

Town of Holliston Finance Committee – Capital Subcommittee

Meeting Minutes

September 3, 2019

The meeting was convened at 6:36pm in room 105 at the Holliston Town Hall. In attendance: Ken Szajda, and Ben Sparrell. Absent: Sue Nersessian

Mr. Szajda shared a proposed letter from the sub-committee to be sent to the department heads. After review, Mr. Sparrell made a motion to approve of the language of the letter, with Mr. Szajda seconding the motion. The motion passed unanimously.

The sub-committee reviewed the list of capital items provided by the Town Administrator. Mr. Sparrell would follow up with the DPW with questions. Mr. Szajda asked Fire Chief Cassidy about the traffic signal preemption hardware and the scope of the capital request.

The sub-committee calculated the town spent \$961,483 on capital requests in May, and the current list of capital requests for October was \$1,130,908. The capital account was funded with \$1,750,000 in May, so there will need to be discussion on next steps by either eliminating items from the list or determining alternate funding sources beyond the FY2020 capital appropriation.

Mr. Sparrell made a motion to adjourn at 6:57pm, with Mr. Szajda seconding the motion. The motion passed unanimously.