

HOLLISTON BOARD OF SELECTMEN

December 7, 2016
7:30 p.m.

Selectmen's Meeting Room – 105
Town Hall

Present: Jay Leary, Chairman; Kevin Conley, Clerk and Jeff Ritter Town Administrator. Jay Marsden, Vice Chairman was absent.

MR. CONLEY MOVED TO APPROVE THE FOLLOWING WARRANT

17-23	GENERAL WARRANT	\$ 565,181.80
	CAPITAL PROJECTS (300)	\$ 42.84
	DEBIT CARD (001)	\$ 1,743.39
	EXPENDABLE TRUST (710) HOUSING TRUST	\$ 53,991.58
	AGENCY (890) VETERANS DISTRICT	\$ 1,403.41
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,033.64
	TOWN PAYROLL	\$1,204,756.04
	TOTAL PAID WARRANT	\$1,827,119.06

ACCOUNTANT'S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID	\$ 218,873.26
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TREASURER'S NOTE:

WIRE TO HEALTH INSURANCE TRUST	\$ 175,907.80
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THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

COMMENTS FROM THE BOARD

Mr. Conley said that today is Pearl Harbor Day. Mr. Conley thanked all the brave soldiers that were part of Pearl Harbor.

Mr. Leary said that there was a memorial service today in honor of Pearl Harbor day.

Mr. Leary said that we have a few water main breaks. He said that the infrastructure is old and aging that is why they have added an infrastructure fee on every water bill. He said that the water mains are very old and need to be replaced. He said that it is very expensive project. He said that is why they have added the infrastructure fee. Mr. Leary said that when a water main breaks, they have to shut off the water and they know that it is inconvenient but it needs to be done.

Mr. Conley said that there is a plan in place to replace the water mains. He said that it is very expensive.

Comments from the audience

Ann Chipman, 116 Stagecoach Road, said that Question 4 passed at the election, and Question 4 is about the growing and recreational use of marijuana. She said that she has looked into this and there are specific areas that it can be grown or sold. She said that she would like to Selectmen to have a By-law in place coordinating where the retail shops can be.

Mr. Leary thanked Ms. Chipman.

MCMAHON AND ASSOCIATES – DOWNTOWN PROJECT UPDATE Robert Smith and Alex Bulhouse, from McMahon and Associates to give a project update. Mr. Smith said they have a presentation for the Washington Street project. Mr. Leary asked how long will the presentation take?

Mr. Smith said about ten minutes. It was a slide presentation. Mr. Smith said that there will be lights at Hollis Street, Central Street and Green Street. Mr. Smith said that the lanes will be twelve feet wide, so that a fire truck would not have an issue. Ms. Smith said that there will not be any parking on Washington Street heading towards Sherborn from 6:30 a.m. to 8:30 a.m.

Mr. Leary said that downtown is very difficult to navigate on a good day. What do think adding signs along with the lights is going to do? He said that downtown is very condensed.

Mr. Smith said that the first step will be the organization of lanes, they will be striped and will look a lot cleaner.

Mr. Leary said that the lights will be the last thing hooked up.

Mr. Smith said yes.

Mr. Leary asked if this kind of project could be done in the winter?

Mr. Smith said winter is very hard to work in. They prefer the spring through the fall. Mr. Smith said that the hot top plants all close for the winter, that is why this kind of project needs to be done spring through fall.

Mr. Ritter asked about a public hearing?

Mr. Smith said that when the plans are almost complete, they will set up a public meeting. He said that after the holidays would be a good time.

Mr. Smith said that the lights on Washington Street will stay green for 30 seconds or more, once a car comes to Washington Street from Hollis Street, Central Street, Green Street or Exchange Street to make a turn on to Washington Street. There are sensors in the street and can then the sensor can indicate that there is a car there and then the light will change. Mr. Smith called these lights Smart Lights. He said that they are pre-programed.

Comments from the audience

Vincent Murphy, 432 Norfolk Street, asked if someone was crossing the street, do all the lights go to a red stop light? Mr. Smith said that everyone will get the red stop light.

Mr. Leary said that the intersection that he is most concerned with is Central Street and Washington Street he said because you can turn right on a red light. He said that the crosswalk is right there on the right.

REPORT OF THE TOWN ADMINISTRATOR

Jeff Ritter, Town Administrator was present. He reminded the Board that they are meeting tomorrow night at the Senior Center on Goulding Street with four other Towns Selectmen. He said that they are going to have a regional discussion on best practices. He said that the start time is 7:00 p.m.

Mr. Ritter said that we are almost done with the Green Communities Grant. He said that on Monday December 19, 2016, there will be a wrap up discussion. He said that there will be a tour of the three buildings that have the energy efficiency work done.

Mr. Ritter said that there will be a discussion about new grants in the spring.

NOBIS ENGINEERING – FLAGG BUILDING DEMOLITION PROJECT

Adam Moran, Project Engineer, Nobis Engineering was present.

Mr. Ritter said that Mr. Moran is at this meeting to talk about the demolition of the Flagg Building.

Mr. Ritter said that we are looking for a project engineer to oversee this project.

Mr. Moran said that he and his Company are doing a project in the Town of Bellingham.

Mr. Leary said that the demolition of a building is very complex.

Mr. Moran said that there is a lot to do on the Flagg Building because it was a school. He said that even though it is going to be summer, people will be coming and going.

Mr. Leary asked Mr. Moran how long do you think it will take for the building to come down?

Mr. Moran said about two to three months.

Mr. Leary said that he would shocked if this took more than 2 weeks.

Mr. Moran said that it will take longer than that.

Mr. Conley asked if there was any value on re-selling the bricks?

Mr. Moran said that there is not a market on the re-sale of bricks.

Mr. Ritter said that there three firms bidding for this job.

Mr. Moran said that the more detailed the specs are, it would give you a better option on what the costs are going to be.

Mr. Ritter asked if Nobis was awarded the contract, how long would it take for the bid documents to be ready?

Mr. Moran said four to six weeks. Mr. Moran said that he knows that the Town wants to start taking down the Flagg School as soon as school gets out in June.

Mr. Ritter said that the Town wants everything completed by August 31, 2017.

Mr. Leary said that they do not to have any construction going on while school is in session.

BOARD BUSINESS – MINUTES OF JULY 20, 2016

MR. CONLEY MOVED TO APPROVE THE MEETING MINUTES OF JULY 20, 2016, AS WRITTEN. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

APPOINTMENT YOUTH ADVISORY COMMITTEE

Mr. Leary asked if he could see Andrew Frimpong's resume?

The appointment was postponed

ANDREWS SCHOOL RFP

Mr. Ritter said that the RFP has been circulated to the staff. He said that some feedback has been included.

Mr. Ritter said that anyone who is going to be bidding on this property needs to be talking to the Planning Board, Conservation Commission and the Board of Health, to see what is possible to be built on this property.

Mr. Leary said that the Selectmen can reject any and all plans if they choose to.

**AXTON CROSS ENVIRONMENTAL ATTORNEY DISCUSSION
POSTPONED**

CAPITAL IMPROVEMENT PLAN PRIORITY LIST

Mr. Leary asked if a Capital Improvement Plan has been sent out to all Department Heads.

Mr. Ritter said that he had a Department Head meeting last week and this was mentioned.

MWRTA VEHICLE LEASE AMENDMENT

Mr. Leary said that the Senior Center is replacing one of its vans.

Mr. Ritter said that this van is provided to the Town by MWRTA. He said that the Town is responsible for the insurance, registration, repairs and gas.

Mr. Ritter said that the Senior Center has two vans.

Mr. Conley thanked the MWRTA for all their assistance.

Mr. Leary said that Mr. Damigella and Ed Carr have been wonderful to work with.

MR. CONLEY MOVED TO AUTHORIZE THE CHAIRMAN TO SIGN THE LEASE AMENDMENT. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

COMMON VICTUALLER LICENSES

MR. CONLEY MOVED TO APPROVE ANTHONY'S ON THE GREEN, BAZEL'S PIZZA, BERRY BON BON, BERTUCCI'S RESTAURANT, CASEY'S CROSSING, CENTRAL CAFÉ & CONVENIENCE, COFFEE HAVEN, DOLCE TEMPO, HOLLISTON DONUTS, HOLLISTON GRILL, JING'S GARDEN, JASPER HILL CAFÉ & BISTRO, SUBWAY AND TABLE TOP PIZZA. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

GOALS AND OBJECTIVES

Mr. Ritter said that he likes to keep Goals and Objectives on the agenda once a month. Mr. Ritter said that we are continuing to make progress on the top goals.

He said that one top goal is the RFP for the Andrews School. He said that is in the works. He said second is solar panels at the former landfill. He said that we could maximize energy by installing them.

OTHER BUSINESS – EXTERIOR HOLIDAY DISPLAY

MR. CONLEY MOVED TO APPROVE THE MENORAH TO BE PLACED IN FRONT OF TOWN HALL, FOR THE CHABAD CENTER, FROM DECEMBER 11, 2016, TO JANUARY 1, 2017. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

BUDGET SCHEDULE

Mr. Leary said that the budget schedule looks fine to him. He asked if the list of holidays has been covered.

Mr. Ritter said that the schedule reflects all the holidays.

BALANCING ROCK AND REGENCY DRIVE TRASH LETTER

Mr. Leary said that he has written the letter to Balancing Rock Condominium Association and Regency Drive Condominium Association explaining why the Town will not be collecting their trash and recycling in the future.

MR. CONLEY MOVED TO APPROVE AND SIGN THE TRASH & RECYCLING LETTERS TO BALANCING ROCK AND REGENCY DRIVE ABOUT STOPPING TRASH & RECYCLING PICK UP. THE MOTION WAS SECONDED BY MR. LEARY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

AT 9:02 P.M., MR. CONLEY MOVED TO ADJOURN. THE MOTION WAS SECONDED BY MR, LEARY. TWO IN FAVOR. MR. MARSDEN WAS ABSENT.

Respectfully submitted,

Donna A. Muzzy

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