

## **Holliston Economic Development Committee Meeting Minutes of June 12, 2019**

**Present:** Chairman Peter Barbieri, Matt Coletti, David Thorn and Lisa Zais. Also present was Town Administrator Jeff Ritter.

**Call to Order:** The Chairman called the meeting to order at 8:00 a.m. in the Selectmen's Meeting Room (#105) of Town Hall.

**Approval of Minutes:** On a motion by Mr. Coletti, seconded by Mrs. Zais, the members approved the minutes of May 15, 2019 as corrected. Mr. Thorn abstained as he was not present.

### **General Business:**

1. **Downtown Updates:** Mr. Ritter noted that the Town has perfected its taking of 9 Green Street and that the Committee to study the parcel was taking shape. Quotes for remediation are contemplated. He also noted that McMahon Transportation Engineers and Planners are revisiting the signal sequencing and some signage in the downtown. Members reviewed the recommendations and implementation strategies from the 2014 MAPC Parking Study. Mr. Coletti made a motion that the following outstanding suggestions from the MAPC Parking Study should be forwarded to the Board of Selectmen for action: 1. Improve signage and condition of Exchange Street Lot and 2. Increase on-street parking enforcement, revisit areas signed for 2 hour parking, and provide alternative long-term parking locations to employers to accommodate employees in order to discourage long-term parking. Some discussion of a downtown wayfinding program and signage options under the Manual on Uniform Traffic Devices followed. The Chairman suggested a revisit of on-street parking along Green Street. It was noted that some debris clean-up had occurred at the former Gulf Station.
2. **Economic Development Funding Program** ó It was suggested that the Selectmen be prompted to pass along the program to local legislators for action. The Chairman noted he had begun an informal discussion with the manager of Middlesex Savings Bank. Mr. Coletti circulated a draft information flyer for discussion.
3. **Blair Square Easements and Parking/Drainage Improvements** ó The Chairman and Mr. Ritter provided an update on the easement from the owner of Casey's. The reimburseable DCR Trails Grant application status will be tracked. The Chairman added that the Blair Square Committee is meeting with the Board of Selectmen to discuss uses and design for the area, including parking and the demand for restrooms.

**Adjournment:** The meeting adjourned at 8:45 p.m. on a motion made and duly seconded with all in favor. The next meeting was scheduled for July 10, 2018.

Respectfully submitted,

Karen Sherman  
Town Planner

Approved July 10, 2019