

Holliston Economic Development Committee Meeting Minutes of April 5, 2018

Present: Chairman Peter Barbieri, Susan Russo, Lisa Zais, David Thorn and Matt Coletti. Also present was Town Administrator Jeff Ritter.

Call to Order: The Chairman called the meeting to order at 8:00 a.m. in the Selectmen's Meeting Room (#105) of Town Hall.

Approval of Minutes: On a motion by Mr. Coletti, seconded by Mr. Thorn, with all in favor, the members approved the minutes of March 1, 2018 as written.

General Business:

1. **Downtown Discussion:** Mr. Ritter provided an update on the traffic signal installation project. Work is slated to begin next week on pedestrian signal poles, traffic signal installation, and crosswalks as well as roadway paving. Completion remains slated for June. The Chairman stated that the Blair Square Committee is meeting but has not gotten together a plan for funding for the Annual Town Meeting. Coordination with the Trails Committee and Friends of Holliston Trails was discussed as they have interim measures planned for parking and dealing with encroachments.
2. **Industrial Park Updates:** Ms. Sherman noted that the Herb Chambers facility was planning a ribbon cutting for Tuesday, April 24th from 4-6 p.m. HCAT will be conducting a testimonial interview with Mr. Chambers and has offered to stream the ceremony, if allowed. All EDC, Board of Selectmen and regulatory board members and staff will be invited. She also noted the work on the Hopping Brook Phase II infrastructure is ongoing, SE Shires has moved into their new facility at 260 Hopping Brook Road and are planning a grand opening weekend in May, and Streetwear Inc. at 375 Hopping Brook Road is planning a substantial addition to their facility.
3. **Business & Community Guide and Permitting Guide:** Erin Dowling Designs is working on the EDC ad and has volunteered the Holliston in Bloom Walking Tour booklet layout for usage in the permitting guide revisions. Edited copy will be distributed for approval.
4. **Large Business Tours:** The Chairman will schedule a visit with Wayne Griffin Electric and potentially WEB Industries in Hopping Brook Park, Mr. Ritter will schedule with Harvard BioScience et al in New Englander Industrial Park and Mrs. Zais will reach out to Lista International in Lowland Industrial Park. The goal is for teams to visit the businesses to discuss concerns and opportunities.
5. **Other Business:** Mr. Ritter noted that the idea of extending a sewer main from the High School to the wastewater treatment plant on Linden Street is being revived with the potential to serve a new or expanded school facility and downtown businesses. A feasibility study will like be pursued over the summer.

Adjournment: The meeting adjourned at 8:40 p.m. on a motion made and duly seconded with all in favor. The next meeting was scheduled for May 3rd. The Annual Town Meeting is slated to commence on May 7th.

Respectfully submitted,
Karen Sherman
Town Planner