REQUEST FOR TRANSFER OF FUNDS Page 107 16

(Reserve Fund Transfer for extraordinary or unforeseen expenditures in accordance with General Laws, Chapter 40, section 6 or for any use authorized by law under Chapter 44 section 33B. Please see instructions on next page.) 6, or for any use authorized by law under Chapter 44, section 33B. Please see instructions on next page.)

TO THE BOARD OF SELECTMEN A	ND THE FINANCE COMMITTEE, HOLLISTON, MA
Date: 6/ 25/13	Department: Youth - Family
The undersigned respectfully requests a:	•
	Line Item Transfer
in the amount of \$ 2025.50 from:	Reserve Fund or Communication Budget Account Name Professions In Elegan
to Budget Account Name Prisons	Organization No. 01542, Object No. 52150 1714
Explanation: (what is purpose of the funds to was not included in budget request) This is usecessary due to own gift yall. This	requested, what was or is unforeseen or extraordinary, what to balance the budget - second being see last 11 not be an issue usbot
Present unexpended balance in account:	\$ 66.54 Town Accountant's initials:
Total anticipated further expenditure:	\$ JaJ 5.50 (remainder of fiscal period)
Total of previous transfers this year:	\$ (this line item)
Signatures:	
TO THE ACCOUNTANT:	•
By vote of the Board of Selectmen at a mee	ting held on and/or by vote of the
Holliston Finance Committee at a meeting h	neld on and as recorded by them, a
transfer as requested above was voted in the	amount of \$
Dota Pr	Deceived by Town Accountant

Attachment Fin Com Minutes 6/27/1

REQUEST FOR TRANSFER OF FUNDS

(Reserve Fund Transfer for extraordinary or unforeseen expenditures in accordance with General Laws, Chapter 40, section 6, or for any use authorized by law under Chapter 44, section 33B. Please see instructions on next page.)

Date: JUNE 10, 2013	Department:	HOLLIST	ON POICE DEPARTMENT
The undersigned respectfull	y requests a:	Rese	rve Fund Transfer or
		X Line	Item Transfer
in the amount of \$ 1228.00_	from:	Rese	rve Fund or
¥.		_X_ Budg	get Account Name: VEHICLE REPAIR
		Orga	nization No. 01210, Object No. 53031
to Budget Account Name: S	UPPLIES	Orga	nization No. 01210, Object No. 54000's
Explanation: (what is purpos was not included in budget r	se of the funds r equest)	equested, wh	at was or is unforeseen or extraordinary, wha
To request \$1228.00 be train obligations (paper, portable	nsferred to cov e radio batterio	er supply ex es, ammo cle	penses that fell beyond anticipated aning supplies and janitorial supplies).
Present unexpended balance	in account:	\$ 40.34	Town Accountant's initials:
Total anticipated further exp	enditure:	\$ (1169.66)	(remainder of fiscal period)
Total of previous transfers th	is year:	\$ 0	(this line item)
Signatures:		_ (
TO THE ACCOUNTANT:			
By vote of the Board of Selec	etmen at a meet	ing held on _	and/or by vote of the
Holliston Finance Committee	at a meeting he	eld on	and as recorded by them, a
ransfer as requested above w	as voted in the	amount of \$_	•
Date I	Зу	Re	ceived by Town Accountant

Attackement Finlam

Minutes 6/2/1

REQUEST FOR TRANSFER OF FUNDS

(Reserve Fund Transfer for extraordinary or unforeseen expenditures in accordance with General Laws, Chapter 40, section
6, or for any use authorized by law under Chapter 44, section 33B. Please see instructions on next page.)

Date:	6/12/13	Depa	artment:TREASURER/COLLECTOR
The unders	igned respectfully requests a:	Reser	erve Fund Transfer or
		X_Lin	ne Item Transfer
in the amou	ant of \$ 400.00 fro	om:	Reserve Fund <i>or</i>
		Budg	get Account NameCommunications
		Organ	nization No 01138, Object No. 52150
to Budget A	Account NameOffice Suppli	es, Orga	anization No. 01138, Object No. 54200
	n: (what is purpose of the funds luded in budget request)	s requested, who	at was or is unforeseen or extraordinary, what
To pay for I from Cartri	nissing invoice from April for todge World, see attachment. Pa	oner cartridges cking slip was r	from a new vendor. Invoice received 6/12/13 received but no invoice.
Present une	xpended balance in account:	\$ 341.09	Town Accountant's initials:
Total antici	pated further expenditure:	\$ 741.09	(remainder of fiscal period)
Total of pre	vious transfers this year:	\$ 500.00	(this line item)
Signatures:			
			•
TO THE A	CCOUNTANT:		
By vote of t	he Board of Selectmen at a me	eting held on _	and/or by vote of the
Holliston F	inance Committee at a meeting	held on	and as recorded by them, a
transfer as r	equested above was voted in the	ne amount of \$_	·

Attachment Fin Com

The Global Ink & **Toner Experts**

INVOICE minutes

6/27/13

App 4 of

Sale Receipt# 10877

4/17/2013



Cartridge World Milford

196 E Main St #26 Milford, MA 01757 508 478-SAVE (7283) Email: Info@CWMilford.com We appreciate your business!

Did you remember to order handy spares for your cartridges?

Bill To: Donna, Mary Bousquet Town of Holliston 703 Washington St. HOLLISTON, MA 01746 508 429 0608

Item #	# Part #	Description	Size	QTY	PRICE	PR EXT
574	E460	Lexmark E260 K toner	15000	2	219.99	439.98
					Subtotal:	439.98

TOTAL:

439,98

Charge Balance Due: 439.98

Terms: 1% 7 Net 30

Received By (Signature)

Drop ship direct 4-18-201

Attachment Fin Lom minutes 6/27/13 page 5 of 16 Pack Slip

Date	Page	
4/17/2012		

ROPER-INGRAHAM ENTERPRISES, LLC

196 E. MAIN ST #26

Town of Holliston 703 Washington St.

MILFORD MA 01757

Donna Muzzy Holliston MA 01746

ORDER NO.	ORDER DATE	CUSTOMER NO.	CUSTOMER PO NO.	SHIP VIA / F.O.B		NET DUE TERMS DATE	
3235297	04/17/2013	97018		UPS GroundSaver	UPS GSR		
Sales Rep:		d a					
LINE N	QTY ORDER	RED QTY SHIPPED	QTY BCK/ORD	ITEM NO.	·	ITEM DESCRIPTION	
. 1	2	.2	0	36710E460 7-E460X21A		E460/D/DN/DW BLACK, 15K YIELD	

X consured

Attachment Fin Com

REQUEST FOR TRANSFER OF FUNDS

(Reserve Fund Transfer for extraordinary or unforeseen expenditures in accordance with General Laws, Chapter 40, section 6, or for any use authorized by law under Chapter 44, section 33B. Please see instructions on next page.)

TO THE BOARD OF SELECTMEN AN	ID THE FINANCE COMMITTEE, HOLLISTON, MA
Date: $6/6/13$	7.022.0101,1121
The undersigned respectfully requests a:	Reserve Fund Transfer or
	Line Item Transfer
in the amount of $\frac{433.42}{\text{from}}$:	Reserve Fund or
	Budget Account Name Energy
	Organization No. 0/6/0 Object No. 52//0
to Budget Account Name Office Juf	plies, Organization No. 0/6/0, Object No. 54200
Explanation: (what is purpose of the funds red	quested, what was or is unforeseen or extraordinary what
Library Supply Cooperative	was discontinued in FY 13. Libraries er Ed Contract. We have to purches
pleater quantities to get ous co	und; there is more shipping of less charges.
discount in many Cases.	
	5 - 183.42 Town Accountant's initials:
Total anticipated further expenditure: \$	5-433.42 (remainder of fiscal period)
f V	- 0 - (this line item)
Signatures: Sesse Mc Montell	-
TO THE ACCOUNTANT:	
By vote of the Board of Selectmen at a meetin	g held on and/or by vote of the
Holliston Finance Committee at a meeting hel	d on and as recorded by them, a
transfer as requested above was voted in the ar	mount of \$
DateBy	Received by Town Accountant

REQUEST FOR TRANSFER OF FUNDS PAGE 7-616

(Reserve Fund Transfer for extraordinary or unforeseen expenditures in accordance with General Laws, Chapter 40, section 6, or for any use authorized by law under Chapter 44, section 33B. Please see instructions on next page.)

Date:	6/26/2013		Department:	Elections
The unde	ersigned respectfully requests a:	Reser	ve Fund Transfer o	or
		x_ Line	Item Transfer	
in the am	nount of \$_3356.52 from	: Reser	ve Fund or	·
		x_ Bud	get Account Name	Office Supplies
		Organ	nization No01162	, Object No. <u>54200</u>
to Budge	t Account Name _Professional S	<u>vc</u> , Orga	nization No. <u>0116</u>	2_, Object o <u>52190</u>
Explanat was not i	ion: (what is purpose of the funds ncluded in budget request)	requested, wha	at was or is unfores	een or extraordinary, what
The addit	tional money of \$3,356.52 is need t for the additional elections.	o cover the addi	tional cost of progr	amming the voting
Present u	ກີຂຶ້xpended balance in account:	\$ -3356.52	Town Accountage	nt's initials:
Total ant	icipated further expenditure:	\$ 3356.52	(remainder of fis	cal period)
Total of p	previous transfers this year:	1 % 0	(this line item)	
Signature	s: <u>Ellyhtt I. Liseoull</u>	<u>k</u>		
			-	
		100		
TO THE	ACCOUNTANT:			
By vote o	of the Board of Selectmen at a me	eting held on _		and/or by vote of the
Holliston	Finance Committee at a meeting	held on	an	d as recorded by them, a
transfer a	s requested above was voted in th	ne amount of \$_		

Attachment FinCom Minutes 6/27/13 SFER OF FUNDS Page 80016

REQUEST FOR TRANSFER OF FUNDS

(Reserve Fund Transfer for extraordinary or unforeseen expenditures in accordance with General Laws, Chapter 40, section 6, or for any use authorized by law under Chapter 44, section 33B. Please see instructions on next page.)

TO THE BOARD OF SELECTMEN A	ND THE FINANCE COMMITTEE, HOLLISTON, MA
Date: 6 25 13	Department: Conservation Commission
The undersigned respectfully requests a:	Commission Reserve Fund Transfer or
	Line Item Transfer
in the amount of \$ 83.75 from:	Reserve Fund or
	X Budget Account Name Professional/Technic
	Organization No. 01171, Object No. 52190
to Budget Account Name Conservation A	gent, Organization No. 01171, Object No. 50085
was not included in budget request)	equested, what was or is unforeseen or extraordinary, what
Agent's Salary which for Personal Service	to pay for 3.25 how's of his not in the Fy13 budget ces (50)
Present unexpended balance in account:	\$ 257.46 Town Accountant's initials:
Total anticipated further expenditure:	\$ 253.46 (remainder of fiscal period)
Signatures: Manual of previous transfers this year: Signatures: Manual Signatures: Manual Signatures: Manual Signatures:	\$ (this line item) Janua Mellanch Outline
TO THE ACCOUNTANT:	
By vote of the Board of Selectmen at a meet	ing held on and/or by vote of the
Holliston Finance Committee at a meeting ho	eld on and as recorded by them, a
ransfer as requested above was voted in the	amount of \$
Date By	Pecajved by Town Accountant

Attachment For Com Munutes 6/27/13

REQUEST FOR TRANSFER OF FUNDS

(Reserve Fund Transfer for extraordinary or unforeseen expenditures in accordance with General Laws, Chapter 40, section 6, or for any use authorized by law under Chapter 44, section 33B. Please see instructions on next page.)

Date:June 25, 2013			Department:FIRE
The undersigned respectfully requests a:	_	Rese	ve Fund Transfer <i>or</i>
		_X Line	Item Transfer
in the amount of \$_15,000 from:	_	Reser	ve Fund <i>or</i>
	-	_X Budg	get Account Name _PERSONAL SERVICES
• •		Organ	nization No01220_, Object No51000
to Budget Account Name _REPAIR & MAINTI	ENAI	NCE_, Orga	nization No01220_, Object No53000
Explanation: (what is purpose of the funds was not included in budget request)	requ	iested, wha	nt was or is unforeseen or extraordinary, what
Unforseen and extraordinary Buildings/Groexpenses throughout the year. Five building	und gs an	s (01220-53 id an aging	020) and Vehicle Repairs (01220-53031) fleet resulted in significant repairs costs.
:			
Present unexpended balance in account:	\$	52,051	Town Accountant's initials:
Total anticipated further expenditure:	\$	2,000	(remainder of fiscal period)
Total of previous transfers this year:	\$	0	(this line item)
Signatures:			,
			
		_	4.
TO THE ACCOUNTANT:			
By vote of the Board of Selectmen at a mee	ting	; held on _	and/or by vote of the
Holliston Finance Committee at a meeting l	neld	on	and as recorded by them, a
transfer as requested above was voted in the			
Date By		Red	ceived by Town Accountant

REQUEST FOR TRANSFER OF FUNDS POS 10 916

(Reserve Fund Transfer for extraordinary or unforeseen expenditures in accordance with General Laws, Chapter 40, section 6, or for any use authorized by law under Chapter 44, section 33B. Please see instructions on next page.)

TO THE BOARD OF SELECTMEN AN	ID THE FINANCE COMMITTEE, HOLLISTON, MA
Date: 5/29/13	Department: Planbing.
The undersigned respectfully requests a:	Reserve Fund Transfer or
	Line Item Transfer
in the amount of $$ 400.00 \text{ from}$:	Reserve Fund or
···	Budget Account Name
	Organization No, Object No
to Budget Account Name Prof. Sucs	, Organization No. <u>01172</u> , Object No. <u>5219</u> 0
Explanation: (what is purpose of the funds req was not included in budget request)	uested, what was or is unforeseen or extraordinary, what
Present unexpended balance in account: \$	Town Accountant's initials:
Total anticipated further expenditure: \$	(remainder of fiscal period)
Total of previous transfers this year: \$	3 336.59 _(this line item)
Signatures: all Shaway	·
Tour Planner	
TO THE ACCOUNTANT:	
By vote of the Board of Selectmen at a meeting	held on and/or by vote of the
Holliston Finance Committee at a meeting held	on and as recorded by them, a
transfer as requested above was voted in the am	
Date By	

Attachment for Conc Minutes 6/27/13 BLATMAN, BOBROWSKI & MEAD, LLC Page 1/00/16

9 Damonmill Square, Suite 4A4 Concord, MA 01742 Phone: 978-371-3930 Fax: 978-371-3828

Mark Bobrowski mark@bbmatlaw.com

NEWBURYPORT OFFICE 30 Green Street Newburyport, MA 01950 Phone: 978-463-7700 Fax: 978-463-7747

May 24, 2013

Planning Board Town of Holliston Municipal Building 703 Washington Street Holliston, Massachusetts 01746

RE: General Business

Dear Members of the Board:

Please remit the following for professional services rendered with regard to the abovereferenced matters during March and April of 2013.

Date	Activity	Hours
Grasshopper		
3/28/13	Receipt and review: Email of K. Sherman with draft	
	Special permit for Grasshopper	0.4
3/29/13	Review special permit; Telephone conference:	
	K. Sherman; Revise special permit and Email	0.6
Tennis Bubbl	e	
4/20/13	Receipt and review: Land Court Decision	0.4
4/21/13	Scan and Email Decision to K. Sherman	0.2
4/25/13	Receipt and review: Email Atty. Cavanaugh; Forward to K. Sherman	0.2
4/26/13	Receipt and review: Email of K. Sherman; Reply	0.2
	Email: Atty. Cavanaugh	0.2
4/29/13	Receipt and review: Email of Atty. Cavanaugh; Receipt and review:	0.2
	Email of Land Court; Reply; Email: K. Sherman	0.4

Attachments Fin Lone Minutes 6/27/13 page 12 0/16

Total Hours	2.6
Billing Rate	\$250/hour
Total Amount Due	\$650.00

Mark Bobrowski

Attachment In Com munutes 6/27/13 ER OF FUNDS Page 130P/6

REQUEST FOR TRANSFER OF FUNDS

(Reserve Fund Transfer for extraordinary or unforeseen expenditures in accordance with General Laws, Chapter 40, section 6, or for any use authorized by law under Chapter 44, section 33B. Please see instructions on next page.)

Date: June 27, 2013		Dep	artment: Finance Committee
The undersigned respectfully requests a:	X	Rese	rve Fund Transfer or
		Line	Item Transfer
in the amount of \$245.29		from	: Reserve Fund or
•		Budg	get Account Name
		Orga	nization No , Object No.
to Budget Account Name Finance Comn	nittee Cle	erical	Organization No. 01131, Object No. 5007
Explanation: (what is purpose of the funds was not included in budget request)	requeste	ed, wha	t was or is unforeseen or extraordinary, wha
			,
Present unexpended balance in account:	\$ - 2	45.29	Town Accountant's initials:
Total anticipated further expenditure:	\$	0	(remainder of fiscal period)
Total of previous transfers this year:	\$	0	(this line item)
Signatures:	····		
TO THE ACCOUNTANT:			
By vote of the Board of Selectmen at a mee	eting held	l on	and/or by vote of the
Holliston Finance Committee at a meeting	held on _		and as recorded by them, a
transfer as requested above was voted in the	e amount	of \$_	·
Date By			

Attachment Fin Lon Minustos 6/27/13 FOR TRANSFER OF FUNDS POSE 14 0/16

REQUEST FOR TRANSFER OF FUNDS

(Reserve Fund Transfer for extraordinary or unforeseen expenditures in accordance with General Laws, Chapter 40, section 6, or for any use authorized by law under Chapter 44, section 33B. Please see instructions on next page.)

Date: June 26, 2013			
The undersigned respectfully requests	a: X	K Rese	rve Fund Transfer or
		Line	Item Transfer
in the amount of \$3,917.19	from: X	K Resei	rve Fund <i>or</i>
		Budg	get Account Name
		Orgai	nization No., Object No.
to Budget Account Name Snow & Ice		Organ	nization No. 01423, Object No. 50135
Explanation: (what is purpose of the fu was not included in budget request)	ınds requ	ested, wha	nt was or is unforeseen or extraordinary, what
Request is for a transfer to cover a defic	cit in the	Snow Labo	or Account.
Present unexpended balance in account	t: \$-	3,917.19	Town Accountant's initials:
Total anticipated further expenditure:	\$	0	(remainder of fiscal period)
Total of previous transfers this year:	\$	0	(this line item)
Signatures:		_	· · · · · · · · · · · · · · · · · · ·
		_	
		_	
TO THE ACCOUNTANT:			
By vote of the Board of Selectmen at a	meeting	held on	and/or by vote of the
Holliston Finance Committee at a meet	ing held	on	and as recorded by them, a
transfer as requested above was voted i	n the am	ount of \$	

Attachment fin Com Minute

REQUEST FOR TRANSFER OF FUNDS

(Reserve Fund Transfer for extraordinary or unforeseen expenditures in accordance with General Laws, Chapter 40, section 6, or for any use authorized by law under Chapter 44, section 33B. Please see instructions on next page.)

Date: June 26, 2013			
The undersigned respectfully requests	a: X	Rese	rve Fund Transfer <i>or</i>
		Line	Item Transfer
in the amount of \$23,155.56	from: X	Doggo	ve Fund <i>or</i>
m the unionic οι φ20,100.00	nom. A	NCSC!	ve Fund or
		Budg	et Account Name
		Orgai	nization No., Object No.
to Budget Account Name Snow & Ice		Orgai	nization No. 01423, Object No. 52200
Explanation: (what is purpose of the fu was not included in budget request)	nds reques	ted, wha	t was or is unforeseen or extraordinary, what
Request is for a transfer to cover a defic	it in the Sn	ow & Ice	Purchased Services accounts.
		20	
Present unexpended balance in account	: \$- 23	,155.56	Town Accountant's initials:
Total anticipated further expenditure:	\$	0	(remainder of fiscal period)
Total of previous transfers this year:	\$	0	(this line item)
Signatures:			
			· ·
	· · · · · · · · · · · · · · · · · · ·		
			\\
TO THE ACCOUNTANT:			
By vote of the Board of Selectmen at a meeting held on		and/or by vote of the	
Holliston Finance Committee at a meeting held on		and as recorded by them, a	
transfer as requested above was voted in	the amou	nt of \$	·

REQUEST FOR TRANSFER OF FUNDS

(Reserve Fund Transfer for extraordinary or unforeseen expenditures in accordance with General Laws, Chapter 40, section 6, or for any use authorized by law under Chapter 44, section 33B. Please see instructions on next page.)

Date: June 26, 2013			
The undersigned respectfully requests a	: X	K Rese	rve Fund Transfer or
		Line	Item Transfer
in the amount of \$8,884.48	from: X	K Rese	rve Fund <i>or</i>
		Budg	et Account Name
		Orga	nization No. , Object No.
to Budget Account Name Snow & Ice		Orga	nization No. 01423, Object No. 54210
Explanation: (what is purpose of the fun was not included in budget request)	ds requ	ested, wha	t was or is unforeseen or extraordinary, what
Request is for a transfer to cover a deficit	in the	Snow & Ice	e Supplies and Materials account.
Precent unexpended belongs in account.	ф	0.004.40	
Present unexpended balance in account:	\$ -	8,884.48	Town Accountant's initials:
Total anticipated further expenditure:	\$	0	(remainder of fiscal period)
Total of previous transfers this year:	\$	0	(this line item)
Signatures:		_	
		_	
	· · · · · · · · · · · · · · · · · · ·	_	
TO THE ACCOUNTANT:			
By vote of the Board of Selectmen at a m	neeting	held on _	and/or by vote of the
Holliston Finance Committee at a meetin	g held	on	and as recorded by them, a
ransfer as requested above was voted in	the amo	ount of \$	