

Town of Holliston Finance Committee

Meeting Minutes

February 13, 2018

The meeting convened at 7:00pm in Room 105 at Holliston Town Hall. In attendance: Chairperson Ken Szajda, Vice Chairperson Michelle Zeamer, Tim Maxwell, Vincent Murphy, Sue Nersessian and Dan Alfred. Ben Sparrell arrived late.

Director of Technology department Chris Meo presented a budget request for FY19, approved by the Board of Selectmen, with a 1.47% increase and an increase in capital outlay. Topics discussed included: updates to accommodate changes in Public Records law and ADA; changes to Town website to include mobile access, efforts to consolidate purchasing; inventory and replacement of computer equipment and defining security policies.

Melissa Kaspern and Mark Frank, Acting Director of Recreation, presented a budget request for FY19 for the Parks and Recreation Department that due to staff transitions was a 2% lower than FY18. Topics discussed included: staff changes; study for capital plan; and possible new programs.

Health Director Scott Moles presented the FY19 budget request for the Board of Health. The Board of Selectmen approved the request with increases of 1.5% for salaries and 1.5% for operations. Topics included: new arrangement for communicable disease nursing services; the need to follow changes in laws for recreational marijuana and growing facilities; and the department's legal fees.

Fire Chief Michael Cassidy presented FY19 budget request for the Fire, Ambulance and Emergency Management departments within guideline. Topics discussed for the Fire department included: the possibility of consolidating dispatch services and purchasing supplies; vehicle maintenance costs; organization of accounts and planning for allocations. Discussion on the Ambulance department concerned personnel costs and challenges.

Mr. Alfred made a motion to adjourn, seconded by Mr. Murphy. The motion passed 7-0, and the meeting was adjourned at 8:45pm.

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