

HOLLISTON TRAILS COMMITTEE

MEETING SUMMARY

MEETING DATE: June 18, 2014 at 7:00 PM, Holliston Town Hall

ISSUE DATE: July 15, 2014

PRESENT

VOTING MEMBERS: Marc Connelly, Martha Ellis, Ken Henderson, Mark Kaplan, Matt Varrell and Robert Weidknecht

ABSENT

VOTING MEMBERS: Herb Brockert

GUESTS: Bobby Blair

PREPARED BY: Mark Kaplan

COPIES TO: Jay Marsden, Board of Selectmen
Beth Liberty, Finance Committee
Paul LeBeau, Town Administrator
Elizabeth Greendale, Town Clerk
Karen Sherman, Town Planner

DISCUSSION ITEMS:

1. **Approval of Meeting Minutes from May 14, 2014 Meeting.** Matt Varrell moved to accept the minutes of the April 16, 2014 meeting of the Holliston Trails Committee. Ken Henderson seconded the motion, and the vote in favor of the motion was 6-0-0.
2. **Invoices:**
 - a. **Colliers International.** Matt Varrell moved to authorize payment for property appraisal in connection with the acquisition of property between Cross Street and Hopping Brook Road from CSX in the amount of \$6,750 to Colliers International, to be paid from the CPA 2013 account. Ken Henderson seconded the motion, and the vote was 6-0-0 in favor.
2. **HPD Bike Patrols.** Robert Weidknecht provided a proposed schedule of hours and key locations for the Holliston Police Department to patrol the trail by bicycle.
3. **Scout Project** - During the weekend of June 21, 2014, Chris Kerstgens is scheduled to remove railroad ties from the section of the trail near Hopping Brook Road, rake out rocks and work on installing a picnic area near Little Folk Farm.

4. **Pillars -PJ Kilkelly.** Robert Weidknecht reviewed the proposed donation by local mason PJ Kilkelly of three sets of stone walls and pillars to be installed on the trail at Cross Street, Blair Square and Route 16, the locations of which are intended to mark the entrance to the downtown Holliston area. Matt Varrell moved to accept the donation. Ken Henderson seconded the motion and the vote was 6-0-0 in favor. Matt Varrell then reviewed a memo he prepared for the Board of Selectmen seeking guidance on the installation of stone walls for the pillars near the Axton Cross development.
5. **Grant Status –**
 - (a) **DCR 2012.** Robert Weidknecht will submit invoices for reimbursements but needs to collect signatures from volunteers to certify their volunteer hours spent working on the trail.
 - (b) **PARC Grant.** Robert Weidknecht reported that the grant application has been submitted.
6. **Blair Square Design Study.** Robert Weidknecht reported that Joyce Hasting of GLM volunteered to perform the study and has completed the field work. Ken Henderson will follow up with Joyce on the status of the study.
7. **Keefe Tech—Handrails at Exchange Street.** Robert Weidknecht will send design specifications to a structural engineer who has volunteered to provide design services for the handrails.
7. **Middle School Trails Cleanup.** Marc Connelly reported that the Middle School service project held on June 3, 2014 went well. Groups of students at Church Street and Lowland Street raked leaves, pulled invasive weeds and piled the refuse.
8. **Bridge East of Hopping Brook Road – Potential Project.** Matt Varrell reported that a trail building group called Student Conservation Associates may be a resource for building the bridge east of Hopping Brook Road. Matt provided a brief overview of the group and will follow up to obtain more information about applying for this project.
9. **Permitting-Cross Street to Hopping Brook Road.** Robert Weidknecht noted that work needed to be done on obtaining an RDA from the Conservation Commission for construction on that section of the trail.
10. **Trail Cleanup.** A cleanup will be scheduled to blow leaves off of the trail from South Street to the Milford line prior to installing a stone dust surface.
11. **Bike Rack Donation – Location/Selection.** Celebrate Holliston will purchase a bike rack to be installed at Blair Square in memory of Emilee Gagnon. The Gagnons have selected

a bike rack, and Ken Henderson will arrange for the donation and the installation of the cement pad.

12. **Set Next Meeting Date:** The next meeting will be held on July 16, 2014 at 7 p.m.
13. **Meeting Adjournment.** Ken Henderson moved to adjourn the meeting. Marc Connelly seconded the motion, and the vote for adjournment was unanimous. The meeting was adjourned at 8:00 pm.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be 'RW', is written over the text 'Respectfully Submitted,'.

Robert Weidknecht – Chairman