

HOLLISTON TRAILS COMMITTEE

MEETING MINUTES

MEETING DATE: November 21, 2013 at 7:00 PM, Holliston Town Hall

ISSUE DATE: January 22, 2014

PRESENT

VOTING MEMBERS: Herb Brockert, Marc Connelly, Melissa Halstead, Ken Henderson, Mark Kaplan, Matt Varrell and Robert Weidknecht

ABSENT

VOTING MEMBERS: Martha Ellis

GUESTS: Robert Blair, Ed Daniels, Rich Powers

PREPARED BY: Mark Kaplan

COPIES TO: Jay Leary, Board of Selectmen
Beth Liberty, Finance Committee
Paul LeBeau, Town Administrator
Elizabeth Greendale, Town Clerk
Karen Sherman, Town Planner

DISCUSSION ITEMS:

1. **Approval of Meeting Minutes from November 6, 2013 Meeting.** Matt Varrell moved to accept the minutes of the November 6, 2013 meeting of the Holliston Trails Committee. Herb Brockert seconded the motion, and the vote in favor of the motion was 7-0-0 in favor.
2. **Invoices:**
 - a. Murray Paving. Melissa Halstead moved to authorize payment for the grading and rolling of the section of the trail between Blair Square and Cross Street in the amount of \$2,600 to Murray Paving, to be paid from the DCR 2011 grant. Ken Henderson seconded the motion, and the vote was 7-0-0 in favor.
 - b. Construction Services. Melissa Halstead moved to authorize payment for 5 days of work and equipment to sub-grade the trail between Blair Square and Cross Street in the amount of \$8,220 to Construction Services, to be

paid from the DCR 2012 grant. Matt Varrell seconded the motion and the vote was 6-0-1 in favor, with Herb Brockert abstaining.

- c. East Coast Crushing. Melissa Halstead moved to authorize payment for the purchase of recycled asphalt material for the sub-grade of the section of the trail between Blair Square and Cross Street in the amount of \$896 to East Coast Crushing, to be paid from the DCR 2011 grant. Matt Varrell seconded the motion and the vote was 7-0-0 in favor.
- d. East Coast Crushing. Melissa Halstead moved to authorize payment for the purchase of recycled asphalt material for the sub-grade of the section of the trail between Blair Square and Cross Street in the amount of \$2,176 to East Coast Crushing, to be paid from the DCR 2011 grant. Matt Varrell seconded the motion and the vote was 7-0-0 in favor.
- e. MJ Tuttle Excavating. Melissa Halstead moved to authorize payment for the installation and rolling of stone dust on the section of the trail between Blair Square and Cross Street in the amount of \$5,200 to MJ Tuttle Excavating, to be paid from the DCR 2011 grant. Ken Henderson seconded the motion and the vote was 7-0-0 in favor.
- f. MJ Tuttle Excavating. Melissa Halstead moved to authorize payment for the use of a 10 wheel dump truck to transport materials installed on the section of the trail between Blair Square and Cross Street in the amount of \$1,440 to MJ Tuttle Excavating, to be paid from the DCR 2011 grant. Ken Henderson seconded the motion and the vote was 7-0-0 in favor.
- g. P. Coan Corp. Melissa Halstead moved to authorize payment for the use of a 10 wheel dump truck to transport materials installed on the section of the trail between Blair Square and Cross Street in the amount of \$1,440 to P. Coan Corp., to be paid from the DCR 2011 grant. Ken Henderson seconded the motion and the vote was 7-0-0 in favor.
- h. Kimball Sand Co. Matt Varrell moved to authorize payment for the purchase of 655 tons of stone dust to be installed on the section of the trail between Blair Square and Cross Street in the amount of \$8,024.37 to Murray Paving, to be paid from the DCR 2011 grant. Ken Henderson

seconded the motion, and the vote was 7-0-0 in favor. The invoice for this work will be received through the Town of Holliston.

- i. **Permaline Corp.** Matt Varrell moved to authorize payment for the purchase of 4 signs installed at Cross and Summer Streets in the amount of \$455.60 to Permaline Corp., to be paid from the DCR 2011 grant. Herb Brockert seconded the motion, and the vote was 7-0-0 in favor.

3. **Public Comment.** Rich Powers from the Henry Studio asked for permission to conduct a dog walk on the trail in late April or early May 2014 as a fund raiser for the Canine Kesh Fund. The Committee was in favor of the event.

4. Grant Applications.

- a. **DCR 2011 - Amendment.** Robert Weidknecht informed the Committee that approximately \$4,000 of this grant remained available. After discussion, it was agreed that Herb Brockert coordinate purchase of materials for the Arch Street Bridge.

5. **Next Trail Cleanup.** The next cleanup will in the Chestnut Street area on Saturday December 14, 2013 between 9 a.m. and 12 p.m.
6. **Next Meeting Date.** The next meeting will be held on December 18, 2013 at 7 p.m.
7. **"Friends of" Group Coordination.** Ed Daniels reported that the Friends of group have their next meeting scheduled for December 12, 2013. Around 25 volunteers have expressed interest in serving on a committee. Ed also reported that a "First Night" fundraising event was being planned for early evening on New Year's Eve, which will involve a walk from Blair Square to Phipps Tunnel, where hot dogs and cider will be served. Flashlights will be sold to raise funds. A flea market is also being planned as a fundraising event for April 2014.

8. **Meeting Adjournment.** Matt Varrell moved to adjourn the meeting. Ken Henderson seconded the motion, and the vote for adjournment was unanimous. The meeting was adjourned at 8:55 pm.

Respectfully Submitted,



Robert Weidknecht - Chairman