

HOLLISTON BOARD OF SELECTMEN

September 28, 2016
7:00 p.m.

Selectmen's meeting Room- 105
Town Hall

Present: Jay Leary, Chairman, Kevin Conley, Vice Chairman, Jay Marsden, Clerk and Jeff Ritter, Town Administrator.

AT 7:01 P.M., MR. MARSDEN MOVED TO ENTER INTO EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS FOR GOLF COURSE MANAGEMENT. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

A ROLL CALL VOTE WAS TAKEN	AYE	NAY
MR. LEARY	X	
MR. CONLEY	X	
MR. MARSDEN	X	

MR. MARSDEN SAID THAT EXECUTIVE SESSION WOULD LAST ABOUT 30 MINUTES.

AT 7:32 P.M., THE BOARD EMERGED FROM EXECUTIVE SESSION AND MOVED TO OPEN SESSION

MR. MARSDEN MOVED TO APPROVE THE FOLLOWING WARRANT:

17-13	GENERAL WARRANT	\$ 76,664.05
	VOIDS	\$ (153.75)
	DEBT SERVICE TOWN (001)	\$ 245 625.00
	COMMUNITY PRESERVATION (265)	\$ 15.12
	AGENCY (890) VETERANS DISTRICT	\$ 80.20
	AGENCY (890) VETERANS DISTRICT PAYROLL	\$ 1,033.64
	TOWN PAYROLL	\$1,172,856.68
	TOTAL PAID WARRANT	\$1,495,087.30

ACCOUNTANT'S NOTE:

ACCRUED DEDUCTION LIABILITIES NOT PAID	\$ 74,818.33
----------------------------------------	--------------

TREASURER'S NOTE:

WIRE TO INSURANCE TRUST	\$ 44,047.80
-------------------------	--------------

THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

COMMENTS FROM THE BOARD

Mr. Marsden thanked everyone who attended the meeting last Monday in the Upper Town Hall. He said that they discussed the 8 Arch Bridge. He said that there are many options to think about. He said that they may have to appoint a Committee to oversee this.

Mr. Leary said that they would have to formalize a Committee to keep track of the funding.

Mr. Leary said that we are still in a water ban, so please try and conserve water. Mr. Leary said that the DPW is going to delay flushing the hydrants for now to try and conserve water.

There were no comments from the public

REPORT OF THE TOWN ADMINISTRATOR

Jeff Ritter, Town Administrator, said there was a discussion about a Regional Five Board Selectmen meeting with an invitation for November 10, 2016, as the meeting date. He said that the discussion would be on mutual collaboration, and how they can share ideas.

Mr. Marsden said that they should set an agenda. That way they will know what the topic is going to be.

Mr. Conley said that he thinks it is a good idea. He said that best practices should be the topic for the first meeting. Mr. Conley said they should meet every six months.

Mr. Leary said that he thinks that this is a great idea.

Mr. Ritter said that he has found a person to come and remove all the metal from the Flagg Building at no cost to the Town. He said that he is meeting with the Historical Commission at the Flagg Building so they can start removing some important items.

Mr. Ritter said that the DPW has a new gas tank. He said that this project was completed this week. He said that they will be planting some trees around the fence.

Mr. Ritter said that the Green Community Grant is in place, and the contractors have started working at the Town Hall. He said that they are starting with weatherization then they will be moved to change out all the lights bulbs with LED's. He said that this should take a few weeks.

Mr. Ritter said that the window decal for the Recycling Center will go into place on Saturday October 1, 2016. He said that if you do not have a decal for your car, you will not be able to use the Recycling Center. He said that the decal is free of charge. You must bring your license and registration of the car that will have the decal on it.

BOARD BUSINESS

MR. MARSDEN MOVED TO APPROVE THE MEETING MINUTES OF MAY 25, 2016, AS WRITTEN. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

ONE DAY ALCOHOLIC BEVERAGE LICENSE – ANZIVINO WEDDING

MR. CONLEY MOVED TO APPROVE A ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE FOR THE ANZIVINO WEDDING AT THE HOLLISTON HISTORICAL SOCIETY ON OCTOBER 30, 2016, FROM 2:00 P.M. TO 10:00 P.M. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

WILD LIFE WOODS PROJECTS

Mr. Ritter said that Mass Housing has asked for a response letter from the Board of Selectmen by October 6, 2016. Mr. Ritter said that he has drafted a letter for the Board to consider.

Mr. Leary said that they have not heard from several different Boards and Committees.

Mr. Ritter said that this letter can wait one week if the Board thinks that they will get more information from the Boards and Committees.

Mr. Ritter said that they had a site visit with Mass Housing.

Chief Cassidy said, in a memo, that he is not sure about the width of the roadway for emergency apparatus.

Chief Moore, in a memo, said that he is concerned about the bus stop and he does not feel that taking a left out of the area during certain times of the day would be good.

Mr. Ritter said that the next step for this is to go before the planning Board and Zoning Board.

MR. MARSDEN MOVED TO AUTHORIZE THE BOARD TO SIGN THE LETTER TO MASS HOUSING WITH MEMOS ATTACHED FROM THE FIRE CHIEF AND THE POLICE CHIEF. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

1750 WASHINGTON STREET ELEVATOR PROJECT

Mr. Ritter introduced Ed Clinton, the Architect, for the project at 1750 Washington Street. Mr. Clinton said that 1750 Washington Street has access from all levels. He said that handicap accessibility can be at all levels because of all the entrances to the building. Mr. Clinton said that because the building is owned by the Town, it is now a municipal building. It now has to be handicap accessible from within the building. Mr. Clinton said that an elevator is the only solution. He said that people have to go from upstairs down, and then from downstairs to up. He said that Park and Recreation is on the upper level and their classes are on the lower level. Mr. Clinton said that if the building has an elevator, it would have been worth a lot more. He said that they want to put the elevator to the right as you come in the front door. He said that there is room there. He said that he designed the shaft and then they went out to bid on the elevator only. He said that four bidders showed up to look at the building. He said that they only received two bids for the project. He said that the only bid that could do the project was very overpriced. He said they have to be DCAM certified. Mr. Clinton said that he had hoped for more bidders. Mr. Clinton suggested that the Town go out to bid again on the elevator for 1750 Washington Street. He is suggesting that the elevator be on the outside of the building. He said that it can be framed in wood and it will be much easier to put in a foundation.

Mr. Leary thanked Mr. Clinton for his time. Mr. Clinton said that when he has the design all done he will attend another meeting to show the Board.

MR. CONLEY MOVED TO REJECT THE BIDS FOR THE ELEVATOR AT 1750 WASHINGTON STREET. HE SAID THAT THEY WOULD GO OUT TO BID AT A LATER DATE. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

DAM PROJECT UPDATE

Mr. Ritter said that Town Meeting approved an appropriation of \$28,000 to complete three inspections on three dams. He said that we have used Lenard Engineering Inc. Services. He said that he has contacted them about bringing the inspections up to date. He said that we do have the funds to cover the cost of the Phase I inspection. He said that now is the perfect time to have them inspected because the water levels are low because we have not had any rain.

Mr. Leary said that this does not include the Weston Pond dam.

Mr. Ritter said that he has been told that Weston Pond dam is owned by the State, and the State has told him that the pond is owned by the Federal Government. So he said that he is not sure he has to investigate.

MR. MARSDEN MOVED TO APPROVE LENARD ENGINEERING INC. TO CONDUCT THE INSPECTION OF THREE DAMS IN THE AMOUNT OF \$6,450.00. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

FEE WAIVER REQUEST – HISTORICAL SOCIETY

MR. CONLEY MOVED TO APPROVE THE WAIVER OF FEES FOR THE LIQUOR LICENSE FOR THE HISTORICAL SOCIETY OCTOBER FEAST ON OCTOBER 21, 2016, FROM 7:00, P.M. TO 11:00 P.M. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

REGULATORY AGREEMENT – HOLLISTON WOODS

Mr. Ritter said that this was on the agenda last week, but it was tabled until he could find out if this is consistent with what the Planning Board had approved.

Mr. Ritter said that in an email to the Board, yes this meets what the Planning Board has agreed to.

MR. CONLEY MOVED TO APPROVE THE CHAIRMAN TO SIGN THE REGULATORY AGREEMENT WITH HOLLISTON WOODS. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

SPECIAL TOWN MEETING WARRANT

MR. MARSDEN MOVED TO VOTE ON ARTICLE 1 FOR THE SPECIAL TOWN MEETING WARRANT. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

Vincent Murphy, Norfolk Street, asked about the legality of Reserve Fund Transfers. He said that neither the Selectmen of the Finance Committee can make a transfer the last two months of the Fiscal Year.

Mr. Leary said that is a year end transfer that Mr. Murphy is talking about. Mr. Leary said that this is a more of a house keeping issue. Mr. Leary said that at the end of the Fiscal Year you can transfer between lines.

MR. CONLEY MOVED TO VOTE AND APPROVE ARTICLE II FOR THE SPECIAL TOWN MEETING WARRANT. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. MARSDEN MOVED TO VOTE AND APPROVE ARTICLE III FOR THE SPECIAL TOWN MEETING WARRANT. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. CONLEY MOVED TO VOTE AND APPROVE ARTICLE IV FOR THE SPECIAL TOWN MEETING. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. MARSDEN MOVED TO VOTE AND APPROVE ARTICLE IVA FOR THE SPECIAL TOWN MEETING. THE MOTION WAS SECONDED BY MR. ONLEY. ALL IN FAVOR.

MR. CONLEY MOVED TO VOTE AND APPROVE ARTICLE V FOR THE SPECIAL TOWN MEETING. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. MARSDEN MOVED TO VOTE AND APPROVE ARTICLE VI FOR THE SPECIAL TOWN MEETING. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. CONLEY MOVED TO VOTE AND APPROVE ARTICLE VII FOR THE SPECIAL TOWN MEETING. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

Article VIII on hold until the Finance Committee has looked at it.

MR. CONLEY MOVED TO HOLD ARTICLE VIII UNTIL TOWN MEETING, THE FINANCE COMMITTEE HAS NOT LOOKED AT THIS YET. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

MR. MARSDEN MOVED TO KEEP ARTICLE IX ON THE WARRANT FOR THE SPECIAL TOWN MEETING. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

MR. MARSDEN MOVED TO KEEP ARTICLE X ON THE WARRANT FOR THE SPECIAL TOWN MEETING. THE MOTION WAS SECONDED BY MR. CONLEY. ALL IN FAVOR.

The Board choose not to include the request from the School Committee for their amendment to the school budget.

ONE DAY ALL ALCOHOLIC BEVERAGE LICENSE

MR. CONLEY SAID THAT CYCLE FOR LIFE IS LOOKING FOR A LICENSE FOR OCTOBER 1, 2016, FROM 9:00 A.M. TO 5:00 P.M. HE SAID THAT JOHN HARVARD'S ALE HOUSE WILL BE SERVING. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

AT 8:40 P.M., MR. CONLEY MOVED TO ADJOURN. THE MOTION WAS SECONDED BY MR. MARSDEN. ALL IN FAVOR.

Respectfully submitted,

Donna A. Muzzy

approved_____