

Holliston Council on Aging  
Minutes of the Meeting  
October 8, 2014

Members Present: Lois Hosmer, Bob Malone, Mark Ahronian, Muriel Berman, Carmen Chiango, Frank Caron

Members Absent: Millie Bedard

Associate Members Present: Carole Curnyn, Sophia Dowling

Associate Members Absent: Kay McGilvray

Call to Order: Bob Malone opened the meeting at 1:00P.M

Public Comments: None

Chair's Comments: Bob reported that 39 had shown interest in the Director's position. That number has been winnowed down to 8 who have appropriate experience and credentials. Fundraising experience is lacking. A four year degree is required with experience with elders. The GLM proposal was discussed with Paul LeBeau and was approved. We may sign the proposal. Muriel moved and Frank seconded that the proposal go forward. All approved.

Minutes: The Minutes of Sept. 10th and the Minutes from the special meeting Sept. were accepted. Carmen moved and Frank seconded that both sets of minutes be accepted. All agreed.

Treasurer's Report: Carmen Chiango

Carmen reported that Charlotte Naponen will be the interim Treasurer. She has worked here before. The transfer of funds from the Trip Fund to the Gift Fund has been completed. A spread sheet with all information pertaining to the financial state of the Center provided information on pay scales of Center employees as well as total expenditures of the year to date.

State of Activity at the Center- Linda Marshall

\*\* Fundraising

\*Knights of Columbus-Check for \$5,000 presented to Bob and Linda at Celebrate Holliston

\*Mary Ann Morse Rehab, Natick-will underwrite meal and entertainment for Halloween Party

\*New pond Village, Walpole-will underwrite three Gary Highlander programs,

Oct. Nov.,Dec.

\*Timothy Daniels House-will underwrite two part Gary highlander Series ,at the Center Nov.10th and at the Timothy Daniels House Nov,13th.

\*Cultural Council Grants-Three Grants written- due Oct.15-would underwrite entertainment for three events in 2015

\*Metro West Health Care Foundation-Bob and Linda will work with Dover and Sherborn to apply for a Grant to underwrite" A matter of Balance" workshop.

\*Martap Helping Hands Mini Grant-Linda will apply for an available Grant of up to \$1000 with a10% match required. It can be used on a variety of items to improve transportation.Deadline Nov.10th

\*Fall Fair-The Fair grossed \$16,200, a new record. Thanks to all who participated.

## **\*\*Building**

\* Keefe Tech has the Center on its schedule for front stairs and ramp but no start date has been given.

## **\*\*Programs**

### **\*Day Programs**

All programs doing well-Many special events coming up-Miracle Ear /Sears Hearing Aid Center will offer a free hearing evaluation on 11/13

Relationship between oral health and general health in the older adult will be presented by Zarella Dental Associates of Ashland on 11/17.

### **\*Night Programs**

Night Programs- slow start-Zumba and Pilatesonly 2-3 people-Ballroom Dancinghas about 10 . Pool is ell attended.

### **\*Save the Date**

10/29 hALLOWEEN party

10/29 Gary highlander- Witchcraft in Salem

11/10Gary Highlander-Center-Star Spangled Banner- Part 1

11/13 Gary Highlander- Star Spangled Banner Part 2- Timothy Daniels House

11/19-Garu Highlander -A Pilgrim Thanksgiving

11/19 Thanksgiving Luncheon-Scott Martell- Magician

Date to be determined- Police Luncheon

!2/17 Gary Highlander-battle of the Bulge

12/17 Holiday Party-"Tune Timers"

12/29 Staff Holiday Party

1/4/2015-VFW roast beef dinner

\*Phones-issues with the phones are being addressed by Verizon and DSCI.

\*Staff Hours-Ginger and Ellie continue to work some extra hours to meet the needs of the Center.

\*Transportation-Linda has been asked to join Mass DOT's Regional Coordinating

Council,RCC.Centralized dispatching is to be discussed 10/22.

\*Fuel Assistance-Sheila Joslin and Ellie Stackpole will attend training 10/27

\*Freezer-not functioning properly causing food losses

\*Holiday Closings

Nov. 11-Veteran's Day

Nov. 26 at noon,Nov.27 and 28

Dec.24 at noon,Dec.25 and 26

Dec.31 at noon

Jan.1,2015

Mark moved and Carmen seconded the motion that programs at the Center be suspended from 12/25/2014 to 1/2/2015. All agreed.

\*\*SSF Requests

Thanksgiving Lunch[App's, Paper goods, Drinks] \$200 Visa

Magician for Thanksgiving \$75.00 cash\*\*

Police Lunch[paper goods, drinks] \$150 Visa

Holiday Party-catered \$1,000

Visa

Staff Holiday Party-Chinese \$300 Visa

Gift Cards for Vinny \$100 cash\*

Gift Basket for Caterers \$75 cash\*

Gift Basket for Sandy[SHINE] \$50 cash\*

Gift Baskets for isolated seniors \$100 cash\*

\* Make these checks to Linda

\*\* Make this check to Scott Martell

Mark moved and Muriel seconded that the SSF Requests be approved including an increase from \$75 for Vinny to \$100. All agreed.

\*\*Old Business- need for an additional clerical person

\*\*New Business-Town will start talking about a new site. Proposed 2015 Budget

Mark moved and Frank seconded that the meeting be adjourned. All agreed. Bob closed the meeting at 2:30P.M. The next meeting is Nov. 12, 2014 at 1:00P.M.

Respectfully submitted :

Lois Hosmer

Nov. 12, 2014

