

HOLLISTON TRAILS COMMITTEE

MEETING MINUTES

MEETING DATE: December 18, 2013 at 7:00 PM, Holliston Town Hall

ISSUE DATE: January 22, 2014

PRESENT
VOTING MEMBERS: Herb Brockert, Melissa Halstead, Ken Henderson, Mark Kaplan and Robert Weidknecht

ABSENT
VOTING MEMBERS: Marc Connelly, Martha Ellis and Matt Varrell

GUESTS: Robert Blair

PREPARED BY: Mark Kaplan

COPIES TO: Jay Leary, Board of Selectmen
Beth Liberty, Finance Committee
Paul LeBeau, Town Administrator
Elizabeth Greendale, Town Clerk
Karen Sherman, Town Planner

1. DISCUSSION ITEMS:

2. **Invoices.**

- a. Medway Lumber. Ken Henderson moved to authorize payment for the purchase of lumber for the permanent Arch Street Bridge decking project in the amount of \$2,291 to Medway Lumber, to be paid from the DCR 2011 grant. Herb Brockert seconded the motion, and the vote was 5-0-0 in favor.
- b. Robert Weidknecht. Ken Henderson moved to authorize reimbursement to Robert Weidknecht for the purchase of plywood, 4x4's and hardware from Lowe's Home Improvement for the temporary Arch Street Bridge decking project in the amount of \$381.96 (3 separate invoices for \$178.32, \$143.83 and \$59.81), to be paid from the DCR 2011 grant. Mark Kaplan seconded the motion and the vote was 4-0-1, with Robert Weidknecht abstaining.

3. **Review Draft Annual Report.** Robert Weidknecht led a discussion of the draft annual report, which is due January 14, 2013. Melissa Halstead moved to approve the annual report and Ken Henderson seconded the motion. The vote was 5-0-0 in favor.

4. Grant Applications.

- a. DCR 2014 - Application due February 1, 2014. The Committee discussed the grant requirements, including the fact that land must be acquired before the grant can be awarded. The Committee will consider applying for the DCR 2014 grant.
- b. CPA Funding. RFP's will need to be issued for an appraisal, survey of Blair Square and title search in 2014.
- c. PARC Grant. The Committee will seek to apply for a \$500,000 grant for land acquisition purposes. Applications are due in July 2014.
- d. TIP-CMAQ funding restored-Cross Street to Hopping Brook Road. Robert Weidknecht informed the Committee that although funding for this grant has been restored, it would require trail construction to follow Mass. DOT requirements, which cost \$2 million per mile of construction and the retention of a consultant to create a design in accordance with Mass. DOT standards. This portion of the trail would therefore be paved, while the rest of the trail is expected to be constructed with a stone dust surface. Robert also informed the Committee that in the past the Mass. DOT has only allowed the funds to be used for trail construction, but the current Secretary of Transportation may change this policy and permit funds to be used for land acquisition. After discussion, the Committee concluded that it would apply for the grant if it could be used for land acquisition, but it would not make economic sense to apply for the grant if it could only be used for trail construction.

5. Trail Symposium - with other towns. Robert Weidknecht informed the Committee that a host town is needed for the 2014 Upper Charles Trail symposium. Melissa Halstead volunteered to look into what would be required to host this event.

6. Set Next Meeting Date. The next meeting will be held on January 22, 2014 at 7 p.m.

- 7. Meeting Adjournment.** Ken Henderson moved to adjourn the meeting. Herb Brockert seconded the motion, and the vote for adjournment was unanimous. The meeting was adjourned at 8:15 pm.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be 'RW', is written over the text 'Respectfully Submitted,'.

Robert Weidknecht - Chairman