventh year providing Title 1 Reading support for our students. Title 1 and other interventions such as Response To Intervention Strategies and Reading Tutoring provide the individualized support that some children need for successful learning across all content curriculum areas. As a school we are committed to ensuring that each child leaves Placentino with solid strategies for reading success.
- This year, as in past years, we welcomed families to Placentino for our thirteenth annual HEPO Math Night, Family Reading Nights, Family Fitness Night, BINGO Night and for our springtime OPEN HOUSE celebrations. These evenings, like our Fall Picnic and the Ice Cream Social, are opportunities for our students to “bring their families back to school at night” for learning and fun.
- Learning is linked with the activities that your children have participated in throughout the year – Culture Connection presentations, field trips, all-school gatherings, Flag Day and the “Crossing Over” ceremony (to applaud our Grade Two and Montessori 2nd Year students who are leaving Placentino and moving on to Miller ).
- Placentino students and staff **CARE!** Cooperation, Acceptance, Responsibility, Effort. When Placentino’s **Positive Behavior Support System, CARE**, was launched two years ago we had no idea how welcoming our school community (children, staff and parents) would be to this school-wide system that incorporates clearly defined expectations and explicitly taught appropriate behaviors across the entire school setting. The response from everyone continues to be overwhelming. **CARE** reinforces positive behaviors. The system is simple, all adults at Placentino are committed to acknowledging our students with a **CARE** card when we “catch” them cooperating, being accepting (kind), showing responsibility, or trying their best. Support for the program continues from our terrific parent group, HEPTSA. Volunteers help with the weekly “**CARE Cart**” rounds and participate in our PBIS Committee meetings. Our goal continues to be to create a positive school culture in which young children are independently making good choices with their words and actions. Placentino children do **CARE**; the success of the program is a strong example of what a community working together can do.

As in past years, HEPTSA volunteers provided the funding, people power and support that our large school needed just to keep pace with all of our activities and curriculum requirements. Our parent organization (HEPTSA) with Holliston Music Parents Association continued to provide grant funding for our curriculum and school based initiatives and projects.

# Sam Placentino Elementary School

It is the mission of  
the Sam Placentino Elementary School  
to provide a nurturing, respectful, and creative learning community.  
We are dedicated to educating all of our students in a secure  
and progressive environment that stimulates  
intellectual, physical, and emotional growth.

## Literacy-Rich Environment

Research-Based  
Embedded

## Community

Diversity  
Collaboration

## Safety

Physical  
Emotional



## Creativity

Innovative  
Risk-Taking

## Respect

Inclusive  
Embracing

## Nurturing

Whole-Child  
Trust

We believe in a respectful school environment that teaches acceptance of diverse cultures and languages through social competency and interpersonal relations.

We believe in a collaborative team approach that scaffolds the diverse learning needs of our school community through the use of literacy-rich, research-based curriculum innovations.

We believe that it is our responsibility to provide a creative and nurturing learning environment that focuses on the physical and emotional security of each child.



**Enrollment:** The June 2014, enrollment at the Placentino School was as follows:

Grade	Enrollment
Preschool	94
Kindergarten	200
Grade One	204
Grade Two	211
<b>Total</b>	<b>709</b>

**Placentino School Council:** The Education Reform Act, which was signed into law in June of 1993, contained a provision for the establishment of School Councils. The goals for the School Council as defined in the Education Reform Act are to adopt educational goals for the school that are consistent with local and state-wide standards, to identify the educational needs of the children attending our schools, to review the annual school budget and to formulate a school improvement plan. The agenda is broad and complex. The Elementary School Council has become an integral part of the decision making process. School Council meetings are held monthly.

**Members of the 2013-2014 Placentino School Council included:**

**Chair:** Linda Weene

**Co-chair:** Susan Gleason

**Parent Representatives:** Cathy Snyder, Kathi Hothem, Kristen Stoetzel, Linda Lee

**Staff Representatives:** Natasha Merten, Amanda Smith, Kendra Mason

**HEPTSA(Holliston Elementary Parent, Teacher, Student Association ):** HEPTSA's fundraising efforts and volunteer participation continues to provide wonderful support for our staff and students at the Sam Placentino Elementary School. Throughout the year groups of enthusiastic parents have worked diligently on the following programs: staffing the desks for the Media Center; teaching computer skills through our "Computer Network," providing a Parent/Teachers Support Group that assists teachers through Room Parents, accompanying our Kindergarten children the first few days of school as "Bus Buddies," sponsoring the Book Fairs that offer books at a discount and promote reading within the community and benefit the Media Centers. The monies earned through our annual HEPTSA fall fundraiser allows us to provide grants to teachers and to purchase items such as science kits, math manipulatives, literature packets and technology for the schools. Funds are also used to support Culture Connection and the many fantastic authors, artists and educational guests that offer our children valuable and important school experiences. Thank you to Joan Sousa for her outstanding job as HEPTSA President for the 2013-2014 school year.

**Assessment:** District Determined Measures, Benchmark Assessments, and Common Assessment tools are used by teachers to measure student achievement in reading and math.

Standardized tests continue to measure students' mastery of skills. Ongoing assessments of children's learning are a vital part of any school's commitment to excellence. Our staff continues to work together addressing the goal of ensuring that our assessment is used to critically inform and shape the instruction of each one of our students.

**New Staff Members:** We welcomed the following staff to our school during the 2013-2014 school year: Nichole Karp, Michael Desilets, Lori Anderson-York, Merideth Buono, Janna Said, Tracy DelPonte, Stephanie Graff, Gregory Wironen

### **FRED W. MILLER INTERMEDIATE ELEMENTARY SCHOOL**

Welcome to the Fred W. Miller Intermediate Elementary School, which housed students in grades 3, 4 and 5 during the 2013-2014 school year. Our school provides students with the security of a nurturing community while developing the skills necessary to move toward independence.

As our students move toward their middle school years, they will begin to experience activities that will prepare them for this exciting transition. In order to foster academic excellence, our school will create a climate in which respect and consideration for others are important core values. I believe students need to feel free to express their ideas and develop their self-confidence through personal achievement.

Miller School contains 29 academic classrooms and several classrooms that are specifically designed for students with special needs. Each classroom contains state-of-the-art technology including projectors, document cameras, Mimio interactive toolbars and 5 computers that are connected to our district network as well as the World Wide Web. Our Computer Lab and Media Center provide students with the latest tools to access information for research projects. In support of the Arts, our school provides a music room, a band room for instrumental instruction as well as for band rehearsals, an art room and large gymnasium with a climbing wall.

Parent information can be found on our website @ <http://miller.holliston.k12.ma.us/> as well as on backpack express @ <http://www.holliston.k12.ma.us/BackPack/index.htm>. These two sites provide parents with important information about the Miller School operational procedures, curriculum expectations and additional recent take-home material.

I encourage all parents to be advocates for their child's education. Please do not hesitate to contact my office if you have any questions or concerns.

David Keim, Principal

### **PHILOSOPHY OF THE FRED W. MILLER INTERMEDIATE ELEMENTARY SCHOOL**

The philosophy of the Fred W. Miller Intermediate Elementary School is grounded in the belief that all learners can achieve their full potential. Creating a positive atmosphere that celebrates diversity and encourages individual growth will be the responsibility of the entire school community. Through a variety of experiences, learners will interact with their environment, communicate with others and acquire values, knowledge and skills. The Intermediate Elementary School child experiences an emerging sense of self, which will be fostered through a variety of

child centered settings.

At the Holliston Intermediate Elementary School we:

- Expect all students to strive for excellence in an atmosphere of high, yet realistic, expectations, which are constantly readjusted as students progress toward mastery of basic skills and higher level thinking.
- Create and foster a respect for learning, a respect for self and others, a respect for property and sense of responsibility.
- Provide a safe and caring learning environment where students take risks, ask questions and have access to challenging, innovative educational experiences.
- Affirm and support the essential role of arts education in the development of the Intermediate Elementary School child through instruction and experiences in the visual and performing arts.
- Develop critical and creative thinking through experiences in humanities, arts and sciences in order to promote a sense of joy and wonder about the learning process.
- Promote the physical well-being of all students through health, safety and physical education programs.
- Problem solve to ensure that decisions made within the school community consider the needs of all learners.
- Establish and maintain channels of communication with the community at large for the mutual benefit of all.
- Implement a variety of interdisciplinary approaches and strategies directed toward the discovery and development of individual interests, learning styles and aptitudes.
- Maintain a challenging curriculum with varied and meaningful assessment practices.

**Enrollment:** During the 2013-2014 school year, the Fred W. Miller Intermediate Elementary School housed grades three, four and five. The June 2014 Enrollment was as follows:

<u>Grade</u>	<u>Enrollment</u>
3	194
4	225
5	220
Total	639

**Miller School Council:** The Education Reform Act, which was signed into law in June of 1993, contained a provision for the establishment of School Councils. The School Council is comprised of parents, teachers, and a community representative. The broad goals for the School Council, as defined in the Educational Reform Act, are to adopt educational goals for the school which are consistent with local and statewide standards; to identify the educational needs of the children

attending our schools; to review the annual school budget; and to formulate a school improvement plan. The agenda is broad and complex. The Elementary School Council has become an integral part of the decision-making process. School Council meetings are held monthly. Members of the 2013-2014 School Council included:

Mr. David Keim	Principal (Co-Chair)
Mrs. Brenda Maurao	Assistant Principal
Ms. Christi Phipps	3 <sup>rd</sup> Grade Teacher Representative
Mrs. Linh Pond	4 <sup>th</sup> Grade Teacher Representative
Mrs. Jennifer Roland	5 <sup>th</sup> Grade Teacher Representative
Mrs. Kim Collins	3 <sup>rd</sup> Grade Parent Representative
Mrs. Katie Vaughn	4 <sup>th</sup> Grade Parent Representative
Ms. Anita Kite	5 <sup>th</sup> Grade Parent Representative
Chief Mike Cassidy	Community Representative

**SHINE:** SHINE is Miller School's positive behavioral interventions and support (PBIS) program. Each letter of SHINE stands for a positive behavior that we explicitly teach and recognize in our students. At the Miller School we want students to SHINE!



#### **SHINE**

S = Self Control

H= Honesty

I = Independence

N = Nice

E = Effort

These traits will help students learn to grow at the Miller School.

#### **Staff In-service:**

The Miller School staff met in the High School cafeteria for a district-wide opening day orientation on August 26, 2013. On Friday, August 30<sup>th</sup> faculty members across the district met to learn about the new Holliston Educator Evaluation System. On October 11, 2013 teachers met to work on the Empowering Writer's Curriculum. January 17, 2014 faculty members across the district engaged in professional learning focused on innovative instructional practices involving technology integration. The Professional Day which took place on March 14 was building-based, and many of the offerings provided follow-up to previous professional development. The Miller Staff continued with education in Technology Integration. The day also provided an opportunity to practice the District's new Intruder Response Protocol.

**Open Circle:** For the past several years, Holliston has received a Title IV Federal Grant entitled "A Safe and Drug Free Schools and Community Act" that has made it possible for elementary school teachers to attend training at the Wellesley Centers for Women for the Open Circle Program. Embedded in the program are concepts that are found in the Holliston Public Schools Mission Statement and Core Values and the philosophy of the Fred W. Miller Elementary School. The staff at the Miller School is committed to helping the students become more respectful and responsible in their decision making and in their resolutions to conflicts.

Open Circle is a leading provider of evidence-based professional development and curricula for social and emotional learning in Kindergarten through Grade 5. Social Emotional Learning is the process of developing essential social and emotional skills, knowledge, and attitudes related to:

- Self-awareness: recognizing one's emotions and values as well as one's strengths & limitations
- Self-management: managing emotions and behaviors to achieve one's goal
- Social awareness: showing and understanding empathy for others
- Relationship skills: forming positive relationships, working in teams, dealing effectively with conflict
- Responsible decision-making: making ethical, constructive choices about personal and social behavior

Open Circle Outcomes include:

- Students who successfully recognize and manage emotions, show empathy, build positive relationships, and make responsible decisions.
- Safe, caring, and cooperative school climates
- School communities united by a common vocabulary, strategies, and expectations for student behavior
- Teachers with improved classroom management and facilitation skills
- Trusting, collaborative relationships among staff in schools

**Culture Connection:** The Culture Connection offers a variety of presentations for the elementary students. Performances included: **November:** Grades 3-5 – John deKadt, Drummer. **December:** Grades 3-5 – Greater Worcester Opera presents “Voci Angeli”. **January:** Galileo – Starry Messenger. **February:** An Appalachian Trail presentation. **April:** Grades 3-5 Author Gregory Allen, Grade 4 – Gary Krinsky, Toying with Science, Grade 3 – Ted Scheu, Poet.

**Science:** Sciencefest a day of fun and "hands on" learning in science, math and technology was held on March 1, 2014.

**Family Math Night:** On March 12, 2014, the Miller School joined with Placentino School and held its eleventh annual Family Math Night. Over 300 people attended an evening of problem solving and critical thinking. Parents and students partnered up and solved mathematic mysteries. Many Miller staff members, parent volunteers, High School National Honor Society, and eighth grade student volunteers facilitated the activities.

**New Staff Members:** We welcomed the following staff members to the Fred W. Miller Elementary School: Mary Atlee – ELL Tutor, Katie Cervone – instrumental/band director, Judy Cohen-Davis – paraprofessional, Christina DeCastro – paraprofessional, Kimberly Franklin - 4<sup>th</sup> grade teacher, Maureen Gilbert – paraprofessional, Ben Gove – paraprofessional, Renee Hogan – paraprofessional, Eileen Harvey - student services administrator, Betsy Johnston - special education teacher, Susan Lojko, procedural assistant, Sue McGee – 3<sup>rd</sup> grade teacher, Gail Neuman - network engineer, Andrea Prikacki – Science/Engineering teacher, Ashley Ryan – 5<sup>th</sup> grade teacher, Joe Santos – paraprofessional, Adam Steiner - technology integration specialist,

Lori Anderson York - music teacher

**School Activities:** The students enjoyed a variety of in-school activities as well as many field trips throughout the year. The 3rd grade students went to Plimoth Plantation, The Hall at Patriot's Place, and Holliston Historical Society. The 4th grade visited the Lloyd Center and The Lowell National Historical Park. The 5th graders visited the Christa McAuliffe Challenger Center and walked the Freedom Trail in Boston. On June 19<sup>th</sup> all grades celebrated with our 5<sup>th</sup> graders at their "Moving Up" ceremony.

**HEPTSA (Holliston Elementary Parent Teachers Student Association):** Provided support to the Holliston Elementary Schools, Kindergarten through Grade Five, with volunteer and fund raising efforts. A group of enthusiastic parent volunteers are involved in a series of activities to support our school: The Fall and Spring Book Fair, the Fall and Spring Fund Raisers, Sciencefest, Destination Imagination, School Pictures, School Store, Spirit Wear, Teacher Support Program, and the coordination of Room Parents to help teachers with classroom activities.

**Community Service: Community Service:** The staff and students of Miller school participated in many activities that embodied the spirit of Community Service. Monthly food pantry collections, Our Veterans "Wall of Stars", and Holiday Gift Bags for Holliston Seniors are just a few of the service learning opportunities that helped students learn about helping out their community.

### **ROBERT ADAMS MIDDLE SCHOOL**

The 2013-2014 school year began with the Robert Adams Middle School enrollment at 674 students. Students continue to be arranged in teams at the Middle School with a total of nine teams, three teams in each grade. All three grades were composed of two teams with four general educators- an English, mathematics, science and social studies teacher; and one team with two general educators- a teacher who taught both English and social studies and a teacher who taught both mathematics and science. Teams also had a special education teacher assigned to them. Students also study foreign language, including immersion Spanish and French and introductory French as well as art, technology education, wellness and music (in the form of general music, band or chorus) in the unified arts. In addition, the middle school offers a range of special education programs and services designed to meet individual needs. These programs support students in a way that provides them with the least restrictive setting.

This year's new staff joining us: Assistant Principal David Jordan, Student Services Administrator Kelly Camp, Adjustment Counselor Gretchen Powers, Technology Integration Specialist Adam Steiner, Social Studies teacher Matthew Cotter, Network Program teacher Brittany Tuffs, Wellness teacher Brandon Kwas, French Immersion teacher Julia Auster, Spanish teacher Hasmik Hovanisian, Wilson Reading tutor Laurie Jaffe. This year's new paraprofessionals include Jake LaFlamme, Amy Watson and Barbara Smith.

In the fall of 2013, Open Houses were held on the evenings of September 12 and 25. The events were once again a wonderful time for parents to hear from the teachers about all the valuable learning opportunities that their students would experience at the Adams School. Band and Chorus

members performed in a winter and spring concert and took part in District Competitions. In the spring, a large group of Adams students performed in a musical rendition of *Fiddler on the Roof*.

Eighth grade students were honored at the end-of-year eighth grade ceremony. Michaela Campbell received the David P. McCobb Principal's Award for academic achievement and citizenship, Kelly Irons received the Scholastic Achievement Award for academic excellence. The Mary Troy Math Award was presented to Teresa Bazonski.

The MS-PTSA (Middle School-Parent Teacher Student Association) was led by President Jill Sykes. The planning has been invaluable for school dances, the sixth grade Nature's Classroom trip, fundraising efforts, and many other important events at Adams. The Middle School Council Members were: teacher reps Aimee Cormier, Maria Spina, and Kathy Wildman-Zinger; Parent Reps Ginny Murphy, Catherine Burchard; Community Rep Chief Cassidy and Principal Peter Botelho. The council contributes to the development of the school improvement plan. Both groups support student activities and help set the direction for the school and its improvement.

In curriculum, instruction and assessment, we kicked off a new educator evaluation system which focused us on eight priority elements from the educator evaluation rubric which include rigorous standards based unit design, student engagement, high expectations, access to knowledge, reflective practice, adjustments to practice, sharing conclusions with colleagues and parent and family engagement. Teachers collaboratively developed student learning and professional practice goals aligned with these elements which aimed to develop creative and critical thinking and complex problem solving skills and sophisticated reading, writing, listening and speaking skills across the school. Through our goal setting work, we also begun to analyze assessments collaboratively in more formal ways in order draw conclusions and adapt our teaching. In addition, we continue to work to integrate technology in powerful ways and have expended technology use across the school.

In addition to the formal academic curriculum, we continued to promote a positive and healthy school culture. Adams organized two successful school-wide spirit activities in the fall including a Spirit Rally on October 10 to celebrate our falls sports and overall extracurricular involvement and a Thankfulness Gathering which celebrated our feelings of gratitude and our accomplishment of exceeding our week-long goal of making over 1000 donations to the Holliston Food Pantry Shelf. The seventh grade followed up this effort with their annual collaboration with Project Just Because where they support children in need during the winter holiday season. In the spring, our 8th graders celebrated their three years at the Adams Middle School with a series of events leading up to the final day of school on June 20. In particular, on June 3, during our annual community service day, 8th grade students volunteered alongside their teachers to work at a number of sites throughout Holliston.

Peter Botelho, Principal

## **HIGH SCHOOL**

Holliston High School had a very productive, successful and rewarding school year. Many of our students were the recipients of special awards in a variety of areas and many students, among the 812 enrolled, were individually recognized for their accomplishments in academic,

extracurricular and athletic activities. Holliston students performed well above the state average on the Massachusetts Comprehensive Assessment Test (MCAS), and the national college entrance exams, the SAT and ACT. On the SAT, Holliston students scored 535 in Critical Reading, 556 in Math, and 534 in the Critical Writing, and the average ACT score was 24.4. Sophomores performed exceptionally well on the state MCAS test, scoring 100% advanced and proficient in English, 97% advanced and proficient in Math, and 94% advanced and proficient in Biology.

Based on exceptional PSAT scores, with a selection index of 200 or above, the following students met the requirements to be entered into the 2014 National Merit Scholarship Program: The commended students were: Amber Ahronian, Grace Ballenger, Carolyn Banak, Benjamin Campbell, Nicole Kerrigan, Robin Stopa and Sarah Yarashus. Sydney Strzempko was named a semi-finalist. We had two students recognized in the National Hispanic Recognition Program. They were: Roland Schuster and Kristen Ydoate. National Merit Scholarship Corporation conducts two academic competitions – the National Merit Scholarship Program, which is open to all U.S. high school students, and the National Achievement Scholarship Program, in which only Black American high school students may participate.

The following new staff members joined the Holliston High School community: Sarah Kuhne, English Teacher; Jeremy Schwartz, Social Studies Teacher; Zachary Shiff, Art Teacher; and Amal Nathalie St. Andre, French Teacher. Judith Grosjean and Sandor Goldstein were hired as paraprofessionals. Patrick Kelley was hired as our new Assistant Principal. Seth Hurvitz was hired as our new Student Services Administrator.

Thirty-one (31) students were inducted into the Aristos Chapter of the National Honor Society here at Holliston High School.

Underclassmen at Holliston High School received many awards during their Awards Ceremony. Students were also recognized for their academic achievements from each department at the high school.

Boys' and Girls' State – Matthew Jeye and Jack Sykes were selected to represent Holliston High School at Boys' State, and Megan Cahill and Madeline Murphy were chosen as our Girls' State representatives.

The Brown University Book Award went to Margaret Naughton for her academic excellence and clarity in written and spoken expression.

The Clarkson University Certificate Award is presented to a student who is well-rounded and well-grounded. This award was presented to Prateek Gowda.

The Cornell University Book Award was given to Emma Durkee. It is awarded to a student who is well-rounded and demonstrates an ability to compete with the best and brightest, academically, athletically, and civically.

The Dartmouth College Book Award was presented to Cody Pennypacker for demonstrating consistent ability to compete in many of our most rigorous courses while maintaining a healthy balance between volunteerism and extracurricular activities.

The Elmira College Key Award - was presented to Matthew Jeye for demonstrating strong



school and community leadership.

The Frederick Douglass and Susan B. Anthony Award was presented to Molly Plunkett for demonstrating a commitment to understanding and addressing difficult social issues, maintaining strong grades in rigorous courses, and displaying leadership and dedication to the community.

The Hugh O'Brian Youth (HOBY) Leadership Award was presented to Neel Sekar for his excellent academic record, ability to solve problems, make decisions and possess outstanding oral and written communication skills.

The John P. Garrahan Leadership in Diversity Award was presented to Margaret Naughton. This award is presented to a student in recognition for outstanding leadership in diversity and unity.

The Princeton University Book Award was presented to Daphne Rong. It is annually presented to an outstanding junior who exemplifies outstanding academic achievement, exceptional leadership and community service.

The Russell Sage College Award was presented to a student who enjoys a learning environment that challenges intellectually and affords the opportunity to develop interesting ideas and work to collaboratively problem-solve. The recipient of this award was Madeline Murphy.

The University of Rochester Bausch & Lomb Award was presented to Brooke Battersby for distinguishing herself in Math, Science, and Technology.

The University of Rochester George Eastman Young Leaders Award was presented to Abigail Farrell for her strong leadership experience, academics and being an involved member of his school and community.

The Salve Regina University Alumni Book Award was presented to Sam Pond for maintaining excellent grades in competitive classes while contributing to the extra-curricular life.

The Smith College Book Award is presented to a student with high academic achievement and leadership. This award was presented to Rachel Strock who exemplifies the academic achievement, leadership qualities, and concern for others.

The St. Lawrence University Book Award was presented to a student who has worked toward academic excellence, and displays a commitment to community service. The recipient was this award was Jack Sykes.

The St. Michael's College Book Award were presented to Emily Hagen and Jordan Paecht for demonstrating academic excellence and possessing a strong social conscience.

The Wellesley College Alumni Book Award was presented to Virginia Hanstad for her academic record and character.

The Yale University Book Award was presented to Ryan Murphy for demonstrating outstanding personal character and intellectual promise.

Students participated and excelled in a wide variety of extracurricular and athletic activities including Art Club, Band, Best Buddies, Boston Globe Scholastic Art Awards, Chorus, Drama, DREAM, Environmental Club, Law Team, Literary Magazine, Model United Nations, National Honor Society, Radio Station, Reflections Program, Robotics Club, Senior Showcase, Student Advisory Council, Student Council, The Vision and Yearbook. Both the winter and the spring music concerts showcased the wonderful talents of our music students. The Fall Musical was *Little Shop of Horrors*. Students in Fine Arts showcased their work in a number of exhibits for "Art Saves Lives." More than twenty-five athletic teams competed for Holliston High School this year, and more than 300 students per season were involved in athletics and sports.

Many scholarships and awards were presented on Senior Recognition Evening. Sixteen

members of the class received Holliston Citizens' Scholarship Foundation Awards. Other awards included The Celebrate Holliston Award, The Jarvi Award, The Bedros Kamitian Award, Andrew Linn Award, Beth Lyon Award, Reece McGilvray Award, Virginia Aldrich McGrain Award, William and Alice Phipps Award, Fred W. Miller Award, Sam Placentino Award, Richard Thompson Award, The Reverend William Haley Award, The Timothy O'Connell Foundation Scholarship, Holliston Federation of Teachers Scholarship, Kathleen P. Webster Memorial Scholarship, Ingrid M. Amati Memorial Scholarship, Holliston Business Association Scholarship, Jensen-Sheehan Insurance Agency, Inc. Scholarship, The Highland Farm of Holliston Scholarship, Holliston Cable Access Scholarship Grants, The Maryellen Miller Memorial Scholarship, Holliston Firefighters' Mutual Relief Association Scholarship, The Diamond Awards, Holliston Lions Club Educational Assistance Awards, the Michael P. Koshivas Memorial Scholarship, the Holliston Police Association Memorial Scholarship, The Holliston Education Foundation Scholarships, The Justin Mayer Memorial Scholarship, Holliston Garden Club Scholarship, Holliston Music & Arts Parents' Association Scholarships, Jo Dee Messina Scholarship, Firefighter Robert Felt Memorial Scholarship, The PTSA Essay Scholarship Awards, Membership & Christmas Tree Sales Scholarship Awards, Holliston Youth Baseball/Softball Association Scholarships, National Honor Society Scholarships, The Veristat, Inc. Scholarship, Coventa Energy, Inc. Scholarships, Holliston High School Alumni Scholarship, Middlesex Savings Bank Scholarship, Holliston Athletic Booster's Scholarships, and WebsitesforCures.org Software Development Scholarship. Several awards were presented during the school year. They were: The Rotary Club of Framingham, Thomas J. Watson Memorial Scholarship, The Massachusetts Elks Association, and the D.A.R. Good Citizens Award. Many department awards were also presented to students.

The Class of 2014 graduated on June 8, 2014 in a ceremony attended by more than 1800 family and friends. The high school band played a variety of selections and the National Anthem was sung by senior members of the chorus. The Address of Welcome was given by Nicole Bottomley, Principal of Holliston High School. The Address to the graduates was given by Dr. Bradford Jackson, Superintendent of Schools. The introduction of the student speakers was given by Cody Pennypacker, Salutatorian. Musical performances were performed by Gennavieve Adair, Meghan Holland, Nicholas Lynch and Rebecca Tierney; Madeline Murphy and Cara Wemhoefer; Margaret Dooley and Corey Gernes; and Robert Martin. The Commencement Address was given by Daphne Rong, our Valedictorian.

The Senior Class Officers were: Prateek Gowda, President; Samuel Scott, Vice President; Hannah Wolpert, Secretary; and Treasurer, Nina Sparre. There were 193 graduates and 94.5% went on to two and four year colleges, and 5.5% took a year off from school to work or joined the military.

The 2014 Principal's Leadership Award was presented to Hannah Wolpert for her outstanding contributions to the school and community and for her mature and effective leadership qualities.

Nicole Bottomley, Principal  
Patrick Kelley, Assistant Principal  
Craig Najarian, Athletic Director

Anne Connoni, Assistant Principal  
Seth Hurvitz, Student Services Administrator

## SALARIES

### Town of Holliston Payroll

The following earnings are for the fiscal year 2014

Town Departments-Payroll checks dated 07/03/2013-07/03/2014

#### Selectmens Office

CLANCY	KEVIN		25.00
LEBEAU	PAUL	Town Administrator	108,729.06
MARSDEN	JOSEPH	Selectmen	50.00
MINIHAN	ANDREA	Administrative Assistant	56,325.85
MUZZY	DONNA	Clerical	28,241.77
WALSH	JOHN	Sealer	3,392.04
		<b>Total</b>	<b>\$196,763.72</b>

#### Town Accountant

NALCHAJIAN	DAVID	Town Accountant	74,667.56
		<b>Total</b>	<b>\$74,667.56</b>

#### Assessors Office

BARBIERI	PETER		3,750.00
CARON	LINDA		48,551.86
CLARKE	DONALD		1,482.60
CRONIN	JOHN		3,750.00
DRAKE	SARAH		18,017.85
DRISCOLL	MARGARET		24,805.61
LOUGHLIN	BRIAN		3,750.00
PEIRCE	KATHRYN	Principal Assessor	76,562.18
		<b>Total</b>	<b>\$180,670.10</b>

#### Treasurer/Collector

BOUSQUET	MARY	Treasurer/Collector	83,030.10
FOLEY	STEPHANIE		36,383.89
HALCHUK	CHERYL		5,609.59
MATTO	VIRGINIA		764.00
MCKENNEY	SUSAN		40,923.57
NICHOLS	DEBORAH		48,756.43
STOICO	LINDA		48,796.53
		<b>Total</b>	<b>\$264,264.11</b>

#### Technology Department

CORMAN	CHARLES	Director	80,604.84
		<b>Total</b>	<b>\$80,604.84</b>

#### Town Clerk's Office

CONROY	BONNIE		17,679.02
FITZGERALD	DYAN		49,460.35
GREENDALE	ELIZABETH	Town Clerk	58,650.82

			<b>Total</b>	<b>\$125,790.19</b>
<b>Election Department</b>				
CASE	MARIE			110.00
CHESMORE	HESTOR			524.25
COTTER	VIRGINIA			428.00
CUMMINS	MARJORIE			436.00
DOYLE	ELAINE			100.00
EAMES	WESTON			206.00
FARRELL	NANCY			432.00
GARDNER	BARBARA			254.00
GEORGE	ELLEN			100.00
GIES	EDWIN			424.00
	VALERIE			
HALL	ROLLIN			118.00
HAYDEL	BARBARA			424.00
JOHNSON	DARLENE			114.00
JOHNSON	RICHARD			328.00
JORDAN	MAUREEN			8.00
LEE	MARGARET			214.00
MALONE	KEVIN			50.00
MCGILVRAY	KATHERINE			106.00
MELLE	SHIRLEY			214.00
MILES	FEDELMA			50.00
MITRO	DEANNA			322.00
NORTHGRAVES	WILLIAM			471.76
PAQUETTE	SANDRA			535.50
RUSSO	MARY			212.00
SCHULTZ	MARK			108.00
SNOW	GEORGE			100.00
ST.JAMES	WILLIAM			476.63
WEGLAGE	SARAH			206.00
WISE	LAWRENCE			226.00
			<b>Total</b>	<b>\$7,298.14</b>
<b>Conservation Department</b>				
KATUSKA	CHARLES			28,435.38
O'BRIEN	SHERI			17,210.26
			<b>Total</b>	<b>\$45,645.64</b>
<b>Planning Department</b>				
LYNCH	DIANE			19,402.84
SHERMAN	KAREN	Town Planner		49,296.87
			<b>Total</b>	<b>\$68,699.71</b>
<b>Zoning Board of Appeals</b>				
DONOVAN	DONNA			4,763.42
			<b>Total</b>	<b>\$4,763.42</b>
<b>Police Department</b>				

BELSON	KENNETH		103,656.85
CORBETT	EVELYN		50.76
DALRYMPLE	GLENN		129,355.61
DENMAN	CRAIG		124,525.64
DIGIORGIO	BRYAN		84,182.04
DOWNEY	SCOTT		88,553.63
ELLIS	MARTHA		14,524.11
FITZGERALD	JASON		2,693.67
GALLAGHER	LISA		42,235.38
GATCHELL	DAVID		106,653.66
GRIFFITH	DANIEL		85,513.21
HAGAN	TODD		95,511.97
HENEY	TIMOTHY		88,434.82
HICKEY	KATE		49,431.39
JOHNSON	JUDITH		40,846.65
LEURINI	GEORGE		131,411.02
LEWIS	MARK		80,028.66
MACGRAY	ANDREW		120,045.35
MANTENUTO	JOSEPH		13,548.21
MOORE	JOHN	Police Chief	127,011.71
MOORE	SHAWN		112,096.42
RAY	JAMES		46,267.57
RICHARDS	KASEY		49,606.67
RYAN	CIARA		84,075.07
SCANLON	JOHN		102,359.80
STONE	MATTHEW		133,194.39
THOMPSON	CHAD		92,341.14
TODD	CHARLES		86,426.72
WARD	JAMES		83,478.02
WAUGH	MATTHEW		104,857.61
WOODS	MICHAEL		31,170.23
		<b>Total</b>	<b>\$2,454,087.98</b>
<b>Outside Police Detail</b>			
AW	MYAT		1,621.28
BERTULLI	ALLEN		1,057.44
CAMPBELL	BRENDAN		352.48
DINIS	ANTONIO		704.96
DUQUETTE	MARK		352.48
FALVEY	DAVID		2,147.93
FAY	ERIK		352.48
FOSTER	SHAWN		1,409.92
FRANCESCONI	JOSPEH		352.48
FRANZEN	PHILIP		352.48
GRAY	JUDITH		4,028.63
GUZOWSKI	EDWARD		837.14

HARRINGTON	DEREK	738.01
HATHWAY	NATHAN	352.48
JONES	MICHAEL	352.48
KEHOE	MICHAEL	352.48
KURAS	JUSTIN	704.96
LAVIGNE	JONATHAN	176.24
LEE	DANNY	2,746.41
LOFTUS	EDWARD	4,380.58
MCDOWELL	SEAN	1,436.10
OTERI	JEFFREY	28,017.95
PARISI	PAUL	704.96
PIERS	KEVIN	352.48
QUINTIN	JOSEPH	168.24
REAM	BRIAN	1,084.56
ROLLS	JULIUS	1,057.44
SANCHIONI	JOHN	704.96
SOUSA	MARIO	352.48
TESTA	TODD	1,586.16
VOLPICELLI	COREY	528.72

<b>Total</b>	<b>\$59,367.39</b>
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**Fire Department-EMTS & FIREFIGHTERS-Payroll checks dated 08/15/2013-07/10/2014**

BACHMAN	NATHANIEL	7,373.51
BARBIERI	JOSEPH	9,762.42
BISAZZA	BRIAN	1,984.08
BRAY	ANGELA	2,129.80
BROVELLI	JOHN	6,126.13
BROWN	JUSTIN	7,755.40
BROWN	PAMELA	2,923.80
CARNES	FREDERICK	7,810.25
CASSIDY	MICHAEL	92,203.03
CATLIN	LAURA-ANNE	4,443.65
CATLIN	RANDOLPH	4,197.20
CHESMORE	KEEFE	7,848.10
CHRISTENSEN	ROBERT	8,026.90
CLAPHAM	CHARLES	10,740.73
COFFEY	PAUL	14,304.95
CONNELL	BENJAMIN	17,965.93
CONNORS	SHAWN	25,558.45
COSTELLO	TIMOTHY	9,578.00
COUGHLIN	RICHARD	15,703.20
CURNYN, ESTATE OF	MICHAEL	4,166.65
CZOTTER	EMILY	1,657.57
DEGANNE	SCOTT	9,619.41
DELLICKER	MARK	11,277.72
DELLICKER	MATTHEW	7,449.65

DUBIN	DAVID	7,024.70
ELLIOTT	ALAN	7,700.40
FISHER	KENNETH	10,470.08
FISHER	KENNETH	9,772.21
FRONGILLO	PAUL	7,901.90
GAGNON	JOHN	10,174.39
GALLERANI	JOSEPH	13,429.48
GARRY	STEVEN	7,761.00
GIANOPOULOS	ROBERT	49,706.64
GREENDALE	ALAN	8,594.85
GULLA	MICHAEL	6,272.45
GUYON	ROBERT	7,767.05
HAGOPIAN	JEFFREY	2,638.02
HEAVNER	MARK	7,660.75
HILL	PETER	9,780.83
HULBERT	JOANNE	3,253.90
HUTTON	TIMOTHY	2,009.13
IRR	SEAN	11,726.62
KNOWLES	KEITH	11,789.18
KRAMER	BRIAN	11,710.97
LAMONT	THOMAS	7,322.40
LAWLESS	ANGELA	8,388.61
LEWIS	GREGG	8,489.30
LYNCH	SHAWN	7,038.35
MARCOALDI	JAY	1,474.95
MARSHALL-ROBERTS	CHARLES	2,718.52
MARTIN	JAMES	3,275.86
MARTIN	THEA	339.41
MCGOWAN	JAMES	12,839.14
MCGOWAN	JESSICA	45,788.94
MCKEOWN	KEITH	12,966.03
MICELOTTI	STEVEN	7,719.35
MOORE	ARTHUR	24,420.49
MOORE	JAMES	7,236.95
MOULTON	DANIEL	10,248.02
MURAWSKI	JORDAN	4,763.07
MURPHY	JOHN	11,358.77
NAPOLITANO	KYLE	9,134.35
PERUSSE	PAUL	7,384.69
QUINTIN	MICHAEL	851.51
ROBSHAW	PHILIP	10,292.21
ROSSINI	JAMES	7,284.55
ROSSINI	RICHARD	7,695.10
SLICER	ADAM	6,705.00
STAFFORD	BARRY	6,619.09

TROY	MICHAEL		48,784.75
URBANI LYNCH	GINA		50.00
VALOVCIN	CYNTHIA		23,149.65
VALOVCIN	DANIEL		2,149.51
		<b>Total</b>	<b>\$804,239.65</b>
<b>Building Department</b>			
ELDER	PAUL		30,774.40
ERICKSON	WILLIAM		24,860.00
KIRBY	LISA		40,796.65
TARTAKOFF	PETER	Building Inspector	80,068.72
TRAVAGLINI	LOUIS		2,200.00
ZACCHILLI	JOSEPH		567.20
		<b>Total</b>	<b>\$179,266.97</b>
<b>Community Preservation</b>			
WOODROW	SUSAN		2,648.48
		<b>Total</b>	<b>\$2,648.48</b>
<b>Tax Credit</b>			
BURKE	FRANK		\$252.00
		<b>Total</b>	<b>\$252.00</b>
<b>Highway Department</b>			
ANDREA	PATRICK		3,213.13
BANKS	KEITH		73,671.20
CARLSON	GLENN		59,281.80
DONOVAN	THOMAS		8,204.13
DZIURDZ	JOHN		49,867.13
EAGAN	CONOR		3,480.00
ESTEY	SCOTT		55,216.82
FISHER	BRIAN		956.40
KELLOGG	ANNE		46,975.61
KRUPNICK	RANDY		5,472.00
LEWIS	GREGG		656.88
MAROLDA	STEVEN		53,453.78
MURPHY	ROBERT		63,484.30
MUZZY	RICHARD		54,730.65
NEMET	ROBERT		52,154.67
RENAUD	RICHARD		38,756.93
SMITH	THOMAS	Highway Superintendent	84,497.29
WALKER	ROBERT		57,840.49
		<b>Total</b>	<b>\$711,913.21</b>
<b>Water Department</b>			
ADAMS	JARED		30.00
CHARTRAND	RICHARD		52,792.73
HAINES	GARY		58,191.04
JORDAN	FRANK		54,520.41
KEATING	PATRICIA		5,182.86



MANN	LINDA		49,918.52
MCKINNEY	PATRICK		59,178.76
MORRISSEY	GREGORY		58,770.46
NAPOLITANO	JACQUELINE		40,840.60
PAU-PRETO	RICARDO		50,941.22
SHARPIN	RONALD	Water Superintendent	24,241.62
VALOVGIN	DOUGLAS	Water Superintendent	85,857.90
		<b>Total</b>	<b>\$540,466.12</b>
<b>Board of Health</b>			
ADAMS	ANN		17,638.38
DEERING	LISA		25,353.91
IZZO	LEONARD		6,660.00
KRAMER	DONALD		1,000.00
MACCAGNANO	RICHARD		50.00
MCCOBB	ANN	Director	93,285.86
		<b>Total</b>	<b>\$143,988.15</b>
<b>Council on Aging</b>			
ARENA-DEROSA	ARCANGELINA	Director	57,869.36
DOHERTY	WILLIAM		31,117.67
MARSHALL	LINDA		36,319.55
MCGAFFIGAN	CORNELIUS		1,401.58
MOODY	ELIZABETH		19,603.41
WESTERMAN	MICHAEL		13,060.31
		<b>Total</b>	<b>\$159,371.88</b>
<b>Youth &amp; Family Services</b>			
CONLON	CHRISTINE		40,511.72
FITZPATRICK	MARGARET	Department Head	70,688.06
		<b>Total</b>	<b>\$111,199.78</b>
<b>Veterans Agent</b>			
GIVNER	JOHN		52,325.61
WEGLAGE	JOHN		5,398.00
		<b>Total</b>	<b>\$57,723.61</b>
<b>Library</b>			
ALEXANDER	TRACY		30,343.51
BROWN	MARGARET		9,631.78
BULMAN	MURIEL		9,164.25
FEBO	SHARON		3,332.49
GARDNER	EMILY		9,675.56
HAMILTON	MICHELE		27,223.79
HOLLISTER	FRANCES		12,123.59
KEEN	JENNIFER		49,366.36
KURZONTKOWSKI	LAURA		9,600.89
MCDONNELL	LESLIE	Director	70,600.97
MESSANA	DORA		13,180.06
MILLIGAN	MICHELLE		3,319.97

MISSAGGIA	CAROLE		7,950.03
PAGE	TAMARA		17,733.54
PERKINS	MARGARET		6,396.17
PORTER	AMY		13,939.76
SCHWAB	KATHARINE		5,002.25
		<b>Total</b>	<b>\$298,584.97</b>
<b>Parks Department</b>			
AINSWORTH	JULIA		457.19
AINSWORTH	LAUREN		2,860.38
AKINS	MEREDITH		1,647.76
BELING	PAUL		67.50
BERARD	STEPHANIE		1,253.25
CHLEBDA	KANEE		525.00
CHLEBDA	SHAWN		3,517.50
CLARK	KATHERINE		3,007.33
COMSTOCK	DIANE		3,687.50
CONDON	BRIDGET		1,952.46
CONROY	REILLY		112.50
CROWLEY	CHEYNNA		295.00
DATZ	ALLEN		252.50
DIAMOND	JOHN		390.00
DONOVAN	MICHAEL		438.00
DOYLE	CHARLES		2,486.62
DRISCOLL	MEGHAN		1,104.70
EDWARDS	NICHOLAS		1,763.14
ELKAN	ELISABETH		2,913.14
GLAZEBROOK	MICHAEL		112.50
GUSMINI	GIANNA		748.69
HAMILTON	MATTHEW		357.01
HATTEN	CASEY		300.00
HEDRICK	KRISTEN	Director	49,354.70
HENDRICKSON	EMILY		1,141.89
HIGGINS	DANIEL		614.64
HORSMANN	CATHERINE		870.00
JOHNSON	KATELYN		2,507.01
JORASH	LAWRENCE		2,359.52
KENT	CAMILLE		2,587.56
KIM	RACHEL		245.00
KORSON	MAUREEN		36,865.19
KOSIAN	SARAH		895.14
KRAUSS	ANDREW		2,204.65
KYGER	LINDY		1,278.00
LARRACEY	DANIEL		1,752.20
LEAVITT	LAURIAN		2,598.76
LEGER	HEATHER		639.39

LEONG	TINA	2,705.00
LYNCH	RYAN	1,864.28
MASON	ZACHARY	2,068.63
MCCARTHY	THOMAS	1,755.13
MOORE	KRISTIN	2,079.21
NEWMAN	JACLYN	179.38
O'CONNELL	BRENDAN	748.71
PERPALL	KERRY	1,121.25
ROBERTSON	DUNCAN	231.00
SCOTT	SAMUEL	1,001.89
SMITH	KRISTY	2,943.92
SNOW	RYAN	275.63
SNOW	ZACHARY	2,052.01
TEHAN	CATHERINE	2,143.71
TWOMEY	EMMA	138.75
WHITNEY	ALYSSA	1,078.45
		<b>Total \$158,550.27</b>
<b>Total for All Town Departments</b>		<b>\$6,730,827.89</b>

**School Department-Payroll checks dated 07/03/2013-07/03/2014**

**Miller School**

ACKER	ERIN	87,478.11
ANDERSON-YORK	LORI	35,730.58
BABINO	ALYCIA	50,825.18
BAILEY	SARA	87,159.02
BALCOM	KATHLEEN	91,329.56
BAXTER	SUSAN	84,251.96
BRETT	MARGARET	65,468.00
BRIDGE	TONYA	14,302.03
BRIGGS	VICTORIA	68,902.94
BRO	ALISON	77,102.21
BRODERICK	LISA	84,251.96
CARBINO	SHANNON	52,725.60
CARON	JANET	29,529.73
CERVONE	KATIE	44,941.36
CHADSEY	BRIELLE	62,474.87
CREFELD	DIANE	87,159.02
CURLEY	ALLISON	49,036.34
DIGIOIA	CHRISTINA	85,873.55
DOOHER	JOSEPH	76,460.97
DOWLING	SANDRA	87,992.85
ERBSE	KIRSTEN	76,004.15
FOGARTY	KIMBERLY	44,192.66
FORBER	ROSALIND	64,386.52

FOSTER	KRISTIN	87,984.02
GELMINI	ALICIA	52,554.53
HAGEN	MAUREEN	44,832.29
HARVEY	EILEEN	77,044.71
HOLLERAN	DEBORAH	52,429.60
IRVING	DENISE	87,238.26
JEWETT	DANIEL	82,152.18
JOHNSTON	BETSY	40,105.79
KEIM	DAVID	Principal 126,380.79
KILEY	TODD	86,508.54
KLEIN	DENISE	87,159.02
KRAUSS	WENDY	70,853.06
LERCH	ERICA	77,102.21
LORICCO	JENNIE	80,995.98
MACDONALD	JASON	80,896.40
MAURAO	BRENDA	108,999.42
MCGEE	SUSAN	44,227.71
MCGOURTY	FRANCIS	11,025.08
MONACO	JULIE	53,171.56
MOORE	PATRICIA	88,869.44
NEUMAN	GAIL	54,999.88
NGUYEN-POND	MY LINH	68,235.00
O'RIELLY	BETH	90,248.37
OSMER	ANN MARIE	61,769.45
PERPALL	KERRY	82,882.64
PETERS	SARA	89,830.40
PETERSEN	CHRISTINE	50,709.58
PHIPPS	CHRISTIANNE	62,906.22
PICARD	CLAIRE	82,083.32
POPEK	RENEE	72,872.02
PRETE	ANN MARIE	2,990.35
PRIKACKI	ANDREA	35,120.95
ROLAND	JENNIFER	82,152.18
ROURKE	PATRICIA	89,659.02
RYAN	ASHLEY	43,827.07
SCOTT	CHRISTINE	73,177.16
SHEA	ERIN	95,259.61
SHEPARD	ELIZABETH	57,273.05
SHIELDS	LYDIA	82,152.18
SNYDER	KIM	81,643.90
SPINO	CYNTHIA	86,781.96
STERING	MARTHA	31,643.87
TONELLI	NOELLE	71,586.47
VITTORIA	LAURA	73,971.72
VOLK	SUSAN	87,159.02

WIND	NANCY	81,643.90
ZANCEWICZ	LISA	84,510.19
ZENOWICH	DIANNE	74,896.90
		<b>Total</b>
		<b>\$4,900,096.14</b>
<b>Placentino School</b>		
AHERN	ELLEN	87,159.02
ALMEIDA	ANDREW	77,191.92
ALTIERI	BEVERLY	77,191.92
ANTONIOLI	FAITH	51,429.60
BEAVER	ADRIENNE	81,140.04
BERMAN	LAUREN	87,159.02
BLACKINGTON	ANNE	84,251.96
BOURQUE	GAIL	87,309.01
BRADLEY	JENNIFER	64,491.96
BUONO	MERIDITH	27,096.16
BURKE	JOAN	75,372.96
BUTLER	ROBIN	65,428.81
CAME	SUSAN	81,793.90
CAREY	WINIFRED	86,712.17
COHEN	ANNE MARIE	92,698.89
COMINGS	KELLY	75,082.63
CREONTE	DAWN	54,728.27
DALTON	HEATHER	80,050.08
DENISON	ELIZABETH	54,119.48
DESILETS	MICHAEL	46,575.00
DIAMOND	KIMBERLY	57,148.82
DICRUITALO	CAROL	101,538.18
FLEISCHER	ERIN	45,208.28
FLYNN	KIMBERLY	90,248.37
GARVIN	KARLA ANN	74,185.30
GLEASON	SUSAN	96,590.34
HASTINGS	MICHELLE	31,609.76
HUOT	JESSICA	57,862.93
JACKSON	KATHRYN	60,788.00
JOHNSON	LAURA	63,084.82
KARP	NICHOLE	42,179.24
KELLY	ANTOINETTE	42,241.68
KENNEY	STACEY	81,643.90
LACAVA	MARA	67,491.62
LEVIN	JULIA	52,365.41
LINDEMAN	CYNTHIA	79,340.04
LINDSTROM	ALLISON	103,005.63
LOCKE	NANCY	70,270.42
LUPIEN	MARTHA	59,225.00
MALLGREN	DIANE	53,454.46

MASON	KENDRA		71,706.72
MCGORTY	CARLENE		93,932.34
MERIAN	SONYA		88,831.96
MERTEN	NATASHA		55,013.05
MORATTI	CYNTHIA		52,851.02
NUMBERS	MARY BETH		90,932.34
OHNEMUS	MAUREEN		52,725.60
OTIPOBY	KERRIE		63,398.89
PAILLARD	ROSALIE		84,251.96
PARKER	DOREEN		91,161.58
POWERS	CHRISTINA		77,341.92
PROTAS	KARIN		100,305.18
RADCLIFFE	MARI-LOU		58,763.05
RAMAGE	LIANNA		41,527.09
SERREZE	SUSAN		22,250.28
SMITH	AMANDA		57,148.82
SMITH	JESSICA		81,518.63
SNYDER	AARON		72,897.04
ST. AUBIN	LINDSAY		61,423.12
STEWART	THERESE		2,995.95
STILLWELL	JOAN		12,349.30
TROMBLY	LINDA		32,017.92
WEENE	LINDA	Principal	130,380.79
WIPFLER	JILL		88,025.28
			<b>Total</b>
			<b>\$4,350,214.83</b>
<b>Substitutes and Tutors</b>			
ALWANI	ROBYN		4,275.00
ANTONELLIS	JOSEPH		12,680.00
ANTONIOLI	JOSEPH		4,880.00
ARGIR	BRIANNA		97.50
BAKER	DANIEL		412.50
BANAK	ELYSE		17,175.00
BARON	NANCY		420.00
BAUMAN	PETER		2,475.00
BAZINET	ROBERT		3,960.00
BEACHEN	CINDY		4,500.00
BENADON	JENNY		75.00
BERARD	JILLIAN		1,540.00
BLACKMORE	JULIE		1,400.00
BLANEY	BRENDAN		977.50
BOURQUE	DANIELLE		791.25
BROWN	GERARD		150.00
BURKE	BRITTANY		2,062.50
CAPOBIANCO	PAUL		10,138.20
CLANCY	BRIAN		1,200.00

CLANCY	MATHEW	1,860.00
CORRIDAN	ANNA	490.00
CRONIN	MARION	70.00
CURRIE	SARAH	2,205.00
CURRY	MOLLY	325.00
DALY	ELIZABETH	1,440.00
DODGE	SARAH	525.00
DUFAULT	MARYSHARON	8,440.00
EMMONS	STEPHEN	140.00
FABER	KIMBERLY	7,050.00
FINOS	JEANINE	14,907.25
FUOCO	KATE	19,753.90
GARABEDIAN	AMY	18,100.00
GARBIN	MARYLYNN	5,740.00
GOVE	WENDY	9,462.00
GRAY	EMILY	3,515.00
HADDAD	KRISTEN	3,245.00
HARDY	DOUGLAS	2,560.00
HEFFRON	LEAH	7,660.00
HICKEY	PAUL	16,000.00
HIGGINS	ASHLEY	840.00
ISERN	GERMINAL	12,997.17
JAFFE	LAURIE	36,620.00
KAFKA	KIMBERLY	75.00
KAUFMAN	PATRICIA	700.00
KEATING	DAVID	10,591.20
KEVERIAN	DIANE	45.00
LAIDLAW	RICHARD	70.00
LAMB	GREGORY	1,310.00
LIBERTY	MARK	1,315.00
LIMA	JOSEPH	3,940.00
LUCEY	MARY	3,468.75
LUNG	BECKET	1,607.40
LUSSIER	WENDY	26,070.00
MACK	SANDRA	4,849.30
MARQUIS	KAITLIN	7,000.00
MARZILLI	ROBERT	3,087.50
MEADE	KATHLEEN	104,078.50
MICKUNAS	AUDRA	7,285.00
MIELE	PATRICIA	618.75
MORINI	ROBERT	5,320.00
NOONAN	JULIE	27,225.22
O'CALLAHAN	JOHN	12,845.00
O'LEARY THAPA	JUDITH	1,913.10
OLESKI	KARIN	3,600.00

O'NEILL	ANA	6,375.00
OSTRACH	MATTHEW	5,880.00
PATEL	NILESHWARI	17,393.60
PATTERSON	KATHALEEN	2,440.00
PEREIRA	PATRICIA	8,617.50
PERRY	JAMES	7,319.45
PETERS	ERIC	2,470.00
RANTALA	EMILY	1,050.00
RATCLIFFE	ELAINE	140.00
REID	ALEXANDRA	2,000.00
REID	MICHAEL	2,215.00
ROSSINI	JOHN	10,560.00
SALERA	KRISTEN	195.00
SCHINKMANN-BONIAS	KARIN	5,460.00
SCHNEELOCH	LYNDA	3,520.00
SCOTT	NICOLE	422.50
SNIFFIN	ROBERT	2,175.00
SOUSA	JOAN	2,906.25
STARRATT	EMILY	65.00
TAMAGNO	JEAN	735.00
TOMACELLI	NANCY	6,891.10
TUPPER	CHARLES	7,600.00
UNDERWOOD	CECILIA	422.50
WADNESS	MARGERLY	2,775.00
WALLICK	KATHERINE	2,840.25
WILLIAMS	KYLIE	2,287.50
WILLIAMS	SUSAN	108,755.24
WOOD	TARA	31,068.00
	<b>Total</b>	<b>\$714,748.38</b>
<b>High School</b>		
BAILEY	TIMOTHY	85,306.76
BENDER	MARC	126,044.25
BERNSTEIN	JOEL	97,807.33
BETHONEY	JENNIFER	59,046.84
BILODEAU	LAURA	56,384.89
BLACKNEY	KAREN	92,498.37
BLOOD	MATTHEW	68,385.00
BODMER	SYLVIA	90,602.78
BOTTOMLEY	NICOLE	129,730.84
BOWEN	SARAH	49,722.58
BOWKER	COURTNEY	67,716.52
BRADBURY	SUSAN	96,756.05
BRADY	CARLA	43,149.20
BRITTON	STUART	92,135.20
BUTURLIA	KIM	80,110.04



BYNOE	LISA	78,286.06
CACCAVALE	THERESE	93,189.10
CALAIS	DOUGLAS	82,992.18
CALAIS	ERIKA	82,152.18
CAMIEL	VALERIE	25,312.65
CARBONEAU	JAMES	550.22
CARIG-O'NEILL	KAREN	64,199.56
CONNONI	ANNE	109,816.50
COURNOYER	LINDA	8,525.80
COURNOYER	MICHAEL	0.00
CULVERWELL	CAROL	3,856.82
D'ANGELO	SASCHA	79,253.22
D'AVANZO-LEGAULT	GLENN	79,460.04
DINIZIO	JOYLENE	77,333.10
EAGLE	MARY	64,638.30
FEELEY	DIANNE	79,460.03
FINNEGAN	HEIDI	90,704.38
FLATLEY	MARY	84,811.96
FOSTER	CYNTHIA	54,991.65
FROST	SHAWNA	82,030.46
GALSTER	JENNA	82,031.11
GALSTER	MURRAY	68,222.68
GOWAN	MARY	66,052.94
GROCE	ROBERT	84,491.96
HARWICH	MANUELA	91,005.96
HEALY	BRIAN	85,010.22
HECKER	BETH	3,216.24
HERING	ROGER	60,565.76
HICKEY	BRIAN	92,955.06
HILL	STEPHEN	81,983.90
HOGAN	JERILYN	52,725.60
HOLMES	JENNIFER	55,945.96
JOYCE	MARGARET	62,459.84
KELLEY	CAROL	87,579.89
KELLY	SELINA	80,340.04
KING	ANN	74,192.82
LACAVA	EUGENE	19,873.82
LACK	DOUGLAS	100,786.54
LACROIX	RICHARD	90,159.94
LASHER	JENNIFER	59,138.37
LEVASSEUR	CHRISTOPHER	4,228.79
LEVASSEUR	JAMES	85,943.53
LEVESQUE	THOMAS	91,509.94
LOMAS	MARISSA	68,819.68
MAJKUT	ANN	52,725.60

MARSH	DANIEL	62,202.93
MATCHESON	AMANDA	76,582.74
MAZZOLA	LISA	68,701.03
MCGUINNESS	MATTHEW	82,306.12
MEO	CHRISTOPHER	87,181.92
MEO	KATHLEEN	90,866.37
MILLS	KAITLIN	71,111.78
MONT	MARYBETH	69,688.82
MOREAU	JENNIFER	73,501.17
MURPHY	CHRIS	90,350.21
MURPHY	JAIME	59,447.71
NAJARIAN	CRAIG	111,239.44
NEEDHAM	DANIEL	55,219.96
NELSON	EDITH	79,725.04
NOLAN	SUSAN	45,492.04
O'BRIEN	PAULA	84,805.37
O'CONNOR	RICHARD	77,251.92
OLSSON	KERRIANN	59,380.88
O'MAHONY	BRYAN	42,529.24
O'NEILL	KRISTEN	93,535.63
PRIETO	NANCY	8,221.86
QUINDLEY	DONALD	91,350.35
REEVE	THOMAS	50,305.21
RENKAWITZ	CHRISTIAN	65,179.22
RIVERA	AMANDA	57,933.16
RYAN	BEVERLEY	67,641.62
SCHMIDT	JENIFER	82,892.18
SIGLIN	NICOLE	42,500.02
SMITH	ELIZABETH	81,085.04
STACKPOLE	KATHERINE	61,878.00
STONE	SUSAN	54,242.40
TIVNAN	ROBERT	79,429.56
TRAINOR-MORENO	ELIZABETH	87,319.02
VALE	CHRISTOPHER	62,678.00
WAGSTAFF	ANN	88,221.76
WECHSLER	WILLIAM	105,642.09
WEINGARTNER	ANDREA	44,664.53
WHITE	GREGORY	80,207.92
WOOD	JEFFERSON	3,275.80
YOUNG	PATRICIA	91,248.37
	<b>Total</b>	<b>\$6,965,963.48</b>
<b>Adams Middle School</b>		
AUSTER	JULIA	56,979.48
BAILEY	MARTHA	72,433.37
BEATTIE	JESSICA	87,980.28

BEDARD	KIMBERLY	67,689.13
BEDROSIAN	DORIS	85,286.96
BELTRAN	BLANCA	85,051.96
BOGGS	LISA	83,899.14
BOTELHO	PETER	Principal 133,104.87
BOUCHER	FRANCINE	75,372.96
BUCKLEY	KATHRYN	78,348.10
BUDWEY	RITA	80,140.04
CAMP	KELLY	92,399.05
CARROLL	CAROL	78,086.06
CONAHAN	KATHRYN	85,017.77
CONANT	JESSE	76,053.90
CORMIER	AIMEE	79,889.63
COTTER	MATTHEW	44,248.55
CRAFT	KENNETH	90,819.94
CUTONE	JAIME	78,766.70
DALUISE	DONNA	55,804.08
	MICHAL	
DOIRE	BROOK	72,359.55
DOIRON	SARAH	65,738.54
DOWDING	JEANNE	65,732.94
FRUTIGER-NESS	AMY	82,678.90
GARNHUM	KELLI	82,152.18
GAVAN	ANGELA	94,962.84
GEIMAN	JAIME	81,643.90
HANDT	GLORIA	9,186.16
HARUTUNIAN	JOHN	3,301.17
HEBERT	HEATHER	71,307.11
HOVANISIAN	HASMIK	51,741.04
JONES	MICHAEL	78,717.06
JORDAN	DAVID	96,590.34
KELLEY-HEAFITZ	NOLA	25,212.07
KIZIK	LAURIE	89,542.74
KUSTWAN	ALISON	84,537.77
KWAS	BRANDON	56,323.04
LAGAS	ASHLEY	55,798.13
LEE	MEESOOK	102,961.54
MAILING	DEBORAH	75,706.90
MALLOY	KELLEY	84,251.96
MANCINI	DEDE	52,725.60
MCNAMARA	MARY	97,920.06
MEREDITH	MICHELLE	52,725.60
MITCHELL	KRISTINE	29,503.77
MITSOCK	ELAINE	77,191.92
MULTER	ALICIA	77,253.10

MURRAY	NICOLE		65,081.90
ONDRASEK	JACQUELYN		83,847.62
O'ROURKE	LAURIE		91,380.02
PERRY	CHRISTOPHER		78,947.86
PETTINICCHIO	FLORA		66,950.00
POWERS	GRETCHEN		52,650.00
POWERS	JOHN		97,047.44
REGGIO	MARIE		61,057.99
RICE	DYANN		81,265.24
ROLLINS	NATHAN		67,856.57
ROY	MICHELLE		90,876.15
RUSSO	SARAH		525.00
RYAN	LAURA		63,929.73
SCHMID	LEANN		78,374.83
SHEPHERD	MARY		91,157.94
SILVA	CHRISTINE		64,413.67
SIMONEAU	DANIELLE		69,386.28
SIMPSON	CATHERINE		84,777.77
SOTO	JULIE		76,670.03
SPINA	MARIA		82,562.21
STEINER	ADAM		88,528.90
STONIONIS	JONALEE		87,431.96
TUFFS	BRITTANY		49,103.33
WHALEN	PAUL		87,519.02
WILDMAN-ZINGER	KATHERINE		91,434.30
ZAKRZEWSKI	DAVID		84,454.48
ZINGER	BRETTON		87,984.30
		<b>Total</b>	<b>\$5,430,352.44</b>
<b>School Administration</b>			
AHERN	SARA	Assistant Superintendent	139,153.95
BUDAY	KEITH	Business Manager	124,615.26
CAMIRE	MARGARET	Student Services Administrator	101,719.97
EINSEL	SANDRA	Student Services Administrator	66,427.55
JACKSON	BRADFORD	Superintendent	195,886.79
		<b>Total</b>	<b>\$627,803.52</b>
<b>Cafeteria</b>			
ARMSTRONG	LAURIE		8,477.99
BAKER	SUSAN		5,501.12
BEEBE	MATTHEW		422.80
BLENKHORN	ELIZABETH		15,280.96
DEWAR	SUSAN		6,787.24
D'INNOCENZO	PATRICIA		25,548.00
ENRIGHT	NICOLE		2,527.62
EVERETT	HOLLY	Food Services Director	63,638.55
GAGNON	CELIA		2,375.10

KADLIK	JOAN	26,302.91
KENT	DONNA	10,233.30
KOENIG	LYNNE	23,807.34
LUCE	CHERYL	17,810.92
NAUGHTON	JOANNE	17,320.44
PARADIE	DONNA	7,706.21
PHILLIPSON	CATHERINE	3,194.12
ROFFO	CESIDIA	18,276.84
ROPI	MARGENA	25,100.31
RUSSO	JEAN	51.08
SIMPSON	MARSHA	395.42
TETREAULT	PAMELA	254.54
VARLEY	MARGARET	17,457.49
	<b>Total</b>	<b>\$298,470.30</b>
<b>Aides</b>		
ABUCEWICZ	TRACY	238.70
ALIBRANDI	MAUREEN	16,526.99
ARENA	BRENDA	23,997.38
ARGIR	MICHELE	17,910.13
ARONSON	MARYANN	20,545.36
ATLEE	MARY	27,357.20
BABITTS	KATHERINE	790.31
BAKER	KERRY	24,928.80
BAXTER	SUNSHINE	22,055.07
BEATTIE	ADRIENNE	19,651.46
BERARD	DORIS	17,800.79
BLACKMORE	VICTORIA	31,063.61
BRADY	ANN	27,292.11
BRAZIL	MYRA	18,599.56
BROCKERT	DIANE	20,219.59
BURNS	MARCIE	9,240.00
BYRNE	CHARLOTTE	17,867.21
CAMILLI	NANCY	3,287.56
CANAL	LYNDA	17,961.49
CINTRA	KAREN	11,466.90
CLANCY	MICHELLE	17,908.51
CLARK	PATRICIA	26,890.48
COHEN-DAVIS	JUDITH	18,117.72
CROKE	BETH	7,161.00
CUCINOTTA	LAUREN	2,444.20
CULVER	JENNIFER	4,358.75
CURLEY	LINDA	6,597.06
DAMIGELLA	MARY	17,749.51
DANTAS	LUCAS	7,167.60
DAY	JULIE	14,285.20

DECASTRO	CHRISTINA	10,575.05
DELL'ARCIPRETE	JENNIFER	14,880.81
DEMARZI-JEYE	DONNA	19,587.89
DENMAN	LORRAINE	25,178.61
DENNISON	LAURA	6,259.40
DEODAS	SILVIYA	317.70
DESANTIS	DONNA	17,512.22
DESROCHER	CHERYL	5,926.92
DESTEFANO	MARY LOU	1,832.40
DIAMOND	SALI	1,922.10
DOHERTY	JANE	28,756.18
DOHERTY	KELEIGH	1,951.64
DOLAN	ALISON	290.00
DONOVAN	JULIE	18,753.20
DOWNING	KAREN	2,012.10
DZINDOLET	SUSAN	6,842.97
EL-ASSAAD	MAGIDA	3,675.00
ELDER	THOMAS	2,096.39
ERICSON	JENNEL	2,151.17
FERRARO	JEANNE	17,982.21
GALLAGHER	SANDRA	30,633.73
GARRY	JOANNE	31,619.05
GIANNETTO	JENNIFER	21,627.29
GILBERT	MAUREEN	7,455.80
GOVE	BENJAMIN	22,577.40
GRAFF	STEPHANIE	13,105.86
GRAY	SARAH	11,758.14
HARRINGTON	ELLEN	16,114.32
HAYDEN	CHRISTINE	19,432.11
HAYES	SANDRA	20,257.11
HERNANDEZ	MARK	5,342.95
HIGGINS	KELLEY	18,344.03
HOBAN	MEREDITH	16,401.99
HOGAN	RENEE	7,179.14
JESSUP	LENA	20,410.00
JOHNSON	RHONDA	11,903.52
KELLEY	MAUREEN	18,118.95
KELLEY	MICHAEL	32,312.08
KERN	KRISTINA	31,924.17
LAFLAMME	JACOB	15,099.38
LAMB	SHARON	24,084.65
LARRACEY	CHARLENE	28,929.39
LOJKO	SUZANNE	26,684.35
LONG	DEIRDRE	17,585.50
LORENZO	LORI	16,371.26

LOVELY	FELECIA	18,674.03
LYNCH	SUSAN	19,355.08
MACDONALD	BETH	18,704.42
MACKAY	BRENDAN	18,037.45
MAGYAR	JOANNE	17,501.31
MAHONEY	SANDRA	4,242.48
MALLON	SALLY	30,586.41
MARTELLO	KAREN	17,942.04
MAURATH	SARAH	16,559.77
MCCLUSKEY	LYNN	31,168.90
MCDONALD-DELPONTE	TRACY	22,200.63
MCGOVERN	ROBYN	16,581.90
MIELE	MATTHEW	6,831.84
MOISE	JULIE	1,800.00
MOONEY	KELLY	14,543.52
NESPOLA	CHRISTINE	18,604.56
NICKERSON	CHERYL	19,010.08
O'BRIEN	KAREN	17,981.89
OTIS	ANNE	3,548.51
PINKHAM	MARCIA	12,143.66
PRASANNAKUMAR	MALATHY	18,097.58
PRIZIO	JANET	18,692.42
QUALEY	DANIELLE	4,797.42
REGAN	JANE	2,250.37
REID	CATHLEEN	26,156.65
RONDEAU	KELSY	23,835.99
RUSSELL	JOANNE	18,599.56
SACCOL	ROBIN	14,907.79
SAID	JANNA	6,265.25
SANCLEMENTE	MARY ANN	19,295.08
SANTOS	JOSEPH	23,602.46
SCOTT	DEBRA	21,902.87
SMITH	BARBARA	6,667.80
SMITH	CHRISTINE	20,094.59
SMITH	NDEYE	8,809.94
SOTO-LINDOR	VERONICA	24,311.47
SOUCY	CATHERINE	18,535.70
STARRATT	DIANN	33,348.10
STEINER	CHRISTINE	14,380.20
STEVENS	ALLISON	4,225.70
TIERNEY - BELFORTI	PATRICIA	21,323.21
TOMASETTI	REBECCA	28,491.86
TRIVERI	DEBRA	3,748.69
TYLER	PHYLLIS	2,190.43
WALDMAN	CAROLINE	17,732.67

WATSON	AMY	6,621.25
WEIHER	KATRINA	28,000.02
WEST	ANN MARIE	17,661.94
WEXLER	NANCY	26,685.71
WIRONEN	GREGORY	12,813.49
WYSOCKI	MARGARET	18,810.08
	<b>Total</b>	<b>1,984,131.15</b>
<b>School Clerical Staff-Central Office</b>		
AHRONIAN	LISA	58,257.63
BALDUCCI	GERALDINE	51,429.60
BARRY	DONNA	48,410.53
GARVEY	SUSAN	62,815.50
HUTCHINGS	BRENDA	52,725.60
KELLY	CHERYL	52,725.60
	<b>Total</b>	<b>\$326,364.46</b>
<b>Maintenance Department</b>		
BROSSI	MICHAEL	54,139.93
CARTER	RICHARD	30,646.47
DENMAN	THOMAS	3,191.27
DONOVAN	ROBERT	2,395.77
DOWDING	CHRISTOPHER	2,585.38
JUAREZ	MARCO	7,959.25
KADRA	ROBERT	74,455.74
MANN	RICHARD	63,376.29
MARCUM	ROBERT	2,483.63
PAGLIOCCA	JOHN	50,948.13
REGAN	MICHAEL	2,895.25
ROBSHAW	JOHN	62,471.33
SHEPARD	JAMES	62,587.24
	<b>Total</b>	<b>\$420,135.68</b>
<b>Bus Drivers</b>		
BOMBA	GIUSEPPE	20,315.35
BOWERS	MYRNA	36,612.22
DALY	JOANNE	75.28
STOVER	RALPH	22,282.83
WESTON	PATRICIA	58,456.23
	<b>Total</b>	<b>\$137,741.91</b>
<b>Extended Day</b>		
ADAMS	CASSANDRA	2,056.00
BARQUET	KATHLEEN	30,089.64
BARRY	SEAN	3,789.00
BERNIER	EVAN	1,984.50
BERNIER	NICHOLAS	640.00
BICKFORD	ZEKE	2,016.00



CARLIN	TRACY	39,759.76	
CASS	AMANDA	715.00	
CELLITTI	SARAH	6,140.00	
COBURN	MITCHELL	512.00	
COCOZZA	KIMBERLY	20,849.22	
COLANTONIO	STEVEN	5,452.88	
COLE	ELANA	2,108.25	
DAVIS	MARK	3,044.00	
DIAS	LAUREN	49,443.41	
DOUCETTE	PATRICIA	19,093.01	
DROWNE	JESSICA	30,605.22	
DUBOIS	ASHLEY	8,631.10	
EARLY	ANDREW	14,992.92	
FARRELL	ABIGAIL	4,232.00	
FARRELL	CYNTHIA	73,101.60	
FARRELL	TIFFANY	11,194.04	
FERLAND	JENNA	1,968.00	
FERNANDES	MELLISSA	12,491.47	
FRAZIER	PAUL	850.25	
GIRARD	HELEN	45,169.12	
HAMMETT	ERIC	1,436.00	
HEIHSEL	MAXWELL	768.00	
HOLMES	BRITTANY	26,748.14	
JANUS	JOHN	53,253.52	
LUCY	CAROLINE	640.00	
MARTIN	JOSHUA	4,680.00	
MARTIN	TRAVIS	3,177.75	
MATSUNO	SAKURA	704.00	
O'CONNELL	CATHY	33,574.75	
OZELLA-HAMEL	LAURA ANN	49,809.83	
PECCI	GRACE	3,136.00	
PULEO	DION	71,934.80	
QUINTIN	JOSEPH	8,798.21	
ROBERSON	JILL	23,165.52	
SALHANEY	ADAM	3,564.00	
SKARMEAS	NICHOLAS	1,248.00	
SOLOMON	SARAH	7,300.77	
SPINA	RYAN	5,687.04	
SPRING	SOPHIA	20,907.52	
VANDERBEEK	ALYSSA	2,920.50	
WHITE	CAROL	76,640.80	Director
		<b>Total</b>	<b>\$791,023.54</b>
<b>Nurses and Miscellaneous Employees</b>			
BENNETT	ELIZABETH	625.00	
BOWLER	LYNNE	84,212.18	

COLEMAN	MARGUERITE	91,082.44
DOUGHTY	MELANIE	110.00
EARLEY	JACQUELYN	495.00
GOVONI	LAURA	55.00
KAVANAGH	KATHLEEN	2,725.00
LIEBERMANN	JENNIFER	4,400.00
MARSELL	JOAN	550.00
MURPHY	CAROLYN	54,920.08
OLSON	ERICA	6,560.00
PESSIN	KERRILYN	3,355.00
PORCELLO	CATHERINE	79,340.04
SCARAMELLA	CLAIRE ANN	660.00
WRIGHT	DONNA	1,100.00
	<b>Total</b>	<b>\$330,189.74</b>
<b>Coaches</b>		
AGOSTINHO	MICHAEL	3,930.96
BLOISE	LAURA	6,134.68
BLYN	RICHARD	4,526.56
BOWLES	ROBERT	4,517.44
BRYANT	JESSIE	5,122.16
CALLERY	RACHEL	2,918.44
CAMARA	TERRY	4,050.08
CAMIRE	RYAN	3,156.68
COLLINS	CHRISTOPHER	4,428.76
DAY	KELLY	3,990.52
DONADIO	KEVIN	2,680.20
DUPUIS	JOSEPH	5,679.52
GERARD	BRIAN	4,288.32
HARSHMAN	DANIEL	2,203.72
KEEFE	DANIEL	4,824.36
KRAUSS	MEGHAN	6,611.16
LEBLANC	RICHARD	9,640.04
LORENZEN	KURT	0.00
LOSURDO	CHRISTIAN	2,680.20
MCADAMS	JULIA	4,309.64
MCINTYRE	KELLI	2,918.44
ORRIS	MARK	4,526.56
REYTBAT	MARK	7,802.36
RYAN	PHILIP	4,667.00
SHERR	ELIZABETH	3,811.84
STEVENS	NICHOLAS	5,389.59
VIGUE	D. PETER	3,394.92
	<b>Total</b>	<b>\$118,204.15</b>
<b>Summer Learners Program</b>		
ADAMS	MARLA	900.00

CURRAN	CAROLINE	180.00
HACHENBURG	HEATHER	1,320.00
JOYCE	ERICA	11,869.77
KERN	KERRI	5,750.36
KOSHIVAKI	LINDSAY	1,996.60
MEREDITH	KIMBERLY	3,810.00
NATHMAN	MARIELLEN	1,627.50
OHNEMUS	ERIN	800.00
OHNEMUS	RYAN	800.00
REID	MADELINE	260.00
SALVIA	AMY	855.00
SMITH	JANEEN	1,800.00
	<b>Total</b>	<b>\$31,969.23</b>

<b>Total for All School Departments</b>	<b>\$27,427,408.95</b>
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<b>Total for All Town and School Departments</b>	<b>\$34,158,236.84</b>
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## CITIZEN VOLUNTEER FORM

If you are interested in serving the Town in any capacity, please complete this form and return it either by mail or in person, to the Town Clerk's Office, Room 102, Town Hall, 703 Washington Street, Holliston, MA 01746. Information received will be made available to all boards, committees and departments for their reference in filling vacancies.

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Area of Interest: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Availability nights, weekends, hours per month): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

## EMERGENCY NOTIFICATION INFORMATION

Please be sure to update your emergency contact information by going to [www.townofholliston.us](http://www.townofholliston.us) and selecting the link to Blackboard Connect on the right hand side of the home page.



**Town of Holliston  
Balance Sheet  
June 30, 2014**

	General Fund (001,003,01)	Special Revenue (214-2760)	Capital Projects (002) (300-3900)	Enterprise Funds (601)	Trust & Agency Funds (701-890)	Long Term Debt Account Group (970)	Total
<b>ASSETS</b>							
Cash & Investments:							
Petty Cash	1,100.00			150.00			1,250.00
Unrestricted Checking	4,463,778.11	5,426,378.60	554,533.36	696,072.90	1,151,012.20	-	12,291,775.17
Other Cash & Investments		6,411.48			8,229,339.94		8,235,751.42
	<u>4,464,878.11</u>	<u>5,432,790.08</u>	<u>554,533.36</u>	<u>696,222.90</u>	<u>9,380,352.14</u>	<u>-</u>	<u>20,528,776.59</u>
Receivables:							
Personal Property - 2012	1,366.68						1,366.68
Personal Property - 2013	3,093.82						3,093.82
Personal Property - 2014	7,537.83						7,537.83
	<u>11,998.33</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>11,998.33</u>
Real Estate - 2014	481,824.29						481,824.29
	<u>481,824.29</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>481,824.29</u>
Total Property Taxes	493,822.62	-	-	-	-	-	493,822.62
Allowance for Abate/Exempt - 2003	(741.66)						(741.66)
Allowance for Abate/Exempt - 2005	(55,049.09)						(55,049.09)
Allowance for Abate/Exempt - 2006	(23,198.33)						(23,198.33)
Allowance for Abate/Exempt - 2009	(36,553.39)						(36,553.39)
Allowance for Abate/Exempt - 2011	(105,118.72)						(105,118.72)
Allowance for Abate/Exempt - 2012	(146,723.37)						(146,723.37)
Allowance for Abate/Exempt - 2013	(99,913.94)						(99,913.94)
Allowance for Abate/Exempt - 2014	<u>(117,751.43)</u>						<u>(117,751.43)</u>
	<u>(585,049.93)</u>						<u>(585,049.93)</u>
Net Property Taxes	(91,227.31)	-	-	-	-	-	(91,227.31)

**Town of Holliston  
Balance Sheet  
June 30, 2014**

	General Fund (001,003,01)	Special Revenue (214-2760)	Capital Projects (002) (300-3900)	Enterprise Funds (601)	Trust & Agency Funds (701-890)	Long Term Debt Account Group (970)	Total
<hr/>							
ASSETS (cont)							
Tax Liens	1,062,838.14						1,062,838.14
Tax Foreclosures	137,784.70						137,784.70
Motor Vehicle - 2012	7,375.46						7,375.46
Motor Vehicle - 2013	15,586.44						15,586.44
Motor Vehicle - 2014	73,998.17						73,998.17
	96,960.07	-	-	-	-	-	96,960.07
User Charges	-			184,904.61			184,904.61
Water Connection/Svce Chg				1,635.50			1,635.50
Backflow Prevention				400.00			400.00
Liens Added to Tax	-			7,749.40			7,749.40
Community Preservation Rec.	-	3,982.76					3,982.76
Employee Insurance Premium					333.33		333.33
Solid Waste Charges - 2012	155.00						155.00
Solid Waste Charges - 2014	20,202.67						20,202.67
Solid Waste Liens - 2014	1,001.04						1,001.04
False Burglar Alarm Fines Rec.	1,000.00						1,000.00
	22,358.71	3,982.76	-	194,689.51	333.33	-	221,364.31
Total Receivables	1,228,714.31	3,982.76	-	194,689.51	333.33	-	1,427,719.91
Due from Intergovernmental	53,499.00	427,440.46	109,213.14	-	22,694.59	-	612,847.19
Due from Agency Fund	16,935.40						16,935.40
Prepaid Expenses & Inventory	63,230.10						63,230.10
Amounts To Be Provided:							
Amounts to be Provided Sick Time						258,260.05	258,260.05
Amounts to be Provided for Bonds						38,115,000.00	38,115,000.00
	-	-	-	-	-	38,373,260.05	38,373,260.05
TOTAL ASSETS	5,827,256.92	5,864,213.30	663,746.50	890,912.41	9,403,380.06	38,373,260.05	61,022,769.24

**Town of Holliston  
Balance Sheet  
June 30, 2014**

	General Fund (001,003,01)	Special Revenue (214-2760)	Capital Projects (002) (300-3900)	Enterprise Funds (601)	Trust & Agency Funds (701-890)	Long Term Debt Account Group (970)	Total
<b>LIABILITIES</b>							
Warrants Payable	1,110,873.87	71,641.97	17,080.52	40,944.71	629.31	-	1,241,170.38
Withholdings:							
Tax Withholdings							-
Other Withholdings	151,074.84				713,010.41		864,085.25
	151,074.84	-	-	-	713,010.41	-	864,085.25
Agency Accounts:							
Special Duty					(11,292.90)		(11,292.90)
Student Activity					185,162.50		185,162.50
Other Agency Accounts					200,438.43		200,438.43
	-	-	-	-	374,308.03	-	374,308.03
Accrued Payroll	(91,522.82)			2,470.34			(89,052.48)
Deferred Revenue:							
Real Estate Taxes	(91,227.31)						(91,227.31)
Taxes Paid in Advance	57,747.28	722.19					58,469.47
Tax Liens	1,062,838.14						1,062,838.14
Tax Foreclosures	137,784.70						137,784.70
Motor Vehicle	96,960.07						96,960.07
Liens Added to Tax	-			7,749.40			7,749.40
Community Preservation	-	3,982.76					3,982.76
Employee Insurance Premium					333.33		333.33
User Charges	21,358.71			186,940.11			208,298.82
Departmental Receivable	1,000.00						1,000.00
Intergovernmental	2,737.50	42.15					2,779.65
	1,289,199.09	4,747.10	-	194,689.51	333.33	-	1,488,969.03
Due to General Fund					16,935.40		16,935.40
Unclaimed Items	4,902.41						4,902.41
Bond Anticipation Note			420,000.00				420,000.00
Accrued Sick Pay						258,260.05	258,260.05
Bonds Payable:							
Fire Station						361,000.00	361,000.00
Town Hall Renovation						1,160,100.00	1,160,100.00
Golf Course						604,200.00	604,200.00
Water						5,180,000.00	5,180,000.00
Police Station						4,880,000.00	4,880,000.00
School Building #1						12,046,000.00	12,046,000.00
SRF Sewer						90,000.00	90,000.00
School Building #2						11,840,700.00	11,840,700.00
Sewer						1,953,000.00	1,953,000.00
	-	-	-	-	-	38,115,000.00	38,115,000.00
<b>TOTAL LIABILITIES</b>	<b>2,464,527.39</b>	<b>76,389.07</b>	<b>437,080.52</b>	<b>238,104.56</b>	<b>1,105,216.48</b>	<b>38,373,260.05</b>	<b>42,694,578.07</b>

**Town of Holliston  
Balance Sheet  
June 30, 2014**

	General Fund (001,003,01)	Special Revenue (214-2760)	Capital Projects (002) (300-3900)	Enterprise Funds (601)	Trust & Agency Funds (701-890)	Long Term Debt Account Group (970)	Total
<b>FUND BALANCE</b>							
Reserved Fund Balance:							
Encumbrance Control							-
F.B. Unprovided Abatements	(117.43)						(117.43)
Investment in Fixed Assets							-
Investment in Land							-
Reserved for Petty Cash	1,100.00			150.00			1,250.00
Reserved for Encumbrances	1,301,518.73			4,217.19			1,305,735.92
Reserved for Continuing Appropriations			906,650.15				906,650.15
Reserved for Debt Service	190,349.38						190,349.38
Reserved for Bond Premium							-
Reserved for Appropriation Deficits	(42,649.10)						(42,649.10)
Reserve for Prior Year Expenditures	(302.90)						(302.90)
	1,449,898.68	-	906,650.15	4,367.19	-	-	2,360,916.02
Designated Fund Balance:							
Designated for School Grants		38,343.21					38,343.21
Designated for Town Grants		104,863.13					104,863.13
Designated for Revolving Funds		1,961,068.26					1,961,068.26
Designated for Other Special Revenue		3,683,549.63		2,279.30			3,685,828.93
Designated for Trust Funds					6,561,026.96		6,561,026.96
	-	5,787,824.23	-	2,279.30	6,561,026.96	-	12,351,130.49
Unreserved Fund Balance	1,912,830.85	-	(679,984.17)	646,161.36	1,737,136.62	-	3,616,144.66
Bonds Authorized	-	-	-		-	(575,000.00)	(575,000.00)
Bonds Authorized Offset	-	-	-		-	575,000.00	575,000.00
<b>TOTAL FUND BALANCE</b>	<b>3,362,729.53</b>	<b>5,787,824.23</b>	<b>226,665.98</b>	<b>652,807.85</b>	<b>8,298,163.58</b>	<b>-</b>	<b>18,328,191.17</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>5,827,256.92</b>	<b>5,864,213.30</b>	<b>663,746.50</b>	<b>890,912.41</b>	<b>9,403,380.06</b>	<b>38,373,260.05</b>	<b>61,022,769.24</b>



**Town of Holliston  
Enterprise Funds  
As of June 30, 2014**

	Balance 7/1/2013	Revenues	Expenses	Transfers Out	Balance 6/30/2014
Fund Balance	200,543.82				200,543.82
Water Use		2,441,858.24			2,441,858.24
Water Development Charges		76,664.00			76,664.00
Water Connection Charges		23,770.76			23,770.76
Water Liens		90,959.24			90,959.24
Late Charges		32,348.35			32,348.35
Back Flow Fees		6,705.00			6,705.00
Salaries & Wages			475,349.66		-475,349.66
Expenses			682,977.05		-682,977.05
Debt & Interest			863,143.18		-863,143.18
Employee Benefits			149,571.67		-149,571.67
Transfer to Capital Projects				49,000.00	-49,000.00
Total Water Enterprise	200,543.82	2,672,305.59	2,171,041.56	49,000.00	652,807.85

**Town of Holliston**  
**General Fund Appropriations**  
**Fiscal Period July 1, 2013 - June 30, 2014**

Org #	Department	ATM 5/13 Budget	STM 10/13 Supplemental	ATM 5/14 Budget	Raised on Tax Recap	Transfers	Revised Budget	Expended	Closed to Fund Balance
01122	Selectmen	418,235.00				288.75	418,523.75	417,756.63	767.12
01131	Finance Committee	1,522.00				-206.25	1,315.75	35.00	1,280.75
01134	Town Accountant	80,396.00					80,396.00	76,745.59	3,650.41
01137	Board of Assessors	184,390.00				4,925.00	189,315.00	180,128.50	9,186.50
01138	Treasurer/Collector	297,398.00				8,000.00	305,398.00	302,991.44	2,406.56
01149	Reserve Fund	212,675.00				-179,360.91	33,314.09	0.00	33,314.09
01154	Technology	93,053.00					93,053.00	92,443.89	609.11
01161	Town Clerk	131,063.00					131,063.00	128,089.25	2,973.75
01162	Elections & Registration	9,995.00					9,995.00	9,995.00	0.00
01171	Conservation	43,516.00					43,516.00	42,806.64	709.36
01172	Planning Board	71,899.00					71,899.00	71,466.81	432.19
01173	Zoning/Appeals Board	10,738.00				-82.50	10,655.50	5,831.05	4,824.45
01192	Public Buildings/Maint.	214,578.00					214,578.00	211,415.05	3,162.95
01194	Employee Benefits	5,959,726.00	-18,757.00				5,940,969.00	5,793,020.87	147,948.13
01210	Police Department	2,355,355.00				36,275.00	2,391,630.00	2,380,350.34	11,279.66
01211	Auxiliary Police	12,651.00					12,651.00	12,504.37	146.63
01220	Fire Department	787,969.00					787,969.00	738,109.91	49,859.09
01231	Ambulance	23,722.00					23,722.00	23,722.00	0.00
01251	Building Department	127,242.00					127,242.00	123,799.55	3,442.45
01254	Sealer of Weights/Measures	1,000.00					1,000.00	999.96	0.04
01291	Emergency Management	10,364.00					10,364.00	7,002.38	3,361.62
01292	Animal Control	38,359.00					38,359.00	38,000.00	359.00
01300	School Department	29,556,396.00					29,556,396.00	28,463,419.52	1,092,976.48

**Town of Holliston**  
**General Fund Appropriations**  
**Fiscal Period July 1, 2013 - June 30, 2014**

Org #	Department	ATM 5/13 Budget	STM 10/13 Supplemental	ATM 5/14 Budget	Raised on Tax Recap	Transfers	Revised Budget	Expended	Closed to Fund Balance
01371	Keefe Tech. Vocational	617,396.00					617,396.00	617,396.00	0.00
01420	Highway Department	1,213,919.00				10,000.00	1,223,919.00	1,017,200.10	206,718.90
01423	Snow & Ice Removal	250,000.00				91,503.86	341,503.86	341,503.86	0.00
01424	Streetlighting	66,990.00					66,990.00	57,586.21	9,403.79
01433	Solid Waste Collection	1,055,320.00					1,055,320.00	1,054,260.00	1,060.00
01440	Sewer	68,700.00					68,700.00	65,446.04	3,253.96
01499	DPW Vehicle Fuels	144,232.00					144,232.00	127,483.27	16,748.73
01512	Board of Health	125,084.00	1,283.00			16,457.05	142,824.05	142,477.51	346.54
01541	Council on Aging	170,168.00					170,168.00	169,989.87	178.13
01542	Youth Advisory Council	114,694.00					114,694.00	109,617.71	5,076.29
01543	Veterans' Services	29,988.00				12,200.00	42,188.00	40,457.64	1,730.36
01610	Public Library	442,708.00					442,708.00	436,536.95	6,171.05
01650	Parks & Recreation	91,262.00					91,262.00	91,141.89	120.11
01710	Debt Service	5,623,896.00	-6,332.00				5,617,564.00	5,617,562.68	1.32
01810	State & County Charges				296,475.00		296,475.00	324,879.00	-28,404.00
Total General Fund		<u>\$50,656,599.00</u>	<u>-\$23,806.00</u>	<u>\$0.00</u>	<u>\$296,475.00</u>	<u>\$0.00</u>	<u>\$50,929,268.00</u>	<u>\$49,334,172.48</u>	<u>\$1,595,095.52</u>

**Town of Holliston  
General Fund Encumbrances  
Fiscal Period July 1, 2013 - June 30, 2014**

Org #	Department	ATM 5/13 Budget	STM 10/13 Supplemental	ATM 5/14 Budget	Raised on Tax Recap	Transfers	Revised Budget	Expended	Closed to Fund Balance
03122	Selectmen					12,712.00	12,712.00	12,712.00	0.00
03134	Town Accountant					3,399.00	3,399.00	3,398.86	0.14
03137	Board of Assessors					2,624.52	2,624.52	2,622.42	2.10
03138	Treasurer/Collector					2,198.38	2,198.38	1,524.13	674.25
03154	Technology					48.38	48.38	48.38	0.00
03161	Town Clerk					1,000.00	1,000.00	1,000.00	0.00
03162	Elections & Registration					644.53	644.53	644.53	0.00
03192	Public Buildings/Maint.					2,024.50	2,024.50	1,517.00	507.50
03194	Employee Benefits					8,702.27	8,702.27	8,702.27	0.00
03210	Police Department					10,110.34	10,110.34	10,017.02	93.32
03220	Fire Department					153.54	153.54	153.54	0.00
03300	School Department					1,495,438.04	1,495,438.04	1,492,785.67	2,652.37
03420	Highway Department					1,833.50	1,833.50	1,833.50	0.00
03424	Streetlighting					3,000.00	3,000.00	2,665.94	334.06
03512	Board of Health					1,512.33	1,512.33	1,427.08	85.25
03541	Council on Aging					2,144.29	2,144.29	2,144.29	0.00
03610	Public Library					765.00	765.00	409.00	356.00
03710	Debt Service					1,500.00	1,500.00	1,500.00	0.00
Total General Fund Encumbrances		\$0.00	\$0.00	\$0.00	\$0.00	\$1,549,810.62	\$1,549,810.62	\$1,545,105.63	\$4,704.99
Grand Total General Fund		\$50,656,599.00	-\$23,806.00	\$0.00	\$296,475.00	\$1,549,810.62	\$52,479,078.62	\$50,879,278.11	\$1,599,800.51

**Town of Holliston  
Other Special Revenue  
As of June 30, 2014**

	Balance 7/1/2013	Revenues	Expenses	Transfers	Balance 6/30/2014
General	2,268,016.70	450,518.43	149,034.51		2,569,500.62
Open Space	102,766.35	64,359.78	102,117.78		65,008.35
Historic Resources	202,804.07	64,359.78	27,617.78		239,546.07
Community Housing	59,638.00	64,359.78			123,997.78
Total Community Preservation	2,633,225.12	643,597.77	278,770.07	0.00	2,998,052.82

Selectmen Insurance Recovery	360.64	22,195.18	20,504.06		2,051.76
Police Insurance Recovery	1,536.07	20,241.57	15,127.00		6,650.64
Fire Insurance Recovery	3,385.00				3,385.00
School Insurance Recovery	560.00				560.00
Highway Other Reserved	3,218.88	4,790.70	4,790.70		3,218.88
Ambulance Reserve	32,944.52				32,944.52
MTBE Settlement	58,376.84				58,376.84
OPEB Contribution Benefits	8,750.00				8,750.00
Total Receipts Reserved	109,131.95	47,227.45	40,421.76	0.00	115,937.64

SPED Entitlement	76,477.69	707,892.00	775,168.69		9,201.00
Early Childhood SPED	363.46	19,728.66	19,739.67		352.45
Title II Improve Education	2,299.18	32,516.00	32,508.53		2,306.65
Title I	4,567.00	58,410.00	63,179.35		-202.35
Title II Education Thru Technology	1,251.00				1,251.00
ARRA Idea Stimulus	7,615.77				7,615.77
FY12 Title I Carryover	334.00	319.00	334.00		319.00
SPED Program Improvement	0.00	12,126.00	12,126.00		0.00
EC SPED Program Improvement	0.00	3,350.00	3,080.00		270.00
Title III Consortium	-237.13	3,004.63	3,685.00		-917.50
Academic Support	2,200.00	5,800.00	6,860.00		1,140.00
Foundation Reserve	11,006.86				11,006.86
Family-Comm Engage	147.95				147.95
Prog & Practioner					0.00
SPED Entitlement	5,237.56				5,237.56
Big Yellow School Bus	200.00				200.00
Community Partners	216.98				216.98
ARRA American Recovery	197.84				197.84
Total School Grants	111,878.16	843,146.29	916,681.24	0.00	38,343.21

	Balance 7/1/2010	Revenues	Expenses	Transfers	Balance 6/30/2011
Lake Winthrop	23,386.65				23,386.65
Violence Against Women	1,500.00				1,500.00
Extended Polling	9,823.08	14,481.00	6,357.11		17,946.97
Bullet Proof Vests - Federal	-979.00	1,192.50			213.50
Bullet Proof Vests - State					0.00
Community Policing	32.40		24.97		7.43
Highway Safety Click It Program		1,515.36	1,515.36		0.00
911 Training Grant	-16,995.88	13,326.19	5,330.51		-9,000.20
911 Support Grant	-788.75	10,393.99	24,834.43		-15,229.19
Underage Drinking Enforcement	15.00				15.00
Pedestrian Crosswalk Enforcement		2,610.48	2,610.48		0.00
Fire Staffing Grant	2,128.25				2,128.25
Fire Safe Grant	20,932.21	6,904.00	1,669.09		26,167.12
Fire Toxic Use Grant	524.08				524.08

Fire Equipment Grant	107.00			107.00
Community Innovation Grant		21,550.00	14,406.00	7,144.00
Emergency Management	6,817.93	2,790.00	4,500.00	5,107.93
MEMA - Tropical Storm October	2,612.44			2,612.44
MEMA - Tropical Storm Irene	19,466.56			19,466.56
Sustainable Recovery	973.88			973.88
Water Loss Prevention	3,700.00			3,700.00
Council on Aging	2.98	20,685.02	20,688.00	0.00
COA Mass DOT Martap	50.00		50.00	0.00
Veterans Soldier Monument	0.00	5,000.00	5,000.00	0.00
Library Aid Grant	848.89	12,421.52	9,838.84	3,431.57
Goodwin Park	273.92			273.92
Holliston Bik Trail	13,242.04	49,952.00	52,579.76	10,614.28
Cultural Council	5,578.94	4,250.00	6,057.00	3,771.94
Total Town Grants	93,252.62	167,072.06	155,461.55	104,863.13

	Balance 7/1/2013	Revenues	Expenses	Transfers	Balance 6/30/2014
Recreation Revolving	249,462.93	315,976.66	238,669.42		326,770.17
Ambulance Revolving	667.37	398,705.88	317,975.16		81,398.09
Composting Kits	216.90	110.00			326.90
Building Department Fees	71,271.65	77,292.00	57,130.75	-71,831.00	19,601.90
Conservation Wetland By-Laws	60,239.11	26,712.50	8,449.35		78,502.26
Emergency Management	117,913.85		8,275.08	-9,639.00	99,999.77
Assessors Abutters Fees	1,581.47	2,852.50	3,835.18		598.79
Town Clerk Passports	12,160.45			-12,160.45	0.00
Town Hall Rental	5,078.64	10,950.00	13,766.41		2,262.23
Agricultural Comm.	1,636.76	3,620.00	2,325.00		2,931.76
Sealer Weights & Measures	11,037.03	4,970.00	2,705.08	-8,302.00	4,999.95
Conservation Protection	24,223.16	5,840.00	339.47		29,723.69
COA Building Rental	470.55	1,025.00	1,366.51		129.04
Flourescent Bulbs	874.72	1,392.72	1,370.72		896.72
BOH Innoculations	14,505.05	9,010.34	6,688.95	-8,000.00	8,826.44
School Choice	284,839.29	756,628.00	911,995.15		129,472.14
SPED 50-50	872,660.00	867,071.00	1,100,520.45		639,210.55
School Community Use	0.00	88,048.45	79,348.70		8,699.75
Drama Program	4,824.19	12,097.54	10,931.88		5,989.85
Industrial Arts	17,139.75	758.30			17,898.05
Non Resident Tuition	265,900.90	565,778.29	588,360.00		243,319.19
After School Program	7,278.20	2,929.00	6,262.99		3,944.21
Extended Day Care	115,629.97	1,159,711.77	1,110,275.61		165,066.13
Adult & Continuing Ed	4,630.76	2,660.00			7,290.76
Cable TV Studio Revolving	0.00	12,280.00	12,280.00		0.00
Athletic Revolving	85,955.53	229,679.00	273,926.21		41,708.32
Lost Books Middle School	1,414.90	208.99			1,623.89
High School Parking Fees	519.04	11,025.00	10,646.92		897.12
High School Transcript Fees	16,227.75		11,725.00		4,502.75
Lost Books School	4,132.60	719.04			4,851.64
High School Activity Fees	150.00	19,125.00	18,275.00		1,000.00
Middle School Activity Fees	5,319.65		224.89		5,094.76
Miller School Activity Fees	4,460.00				4,460.00
School Bus Revolving	119,278.99	197,800.00	284,207.02		32,871.97
School Lunch	1,508.83	488,639.32	503,948.68		-13,800.53
Total Revolving Accounts	2,383,209.99	5,273,616.30	5,585,825.58	-109,932.45	1,961,068.26

	Balance 7/1/2013	Revenues	Expenses	Transfers	Balance 6/30/2014
Esther Wagner Gift	3,596.11				3,596.11
Helena Foundation Gift	1,799.12				1,799.12
Elementary School Gift	33,129.00	7,856.27	7,323.93		33,661.34
Middle School Gift	16,824.11	1,700.00			18,524.11
High School Gift	8,341.92				8,341.92

Cable Access HS Teacher	0.00	9,100.00	9,100.00	0.00
Miscellaneous School Gift	49,153.35	550.00	498.14	49,205.21
Metrowest Health Care	15,854.83	14,822.43	21,062.12	9,615.14
HFT Refreshments	417.74	2,774.00	2,456.91	734.83
COA Nutrition Program	634.56	4,131.00	3,455.24	1,310.32
Metrowest Regional Transit	2,163.13	41,351.96	43,511.89	3.20
Town Forest	10,658.21	27.11		10,685.32
Law Enforcement Trust	5,564.32	1,690.76	5,025.56	2,229.52
Elderly Taxation Fund	4,166.65	3,266.08	1,021.25	6,411.48
Park Department Gift	2,578.07			2,578.07
Youth Services Gift	0.77			0.77
Police Gift	2,700.72	13,119.00	8,189.41	7,630.31
Police Auxiliary Gift	6,149.12	3,257.87	2,250.10	7,156.89
Ambulance Gift	28,773.55	200.00		28,973.55
Fire Department Gift	25,763.78	17,080.00	5,371.54	37,472.24
Town Clerk Gift	79.73			79.73
Arts Lottery Gift	6,250.33	3,600.00	3,614.63	6,235.70
Library Gift	9,482.70			9,482.70
Police DARE Gift	1,490.19		853.00	637.19
Emergency Management	1,318.05			1,318.05
Senior Center Gift	1,182.02	9,623.22	6,354.23	4,451.01
Baypath Grant	850.70		850.70	0.00
Youth Metro West	8.24			8.24
Library Lost Books	6,009.43	3,187.32	5,022.00	4,174.75
Selectmen Cable TV	88,563.02		14,689.29	73,873.73
Bike Trails		1,250.00		1,250.00
Animal Control	883.01	25.00	883.00	25.01
Selectmen Traffic Control	55.00			55.00
Agricultural Comm Gift	282.00			282.00
Casella Vehicle Safety Gift	226,398.46			226,398.46
Clean Energy Choice Grant	60.00			60.00
Police United Way Grant	1,251.91		136.00	1,115.91
BOH - Tobacco Grant	520.00			520.00
America in Bloom	1,100.80		900.65	200.15
Police K-9 Gift	2,468.43	1,550.00	3,730.35	288.08
Celebrate Holliston - Police RAD	0.00	500.00		500.00
Celebrate Holliston - Police Bike		1,000.00		1,000.00
Framingham Union Aid - Police		1,700.00		1,700.00
Hazmat Waste		10,000.00	9,636.00	364.00
Goodwill Park Gift		5,610.00		5,610.00
Total Other Special Revenue	566,523.08	158,972.02	155,935.94	0.00
				569,559.16

**General Fund Receipts**  
**Fiscal Period July 1, 2013 - June 30, 2014**

Personal Property Taxes	959,944	Town Clerk Licenses	25,015
Real Estate Taxes	37,802,725	Inspection Permits	3,075
Roll Back Taxes	18,839	Police Permits	5,450
Tax Liens Redeemed	214,791	Fire Permits	13,733
Payments in Lieu of Taxes	34,443	Building Permits	238,476
Motor Vehicle Excise	2,051,787	Highway Dept. Permits	6,750
Penalty & Interest-Property Taxes	91,425	Board of Health Permits	20,460
Penalty & Interest-Excise Taxes	46,063	Health Insurance Payments	1,773
Penalty & Interest-Tax Liens	46,994	Loss on State Owned Land	1,745
Penalty & Interest-Solid Waste	5,892	Abatements to Elderly & Vets	62,705
Penalty & Interest-Health Insurance	200	School Aid-Chapter 70	7,090,966
Solid Waste Charges & Stickers	333,892	School Transportation	27,955
Assessors Fees	216	Veterans Benefits	4,883
Municipal Lien Certificates	12,325	Lottery Aid	1,340,785
Treasurer Fees	829	Charter School	28,801
Town Clerk Fees	10,390	School Construction	2,260,046
Conservation Filing Fees	428	Medicaid Reimbursement	59,162
Planning Filing Fees	22,900	Court Fines	36,678
ZBA Filing Fees	6,760	False Alarm Fines	9,400
Police Department Fees	16,904	Dog Fines	1,475
Fire Department Fees	1,300	Parking Tickets	1,056
Building Fees	2,754	Library Fines	15,014
Highway Plowing Fees	7,980	Non-Criminal Fines	2,000
Inspection Sticker Fee	522	Earnings on Investments	24,412
BOH Fees	48,090	Misc. Revenues	133,132
Golf Course Lease	54,000	Lease Other Town Property	500
C.A.T.V. Permits	18,880	Prior Year - Veteran District	8,092
Car Dealer Licenses	19,336	Reimb. Workers Comp.	3,531
Alcoholic Beverage License	31,340	Prior Year - Voided Check	14,808
Other Licenses	4,544	Transfers from Other Funds	111,268
Town Clerk Permits	1,110		
Total General Fund Revenue			<u><u>\$53,420,748</u></u>