

Holliston Council on Aging
Minutes of the Meeting
December 10, 2014

A brief welcoming reception, with delicious pastries, was held from 12:30 to 1:00, for Jean Boulette , our new Director. Members of the SSF, the Board of Selectmen, and the COA welcomed Jean warmly and wished her success in her new position.

Members Present: Lois Hosmer, Frank Caron, Millie Bedard, Mark Ahronian, Muriel Berman, Carmen Chiango, Bob Malone

Members Absent: None

Associate Members Present: Sophia Dowling

Associate Members Absent: Kay McGilvray, Carole Curnyn

Staff Present: Jean Boulette, Linda Marshall

Call to Order: Bob Malone opened the meeting at 1:00P.M.

Public Comment: Several people commented that the reception went well and was a nice start for Jean.

Chair's Comments: Bob welcomed Jean and said we were all happy to have her as Director. Jean replied that she had had a wonderful first week saying that the SSF had been very helpful as had everyone she encountered.

Bob said the new Town Accountant is Sharon Emerick who has been in Ashland previously. Paul LeBeau will retire this summer. The Cole Court Housing Director has left. This person takes care of all subsidized housing. The COA will offer help, if it is wanted, in the search for a replacement. The Town now has clear title to the Andrews School building. Elderly housing is one possible use ,among others, to be considered.

Minutes: Mark moved and Frank seconded that the minutes be accepted as presented. All agreed.

Treasurer's Report: Carmen Chiango

We need to make sure that the new accountant gets reports to us in a timely fashion. The Director's Line is underspent. Underspent personnel funds cannot be used for other things. We will be asking for a Reserve Fund transfer for the freezer and heating system. We will find a way to use the personnel funds.

Director's Report: Jean Boulette and Linda Marshall

**Fundraising

*Cultural Council-Linda has written three Grants for 2015 which would underwrite three entertainments in 2015. Decision expected in Jan. 2015

*Metro West Health Care Foundation-We have received a joint Grant of \$8500 with Dover and Sherborn to again present " A Matter of Balance."The program is full with a waiting list.

*Martap Helping Hands Mini Grant- Linda applied for a Grant for \$938 to be used for a new wheel chair and fax machine for the transportation program. Decision expected in early 2015.

*Whitcomb House of Milford and Aaways Best Care Home Care Services-Both agencies have expressed interest in underwriting programs next year. Linda will introduce Jean to them .

** Programs

*All day programs doing well

*Police Luncheon was sold out

*The Holiday Luncheon is sold out. Our band will be playing

*The Staff Holiday Party is 12/29 at 11:30.*The VFW roast beef dinner is here Jan. 4th

* Linda is collecting donations for seniors who will be alone for the holidays. Please make contributions by 12/17

**Night Programs

*Miller School Band Concert at the Center on Thursday 12/18. Light refreshments will be served.

*Dec. 16th will be the last night class.

*The Center will not be open at night after 12/16 through the end of Feb.

*Night programs will begin sometime in March

**Fuel Assistance

Only four new people have come for new fuel assistance applications this year so far.

**Holiday Closings

*Dec. 24th at noon and 12/25 ,12/26

*Dec.31st at noon

*Jan. 1st and 2nd 2015

Jan.19th, Martin Luther King Day

*All programs from 12/25 through 1/2/15 are cancelled but the Center is open.

SSF Requests

Bingo	\$120 Jan.,Feb.,Mar.-
cash	
Old Guys Breakfast	\$210 Jan.,Feb., Mar.-Visa
Flowers for Volunteers	\$50
Craft Class	\$100 Jan., Feb., Mar. Visa
Lunch and Movie	\$150 Jan.,Feb., Mar.Visa
Valentine Entertainment	\$Up to \$225 check
	Cultural Grant may do
this	
Valentine Lunch	\$200-paper goods -candy- Visa
St. Patrick's Day	\$200-paper goods- drinks

Carm moved and Lois seconded to approve the SSF Requests. All agreed.

****Old Business**

GLM Engineering will be here next week . More research is necessary but new spaces are likely to be configured in the spring.Carm's pictures will be used at the Town Meeting to ask for funds . Seniors at Town Meeting can provide support for this project.

****New Business**

* Building Updates-Dumpster location will be moved closer to the building-easier access to the kitchen-Some painting has and will be done-Ramp has to be limited to replacing planks to avoid code issues----A-V system needs updating- Call Keefe Tech for an assessment--new furniture in the dining room thanks to SSF--Lions Club may be a source of more new furniture--many suggestions from SSF members present

*Director Goals and Objectives-2,600 Newsletters-- Investigating places to print it--Computer Class- Keefe Tech students a possibility--perhaps a joint venture with the library

Mark mentioned that the Veterans" event went well with volunteers to serve .Bob said the objective should be to introduce 55 and over Vets to the Center.We should look into an event during good weather.

Muriel suggested a Menorah would be a good addition to holiday decorations .It was agreed to acquire one.

There is no meeting in Jan. Mark is in charge in Feb. as Bob is away.

Muriel moved and Carm seconded to adjourn the meeting All agreed. Bob called the meeting to a close at 2:30P.M.

Respectfully submitted:

Lois Hosmer

Jan. 16,2015