

Holliston Cultural Council Minutes

Date: September 20, 2017

Present: Walter Czarnec, Lee Kauffman, Kent Kissinger, Richard Morse

Absent: Rachel Chambers, Heather Kemp

Meeting called to order

- **Council unanimously approve minutes of August 23, 2017 meeting**

New Business:

- **Update of samples of the proposed Council sponsored events signs.**
- **Proposed that we accept the 'collage' style sign and motion seconded and voted to order the signs.**
- **Review of status of grant requests received to date. Two applications received.**
- **Cultural Council grant cycle flyers posted at the following town sites:**
 - **Coffee Haven**
 - **Library**
 - **Superette**
 - **Jasper Hill Cage**
 - **Fiskes**
 - **and Richard volunteered to post a flyer at Out Post Farm**
- **Lee is completing the required LCC Accounting Calculations Sheet and will meet with Town Accountant as required.**
- **Council voted to include \$100.00 of the grant funds for an administrative line item for 2018.**
- **Council voted to use \$500.00 of Local Revenue towards our approved grants for 2018.**

Old Business:

- **Lee reminded us during 2018 the Council must complete the Town Survey, as performed in 2015. Must be completed every three years.**
- **Meeting adjourned**

Next Meeting is scheduled for Wednesday October 18, 2017 at 7 pm.

Submitted by Kent Kissinger

These minutes were unanimously approved at the October 18, 2017 meeting.