

HOLLISTON TRAILS COMMITTEE

MEETING MINUTES

MEETING DATE: December 6, 2017 at 7:00 PM, Holliston Town Hall

ISSUE DATE: January 24, 2018

PRESENT

VOTING MEMBERS: Herb Brockert, Ken Henderson, Bud Schmitt and Robert Weidknecht

ABSENT

VOTING MEMBERS: Marc Connelly, Martha Ellis, and Mark Kaplan

GUESTS: Bobby Blair
Chris Cain

PREPARED BY: Robert Weidknecht

COPIES TO: Jay Marsden, Board of Selectmen
Jeff Ritter, Town Administrator
Elizabeth Greendale, Town Clerk
Karen Sherman, Town Planner

DISCUSSION ITEMS:

- 1. Approval of Meeting Minutes from Prior Meetings.** Ken Henderson moved to accept the meeting minutes of December 6, 2017. Herb Brockert seconded the motion, and the vote in favor of the motion was 4-0-0.
- 2. Invoices.**
 - a. Coastal Traffic, Inc. Ken Henderson moved to authorize payment to Coastal Traffic, Inc. for the rapid flashing beacon materials in the amount of \$9,527.07 for Lowland Street, to be payable from the October 2016 Town Meeting allocation. Bud Schmitt seconded the motion and the vote was 4-0-0 in favor.
 - b. Coastal Traffic, Inc. Ken Henderson moved to authorize payment to Coastal Traffic, Inc. for the rapid flashing beacon materials in the amount of \$8,670.86 for Central Street, to be payable from the Mass DOT grant. Bud Schmitt seconded the motion and the vote was 4-0-0 in favor.
 - c. Coastal Traffic, Inc. Ken Henderson moved to authorize payment to Coastal Traffic, Inc. for the rapid flashing beacon materials in the amount of \$15,178.94 for

Washington Street, to be payable from the Mass DOT grant. Bud Schmitt seconded the motion and the vote was 4-0-0 in favor.

3. **Bench Locations.** A site meeting was set up for January 13, 2018 to select locations for potential benches, meet at Lowland Street, near Flexhead Technologies at 9:00 am.
4. **Associate Member.** Chris Cain was present to request becoming an Associate member of the Holliston Trails Committee. Chris has been very involved in a number of Trail projects. A motion to vote that Chris Cain become an Associate Member of the Trails Committee was forwarded by Herb Brockert, seconded by Bud Schmitt, and the vote was 4-0-0 in favor of the motion.
5. **Central Street Crosswalk Location.** There was a discussion about the location of the crosswalk and rapid flashing beacons at Central Street. A site walk was conducted. The plan for Blair Square has not been determined. It was decided to leave the crosswalk location at its current-block location until the final design is determined for the park and the ultimate trail crossing.
6. **Maintenance Equipment.** Ken Henderson will discuss with Jeff Ritter the proper procedure to purchase equipment and invoice methodology.
7. **Solect Parking.** Herb Brockert had discussions with Solect representatives about the completion of the parking area. No definitive answer was provided by Solect.
8. **DCR Recreational Trails Grant.** The funds under the grant program were fully expended. Robert Weidknecht will prepare the final payment request to DCR.
9. **Pulte Homes.** The unsuitable surfaces at Pulte Homes was discussed. Herb Brockert has discussed the matter with Pulte representatives. No definitive answer was provided by Pulte for the timing of the repair work.
10. **Next Meeting.** The next meeting date was selected as Wednesday, January 24, 2018 at 7:00 PM.
11. **Meeting Adjournment.** Bud Schmitt moved to adjourn the meeting. Ken Henderson seconded the motion, and the vote for adjournment was unanimous. The meeting was adjourned at 8:50 p.m.

Respectfully Submitted,



Robert Weidknecht – Chairman