

**APPROVED Meeting Minutes**

Town Hall- Room #014

February 18, 2020

7:30 PM

Present: Christopher Bajdek, Chair, Rebecca Weissman, Vice Chair, Jennifer Buttarro (*arrived* 7:35), Utah Nickel, Ann Marie Pilch, Allen Rutberg, Commissioners, Sean Fay, Associate Commissioner

Ryan Clapp, Conservation Agent

Absent: Shaw Lively

**Christopher Bajdek, Chair, opened the meeting at 7:30 PM.**

**General Business**

**Public Comment**

- Ms. Tina Hein, Select Board Clerk, updated the Commission on the Town's Municipal Vulnerability Preparedness (MVP) grant of \$100,000. During the next 15 months, the town will be looking for staffing and volunteer resources for projects to address climate change.

**Review/Approve Minutes of 2/4/20**

**Ms. Pilch made a motion to approve the minutes of 2/4/20 as written. Mr. Nickel seconded the motion. Vote passes unanimously (5-0-0)**

*Ms. Buttarro arrived at the meeting.*

**Eagle Scout Project: Poitras Conservation Land – Brandon Paradie**

- Mr. Brandon Paradie, Eagle Scout candidate, presented his project to the Commission. Mr. Paradie noted that the entrance to the Poitras property off of Washington Street tends to be very muddy and overgrown. He is proposing to construct a boardwalk through the muddy parts and clear overgrown vegetation from the trail.
- Ms. Pilch noted that some areas are uphill, and therefore a boardwalk would be difficult to build. Rather, those areas should focus on trail clearing. Mr. Paradie agreed.
- Mr. Paradie plans to do the project in April, at the beginning of the growing season and when the weather is favorable to work outside. He anticipates 11-18 scouts and volunteers.
- Ms. Weissman inquired if materials would be brought in by hand, which Mr. Paradie verified.
- Mr. Nickel inquired as to total boardwalk length. Mr. Paradie estimated that it would be about 120 feet, and will identify areas for future projects for Eagle Scouts.
- Mr. Bajdek signed off on the project on behalf of the Commission. Mr. Paradie will coordinate with Mr. Clapp as the start date nears.

**Article XXX Regulations Working Session**

Conservation Commission Minutes 2-18-20

Drafted for the Commission by: Ryan Clapp

Approved by the Commission: 3-10-20

- Having reviewed the Article XXX Regulations personally, each member of the Commission presented their questions, concerns, and needs for clarification in the draft document.
- The Commission continued and completed their initial review of the Article XXX Regulations in a round-table discussion.
- Mr. Clapp will contact Mr. Katuska, their consultant, with additional concerns and schedule a time for Mr. Katuska to attend a future meeting.

### **Review Correspondence / Other**

- The latest issue of *Stormwater* magazine was circulated.
- Mr. Clapp reminded the Commission of the upcoming MACC Conference on 2/29. Various Commissioners had expressed interest in attending, and Mr. Clapp requested they send him their registration information.

### **Public Hearings/Public Meetings**

**Request for Determination of Applicability for #D-662: #161 Dodd Drive (Assessors Map 11-8-180)** for proposed replacement septic system – *David Marquedant*, representing *Kathi Ritter*

**Documents:** WPA Form 1; Plan of Land entitled “Repair Board of Health Plot Plan, 161 Dodd Drive, Holliston, Massachusetts,” dated 1/22/20

- Mr. Marquedant, representative for the applicant, waived the reading of the legal notice.
- Mr. Marquedant presented the project to the Commission. The septic system serving the house is currently failing. Despite best efforts, the applicant is proposing minor encroachment into the buffer zone. The limit of work is 91’ from the wetlands, with a total disturbance of 210 square feet in the buffer zone. The entire work area is existing lawn.
- Mr. Bajdek inquired as to how the project will be accessed. Mr. Marquedant noted that it would be around the driveway to the side of the house. Access will not be through any portion of the buffer zone.
- Mr. Marquedant noted that the system has already been approved by the Board of Health.

**Ms. Pilch made a motion to issue a Negative #3 Determination for #D-662: #161 Dodd Drive. Dr. Rutberg seconded the motion. Vote passes unanimously (6-0-0).**

**Notice of Intent for DEP File #185-862: #2016 Washington Street (Assessors Map 4-6-11.3)** for proposed commercial building – *GLM Engineering*, representing *James Read*

**Documents:** WPA Form 3; Plan Set entitled “Site Plan of Land ‘2016 Washington Street’ Holliston, Massachusetts” (6 pages) dated 1/28/20 (rev. 5/5/20); Stormwater Management Report dated 1/29/20

- Ms. Joyce Hastings, representative for the applicant, waived the reading of the legal notice.

- Ms. Hastings presented the project to the Commission. The applicant is looking to build office space and a storage garage at 2016 Washington Street. Previously, the site had been permitted for a restaurant. The proposed building footprint is roughly 4,500 square feet.
- Ms. Hastings noted that the floodplain shown on the plans is shown more aggressively than it is in reality. She will be filing for a Letter of Map Amendment with FEMA to reflect true conditions.
- Ms. Hastings noted there will be two infiltration basins and two detention basins. One basin is proposed within the 50' No-Disturbance Zone, and is within an easement on an abutting property. However, the area is an environmentally sensitive zone, so the basin will need to be revised.
- Mr. Clapp noted with the basin encroaching on the adjacent property, the abutter's list will need to be altered to include that parcel.
- Ms. Weissman requested square footage calculations of existing disturbance and proposed disturbance within the 50' No Disturbance Zone to justify a waiver.
- Ms. Pilch inquired as to the nature of trucks parking within the buffer zone. She was concerned about what may be stored in the trucks and if there were any fuel leaks. Ms. Hastings noted that it would all be landscaping materials, and would not be for long-term parking. Any spillage of fuel would go into the detention basins. Mr. Clapp also noted a standard condition is for fuel spill clean-up kits to be onsite at all times to address issues immediately.
- Ms. Weissman inquired if herbicides or pesticides would be stored within the 100' buffer zone. Mr. James Read responded that he did not intend to store those chemicals within the buffer zone.
- Dr. Rutberg inquired about snow storage. Ms. Hastings noted that it would not be towards the front, and cannot go into the detention basins. It will likely be stored off the edge of the pavement, but she is willing to accept suggestions from the Commission.
- Mr. Bajdek inquired if the trailers stored would be covered. Mr. Read responded that they would be typical landscaping trailers filled with mulch, rocks, and other such materials, but has no intention of long-term storage.
- Mr. Clapp reported that he had sent out the stormwater report out for peer review. He expects the response within the next few days.

**Dr. Rutberg made a motion to continue the public hearing for DEP #185-862: #2016 Washington Street until the next meeting on 3/10/20. Ms. Weissman seconded the motion. Vote passes unanimously (6-0-0).**

**Notice of Intent for DEP File #185-849: Old Cart Path, Paul Revere Lane, Minuteman Circle, Hiawatha Trail, Governor Prentice Way (Assessors Map 14) for proposed construction of a roadway and drainage alteration - Guerriere & Halnon, Inc., representing Constitution Village, LLC.**

**Documents:** WPA Form 3; Plan Set entitled "Constitution Village Subdivision Modification in Holliston, MA," dated 11/15/18; email from Mr. Clapp dated 12/26/18; Response Memorandum from Mr. George Mihov dated 12/31/18.

Memorandum from Dan Wells, Goddard Consulting, Inc., dated 5/30/19.

"Habitat Evaluation, Constitution Village, Holliston, MA DEP File #185-0849" dated 8/27/19

"Vernal Pool Habitat Impact Evaluation" dated 10/9/19.

Plans entitled "NOI Subdivision Modification Grading & Drainage Plan Constitution Village in Holliston, Mass." Dated 11/15/18 (rev. 11-12-19).

Riverfront Performance Standards Analysis prepared by Dan Wells, Goddard Consulting, LLC, dated 11/26/19.

Plan of Land Entitled "Subdivision Modification Erosion Control Plan Constitution Village in Holliston, Mass," dated 11/18/18 (rev. 11/25/19)

Plan of Land Entitled "Subdivision Modification Index Sheet Constitution Village in Holliston, Mass." Dated 11/18/18 (rev. 11/25/19)

- Mr. Clapp reported that Mr. MacKinnon requested an additional continuance to the meeting on 3/10/2020. Mr. Clapp, Ms. Sherman, and Mr. MacKinnon will be meeting later this week.

**Ms. Pilch made a motion to continue the Public Hearing for DEP File #185-849: Old Cart Path, Paul Revere Lane, Minuteman Circle, Hiawatha Trail, Governor Prence Way until the next meeting on 3/10/2020. Ms. Weissman seconded the motion. Vote passes unanimously (6-0-0).**

**Notice of Intent for DEP #185-861: #1014 Highland Street (Assessors Map 8E-1-8)** for proposed single family house – *Michael Brumber*, representing *Allen Stone*

**Documents:** WPA Form 3; Plan entitled "Septic System Construction, 1014 Highland Street, Holliston," dated 12/9/15 (rev. 9/19/18)

- No one was in attendance for this project. The Commission did not wish to commence discussion without the applicant or representative.

**Ms. Pilch made a motion to continue the Public Hearing for DEP #185-861: #1014 Highland Street to the next meeting on 3/10/2020. Dr. Rutberg seconded the motion. Vote passes unanimously (6-0-0).**

**Notice of Intent for DEP #185-XXX: "0" Marshall Street (Assessors Map 7-3-19.2)** for proposed site remediation and solar field – *Weston & Sampson*, representing *Marshall Street Solar, LLC*

**Documents:** WPA Form 3; Stormwater Report dated 12/18/19; Plan Set entitled "Marshall Street Solar Project," dated 12/19/19; Letter from Weston & Sampson dated 1/7/2020

- Ms. Weissman recused herself citing a conflict of interest.
- Mr. Clapp noted there was an issue with the abutter notification and as such, the meeting must be continued to 3/10/20.

**Dr. Rutberg made a motion to continue the public hearing for DEP #185-XXX: "0" Marshall Street to the next meeting on 3/10/2020. Ms. Pilch seconded the motion. Vote passes unanimously (5-0-0).**

- Ms. Weissman returned to the meeting

**Dr. Rutberg made a motion to adjourn at 9:30 PM. Ms. Pilch seconded the motion. Vote passes unanimously (6-0-0).**

***\*\*All documents shall be kept in the Conservation Commission Office files\*\****