

Town of Holliston Finance Committee: Capital Subcommittee

Meeting Minutes

August 28, 2018

The meeting was convened at 6:07pm in room 105 at the Holliston Town Hall. In attendance: Ken Szajda, Sue Nersessian, and Ben Sparrell.

Ms. Nersessian made a motion to approve the minutes from the May 29th meeting. Mr. Sparrell seconded the motion and the motion passed 3 to 0.

Ms. Nersessian made a motion to approve the minutes from the June 5th meeting. Mr. Sparrell seconded the motion and the motion passed 3 to 0.

Ms. Nersessian made a motion to approve the minutes from the July 10th meeting. Mr. Sparrell seconded the motion and the motion passed 2 to 0 with Ms. Nersessian abstaining.

The committee then discussed the meetings Ms. Nersessian had with several departments. She indicated that the asset listing and the project plans needed to be verified by each department during the meeting. There was also an outline that included questions to ask during the meeting with each respective department.

Jeff Ritter then gave the list of expected capital requests for this fall's Special Town Meeting. Mr. Szajda asked if the project plans from the Collins Center spreadsheet included these requests. Additionally, the committee wanted to see quotes for capital spending, not mere estimates. The schools had not yet submitted their requests and the subcommittee needs to meet with them in the coming weeks.

The next meeting of the Capital Subcommittee would be on 9/11 at 6pm in room 105 of the Town Hall.

Ms. Nersessian made a motion to adjourn. Mr. Sparrell seconded the motion. The motion passed 3 to 0. The meeting was adjourned at 6:42pm.

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