

APPROVED Meeting Minutes

Via Remote Participation

May 26, 2020

7:30 PM

Present: Christopher Bajdek, Chair; Rebecca Weissman, Vice Chair, Jennifer Buttarro, Shaw Lively, Utah Nickel, Ann Marie Pilch, Allen Rutberg, Commissioners

Ryan Clapp, Conservation Agent

Absent: Sean Fay, Associate Commissioner

Christopher Bajdek, Chair, opened the meeting at 7:40 PM.

Mr. Bajdek read the following into the record:

Pursuant to the Governor's Order Suspending certain provisions of the Open Meeting Law G.L. c 30A paragraph 20, as well as the Select Board's Emergency Order dated 3/16/2020 the Holliston Conservation Commission will be using remote participation for this meeting. The audio of this meeting is being recorded and will be posted to the Town's webpage within 24 hours in accordance with the Governor's Emergency Action requirement of keeping the public informed of actions during this meeting. I would ask that all participants remotely attending this meeting please state your name for identification purposes each time you speak throughout the meeting.

At this time, a roll call attendance vote will be taken.

Mr. Bajdek:	Present
Ms. Weissman:	Present
Ms. Buttarro:	Present
Mr. Lively:	Present
Mr. Nickel:	Present
Ms. Pilch:	Present
Dr. Rutberg:	Present

General Business

Review/Approve Minutes of 5/5/20

- Dr. Rutberg suggested a clarification regarding 270 High Street.
- Mr. Bajdek inquired about the wording of the hearing on Paul Revere Lane. No revisions required.

Dr. Rutberg made a motion to approve the minutes of 5/5/20 with Dr. Rutberg's revisions. Ms. Buttarro seconded the motion. A roll call vote was taken.

Mr. Bajdek:	Aye
Ms. Weissman:	Aye
Ms. Buttarro:	Aye

Mr. Lively:	Aye
Mr. Nickel:	Aye
Ms. Pilch:	Aye
Dr. Rutberg:	Aye

Discussion: FY21 Budget Revisions

- Mr. Clapp reported that due to financial concerns regarding COVID-19, the Finance Committee has required revised budgets showing a 0% increase from FY20.
- Mr. Clapp and Mr. Bajdek revised the budget largely by reducing the line items for communications and professional development. Communications may come out of the revolving accounts, and only 2 people maximum will be able to attend each MACC Conference in FY21.
- Mr. Clapp has already presented the budget to the Select Board, and their approval was pending the Commission's.

Ms. Pilch made a motion to approve the revised budget for FY21. Ms. Buttaro seconded the motion. A roll call vote was taken.

Mr. Bajdek:	Aye
Ms. Weissman:	Aye
Ms. Buttaro:	Aye
Mr. Lively:	Aye
Mr. Nickel:	Aye
Ms. Pilch:	Aye
Dr. Rutberg:	Aye

Review Correspondence / Other

- No mail was received
- Mr. Bajdek inquired regarding the status of the bylaw regulations. Mr. Clapp reported that Mr. Katuska had contacted him the previous week and was looking forward to completing his review.
- Mr. Lively reported that the Stoddard Park stormwater project was nearing completion.
- Ms. Pilch noted new beaver activity in the Brentwood Conservation Area. The beaver did not seem very active, so there was no cause for concern, just interest.

Public Hearings/Public Meetings

Request for Determination of Applicability #D-666: #35 Boulder Road (Assessors Map 8-4-12)
for proposed septic system replacement – *CIVILized Solutions*, representing *Andrea Tomasetti*

Documents: WPA Form 1; Plan of Land Entitled "Septic System Construction, 35 Underwood Street, Holliston" dated 4/23/2020 (rev. 5/11/2020)

Conservation Commission Minutes 5-26-20
Drafted for the Commission by: Ryan Clapp
Approved by the Commission: 6-9-20

- Mr. Clapp read the legal advertisement into the record.
- Mr. Clapp read the legal advertisement into the record.
- Ms. Karon Skinner-Catrone, representative for the applicant, presented the project to the Commission. She noted that this was a project issued emergency approval, and as such, work was to be expedited on the project. The Commission had briefly discussed the project at the previous meeting on 5/5/2020.
- Ms. Skinner-Catrone noted that there was to be no encroachment into the 50' No Disturbance Buffer Zone. Additionally, the plans were revised to reflect the replanting of an area near the wetlands as mitigation.

Ms. Pilch made a motion to issue a Negative #3 Determination for #D-666: #35 Underwood Street. Dr. Rutberg seconded the motion. A roll call vote was taken.

Mr. Bajdek:	Aye
Ms. Weissman:	Aye
Ms. Buttaro:	Aye
Mr. Lively:	Aye
Mr. Nickel:	Aye
Ms. Pilch:	Aye
Dr. Rutberg:	Aye

Ms. Pilch made a motion to authorize Christopher Bajdek to sign the Determination of Applicability #D-666 on behalf of the Conservation Commission. Ms. Weissman seconded the motion. A roll call vote was taken.

Mr. Bajdek:	Aye
Ms. Weissman:	Aye
Ms. Buttaro:	Aye
Mr. Lively:	Aye
Mr. Nickel:	Aye
Ms. Pilch:	Aye
Dr. Rutberg:	Aye

Request for Determination of Applicability #D-667: #117 Heritage Way (Assessors Map 6-2-135A) for replacement septic system – CIVILized Solutions, representing Jack & Michele Lefevrai

Documents: WPA Form 1; Plan of Land Entitled "Septic System Construction, 117 Heritage Way, Holliston" dated 4/23/2020 (rev. 5/11/2020)

- Mr. Clapp read the legal advertisement into the record.
- Ms. Karon Skinner-Catrone, representative for the applicant, presented the project to the Commission. She noted that this was a project issued emergency approval, and as such, work has already commenced and been completed. The Commission had briefly discussed the project at the previous meeting on 5/5/2020.
- Mr. Bajdek noted that the plans state that the existing shed shall not be replaced once it is no longer serviceable. This was a condition suggested at the previous meeting.

Ms. Pilch made a motion to issue a Negative #3 Determination for #D-667: #117 Heritage Way. Mr. Nickel seconded the motion. A roll call vote was taken.

Mr. Bajdek:	Aye
Ms. Weissman:	Aye
Ms. Buttaro:	Aye
Mr. Lively:	Aye
Mr. Nickel:	Aye
Ms. Pilch:	Aye
Dr. Rutberg:	Aye

Ms. Pilch made a motion to authorize Christopher Bajdek to sign the Determination of Applicability #D-667 on behalf of the Conservation Commission. Dr. Rutberg seconded the motion. A roll call vote was taken.

Mr. Bajdek:	Aye
Ms. Weissman:	Aye
Ms. Buttaro:	Aye
Mr. Lively:	Aye
Mr. Nickel:	Aye
Ms. Pilch:	Aye
Dr. Rutberg:	Aye

Request for Determination of Applicability #D-668: #17 Westfield Drive (Assessors Map 11-8-31) for proposed above-ground pool – Jodi & Patrick Coughlin

Documents: WPA Form 1; Annotated Sketch “Proposed Sewage Disposal System, #17 Westfield Drive, Holliston, Massachusetts” dated 12/6/06 (annotated 5/13/20)

- Mr. Clapp read the legal advertisement into the record.
- Ms. Jodi Coughlin presented the project to the Commission. She noted there were two options she was considering for placement of the pool. The ideal option significantly crosses the 50’ No Disturbance Zone, and the other crosses as well, but to a lesser degree. She noted there was existing bittersweet on the property she would be willing to remove as a mitigation measure.
- Mr. Lively inquired as to what the site conditions were. Ms. Coughlin responded that it is all existing lawn, with a fence between the yard and the wetlands.
- Mr. Bajdek inquired as to pool dewatering. Mr. Clapp noted a standard pool condition is that it does not dewater directly into the wetlands.
- Ms. Buttaro inquired if any machinery would be used. Ms. Coughlin said they intended to install the pool themselves, so not likely any major equipment. Mr. Clapp suggested installation of erosion controls during construction, and removal after.
- Mr. Bajdek inquired if deck expansion was to be a part of the project. Ms. Coughlin responded that depending on the pool placement, there would or would not be.
- The Commission agreed that due to site constraints and existing disturbance, either option for the pool would be agreeable. Mr. Clapp suggested amending the Determination of Applicability once the applicant settles on a pool location and addressing deck work then.

Ms. Pilch made a motion to issue a Negative #3 Determination for #D-668: #17 Westfield Drive. Dr. Rutberg seconded the motion. A roll call vote was taken.

Mr. Bajdek:	Aye
-------------	-----

Ms. Weissman:	Aye
Ms. Buttaro:	Aye
Mr. Lively:	Aye
Mr. Nickel:	Aye
Ms. Pilch:	Aye
Dr. Rutberg:	Aye

Ms. Pilch made a motion to authorize Christopher Bajdek to sign the Determination of Applicability #D-668 on behalf of the Conservation Commission. Mr. Nickel seconded the motion. A roll call vote was taken.

Mr. Bajdek:	Aye
Ms. Weissman:	Aye
Ms. Buttaro:	Aye
Mr. Lively:	Aye
Mr. Nickel:	Aye
Ms. Pilch:	Aye
Dr. Rutberg:	Aye

Notice of Intent for DEP #185- 866: #1569 Washington Street (Assessors Map 5-3-62) for proposed gravel storage area – *GLM Engineering*, representing *Michael Alves*

Documents: WPA Form 3; Plan Set entitled “Site Plan of Land, Scooby Truck Sales, 1569 Washington Street, Holliston, Massachusetts,” dated 2/24/20 (rev. 3/8/20)

- Mr. Clapp noted that at the previous meeting, this item was to be continued until 6/9/2020

Notice of Intent for DEP #185-XXX: #82 Wedgewood Drive (Assessors Map 5-4-9) for proposed replacement septic system – *CIVILized Solutions*, representing *Christelle Hebert*

Documents: WPA Form 3; Plan of Land entitled “Septic System Construction, #82 Wedgewood Drive, Holliston” dated 3/19/2020

- Mr. Clapp read the legal advertisement into the record.
- Ms. Karon Skinner-Catrone, representative for the applicant, presented the project to the Commission. She noted that this was a project issued emergency approval, and as such, work was being expedited on this project. The Commission had briefly discussed the project at the previous meeting on 5/5/2020.
- Ms. Skinner-Catrone noted that the project does encroach on the 50’ No Disturbance Buffer Zone. Other locations onsite would result in the removal of large (>20” DBH) trees, which would likely have more impact than construction at this location.
- Ms. Pilch inquired if there was any opportunity for mitigation. Ms. Skinner-Catrone noted there was a chain link fence between the work and the wetlands. The applicant could plant native species along the fence. There is also bittersweet that could be removed. She will provide revised plans showing mitigation plantings.
- Mr. Clapp noted there was no DEP file number yet, and as such, the hearing could not close.

Ms. Pilch made a motion to continue the public hearing for DEP #185-XXX: 82 Wedgewood Drive until 6/9/2020. Mr. Nickel seconded the motion. A roll call vote was taken.

Mr. Bajdek:	Aye
Ms. Weissman:	Aye
Ms. Buttaro:	Aye
Mr. Lively:	Aye
Mr. Nickel:	Aye
Ms. Pilch:	Aye
Dr. Rutberg:	Aye

Notice of Intent for DEP #185-XXX: #185 Fiske Street (Assessors Map 9-4-58) for proposed replacement septic system – *CIVILized Solutions*, representing *Elysa Seymour*

Documents: WPA Form 3; Plan of Land entitled “Septic System Construction, #185 Fiske Street, Holliston” dated 5/7/2020

- Mr. Clapp read the legal advertisement into the record.
- Ms. Karon Skinner-Catrone, representative for the applicant, presented the project to the Commission. She noted that this was a project issued emergency approval, and as such, work was being expedited on this project. The Commission had briefly discussed the project at the previous meeting on 5/5/2020.
- Ms. Skinner-Catrone noted that soil testing only showed one location possible for a replacement septic system. The system would be well within the 50’ No Disturbance Buffer. However, the location is existing lawn, and there are no trees proposed for removal.
- Mr. Clapp noted there was no DEP file number yet, and as such, the hearing could not close.

Ms. Pilch made a motion to continue the public hearing for DEP #185-XXX: 185 Fiske Street until 6/9/2020. Mr. Nickel seconded the motion. A roll call vote was taken.

Mr. Bajdek:	Aye
Ms. Weissman:	Aye
Ms. Buttaro:	Aye
Mr. Lively:	Aye
Mr. Nickel:	Aye
Ms. Pilch:	Aye
Dr. Rutberg:	Aye

Notice of Intent for DEP #185-867: Lot 82 Old Cart Path (Assessors Map 14-5-34C,35B,34B) for proposed single family house – *Guerriere & Halnon, Inc.*, representing *Constitution Village, LLC*

Documents: WPA Form 3; Plan of Land entitled “Site Development & Facilities Plan in Holliston, Massachusetts, Single Family Dwelling” dated 4/1/20

- Mr. Clapp read the legal advertisement into the record.

- Mr. Dale MacKinnon, representative for the applicant, presented the project to the Commission. He noted there is no proposed encroachment into the 50' No Disturbance Zone, nor is there encroachment beyond the armored slope that has previously been constructed.
- Dr. Rutberg inquired as to what work is actually to be done within the buffer zone. Mr. MacKinnon noted that only yard work, including the construction of a water quality runoff swale, is proposed in the buffer zone.
- Mr. Clapp noted that Mr. MacKinnon had been requested to stake out the area. Mr. MacKinnon responded that as of yet, he had not done so.
- Mr. Lively noted that the swale was not clearly marked on the plans. Mr. MacKinnon will revise the plans showing it more clearly.
- Mr. Bajdek noted that a recharge area is proposed off the property line. Mr. MacKinnon will revise and combine with another to avoid property line issues.

Mr. Lively made a motion to continue the public hearing for DEP #185-867: Lot 82 Old Cart Path until 6/9/2020. Dr. Rutberg seconded the motion. A roll call vote was taken.

Mr. Bajdek:	Aye
Ms. Weissman:	Aye
Ms. Buttarro:	Aye
Mr. Lively:	Aye
Mr. Nickel:	Aye
Ms. Pilch:	Aye
Dr. Rutberg:	Aye

Notice of Intent for DEP File #185-849: Old Cart Path, Paul Revere Lane, Minuteman Circle, Hiawatha Trail, Governor Prentice Way (Assessors Map 14) for proposed construction of a roadway and drainage alteration - *Guerriere & Halnon, Inc.*, representing *Constitution Village, LLC*.

Documents: WPA Form 3; Plan Set entitled "Constitution Village Subdivision Modification in Holliston, MA," dated 11/15/18; email from Mr. Clapp dated 12/26/18; Response Memorandum from Mr. George Mihov dated 12/31/18.

Memorandum from Dan Wells, Goddard Consulting, Inc., dated 5/30/19.

"Habitat Evaluation, Constitution Village, Holliston, MA DEP File #185-0849" dated 8/27/19

"Vernal Pool Habitat Impact Evaluation" dated 10/9/19.

Plans entitled "NOI Subdivision Modification Grading & Drainage Plan Constitution Village in Holliston, Mass." Dated 11/15/18 (rev. 11-12-19).

Riverfront Performance Standards Analysis prepared by Dan Wells, Goddard Consulting, LLC, dated 11/26/19.

Plan of Land Entitled "Subdivision Modification Erosion Control Plan Constitution Village in Holliston, Mass," dated 11/18/18 (rev. 11/25/19)

Plan of Land Entitled "Subdivision Modification Index Sheet Constitution Village in Holliston, Mass." Dated 11/18/18 (rev. 11/25/19)

Plan Set entitled "Subdivision Modification, Constitution Village, Septic System Location Sketch, Holliston, MASS." Dated 1/30/2020

Plan Set entitled "Constitution Village" dated 1/30/2020

- Mr. MacKinnon noted that they had received the final sign-off from Tetrattech for the stormwater report. Additionally, he has revised the plans to show locations of the proposed Conservation Restriction.
- Mr. MacKinnon noted that monuments should be visible from the street, and would like to use large stones to adhere the bounds to. On property lines themselves, he proposes concrete monuments.
- Mr. Lively expressed concerns that concrete bounds may get overgrown and unreadable. Mr. MacKinnon suggested all bounds be on boulders to address this.
- Mr. Clapp suggested listing the CR bounds as “conceptual” and revising them when individual lots are discussed.
- Ms. Uma Mudapaka, abutter, expressed concerns regarding Basin E. she is concerned that with increased stormwater flowage, it will become a mosquito breeding ground. Mr. MacKinnon responded that with stormwater improvements, the basin will completely drain within 72 hours, which minimizes health concerns.
- Mr. Clapp noted that Basin E, while related to the project, is not within the Commission’s jurisdiction. The Commission directed Ms. Mudapaka’s concerns to the Planning Board.

Ms. Pilch made a motion to close the Public Hearing for DEP File #185-849: Old Cart Path, Paul Revere Lane, Minuteman Circle, Hiawatha Trail, Governor Prence Way. Dr. Rutberg seconded the motion. A roll call vote was taken.

Mr. Bajdek:	Aye
Ms. Weissman:	Aye
Ms. Buttaro:	Aye
Mr. Lively:	Aye
Mr. Nickel:	Aye
Ms. Pilch:	Aye
Dr. Rutberg:	Aye

Mr. Lively made a motion to adjourn at 9:50 PM. Mr. Nickel seconded the motion. A roll call vote was taken.

Mr. Bajdek:	Aye
Ms. Weissman:	Aye
Ms. Buttaro:	Aye
Mr. Lively:	Aye
Mr. Nickel:	Aye
Ms. Pilch:	Aye
Dr. Rutberg:	Aye

*****All documents shall be kept in the Conservation Commission Office files*****