

HOLLISTON TRAILS COMMITTEE

MEETING MINUTES

MEETING DATE: December 15, 2022 at 7:00 PM (Hybrid Participation)

ISSUE DATE: January 11, 2023

PRESENT

VOTING MEMBERS: Robert Weidknecht, Marc Connelly, Ken Henderson, Bud Schmitt, Herb Brockert, Martha Ellis, Mark Kaplan

ABSENT

VOTING MEMBERS: None

PRESENT

ALTERNATE MEMBERS: None

ABSENT

ALTERNATE MEMBERS: Chris Cain

GUESTS: None

PREPARED BY: Bud Schmitt

COPIES TO: Tina Hein, Select Board
Travis Ahern, Town Administrator
Elizabeth Greendale, Town Clerk
Karen Sherman, Town Planner

DISCUSSION ITEMS:

- 1. Emergency Remote Participation.** Robert Weidknecht reviewed the special procedures for conducting the Trails Committee meeting by remote participation.
- 2. Approve Minutes from Prior Meeting.** Ken Henderson moved to approve the minutes of November 17, 2022. Herb Brockert seconded. Motion approved 7-0.
- 3. Public Comment.** None
- 4. Letter.** Ken Henderson wrote a letter of December 22, 2022 to the Select Board regarding the help from the DPW, Rob Walker and their team that were instrumental in completing the drainage system for the Phipps Tunnel.
- 5. Invoices.**

- a. Putnam Pipe \$9,197.76 from the DCR 2022 MassTrails Grant for pipe for the west side of the tunnel. Herb Brockert moved to approve. Ken Henderson seconded. Motion approved 7-0.
 - b. Putnam Pipe \$1,536.64 from the DCR 2022 MassTrails Grant for filter fabric for the drainage pipes at Phipps tunnel. Herb Brockert moved to approve. Marc Connelly seconded. Motion approved 7-0. Holliston
 - c. Kimball Sand and Gravel \$3,031.94 from the DCR 2022 MassTrails Grant for washed stone used in the tunnel drains. Herb Brockert moved to approve. Ken Henderson seconded. Motion approved 7-0.
 - d. Kimball Sand & Gravel \$2,894.08 from the DCR 2022 MassTrails Grant for stone used in the tunnel drains. Herb Brockert moved to approve. Ken Henderson seconded. Motion approved 7-0.
6. **56 Lowland St.** Railroad Bumper was moved to new location onto the Trail. Painting the bumper in the spring along with the buffer plantings when the weather permits.
7. **Phipps Tunnel façade.** Contractor for tunnel walls has been authorized to proceed. Awaiting timeline for company to start project.
8. **Blair Square Construction.** Work has been delayed until Spring 2023.
9. **Landscape Improvements.** Trail entrance project is tabled until other more important projects are completed, such as drainage project, additional railings, erosion control at certain bridges, tree removal, etc.
10. **Wayfinding Signage.** Bud Schmitt proposed to install signs at parking areas to show mileage to and from 5 parking areas including 8 Arch Bridge and Phipps Tunnel. Bud will present the five signs with verbiage at next meeting in January 2023.
11. **Thank you to DPW.** Ken Henderson proposed that we supply a breakfast for the DPW crew to thank them for all the help with the new tunnel drains. Set for Wednesday December 21, 2022.
12. **Next Meeting.** The date of the next meeting was set for January 11, 2023 at 7pm.

13. Meeting Adjournment. Ken Henderson made a motion to adjourn the meeting. Herb Brockert seconded. Motion approved 7-0. The meeting was adjourned at 7:50 p.m.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be 'RW', is centered below the text 'Respectfully Submitted,'.

Robert Weidknecht, Chair