

Town of Holliston
Finance Committee
Meeting Minutes
January 28, 2020

The meeting was convened at 7:00 pm in room 105 at the Holliston Town Hall. In attendance were Ken Szajda, Tim Maxwell, Dan Alfred, Sue Nersessian, Michelle Zeamer, Ben Sparrell and Vincent Murphy.

The Committee heard from the Building Inspector on his budget with respect to the new online system that is being implemented for permitting, GIS System, as well as collecting fees. Anyone can file for a building permit and submit all the paperwork and everything associated with it online and pay as well on line. The next budget heard was the Treasurer/Collector budget. Ms. Bousquet also went over the piloting of an online program being done with the Middle School kids for Natures Classroom. The last budget was from the Town Accountant for herself and her clerk which was a very straight forward budget with no questions arising out of it. Dr. Szajda made reference to the guideline setting document for these budgets. Ms. Nersessian made a motion to adopt the budgetary guideline as amended, Mr. Sparrell seconded. The motion passed 7-0.

Dr. Szajda discussed briefly the ledger projections program for projected growth and steady growth for now and the future. Wanted to show the Treasurer and Accountant by putting it up on the screen, however, the program was not uploading as expected. He wanted to show them the program before they actually adopted it but both said just to show them before the next Tuesday. Mr. Alfred made a motion to approve the ledger projection and Ms. Nersessian seconded. The motion passed 7-0.

Ben Sparrell spoke about Capital items he was working on with Ms. Bousquet and Ms. Emerick. Source of some data from call in center for work they put into it. Not all departments have updated to working with the call center yet. Spoke about water towers and they are old and how much it is going to cost to fix. Met with Chief Cassidy as well. Mr. Murphy and Ms. Nersessian met with the Parks and Recreation and they didn't have anything to update. But what is in the system is not accurate not up to date for them. Senior Center still has \$50K and some is still real capital Mr. Sparrell stated that the stuff highlighted on the spreadsheet in green has been appropriated and what is not in green has not. Dr. Szajda stated that there is stuff that had been appropriated that does not appear in green on the sheet and needs to be corrected. Mr. Alfred made a motion to approve the Capital Improvement Plan and Ms. Nersessian seconded. Motion to approve 7-0.

Ms. Hein, Vice Chair of the Select Board gave an update on the trash pickup for down town businesses. Dr. Szajda asked about the solid waste pickup in businesses if the Select Board was

creating a trash district/business district and if so does it have financial implications which would definitely need to let the Finance Committee know about. Would need to create a geographical district from School Street down to Bertucci's to capture all the businesses in that strip. Mr. Sparrell told Tina that they should be having a more formal meeting process of at least once a month. That way they can put things on the agenda that need to be discussed. Frustration when they get stuff at Finance Committee that needs to go to Select Board first and it is a matter of theirs. Tina agreed that they do need to have more discussions about items coming to Finance Committee. Dr. Szajda stated that it would be appreciated if one of the three Select Board members would before they make any decisions run it by the Finance Committee before a big mess is created.

Mr. Alfred made motion to adjourn, which was seconded by Mr. Maxwell. The motion passed 7-0 and the meeting was adjourned at 8:24 pm.