

Town of Holliston

Finance Committee

Meeting Minutes

June 30th, 2020

The meeting was held under the guidelines that were issued under the Governor's declared state of emergency. All participation for this meeting was through remote attendance because of the COVID-19 virus. All votes taken during this meeting were done as a roll call vote.

Mr. Szajda called the meeting to order at 7:00PM. In attendance were Chairperson Ken Szajda, Vincent Murphy, Vice-Chair Daniel Alfred, Tim Maxwell, Sue Nersessian, Michelle Zeamer, and Clerk Mark Whittaker.

Other notable attendees included Anne Louise Hanstad, Lisa Kocian, and Andy Morton from the School Committee; Matt Zettek, the sustainability coordinator; Chief Cassidy (Emergency Management Director); James Keast (facilities manager); Sharon Emerick (Town Accountant); and Mary Bousquet (Treasurer/Collector).

Line Item Transfers:

1. Request from Mary for a transfer of \$60,000 for unemployment claims from the health insurance budget. Ken Szajda clarified that this is not claims for town employees since the state has not yet sent us a bill. The transfer was moved by Dan Alfred, and seconded by Tim Maxwell. Dan Alfred asked whether this would reduce free cash for FY20. Ken Szajda stated that once it's paid out the remainder will go to free cash. Sharon Emerick said she would encumber the amount for FY20 until we get a bill from the state, so the remainder would be part of FY21 free cash. Sue Nersessian asked about verifying fraudulent unemployment claims. Sharon suggested that Mary Bousquet, town treasurer, has been monitoring claims and has flagged those that appear fraudulent. Dan Alfred asked if we have any liability for employees who lost other, non-town jobs. Mary suggested that we would if we are listed as one of the last employers of the person requesting the unemployment claim. A vote was taken and the request was approved 7-0.
2. Dan Alfred made a motion to transfer \$32,000 from health insurance (organization 01914 object 51750) to the Select board Professional Services (organization 01122 object 53000). Seconded by Tim Maxwell. Dan asked to review the health insurance line item at some point to figure out why the health insurance line has so much excess. The motion was passed 7-0.
3. Dan Alfred made a motion for a line item transfer from professional development organization 01122 object 57100 to supplies of the select board organization 01122 object 54200 for \$275. Seconded by Tim Maxwell. This passed 7-0.

4. Tim Maxwell made a motion to transfer \$142 within the Town Accountant budget (from organization 01135 object 57100 to Professional and technical 01135 object 53000). Seconded by Dan Alfred. This was to cover the cost of a pre-employment physical. The motion passed 7-0.
5. Dan Alfred made a motion, seconded by Tim Maxwell, for a line item transfer in the amount of \$300 within the elections budget from organization 01162 object 51205 to organization 01162 object 55800 in the amount of \$300. The motion passed 7-0.
6. Dan Alfred made a motion, seconded by Tim Maxwell, for a line item transfer in the amount of \$11,000 within the police budget from organization 01210 object 51300 to organization 01210 object 53000. This is to cover the promotion examination service and labor counsel for labor negotiations. Sue Nersessian asked for clarification who this lawyer (counsel) was representing, and it was clarified that this was for the town's side, not the union's side. The motion passed 7-0.
7. Dan Alfred made a motion, seconded by Tim Maxwell, for a line item transfer in the amount of \$15,000 within the fire department budget from organization 01220 object 51112 to organization 01220 object 52410. The amount is to cover the cost of the service on the elevator and service done on Fire Engine 1 and Fire Engine 4. A question was asked when these expenses came up since the Fincom should have been notified earlier about this transfer. Sharon Emerick said there was a service call on the elevator that occurred in August. Sue Nersessian stated that the Committee should have been informed of this potential shortfall in the budgeted amount sooner than now. The question was raised about why there was excess money in personal services—it is because we have an on-call fire department so fewer calls means surplus salary dollars. The motion was passed 7-0.
8. Dan Alfred made a motion, seconded by Tim Maxwell, for a line item transfer in the amount of \$214 for the DPW Highway Department from organization 01420 object 54200 to 01420 Object 57100. This is to cover continuing education costs. This motion passed 7-0.
9. Dan Alfred made a motion, seconded by Tim Maxwell, for a line item transfer in the amount of \$2,362 within the Facilities manager budget from organization 01422 object 51100 salaries to organization 01422 objects:
 - a. 53400 \$133 into purchase services
 - b. 54200 \$1000 into supplies
 - c. 57100 \$800 into professional development
 - d. 57500 \$429 into equipment

Mr. Szajda explained the request by stating that when the Facilities budget was created and approved by Town Meeting in the Fall, everything was in the salary line since the new hire needed to determine what was needed for the position. The motion passed 7-0.

10. Dan Alfred made a motion, seconded by Tim Maxwell, for a line item transfer in the amount of \$30,463 within the Facilities Manager budget from salaries in org 01422 object 51100 to equipment budget Organization 01422 object 58500 for asset tracking software. Dan Alfred suggested that Mr. Keast should coordinate with the schools about the facility management software. The motion passed 7-0.
11. Dan Alfred made a motion, seconded by Tim Maxwell, for a line item transfer in the amount of \$33,000 within the DPW Snow and Ice budget from Organization 01423 object 51112 in the amount of \$10,000, and organization 01423 object 52900 in the amount of \$23,000

to the supply line organization 01423 object 55391 to pay for the cost of sand and salt. Michelle Zeamer pointed out that Snow and Ice is the one budget that can go into deficit per state law. This motion passed 7-0.

12. Dan Alfred made a motion, seconded by Tim Maxwell, for a line item transfer in the amount of \$3,000 for the Library from organization 01610 object 51111 to organization 01610 object 52400. This moves money from the children's librarian line to purchased services to cover elevator repair and a new water heater. Sue Nersessian asked when this happened. Sharon Emerick clarified that the elevator repairs occurred in May while the hot water heater repair was in February. Ken Szajda suggested that we will send out something detailing that the departments need to bring this to us sooner rather than later, even via a simple email. Michelle Zeamer asked why there was a surplus in the salary budget, and Ken Szajda clarified that this was due to turnover in the children's librarian position. The motion was passed 6-0-1 vote with Dan Alfred abstaining.
13. Dan Alfred made a motion, seconded by Tim Maxwell, for a line item transfer in the amount of \$4,600 within the Wastewater Treatment budget from organization 01440 object 53000 professional and technical to organization 01440 object 54300 repairs and maintenance. The transfer request included an itemized list of items purchased, including a hot water heater. Sue Nersessian asked where this hot water heater was going. Mr. Keast, Facilities manager, stated that it was to heat hot water for a sink in the treatment plant, as well as to go towards a repair for a check valve. Sue Nersessian compared this to the library hot water heater and asked why this one was so much more expensive. Mr. Keast suggested that the bulk of the cost was in the check valve. Sue Nersessian asked for the breakdown. The breakdown was \$1,750 for the hot water heater, and the remainder for the check valve and possibly a pump. Sue Nersessian expressed frustration that these requests for transfers come at the end of the year, but these repairs happened during the year. Ms. Nersessian stated that these costly repairs which will result in overages in budgets should come before the committee sooner, so that the Fincom has more of an opportunity for follow-up. The motion passed 7-0.
14. Dan Alfred made a motion, seconded by Tim Maxwell, for a line item transfer in the amount of \$50,000 within the DPW Water budget from organization 61450 object 55809 to organization 61450 object 53000 for repairs of wells. The motion passed 7-0.

Ken Szajda suggested that no minutes will be covered tonight, since the Committee needed time to review the draft that was just emailed to members.

Ken also stated he spoke with Mary Bousquet about posting the secretary position for the committee. He stated that the job would be posted that week.

Sustainability Coordinator discussion

Matt Zettek, the Sustainability Coordinator, discussed in detail several of the ongoing and forward-looking projects, however no true financial impacts or financial details were brought forward for Finance Committee discussion.

Dan Alfred suggested that we meet with the sustainability coordinator semi-annually to discuss the financial status of this position given that the town was told that the position would bring in grants or achieve savings that would offset the cost of the coordinator.

Matt Zettek replied that he would very much look forward to this opportunity to meet this way to present this type of data to the Finance Committee.

Vincent Murphy reiterated what Dan Alfred suggested, but went further to ask that we get the info in advance so that the Fincom can think about the data ahead of time and ask thoughtful questions of Mr. Zettek.

Matt Zettek suggested that he was looking forward to doing this, and that he understands that this isn't just about environmental green, and also plays into fiscal green as well. He went on to comment about how the streetlights in this town aren't converted to LED yet, and this could be a great place to start and was a first thing that he noticed. He went on to suggest that there used to be grant funds for Street lights specifically that don't exist anymore, and so these things can take some time.

There was a clarification about the \$25k vs the \$50k cost. The clarification came from the fact that the \$25k was based on a 6-month appointment, but the appointment is obviously annual, so it needed to be doubled. Mr. Cronin of the Select board stated that the electrical aggregation surcharge of .1 cents/kWh implemented by the Select Board was expected to generate \$40k, and the remainder was going to be from revenue generated by the landfill solar project—from the select board's perspective we would net positive dollars.

School Committee Capital Requests for Town Meeting

Anne Louise Hanstad from the School Committee presented capital budget requests to the Finance Committee for review.

First, she informed the Fincom that the School Committee had revised their operating budget request to \$35,139,715. The School Committee believes this will get them level service for FY21, but it depends on how the pandemic unfolds since that will dictate covid-related expenses.

The capital request was four items:

1. Cafeteria point of service (POS) software and equipment. The current system is outdated and does not have security needed for modern transactional systems.
2. Chromebook flips and the charging cart/storage cart that is needed for elementary grades.
3. Miller roof repairs, which had been discussed with the Fincom earlier in the year.

4. Kamitian field replacement. This was on the asset management plan and was part of the original school request prior to the pandemic. The School Committee discussed removing it, but put it back on the list because it gives the schools the ability to get the job done at a discount should the pandemic result in the cancelation of the fall sports season. The field is past its useful life and is going to need replacement within the next year or two regardless. The schools received a quote earlier in the year that was \$40k less than an earlier quote due to the pandemic and the recession but they could not take advantage of it because of the push-out of Town Meeting. By getting the money approved on July 20 the schools would be in a position to press vendors for good pricing since most districts are financially strapped due to the pandemic.

Sue Nersessian asked about warranty terms on the discounted quote and asked that they make sure that they include warranty terms as part of the RFP. Keith Buday, Business manager for schools suggested that they have not gotten bids, just the one quote, and a project of this size has to go out to bid. Keith said that the RFP bidding process would not begin until the item was approved by Town Meeting. The finance Committee asked the School Committee to requote the project to see if the discount would still apply.

Sue Nersessian went on to ask about if we did the field now, how we would handle fall sports. Ms. Hanstad suggested that fall sports may not happen between COVID-19 concerns and EEE concerns. Again, Ms. Hanstad stated that if the Town waited until next year, the timing on the field replacement may not be beneficial from a price perspective.

Ken Szajda went on to clarify that this project was in the capital plan for replacement this year. It would have been approved in May and would have been done in summer. Ken said we don't want to make that mistake again and that we should position the town to save money.

Vincent Murphy asked if the School Committee had spoken to chief Cassidy about whether the chrome book flips and the chargers etc. could be paid for by the funds received by the town under the CARES Act - Anne Louise Hanstad suggested that the total ask was for \$380k roughly, and that \$280k was going to the CARES Act. The remaining \$100k breaks down to roughly \$77k teacher devices, and \$23k staff devices. Vincent Murphy suggested that money from the CARES Act would be preferable to using the Capital Expenditure Fund. Chief Cassidy, who was also virtually attending the meeting, stated that some or all of the items listed could probably be paid for with the monies from the CARES Act, or at least a good case could be made to use the CARES Act funds for these items. It was agreed that the items it should remain in the capital list for now.

Next up on the agenda was the Select Board Updates. Ken Szajda suggested that this will be covered mostly in the budget section of the meeting.

COVID 19 update

Next up on the agenda was Chief Cassidy's COVID-19 financial impact update. Chief Cassidy said that no new cases were reported in Holliston. The public safety folks were ramping up for the fall, and generally chief Cassidy stated, "We're in good shape."

There was some discussion about the logistics of the upcoming Town Meeting. The Chief said he would update the committee as plans were finalized.

FY21 Budget

Ken Szajda outlined changes to the budget spreadsheet to reflect items that had been discussed at earlier meetings. Most notable was the inclusion of FY20 free cash as FY21-only boost to the Highway (for upbranch) and Council on Aging (for maintenance) budgets. This was necessary since the delay in Town Meeting prevented allocation of the money in FY20 as was originally planned. The updated spreadsheet basically reflected the recommendations the Fincom expected to make based on the discussions from prior meetings and this one. The updated spreadsheet included use of \$400k from stabilization to be put into the reserve fund (boosting it to \$600k).

Dan Alfred stated that his “NO” votes on the budgets he voted against was about the process of the managerial salary adjustment implementation and in no way a reflection on the town employees themselves.

Dan Alfred suggested that the streetlight should be at \$70k given past overages so that number was changed.

Vincent asked why we were boosting the reserve fund to \$600k when we have all this money coming in from CARES Act. Ken clarified that CARES money only goes thru the end of the calendar year, so we have to plan on picking up expenses after January 1, 2021. The other major factor is the lesson we learned from this spring: We should make sure we put in place a budget that does not require adjustment at town meeting, since we can’t be sure when the next Town Meeting will be. Until the pandemic situation is resolved, it would be irresponsible for us to propose a budget that would require another Town Meeting if unexpected covid expenses arose.

Tim Maxwell looked at most other towns and they are assuming and relying on fall town meetings to make any necessary changes to the approved budget. Tim stated that we cannot fall into that line of thinking, as we become too reactive at that point.

Vincent Murphy pointed out that a \$50k warrant article for the pension stabilization fund article wasn’t on the spreadsheet. Ken pointed out that the article is supposed to be funded from the ‘prepayment discount’ we get by paying our entire assessment at the beginning of the fiscal year.

Dan Alfred reminded the committee, and anyone watching, that \$22k of the increase year over year is the amount for managerial salary adjustments ABOVE the \$75k that town meeting appropriated last year. Ken suggested this will become a point of debate at Town Meeting since the town has not gotten the chance to approve the additional salary spending. The first chance the town will have to approve this will be 9 months AFTER the raises were implemented. The budget recommendations include funding for the raises since it was the Select Board, not the town employees, who was responsible for implementing a plan that exceeded the spending anticipated by Town Meeting.

Dan Alfred, seconded by Vin Murphy, made a motion that the committee recommend the budgets shown in the ‘recommended’ column of the budget spreadsheet (as shown below) with the exception of the Select Board budget since it was still incomplete. The motion was passed, with line item exceptions as noted below.

	Recommended	<u>AS VOTED BY THE FINANCE COMMITTEE</u>		
<u>Department</u>	<u>Recommended</u>	<u>Yes VOTE</u>	<u>No Vote</u>	<u>Abstain</u>
Select Board	\$301,855	<u>SELECTOBOARD BUDGET EXEMPTED FROM VOTE DUE TO INCOMPLETE BUDGET AT THE TIME OF VOTE</u>		
Sustainability Coordinator	\$50,000	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred		Mark Whittaker
Rail Trail Maintenance	\$1,000	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred		Mark Whittaker
Finance Committee	\$1,525	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred		Mark Whittaker
Reserve Fund	\$600,000	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred		Mark Whittaker
Town Accountant	\$175,104	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy	Dan Alfred	Mark Whittaker
Board of Assessors	\$227,273	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy	Dan Alfred	Mark Whittaker
Treasurer/Collector	\$391,466	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy	Dan Alfred	Mark Whittaker
Technology	\$149,097	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy	Dan Alfred	Mark Whittaker
Town Clerk	\$171,504	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred		Mark Whittaker
Elections	\$38,934	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred		Mark Whittaker

Conservation Commission	\$54,436	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy	Dan Alfred	Mark Whittaker
Planning Board	\$95,579	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy	Dan Alfred	Mark Whittaker
Zoning Board of Appeals	\$11,407	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred		Mark Whittaker
Economic Development	\$14,396	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy	Dan Alfred	Mark Whittaker
Public Buildings	\$282,600	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred		Mark Whittaker
Police	\$3,017,789	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred		Mark Whittaker
Auxiliary Police	\$13,764	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred		Mark Whittaker
Fire Department	\$877,079	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy	Dan Alfred	Mark Whittaker
Ambulance	\$479,920	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy	Dan Alfred	Mark Whittaker
Building Inspector	\$154,451	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy	Dan Alfred	Mark Whittaker
Emergency Management	\$11,276	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred		Mark Whittaker
Animal Control	\$38,000	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred		Mark Whittaker
Schools	\$35,139,715	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred		Mark Whittaker
Keefe Tech	\$1,214,357	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred		Mark Whittaker
DPW-Highway	\$1,465,491	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy	Dan Alfred	Mark Whittaker

DPW-Snow & Ice	\$250,000	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred		Mark Whittaker
Street Lighting	\$70,000	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred		Mark Whittaker
Solid Waste	\$1,222,851	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred		Mark Whittaker
Wastewater Treatment	\$91,790	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred		Mark Whittaker
DPW-Motor Vehicle Fuels	\$115,000	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred		Mark Whittaker
Board of Health	\$154,517	Tim Maxwell, Michelle Zeamer, Ken Szajda, Vincent Murphy	Dan Alfred Sue Nersessian	Mark Whittaker
Council on Aging	\$232,161	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy	Dan Alfred	Mark Whittaker
Youth and Family Services	\$148,254	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy	Dan Alfred	Mark Whittaker
Veterans Services	\$93,653	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred		Mark Whittaker
Library	\$516,719	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy		Mark Whittaker, Dan Alfred
Park Commission	\$130,581	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred		Mark Whittaker
Celebrations	\$2,000	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred		Mark Whittaker
Debt Service	\$3,017,054	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred		Mark Whittaker
Retirement	\$2,144,455	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred		Mark Whittaker
Workers Comp	\$302,072	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred		Mark Whittaker

Unemployment	\$100,000	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred	Mark Whittaker
Employee Benefits	\$7,456,641	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred	Mark Whittaker
Liability Insurance	\$275,572	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy, Dan Alfred	Mark Whittaker
DPW-Water Department	\$2,353,827	Tim Maxwell, Sue Nersessian, Michelle Zeamer, Ken Szajda, Vincent Murphy Dan Alfred	Mark Whittaker

Warrant Article Recommendations

Article 2- Sue Nersessian made a motion, seconded by Dan Alfred, to recommend favorable action on article 2. The motion passed 7-0.

Article 3- Moved for a recommendation for favorable action by Vincent Murphy and seconded by Tim Maxwell. The motion passed 7-0.

Article 4- Dan Alfred asked if we could move this to multiple votes.

Dan Alfred made a motion to recommend unfavorable action on the two stipends (Board of Assessors and Select Board), seconded by Tim Maxwell. Sue Nersessian then asked about why we wanted unfavorable action, and it was clarified that the stipends were removed to balance the budget. Dan Alfred would like to reduce them to \$3 each (\$1 for each member) which would make the recipients eligible for town health insurance. Since this was not the motion on the floor, a vote was taken and the motion failed 0-7 (all voted no).

Dan Alfred, seconded by Sue Nersessian, made a motion that the stipend for the Board of Assessors and the Select Board be \$1 per member, for a total of \$3 for each of those boards. The motion passed 7-0.

The third line of article 4 was moved for favorable action for the town clerk salary be set at \$77,917 for FY 21. This was moved by Sue Nersessian and seconded by Vincent Murphy. The motion passed 6-1 with all voting in favor except for Dan Alfred who voted no. Dan wished to make it clear that this was not a slight on the Town clerk but was a vote against the process used by the Select Board to implement the raises.

Dan Alfred made a motion, seconded by Sue Nersessian, to recommend that the Town Clerk receive an additional \$6,798 for FY21 only as outlined in article 4. The motion passed 7-0.

Article 6- Motion for favorable Action moved by Sue Nersessian and seconded by Dan Alfred. The motion passed 7-0.

Article 7- Motion for favorable Action moved by Dan Alfred and seconded by Tim Maxwell. The motion passed 7-0.

Article 8 - Motion for favorable Action moved by Dan Alfred and seconded by Vincent Murphy. The motion passed 7-0.

Article 9 - Motion for favorable Action moved by Dan Alfred and seconded by Tim Maxwell. The motion passed 7-0.

Article 12 – Motion for favorable Action moved by Dan Alfred and seconded by Tim Maxwell. The motion passed 6-0-1 with Mr. Whittaker abstaining.

Article 13 – Sue Nersessian asked that why the field was at \$500,000 when the school committee had been talking about a discounted price earlier in the meeting. Dan Alfred stated that this is capital so that if we approve \$500,000, we can spend less. Sue stated that she may not vote for it if it was \$500,000, but if it reflected the discount, she might be behind it. Dan Alfred reminded us all of the timing and dollar discussions associated with this field that we had earlier. Other questions were raised about items in the list so action was deferred until a later meeting.

Article 14 - Motion for favorable Action by Dan Alfred and seconded by Tim Maxwell. The motion passed 7-0.

Article 15 – Motion for Indefinite Postponement moved by Moved by Dan Alfred, and seconded by Tim Maxwell. The motion passed 7-0.

Article 17 - This article increased the lease from 20 to 25 years. This provides better dollars for the town. Motion for favorable Action moved by Dan Alfred and seconded by Tim Maxwell. The motion passed 7-0.

Article 18 and Article 19 were voted upon together. Article 18 for solar on the fire station, and Article 19 for a revolving fund up to \$5000. This is not funded by the town at all – funded by donations etc. Motion for favorable action for both articles 18 and 19 moved by Dan Alfred, seconded by Tim Maxwell. The motion passed 7-0.

Article 21 – Retroactive road acceptances - Ken mentioned that Town Counsel had confirmed that there is nothing retroactive about this road acceptance. Sue Nersessian asked to change the title to remove the word “Retroactive” so they just become road acceptances. A motion was made to recommend the title of article 21 be changed from Retroactive Road Acceptances to Road Acceptances. Moved by Sue Nersessian, seconded by Dan Alfred. The motion passed 7-0. There are no financial implications, so no recommendation is needed.

Article 22 – This is for LED upgrade to the traffic lights at Woodland and High street. Sue Nersessian asked for clarification that this is NOT the downtown lights, and it was clarified that it is not. The motion on the floor is to raise and appropriate \$5,740 for the purpose stated in the article. This was moved by Dan Alfred, seconded by Tim Maxwell. The motion passed 7-0.

Article 24- Dan Alfred suggested that this article should be stricken from the warrant, and that it will be. Ken Szajda asked if this was not stricken what is the general feeling on this article. Generally the Finance Committee all agreed that this would be a no vote (unfavorable action). No vote was taken at this time.

Next week the committee will consider the select board budget and the remaining articles not covered tonight.

Ken will circulate a draft warrant message for discussion and approval next week. Dan Alfred suggested we also include our June press release in the Finance Committee report.

Motion to adjourn the meeting was made at 10:19. This was moved by Dan Alfred and seconded by Sue Nersessian. The motion was carried 7-0.