

## Town of Holliston Finance Committee – Capital Subcommittee

### Meeting Minutes

January 29, 2019

The meeting was convened at 6:26pm in room 105 at the Holliston Town Hall. In attendance: Sue Nersessian, Ken Szajda, and Ben Sparrell.

Mr. Sparrell began the discussion of the Asset Management Plan by asking who owns the spreadsheet and the changes? A member of the Subcommittee also would speak to Town Accountant, Sharon Emrick about creating a form to submit changes to the plan.

Mr. Sparrell had spoken to the Town Manager from Franklin about how they audited their assets, and was told about a program called “School Dude” that was used by Franklin and a sub-contractor doing the detailed audit. The Sub-committee talked about trying to meet with representatives from Franklin to get further details.

Mr. Szajda indicated that representatives from Holliston Public Schools would attend the next Subcommittee meeting to talk about their needs in this process.

Ms. Nersessian made a motion to adjourn at 6:57pm, with Mr. Sparrell seconding the motion. The motion passed unanimously.