

## Town of Holliston Finance Committee

### Meeting Minutes

November 27, 2018.

#### DRAFT

The meeting convened at 7:04pm in Room 105 at Holliston Town Hall. In attendance: Chairperson Ken Szajda, Vice Chairperson Michelle Zeamer, Clerk Ben Sparrell, Tim Maxwell, Vincent Murphy and Sue Nersessian. Absent: Dan Alfred.

Ms. Zeamer made a motion to approve as amended the minutes for the October 9, 2018, meeting. Mr. Sparrell seconded the motion and it passed by a vote of 4-0, Ms. Nersessian and Mr. Murphy abstaining.

The Committee discussed complications regarding payments for phone bills for lines that are on the Voiceover IP system. Bills for these lines were originally paid out of a gift account without the previous knowledge of the Finance Committee and now need to be paid out of departmental budgets due to depletion of the gift account. The Committee requested the Town Technology Director Chris Meo evaluate what we are paying for, and help determine if any adjustments to these lines should be made. Ms. Nersessian suggested that all gift accounts be identified and reviewed and the original gift requirements from Verizon be evaluated.

Mr. Szajda said that he had received an estimated local receipts model from Town Accountant Sharon Emerick, and a certified new growth number of \$961,923 from Assessor Kathy Pierce. He said that for FY 2020, there should be a natural 1.5% guideline that results from Prop 2.5 with some potential flexibility.

Town Administrator Jeff Ritter gave a brief report on progress of Golf Course contracts.

Mr. Murphy made a motion to adjourn, which was seconded by Ms. Nersessian. The motion passed by a vote of 6-0. The meeting was adjourned at 7:56pm.

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