

HOLLISTON TRAILS COMMITTEE

MEETING MINUTES

MEETING DATE: July 19, 2017 at 7:00 PM, Holliston Town Hall

ISSUE DATE: August 9, 2017

PRESENT

VOTING MEMBERS: Herb Brockert, Martha Ellis, Ken Henderson, Mark Kaplan and Robert Weidknecht

ABSENT

VOTING MEMBERS: Marc Connelly, Bud Schmitt

GUESTS: None

PREPARED BY: Mark Kaplan

COPIES TO: Jay Marsden, Board of Selectmen
Jeff Ritter, Town Administrator
Elizabeth Greendale, Town Clerk
Karen Sherman, Town Planner

DISCUSSION ITEMS:

1. Approval of Meeting Minutes from Prior Meetings.

- a. Ken Henderson moved to accept the minutes of the May 25, 2017 meeting of the Holliston Trails Committee. Herb Brockert seconded the motion, and the vote in favor of the motion was 5-0-0.
- b. Ken Henderson moved to accept the minutes of the June 22, 2017 meeting of the Holliston Trails Committee. Herb Brockert seconded the motion, and the vote in favor of the motion was 4-0-1, with Mark Kaplan abstaining.

2. Invoices.

- a. Holliston True Value. Ken Henderson moved to authorize payment to Holliston True Value for assorted hardware for construction of the bridge near the kiosk between Summer Street and Cross Street in the amount of \$134.83, to be payable from the DCR 2014 grant. Herb Brockert seconded the motion, and the vote was 5-0-0 in favor.

- 3. Annual Report - to end of June 30, 2017.** Robert Weidknecht reviewed the draft annual report and asked for comments. A discussion followed. Ken Henderson moved to accept the annual report through June 30, 2017, as revised. Herb Brockert seconded the motion, and the vote in favor of the motion was 5-0-0.

4. America in Bloom.

- a. Walking Tour - Access at Arch Street - Temporary Railing Needed.** Robert Weidknecht led a discussion of the need for temporary railings or alternative solutions due to the steep slope at this access point. Further discussion will be required.

5. Encroachments - Meeting Regarding 360 Woodland Street. Robert Weidknecht reported that he and Herb Brockert met with the property owner regarding the drainage issue at 360 Woodland Street. The owner will install a drainage system to alleviate this problem but stated that he needs permission from the Board of Selectmen to do this work. An appropriate resolution of the encroachment is still to be determined.

6. Barriers and Signs at VFW Building. Robert Weidknecht reported that vehicles are being driven on the gravel that Herb Brockert recently installed on the trail behind the VFW building. The Trails Committee discussed installing a railroad tie barrier to delineate the property line and keep vehicles off of the trail.

7. Signals and Signage - Design Needed. The Trails Committee discussed the need to install temporary signage at Lowland Street prior to installation of gravel and the final stone dust surface on that section of the trail. The Trails Committee also discussed installation of temporary signals and signage at Central Street until design of the Blair Square area is completed.

8. 8-Arch Bridge Status. Robert Weidknecht reported that an engineer is preparing specifications for the RFP, which will be awarded in September or October with a goal of finishing the project by Memorial Day 2018.

9. Solect Parking. Robert Weidknecht reported that he has emailed Karen Sherman to request assistance in encouraging Solect to complete the construction of the public parking lot at the solar farm. Robert has not yet heard back from Karen.

10. Trail Surface -

- a. Pulte Area - drainage issues.** Herb Brockert reported that he contacted a representative of Pulte who stated that the drainage issue will be fixed, hopefully within two weeks.
- b. Church Street Northerly.** Herb Brockert reported that he planned to work on the portion of the trail between Washington Street and Mayflower Landing, and would like to hire a contractor to work on the trail between Mayflower Landing and the Sherborn town line. After discussion, Ken Henderson moved to to authorize Herb Brockert to expend not more than \$12,000 to engage a contractor for site preparation between Mayflower Landing and the Sherborn town line, including bulldozing and installation of base layer materials. Martha Ellis seconded the motion, and the vote was 5-0-0 in favor.

- 11. Transportation Bond Bill - remaining \$50,000 due December 2017.** Robert Weidknecht led a discussion of possible uses of the remaining \$50,000 from the Transportation Bond Bill. Possible uses include installation of fencing behind Casey's, hiring a surveyor for encroachments or the purchase and installation of crossing signals at various intersections. Further discussion is required.
- 12. Equipment Purchases.** Ken Henderson suggested that any fees collected by the Town of Holliston for trail encroachments be deposited into a revolving account for trail maintenance. Ken is also working on a request to the Board of Selectmen for a one-time expenditure for trail maintenance equipment totaling approximately \$10,000.
- 13. Set Next Meeting Date:** The next meeting will be held on August 9, 2017 at 7 p.m.
- 14. Meeting Adjournment.** Ken Henderson moved to adjourn the meeting. Martha Ellis seconded the motion, and the vote for adjournment was unanimous. The meeting was adjourned at 8:45 p.m.

Respectfully Submitted,



Robert Weidknecht – Chairman