

Town of Holliston Finance Committee

Meeting Minutes

June 26, 2018

The meeting convened at 7:00pm in Room 105 at Holliston Town Hall. In attendance: Chairperson Ken Szajda, Vice Chairperson Michelle Zeamer, Clerk Ben Sparrell, Sue Nersessian, Dan Alfred and Vincent Murphy. Absent: Tim Maxwell.

Mr. Moles from the Board of Health answered questions about a line-item transfer for his department. The transfer was to pay an employee who had exceeded scheduled hours. Mr. Szajda asked if this put the employee over 20 hours and thus eligible for benefits. Was this approved by the Board of Selectmen? The Committee requested details about the employee's hours for the year to determine if benefits would need to be presented. Ms. Nersessian asked if the employee was paid. Mr. Moles indicated they were and would answer the other questions as quickly as possible.

Ms. Zeamer made a motion to approve Finance Committee Secretary, Nancy Farrell's hours. Ms. Nersessian seconded, and the motion was passed 6-0.

Votes on line-item Transfers (see schedule on Page 2)

Next meeting would be held on July 10th to finalize the line-item transfers that were postponed.

There were questions about the DPW taking on Building Maintenance for the town. Mr. Ritter mentioned there was a plan being developed to include all buildings except for Schools at this time. The plan would be ready in the fall.

Mr. Alfred made a motion to adjourn and Mr. Murphy seconded. The motion passed 6-0 and the meeting was adjourned at 7:52pm.

<u>Department</u>	<u>From Acct</u>	<u>To Acct</u>	<u>\$ Amount</u>	<u>Motion</u>	<u>Second</u>	<u>Vote</u>	<u>Notes</u>
Selectmen	01945-57400	01122-51113	5,000.00	Zeamer	Nersessian	6-0	
Selectmen	01913-51780	01122-54200	150.00	Zeamer	Nersessian	6-0	
Selectmen	01945-57400	01122-53000	19,500.00	Zeamer	Nersessian	6-0	
Selectmen	01945-57400	01122-57100	2,000.00	Zeamer	Nersessian	6-0	
Finance Committee	01131-51113	01131-57100	255.00	Zeamer	Nersessian	6-0	
Assessors	01141-53000	01141-51100	2,649.20				Postpone: need more info
Treasurer	01145-53400	01145-57100	124.96	Zeamer	Nersessian	6-0	
Town Clerk	01162-51205	01161-57100	1,500.00	Zeamer	Nersessian	6-0	
Elections	01162-55800	01162-53000	48.10	Zeamer	Nersessian	6-0	
Conservation Commission	01171-51100	01171-53000	1,016.20	Zeamer	Nersessian	6-0	
Planning Board	Reserve	01175-53000	21,465.97	Zeamer	Nersessian	6-0	Reserve Fund Transfer
Police	01210-51112	01210-53000	50,000.00	Zeamer	Nersessian	6-0	
Police	01210-51112	01210-55810	22,000.00	Zeamer	Nersessian	6-0	
Police	01210-51112	01210-57100	15,000.00	Zeamer	Nersessian	6-0	
Aux Police	01211-57100	01211-55800	3,969.31	Zeamer	Nersessian	6-0	
Fire	01220-51112	01220-52100	3,000.00	Zeamer	Nersessian	6-0	
Fire	01220-51112	01220-52410	6,000.00	Zeamer	Nersessian	6-0	
Ambulance	01231-51112	01231-53000	5,000.00	Zeamer	Nersessian	6-0	
Snow & Ice	Reserve	01423-52900	12,200.00	Zeamer	Nersessian	6-0	Reserve Fund Transfer
Street Lighting	01913-51780	01424-52100	5,000.00	Zeamer	Nersessian	6-0	
Wastewater Treatment	01913-51780	01440-53000	19,000.00	Zeamer	Nersessian	6-0	
Board of Health	01512-52908	01512-51113	500.00	Zeamer	Murphy	5-0	Mr. Alfred Abstains
Board of Health	01512-57100	01512-51113	782.75	Zeamer	Murphy	5-0	Mr. Alfred Abstains
Parks & Rec	01913-51780	01650-51100	6,000.00	Zeamer	Nersessian	6-0	
Water Dept	61450-55809	61450-53000	25,000.00				Postpone: need more info

Information on line-item transfers from Finance Committee meeting on 6/26/18