

Town of Holliston Finance Committee

Meeting Minutes

April 3, 2018

The meeting convened at 7:03pm in Room 105 at Holliston Town Hall. In attendance: Chairperson Ken Szajda, Vice Chairperson Michelle Zeamer, Clerk Ben Sparrell, Tim Maxwell, Sue Nersessian and Dan Alfred. Absent: Vincent Murphy.

Community Preservation Committee Chair Frank Chamberlain reported that FY19 CPC projects would include upgrades at Stoddard Park by the Parks and Recreation Department, historic records preservation in the Town Clerk's Office and administrative expenses to enhance Web accessibility to show what the Community Preservation Act does. Mr. Sparrell asked whether the digitized documents would be made available to public. Citing the difficulties of low level of matching funds from the State and by-law deadline constraints, Mr. Chamberlain said he would check with the Board of Selectman.

Mr. Szajda reviewed the departmental capital requests for the May Town meeting: \$55,623 for a DPW truck, \$200,000 for DPW/Water Generator, \$221,000 for Library Improvements, \$54,500 for Chromebooks for School Department and \$25,000 for a Fire Gear Drying Cabinet.

Mr. Szajda estimated a \$70,000 budget surplus with all the numbers in, using a level-service number from Schools. Topics in the Committee's discussion on the School budget included an request from Ms. Nersessian to have money accounted for, responses to the School's priority list, an explanation by School Budget Sub-Committee member Anne Louise Hanstad of the complexities of staff positions, and the cost of benefits.

Mr. Szajda said that the total of all departmental requests is about \$330,000 with many other things to be considered. He suggested the Committee budget for uncertainty and make adjustments in the Fall. Ms. Nersessian proposed an amount of \$128,000 to \$130,000. Mr. Alfred suggested an override. Ms. Hanstad would like to stay within guideline. There was further discussion of an override.

Ms. Nersessian made a motion for the Finance Committee recommend \$130,000 for the School Department's priority request list. Ms. Zeamer seconded, and the vote passed unanimously, 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$278,095 for FY19 to Board of Selectmen. The motion was seconded by Ms. Nersessian and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$1,525 for FY19 to the Finance Committee. The motion was seconded by Ms. Nersessian and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation \$152,741 for FY19 to the Town Accountants Office. The motion was seconded by Ms. Nersessian and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$218,034 for FY19 to the Board of Assessors. The motion was seconded by Mr. Maxwell and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$332,477 for FY19 to the Treasurers Office. The motion was seconded by Mr. Maxwell and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$315,000 for FY19 to the Reserve Fund. The motion was seconded by Mr. Maxwell and was approved by a vote of 7-0.

Mr. Alfred made a motion that the Finance Committee recommend the appropriation of \$103,060 for FY19 to the Technology Department. The motion was seconded by Ms. Nersessian and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$115,330 for FY19 for the Town Clerk. The motion was seconded by Ms. Nersessian and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$30,434 for FY19 for the Elections. The motion was seconded by Ms. Nersessian and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$50,120 for FY19 to the Conservation Commission. The motion was seconded by Ms. Nersessian and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$86,018 for FY18 to the Planning Department. The motion was seconded by Mr. Alfred and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$11,167 for FY19 to the Zoning Board of Appeals. The motion was seconded by Ms. Nersessian and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$276,989 to the FY19 Budget for Public Buildings. The motion was seconded by Ms. Nersessian and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$2,771,513 to the FY19 Budget for the Police Department. The motion was seconded by Ms. Nersessian and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$19,561 for FY19 to the Auxiliary Police. The motion was seconded by Mr. Maxwell and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$857,534 for FY19 to the Fire Department. The motion was seconded by Ms. Nersessian and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$136,402 for FY19 to Building Insurance. The motion was seconded by Ms. Nersessian and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$11,109 for FY19 to Emergency Management. The motion was seconded by Ms. Nersessian and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$0. for FY19 to the Sealer's budget. The motion was seconded by Mr. Murphy and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$39,736. for FY19 for Animal Control. The motion was seconded by Mr. Murphy and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$1,204,273 for FY19 to Keefe Tech. The motion was seconded by Mr. Murphy and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$1,341,519 for FY19 to the DPW Highway Department. The motion was seconded by Mr. Maxwell and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$61,509 for FY19 for Street Lighting. The motion was seconded by Ms. Nersessian and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$75,861 for FY19 for the Wastewater budget. The motion was seconded by Ms. Nersessian and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$126,000 for FY19 for Motor Vehicles Fuel. The motion was seconded by Ms. Nersessian and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$140,567 for FY19 to the Board of Health. The motion was seconded by Ms. Nersessian and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$222,106 for FY19 to the Council on Aging. The motion was seconded by Mr. Maxwell and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$126,171 for FY19 to Youth and Family Services. The motion was seconded by Ms. Nersessian and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$54,793 for FY19 to Veterans Services. The motion was seconded by Mr. Murphy and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$496,150 for FY19 to the Library. The motion was seconded by Ms. Nersessian and was approved by a vote of 6-0, Mr. Alfred abstaining.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$112,711 for FY19 to Parks and Recreation. The motion was seconded by Mr. Murphy and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$250,000 for FY19 to the Department of Public Works Snow and Ice. The motion was seconded by Mr. Murphy and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$1,071,081 for FY19 for the Solid Waste budget. The motion was seconded by Ms. Nersessian and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$5,647,944 for FY19 for Group Insurance. The motion was seconded by Mr. Maxwell and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$3,878,242 for FY19 for Employee Benefits. The motion was seconded by Mr. Maxwell and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$5,389,054 for FY19 for Debt Service. The motion was seconded by Mr. Maxwell and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$268,851 for FY19 for Liability Insurance. The motion was seconded by Mr. Maxwell and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$2,277,456 for FY19 to the DPW Water Dept.. The motion was seconded by Mr. Maxwell and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$472,448 for FY19 to the Ambulance Service. The motion was seconded by Mr. Maxwell and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$12,486 for FY19 to the Economic Development Committee. The motion was seconded by Ms. Nersessian and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$2,000 for FY19 to the Celebrations budget. The motion was seconded by Mr. Maxwell and was approved by a vote of 7-0.

Ms. Zeamer made a motion that the Finance Committee recommend the appropriation of \$1,300,000. for FY19 for Capital Expenditures. The motion was seconded by Ms. Nersessian and was approved by a vote of 7-0.

Mr. Alfred made a motion to adjourn the meeting, seconded by Mr. Murphy, and passed 7-0. The meeting adjourned at 8:45pm.