

HOLLISTON BOARD OF SELECTMEN

October 12, 2016
7:30 p.m.

Selectmen's Meeting Room – 105
Town Hall

Present; Jay Leary, Chairman; Kevin Conley; Vice Chairman. Jay Marsden, Clerk and Jeff Ritter, Town Administrator

MR. MARSDEN MOVED TO APPROVE THE FOLLOWING WARRANT

17-15	GENERAL WARRANT	\$ \$91,039.38
	MEALS TAX	\$ 37.59
	PAY.COM (APPLICATION FOR MEDICARE-HEALTH	\$ 657.80
	STUDENT ACTIVITY (8030) HIGH SCHOOL	\$ 20,730.75
	SPECIAL FUELS TAX	\$ 1,002.96
	DEBIT CARD (001)	\$ 903.31
	EXPENDABLE TRUST (710) HOUSING TRUST	\$ 1,350.00
	PERFORMANCE DEPOSITS (801)	\$ 600.00
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,033.64
	TOWN PAYROLL	\$1,159,956.54
	TOTAL PAID WARRANT	\$1,276,278.33

ACCOUNTANT'S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID	\$ 235,385.59
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TREASURER'S NOTE:

WIRE TO HEALTH INSURANCE TRUST	\$ 193,195.73
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THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

THERE WERE NO COMMENTS FROM THE BOARD

THERE WERE NO COMMENTS FROM THE AUDIENCE

REPORT OF THE TOWN ADMINISTRATOR

Jeff Ritter, Town Administrator, was present. He said that he has reached out to the surrounding Communities about a five Community Board of Selectmen meeting. He said that he is waiting for a response from them. He said that the projected date will be November 10, 2016, from 7:00 p.m. to 8:30 p.m.

Mr. Ritter said that the Police Department received a grant in the amount of \$3,577.50 for bullet proof vests. He said that they will be able to purchase nine vests with this grant.

Mr. Ritter said that Colonial Power met with the Board a few weeks ago to talk about the purchase of electricity. He said that Colonial Power is going out to bid tomorrow. He said that either the Chairman or the Vice Chairman would have to be available sometime tomorrow afternoon to sign off on the price for the community. He said that he can post a meeting for the Board next week if they wanted to discuss this again.

Mr. Leary asked if Mr. Ritter would be available to sign if it was needed.

Mr. Ritter said that if that is what the Board wants he would be happy to sign.

Mr. Ritter said that the update on the Green Communities is that we are at the end of our first round of funding. He said that the LED light bulb project is almost completed. He said that it should be finished tomorrow. He said that on Friday they will be at the Police Station converting them over. He said that the boiler replacement has started at the Central Fire Station. He said that he hopes that everything will be completed by the end of October.

Mr. Ritter said that this past Saturday, he went to the Recycling Center and an employee of the Treasurer's Office was there passing out window decals.

Mr. Ritter said that the Planning Board will be holding a downtown workshop, at the Miller School multipurpose room. He said that this will be from 7:00 p.m. to 9:00 p.m.

He said that on October 20, 2016, there will be an Economic Development reception at Anthony's on the Green starting at 5:00 p.m.

Mr. Leary said that he has no problem with Mr. Ritter signing the forms. Mr. Conley and Mr. Marsden said that it is not a problem for them.

Mr. Ritter said that he would have a conference call with the Board to tell them the numbers, then the Board can make the decision.

MR. LEARY MOVED TO AUTHORIZE MR. RITTER TO SIGN THE CONTRACT FOR THE PRICE ON ELECTRICITY FROM COLONIAL POWER. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

ECONOMIC DEVELOPMENT COMMITTEE UPDATE

Peter Barbieri was present. Mr. Barbieri told the Selectmen that they were invited to attend their reception at Anthony's on the Green. He said that they will be showing a short video about Holliston. He also said that they have a new web/page. He said that Karen Sherman has done a great job.

Mr. Leary said that the web/site looks very impressive.

Mr. Barbieri showed the video. Mr. Barbieri thanked Middlesex Savings Bank, who is sponsoring the reception. Mr. Barbieri also thanked Chris Meo, Town Hall Technology, Director for all his hard work.

BOARD BUSINESS

HOLLIS HILLS TRASH AND RECYCLING

Mr. Leary asked Mr. Conley and Mr. Marsden if they thought about allowing Hollis Hills to jump onto town pickup?

Mr. Marsden said that he would like to do a little more homework on this, he asked if this could wait a couple of weeks.

Mr. Conley said that he can wait two weeks.

Resignation – Community Farm Advisory Committee

MR. CONLEY MOVED TO ACCEPT THE RESIGNATION OF TIMOTHY DRAKE FROM THE COMMUNITY FARM ADVISORY COMMITTEE. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

RE-APPOINTMENT REQUEST HISTORICAL COMMISSION

Mr. Leary said that John Varrell would like to be re-appointed to the Historical Commission.

The Board took no action on this request.

PAVEMENT MARKING POLICY

Mr. Marsden said that the policy that they are adopting is from the State Standards Policy.

MR. MARSDEN MOVED TO ADOPT THE PAVING POLICY FROM THE STATE STANDARD POLICY. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

Mr. Marsden said that this policy will update as the State updates their policy.

RECREATIONAL TRAILS GRANT AMENDMENT AND EXTENSION

Mr. Ritter said that there is a change on the signature page.

MR. MARSDEN MOVED TO AUTHORIZE THE CHAIRMAN TO SIGN THE RECREATIONAL TRAILS GRANT. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

VETERANS SERVICES LEASE

Mr. Ritter said the Metrowest Veterans Services is housed at 1750 Washington Street. He said that they had a one year lease. He said that this extension will be for two years. He said that this lease agreement is up. The new lease will be from September 1, 2016 through August 31, 2018. He said that in the next fiscal year the rent will be going up by 2 ½%. They will also be responsible for heat, electricity, air conditioning and janitorial services, ect.

Mr. Leary said that the District will be taking a vote on this at tomorrow night's meeting.

MR. MARSDEN MOVED TO EXTEND THE VETERANS SERVICE LEASE FOR TWO YEARS UNTIL AUGUST 31, 2018. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

SENIOR CENTER SIGN

Mr. Ritter said that the Senior Center project is almost complete. He said that all the bills have been paid and there is \$7,000 left in the appropriation. He said that he would like the sign replaced. He said that all other Town Buildings have the same kind of sign, and he thinks that one should be at the Senior Center. He said that the cost is \$6,000 for the new sign. He said that would leave just \$1,000 in the appropriation.

MR. CONLEY MOVED TO APPROVE THE NEW SIGN FOR THE SENIOR CENTER. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

FINANCIAL WARRANT SIGNATORY AUTHORIZATION

Mr. Leary said that this authorization was to allow the Town Administrator, Jeff Ritter, to sign the Town Warrant. Mr. Leary said that there is a State Statute regulation that would not allow that at this time.

EVENT PERMIT – COMMUNITY FARM ADVISORY COMMITTEE HAUNTED HAYRIDE

MR. CONLEY MOVED TO APPROVE THE EVENT PERMIT FOR THE FARM ADVISORY COMMITTEE HAUNTED HAYRIDE ON OCTOBER 29, 2016, FROM 5:00 P.M. TO 9:00 P.M. AT THE RODGERS ROAD PROPERTY. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

EMT APPOINTMENTS

Mr. Leary said that there are two EMT's that Chief Cassidy would like to appointed. He said that this is the appointment of the Town Administrator. Mr. Ritter said that he has no problem with the appointments.

EIGHT ARCH BRIDGE COMMITTEE CHARGE

Mr. Leary said that they had a meeting a few weeks ago to discuss this. He said that the Eight Arch Bridge is part of the Rail Trail.

Mr. Ritter said that Rail Trail Committee is having a meeting next week.

Mr. Leary thinks that the Eight Arch Bridge Committee should be working with the Rail Trail Committee. He said that he thinks that this should be a formal Committee.

Mr. Leary asked Mary Greendale what her thoughts were.

Ms. Greendale said that the Committee that she is part of a fundraising committee. She said that the next step is to see how to get the construction done. She said that it would need to be done by bid. She said that there are about seven different companies that could bid on this project. Ms. Greendale said that there would need to be a discussion about hand railings, if they are needed, or not.

Ms. Greendale said to repair the bridge is \$315,000 to \$350,000. Then you have to add the design and the engineering part in the amount of \$80,000. She said that the railing could be a couple hundred thousand dollars. She said that does not include the cleaning of the bridge. She said that if you add this all together it is well over \$700,000.

Ms. Greendale said that there is \$300,000 in the CPC that can go to this project. Ms. Greendale said that for the past few years, she has been talking to the CPC about this project. In order to get some of the funds from the CPC, they would have to take a vote. Ms. Greendale said that the CPC supports this project.

Mr. Marsden said this project should be in the hands of the Rail Trail Committee. He said that he has spoken with Robert Weidknecht about this and he would be happy to take this on. He said that they have been working on the trail for so long, they know all the ins and outs.

Ms. Greendale said that she has been keeping Mr. Weidknecht in the loop. He has all the paperwork that she has.

Mr. Conley said that he would like to hear from the Rail Trail Committee about their thoughts.

Mr. Leary said that he has asked Mr. Weidknecht to get back to him after their meeting.

Mr. Ritter said that he would ask the Rail Trail Committee to attend their next meeting.

The Board thanked Ms. Greendale for all her work.

AT 8:29, P.M., MR. MARSDEN MOVED TO ADJOURN. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

Respectfully submitted,

Donna A. Muzzy

approved_____