

## Town of Holliston Finance Committee

### Meeting Minutes

July 10, 2018

The meeting convened at 7:00pm in Room 105 at Holliston Town Hall. In attendance: Chairperson Ken Szajda, Vice Chairperson Michelle Zeamer, Clerk Ben Sparrell, and Vincent Murphy. Absent: Tim Maxwell, Sue Nersessian, and Dan Alfred.

The assessors came to provide information about a transfer of funds, but the transfer was withdrawn because the funds were not needed in that account.

The committee discussed the Water department transfer of \$25,000 from 61450-55809 to 61450-53000. The letter provided to the committee was provided, but no additional clarification was given. Based on the calculations in the letter, the committee decided to approve a transfer of \$22,736 for the Water Department. Ms. Zeamer made a motion to approve the transfer of the calculated amount, seconded by Mr. Murphy. The committee approved the motion 4-0.

Discussion began about Ambulance needing a transfer of \$10,250. Fire Department Chief Cassidy clarified that the transfer was related to ALS (Advanced Life Support) being needed more often. Mr. Sparrell made a motion to approve the transfer, seconded by Mr. Murphy. The motion passed 4-0.

Following the approval of the outstanding line-item transfers, the assessors asked to discuss the overlay surplus and whether to take the funds in the surplus and move them to free cash. Mr. Murphy made a motion to recommend to the Board of Assessors that the overlay funds not be transferred until the town can create and enact a policy regarding the composition of the overlay. Mr. Sparrell seconded the motion, and the motion was approved 4-0.

Ms. Zeamer made a motion to pay \$210 in dues to the Massachusetts Association of Town Finance Committees. Mr. Sparrell seconded the motion and it was approved 4-0.

Mr. Sparrell made a motion to adjourn and Mr. Murphy seconded. The motion was approved at 4-0, and the committee adjourned at 7:35pm.