

Economic Development Committee Meeting Minutes of January 5, 2017

Call to Order: The Chairman called the meeting to order at 8:00 a.m. in Room 105 of Town Hall.

In Attendance: Chairman Barbieri, Robert Warburton, Susan Russo, David Thorn and Kate Lamontagne. Also present were Town Administrator Jeff Ritter and Economic Development Director/Town Planner Karen Sherman. Lisa Zais was absent.

Approval of Minutes: On a motion by Mrs. Russo, seconded by Mr. Warburton, the draft minutes of December 1, 2016 were approved as written.

Downtown Development: The Chairman updated members on a meeting that he, Mr. Ritter and Ms. Sherman has attended with the owners of the former Odd Fellows Building. Mr. Ritter noted that he has not received permission from the owner of 9 Green Street to access the building. The Chairman noted the Joel Loitherstein of Tighe & Bond has done some preliminary review of the DEP files for the property. Mrs. Russo made a motion to encourage the Board of Selectmen to hire a Licensed Site Professional to aid the Town in its due diligence on the property. Mr. Warburton seconded with all in favor.

FY18 Budget: After some discussion, Mr. Thorn made a motion to approve an FY18 budget request for \$12,200 that includes \$8,800 in salary, \$3,200 in purchased services and \$200 in office supplies. Mr. Warburton seconded with all in favor. The EDC will present the request to the Board of Selectmen on Wednesday, January 11th.

Community Video and Website Metrics: Ms. Sherman reported that the "Doing Business in Holliston" video has been viewed 99 times.

Committee Next Steps: Ms. Sherman will invite Sales & Marketing Staff from Global Design and Publishing, LLC to attend the next meeting to discuss production of a printed Community & Business Guide like Southborough, Westborough and Natick.

General Business:

FY17 Budget - Mr. Thorn made a motion to join the Holliston Business Association. Mrs. Russo seconded with all in favor. Mrs. Russo made a motion to join the Milford Chamber of Commerce. Mr. Warburton seconded with all in favor.

Industrial Parks - The Chairman and Mr. Ritter updated the members on an anonymous perspective tenant for Hopping Brook Park.

Linden Street Wastewater Treatment Plant - Additional information was requested on the capacity of the plant.

Adjournment: The meeting adjourned at 8:50 a.m. on a motion made and duly seconded. The next meeting was scheduled for February 2th.

Respectfully submitted:

Karen Sherman
Economic Development Director/Town Planner

Approved: February 2, 2017