

TWO HUNDRED EIGHTY NINETH
ANNUAL REPORT
of the
Receipts and Expenditures
of the
TOWN OF HOLLISTON
and
REPORTS OF SEVERAL OFFICIAL BOARDS
AND COMMITTEES
For the period ending
JUNE 30, 2013

TABLE OF CONTENTS

REPORT	PAGE	REPORT	PAGE
Dedication	1	Highway Department	95
General Information	1	Housing Trust	97
Elected Officials	1	Park Department	98
Appointed Officials	5	Planning Board	99
State Primary Election	15	Police Department	100
Special Town Meeting	20	Auxiliary Police	103
Presidential Election	35	Public Library	104
Annual Town Meeting	39	Board of Registrars	105
Town Election	62	Board of Selectmen	106
Special State Election	67	South Middlesex Regional	107
Agricultural Commission	69	Technology	115
Animal Control	71	Town Clerk	115
Board of Assessors	72	Trails Committee	116
Building Inspector	72	Treasurer Collector	118
Community Center Task	73	Veterans Services	121
Community Preservation	80	Water Department	122
Conservation Commission	84	Weights and Measures	123
Council on Aging	87	Youth and Family	124
Elderly & Disabled	89	Schools	124
Emergency Management	89	Financials	141
Fire and Ambulance	90	Payroll	143
Golf Course Advisory	92	Volunteer Form	166
Board of Health	92	Community Notification	167

THIS REPORT IS RESPECTFULLY DEDICATED TO THE MEMORY OF:

August 14, 2012
Ernest H. Thorpe
Election Ballot Clerk 1979 - 2004

November 22, 2012
Paul Liss
EMT, Holliston Fire Department

February 10, 2013
John ðJakeö Hagan
Holliston Police Department

GENERAL INFORMATION

Incorporated:	December 3, 1724
Situated:	22 miles southwest of Boston
Area:	19.04 square miles, 12,186 acres
Population:	13,547 - 2010 Federal Census 14,824 - May, 2012 Town Census
Registered Voters:	9,877 as of May 2012
Assessed Value:	\$1,998,259,000 for Fiscal Year 2012
Tax Rate:	\$18.32 for Fiscal Year 2012
Senators in Congress:	John F. Kerry and Elizabeth Warren
State Senator:	Karen Spilka, 1st Middlesex & Norfolk Senatorial District
Representative in Congress:	Edward Markey, 5th Congressional District
Representative in General Court:	Carolyn Dykema, 8th Middlesex District
Qualifications for Voters:	Must be 18 years old, a citizen of the United States and a resident of the Town of Holliston.
Town Election:	The Tuesday following the third Friday in May, High School Gymnasium.
Annual Town Meeting:	Commences on the first Monday following the first Friday in May, High School Auditorium

ELECTED OFFICIALS

<u>POSITION</u>	<u>NAME & ADDRESS</u>	<u>TERM EXP.</u>
MODERATOR 3 year term	Kevin W. Clancy 120 Morgans Way 429-4102	May-16
TOWN CLERK 3 year term	Elizabeth T. Greendale 198 Highland St. 429-6260	May-16
BOARD OF SELECTMEN	John D. Leary, Jr. (Chair)	May-14

& HIGHWAY SURVEYORS

Meet every other Wednesday

7:30 PM

Town Offices

3 year term

146 Karen Circle 429-1971

Kevin P. Conley (Vice Chair)

May-15

44 Cranberry Lane 429-6130

Joseph P. Marsden (Clerk)

May-16

32 Wendy Lane 774-233-0093

ASSESSORS, BOARD OF

Meet every Tuesday

8:00 AM

Town Offices

3 year term

Brian C. Loughlin (Chair)

May-14

44 Burnap Rd. #6 498-5089

John J. Cronin (Clerk)

May-15

40 Holly Lane 429-1937

Peter R. Barbieri (Vice Chair)

May-16

47 Juniper Road 429-2162

FINANCE COMMITTEE

Meets as needed

3 year term

Michelle F. Zeamer

May-14

583 Winter St. 429-8697

Elizabeth Liberty

May-14

97 Norfolk St. 429-3524

VACANCY

May-15

Charles M. Kaslow

May-15

19 Kingsbury Dr. 774-233-0140

Kenneth S. Szajda (chair)

May-16

676 Fiske Street 429-1819 (U)

Daniel G. Alfred

May-16

315 High St. (15)

William Dowd

May-16

95 Shaw Farm Rd. 429-2751

HEALTH, BOARD OF

Karen McManamon (vice chair)

May-14

Meets 1st & 3rd Thursday 7:30 PM Town Offices Board of Health Office 3 year term	44 Burnap Rd. #5 Eric Dickinson 1102 Highland St	429-9590 774-233-0598	May-15
	Richard Maccagnano (chair) 465 Washington St.		May-16
HOUSING AUTHORITY Meets 2nd Tuesday at Cole Court, 492 Washington St. 5 year term	Carol Scott Dooling (State Appt) 37 Spring St.	429-1571	Oct. 28, 2011
	Walter L. Robbins, Jr 1373 Highland St.	429-6731	May-14
	Anthony J. Damigella (chair) 95 Gregory Rd.	429-8022	May-15
	Sylvia J. Stickney 86 Church St.	429-6155	May-16
	Thomas J. Dumas 157 Winter Street	429-6117	May-18
LIBRARY TRUSTEES Meeting days vary at the library 3 year term 6 members	Patricia I. Fuller (vice chair) 15 Mechanic St.	429-1034	May-14
	Catherine E. Soucy 71 Travis Rd.		May-14
	Nancy B. Baron 154 Norfolk St.	429-9248	May-15
	William F. Heuer 164 Norfolk St.	429-1436	May-15
	Jim W. Pond 18 Temi Rd.	429-4915	May-16
	Philip J. Waterman III(chair)		May-16

	136 Dorset Rd.	429-7007	
PARK COMMISSION	Thomas J. Chipman		May-14
Meets 2nd & 4th Wed.	116 Stagecoach Rd.	429-2372	
7:30 PM Park Comm. Office.			
3 year term	Paul Healy		May-15
(Park Comm. since 1940. 12/59 at	130 Briarcliff Lane	429-5381	
STM, Art. 6 Gen'l By-law,	Inge Daniels	(C0-Chair)	May-15
converted from app't. to an	38 Grove St.	617-899-5643	
elected.			
1973-ATM-By-law change - 5 mbrs.			
(they re-organize in the fall)	Melissa A. Kaspern (Co-Chair)		May-16
	109 Robert Rd.	429-8131	
	R. Arthur Winters		May-16
	670 Prentice St.	429-4911	
PLANNING BOARD	Parashar B. Patel		May-14
Meets 1st & 3rd Thursday	3 Metcalf Dr.	429-1235	
7:30 PM Town Offices			
5 year term	Warren B. Chamberlain (Vice Chair)		May-15
	16 Roy Ave.	429-5458	
	Rachelle L. Finn		May-14
	48 Morton St.	774-244-2857	(may 16)
	Gefforey H. Zeamer (chair)		May-17
	583 Winter St.	429-3656	
	Wm. Dave Thorn (Clerk/Agent)		May-18
	20 HollisSt.	429-6658	
	Taro Matsuno (Associate)		11/21/2014
	67 Adams St.	429-5924	
SCHOOL COMMITTEE	Erica S. Plunkett (Chair)		May-14
Meets 1st & 3rd Thurs.	56 Morton St.	429-5035	
High School Library			
7 members, 3 year term	Lisa M. Galeaz (Vice-Chair)		May-14
	16 Kingsbury Dr.	429-7863	

	Kathi L. Pennypacker 68 Pilgrim Road 429-1171	May-15
	Donald E. Gray, Jr. 24 Mitchell Road 429-5926	May-15
	Anne L. Hanstad 8 Cassandra Ln. 429-8005	May-15
	Carol J. Emmons 1207 Highland St. 429-8075	May-16
	Ian P. Kelly 6 Roy Ave.	May-16
WATER COMMISSIONERS	Brian Antonioli	May-14
Meet two times a month	136 Ashland St. 774-217-0607	
4:00 PM		
Town Offices	Jared H. Adams	May-15
Water Dept. Office	3 Peter Street 429-8199	
3 year term		
	David L. Keating (Chair)	May-16
	56 Pinecrest Rd. 429-7934	

APPOINTED OFFICIALS

COMMITTEE/COMMISSION	NAME	Yr. EXP.
AGRICULTURAL COMMISSION (3 yr. term)	Janet Horne	2014
703 Washington Street	Donna Kramer	2014
Holliston, MA 01746	Anthony Lulek	2014
appointed by Selectmen (by ATM 5/05)	Helen MacArthur	2013
5 members; 3 active farming/1 general interest	Paula Mark (associate)	2013
& 3 associates (1 year term)	Stephen Craig (associate)	2013
	William Suarez	2015
	Pete Westland	2015
ARTS COUNCIL (3 year term)	Eleanor Randall	2014
703 Washington Street	Lisa Taylor	2015
Holliston, MA 01746	Evelyn P. Holmes	2012
appointed by Selectmen (7 members)	Rachel Kagno	2013
established 8/24/1981	Kristin Aplert	2013
	VACANCY	2014

	Jonathan A. Loya	2014
CABLE ADVISORY COMMITTEE (formerly Cable Access Television) 703 Washington Street Holliston, MA 01746 (contract negotiations)	VACANCY James Mitro Greg Schumacher Barry Sims VACANCY	none none none none none
COMMUNITY PRESERVATION established 10/29/01 by Gen'l By-law Art. XXXVII (MGL Chptr. 44B) 1 mbr.ea.Conservation, Historical, Park, Planning Brd & Housing Authority: each for 3 year term. & 4 mbrs. Appt. Selectmen :2 for 1 yr then 3 yr.: 2 for 2 yr. Then 3 yr.	Warren Chamberlain - Plan Bd Thomas J. Dumas - <i>Housing Aut.</i> Melissa Kaspern Park Comm. Frank Chamberlain <i>Historical</i> Chris Bajdek <i>Conservation</i> Michael P. Pelon Rachael Kane Samuel R. Tyler (Chair)	2013 2013 2013 2013 2013 2014 2014 2015
CONSERVATION COMMISSION 703 Washington Street Holliston, MA 01746 508-429-0607 appointed by Selectmen(TM Art.32,5/5/75) (3 year term 7 members) (originally voted at TM 3/10/61-c.223,Acts1957)	Rebecca Weissman Allen Rutberg Shaw Lively James McGrath Ann Marie Pilch (chair) Christopher Bajdek Richard Maccagnano	2014 2014 2015 2015 2013 2013 2013
CONSTABLES (1 year)	Craig Denman Norman Gillen Shawn Moore David Moore James Peterson James DeLuca	2013 2013 2013 2013 2013 2013
CONSTABLES (BONDED) (3-year)	Robert Guyon (bond exp 2/14/15) William E. Pickett, Jr(6-30-13 Bond Exp.) Barry Sims (5/19/2014 Bond Exp.) Nelson Goldin (10/1/08 Bond Exp.) Robert T. Canning	6/30/2015 6/30/2013 5/9/2014 6/30/2014 6/30/2014
COUNCIL ON AGING 150 Goulding St. Holliston, MA 01746 Meets 2nd Wed. each month 2:30 P.M. Senior Center	Mildred E. Bedard Sophia Dowling Mark Ahronian K. Robert Malone VACANCY	2014 2014 2014 2015 2015

(3 year term 13 members)	VACANCY	2015
established 8/12/1975	VACANCY	2015
Senior Center established 7/1/1991	VACANCY	2015
	Michele Goldberg	2015
	Teresa Davis	2013
	Muriel Berman	2013
	Carmen L. Chiago, Jr.	
	Treasurer	2013
	Francis J. Caron	2013
Assoc Member	Carol Curnyn	
Assoc Member	Joanna Hilliard	
Assoc Member	Kay Mc Gilvrey	
DISABILITY ADVISORY COMMITTEE	James Moore	none
703 Washington St.	Susan Haley	none
appointed by Selectmen 2/14/06	Deborah Moore	none
	Jean Morrissey	none
DPW STUDY COMMITTEE	Kevin Conley	none
703 Washington St.	Henry Dellicker	none
appointed by the Moderator ATM 5/8/06	Wesley Fjeldheim	none
7 members (report Selectmen & Water Dept.	Howard Hager	none
	Richard Weber	none
DPW ORGANIZATIONAL STUDY COMM.	Kevin Conley (vice-chair)	none
703 Washington St.	Dennis Ferreira	none
appointed by the Moderator 10/8/09	Charlie Roberts (Chair)	none
4 members	Tom Dumas, Jr	none
	Carl Damigella	none
	Mary Greendale	none
	Thomas Chipman -Park Dept. Rep.	none
ECONOMIC DEVELOPMENT COMM.	Mark Ahronian	none
703 Washington St.	William Batchelor	none
appointed by Selectmen 3/21/11 7 members	Fran Colantonio	none
	John Dila	none
	VACANCY	none
	Greg Carey	none
	Peter Barbieri	none
EMERGENCY MANAGEMENT (1999)	James Martin	2013
(formerly Civil Defense)	Erich Bouthillette (asst. dir.)	2013
Fire Station	Michael Cassidy (Director)	2013
59 Central St.	Paul Coffey (asst.dir.)	2013
429-4631	Justin Brown	2013

	Randolph Catlin, III	2013
	Robert Gianopoulos	2013
ENERGY STUDY COMMITTEE		
703 Washington St.	John Baudreau	none
Holliston, MA 01746	Virginia Murphy	none
Appointed by Selectmen 7/2008	Suzanne Newark (resigned 1/7/09)	none
9 Members	Parasha Patel	none
DISBANDED 10/3/12	John Roth	none
	Christopher Smith	none
	John Varga	none
FLAGG-COLE RE-DEVELOPMENT COMM.		
703 Washington St.	Keith Buday	none
Holliston, MA 01746	Donal Gray	none
Appointed by Selectmen 11/1/2005	Margaret Fitzpatrick (Chair)	none
Selectmen: 2 members, Park Dept: 3 members	Jon Julh	none
School Dept: 2 members	Maureen Korson	none
	Thomas Dumas, Jr	none
	Kathleen Ritter	none
G.I.S. COMMITTEE		
	Michael Cassidy	none
	Chuck Corman	none
	Brian Egnitz	none
	John Moore	none
	David Nalchanjian	none
	Kathy Peirce	none
	Ron Sharpin	none
	Karen Sherman	none
	Tom Smith	none
GOLF COURSE ADVISORY COMMITTEE		
703 Washington Street	Deborah Moore	none
Holliston, MA 01746	Larry Wise	none
(3 year term 8 members)	Peter J. Patch	2013
(7 full members & 2 associate members)	VACANCY	2013
	Chrysso Lawless	2014
	VACANCY	2014
HISTORICAL COMMISSION		
703 Washington Street	VACANCY	2014
Holliston, MA 01746	Ellin Austin	2015
Meets 1st Wed. each month @	Frank Chamberlain	2015
7:30 P.M., Town Hall	James Gilmour	2013
est. Nov.1969 @ STM (accpt. Ch. 40:8D)	Judy Grosjean	2013
appt. by Selectmen (3 year term 7 members)		

HOLLISTON CABLE ACCESS TV, INC	Joseph Lordan	Sep-14
(Board of Directors) (HCAT)	Walter McGrath (vice-pres.)	
703 Washington Street	429-2063	Sep-11
(3 year term-7 members- 3 appt.by selectmen	Jeanetta L. Mcgee	Sep-11
others appointed by citizens at Annual Mtg.	Marty Perlman	Sep-12
	Will McColl	Sep-13
	Linda Ramrath (President)	Sep-12
	Christine Quistberg	Sep-13
HOLLISTON EMERGENCY RESERVE CORP.	VACANCY	6/30/2011
FORMERLY-MEDICAL RESERVE CORP	VACANCY	6/30/2011
(Executive Committee)	Barbara Kattman (secretary)	6/30/2011
(sub committee of the Board of Health)	Kathy Shore	6/30/2011
appointed by the BOH 7/2007	William D. Tobin	6/30/2011
meets 2nd & 4th Wednesdays of month @7 PM	VACANCY	6/30/2011
	VACANCY	6/30/2011
	VACANCY	6/30/2011
	VACANCY	6/30/2011
HOUSING COMMITTEE	Walter Czarnek	none
703 Washington Street	Carol Scott Dooling	none
Holliston, MA 01746	Barbara Gardner	none
7 mbrs.Appointed by Selectmen 11/01	VACANCY	none
(at request of committee changed to 11mbrs)	Margaret Miley	none
	Bryan Clancy	2014
	Paul Saulnier	2015
	VACANCY	2013
HOUSING TRUST FUND-BOARD OF TRUSTEES	Gregory Carey	
703 Washington St.	Frank Chamberlain (CPC)	
Holliston, MA 01746	Warren Chamberlain (Plan Bd)	
appointed by Selectmen 2/18/10 - 9 members	Diane McDermott-Roy	
	Bryan Clancy (Housing Committee)	2014
	Thomas Dumas (Housing Auth)	2014
	VACANCY (Selectmen)	2013
	VACANCY	2013
	Michael Stepansky	2014
INSURANCE ADVISORY	Lorraine Boles - Retiree rep.	none
703 Washington Street	Michael Cassidy - Fire Dept	none
Holliston, MA 01746	Matthew Waugh - Police Dept	none
	Leslie McDonnell - Library	none
	Teresa Stewart- School Admin.	none

	Robert Nemet - Highway	none
	Debbie Nichols - Town Hall	none
	Melinda Torbin- Teachers Rep.	none
	Susan Dacey - Teachers Rep. (alternate)	none
	VACANCY - Recording Secretary	none
	Mary Bousquet - Liaison/Advisor	none
KEEFE TECHNICAL SCHOOL	Richard Lanoue	2013
elected position until 1991, then appointed (3 year term)	Yvonne Giargiari	2013
MEMORIAL DAY COMMITTEE	Robert Blair	Jun-13
	Stephen Bradford	Jun-13
	Stan Feinberg	Jun-13
	Robert Hopkins	Jun-13
	Stephen Napolitano	Jun-13
OPEN SPACE COMMITTEE	John Vosburg	2013
703 Washington Street	VACANCY	2013
Holliston, MA 01746	George Johnson (vice-chair)	2015
Appointed by Selectmen 2/99	Rachel Kane	2015
(3 year term - 7 members)	Ann Marie Pilch (chair as of 11/5/08)	2015
Mtgs. - 2nd Wednesday of the month	James Keast	2013
	Cathy Tomasetti (secretary)	2013
PERSONNEL BOARD	Jacqueline Rossini	2015
703 Washington Street	VACANCY	2013
Holliston, MA 01746		
(3 year term - 5 members)		
established 1/17/1978 (appointed by Selectmen)		
PINECREST GOLF COURSE BUSINESS PLAN & MISSION STATEMENT STUDY	William McColl-Selectman	none
5 members: 1 Selectman, 1 Golf Course Advisory Committee, 1 citizen-selectmen choice, 1 citizen Golf Advisory choice & 1 citizen mutual choice formed by Selectmen, March, 2008 DISBANDED 10/3/12	James Parrino-Selectman choice	none
PINECREST RFP FOOD SERVICE COMM	Larry Wise (from Golf Advisory)	none
5 Memebers appt. by Selectmen	Robert Smith (from Golf Advisory)	none
temp. comm.	James Parrino	none
	Sylvia Stickney	none

DISBANDED 10/3/12

Larry Miller

none

POLICE - AUXILIARY

550 Washington St.
Holliston, MA 01746
(1 year term)

Michael Aw	2013
James Carbino	2013
David Charette	2013
Joseph Cibotti - Sergeant	2013
Craig Denman - Director	2013
Judy Gray	2013
Mark Haddad	2013
Michael Hamlet	2013
Alan Lisak	2013
Paul Liss - Lieutenant	2013
Edward Loftus-Captain	2013
Sean McDowell	2013
Jeff Oteri	2013
Joseph Quintin	2013
Judith Rizolli	2013
Danny Lee	2013
Robert Ramrath	2013
Brian Ream	2013
Gregory Schmall	2013
Donavan Seay	2013
Michael Woods	2013

POLICE - SPECIAL

1 Year Term

Michael Aw	2013
Michael Cassidy	2013
Lisa Doolin	2013
Janet Dettore	2013
Allena Downey	2013
Martha Ellis	2013
Judy Gray	2013
Mark Haddad	2013
Michael Hamlet	2013
Kate Hickey	2013
Alan Johnson (Animal Control)	2013
Judith Johnson	2013
Danny Lee	2013
Alan Lisak	2013
Edward Loftus	2013
Joan MacGray	2013
Sean McDowell	2013
Jeffrey Oteri	2013
James Peterson	2013
Joseph Quintin	2013
Kasey Richards	2013

	Judith Rizolli	2013
	Cheryl Rudolph, Ashland	2013
	Cynthia Valovcin	2013
	Dona Lee Walsh, Ashland	2013
	Michael Woods	2013
POLICE STATION BLDG. COMMITTEE	Robert Connoni	none
9 members - appointed 11/28/06 by selectmen	Chuck Corman	none
	William George	none
	Jon Juhl	none
	Sean Moore	none
	Edward Nunes	none
	Lt. Keith Edison	none
	Brian J. Perry	none
	Albert Shameklis	none
POLICE CHIEF SELECTION COMM.	William George	none
DISBANDED 10/3/12	Marc Gromada	none
	Carl Damigella	none
	John Cronin	none
	Patricia Duffey	none
	Lisa Doolin	none
	Thomas Dumas	none
RECYCLING	John Varga	2014
(3 year term - 7 members)	Susan Johnston	2015
	Benjamin Stone	2015
	Kristin Foster	2013
REGIONAL AFFORDABLE HOUSING	Eleanor Gerson	none
	Margaret Miley	none
REGISTRARS	Ellen George (D)	2015
Holliston, MA 01746	Elizabeth T. Greendale (U)	2013
(appointments in April)	George Snow (R)	2013
	Elaine Doyle (D)	2014
School Committee-Wellness Council sub comm.	Lisa Galeaz - school committee mbr	none
appointed by School Committee	Carol Emmons - school committee mbr	none
13 members - & 1-3 students	Keith Buday - Superintendent designee	none
	Ania Lotti - parent	none
	Sarah Bechta MD - parent	none

	John Ratcliffe - parent	none
	Joanne Costello - parent	none
	Holly Everett - Dir. School food service	none
	Carol White - Dir. Extended day program	none
	Rita Budwey - Teacher	none
	Wendy Krauss - Teacher	none
	Cathy Porcello - School Nurse	none
	Rebecca Donham - general citizen	none
	student to be named	none
	student to be named	none
	student to be named	none
SURVEY BOARD		
703 Washington Street	Fire Chief Michael Cassidy	none
Holliston, MA 01746	Bldg. Insp. Peter Tartakoff	none
		none
TAXATION AID COMMITTEE (*E & D)		
703 Washington Street	Mary Bousquet	none
Holliston, MA 01746	Peter Barbieri	none
(3 year term - 3 members plus:	James Lane (chair as of 4/21/11)	2014
Treasurer/Collector & Chair of Assessors	Laura Matz	2015
*Elderly & Disabled Committee	John F. Hunt	2013
TOWN FOREST COMMITTEE		
703 Washington Street	Joanne Hulbert	2014
Holliston, MA 01746		
3 members		
TOWN HALL COMMITTEE		
703 Washington Street	Jon Julh	none
Holliston, MA 01746	Edward Nunes	none
re-instated 4/4/11	Robert Connoni	none
	Jackie Dellicker	none
TRAILS COMMITTEE		
703 Washington Street	Kenneth Henderson	2014
Holliston, MA 01746	Marc Connelly	2014
7 mbrs. Appointed by Selectmen 3/99	Matthew Varrell	2013
(3 year term)	VACANCY	2013
	Herbert Brockert	2015
	VACANCY	2012
	Robert Weidknecht	2015
	Melissa Halstead	2013
VETERANS HONOR ROLL COMM.		
	Robert Blair	none

appointed by Selectmen August 6, 2007
7 members

VACANCY	none
Peter Hill	none
George Snow	none
Denise Trinke	none
Stephen Napolitano	none
Sven Mozdiez	none

WEB SITE COMMITTEE

appointed by Selectmen August 2011
7 members

Michael Cassidy	none
Kerry Conley	none
Chuck Corman	none
Edward Dooley	none
William McColl	none
Gretchen Prieve	none

**WEIGHER, MEASURERS & SURVEYORS
OF COMMODITIES**

Officer Kenneth Belson	2013
Officer Edward Connors	2013
Sergeant Craig Denman	2013
Officer Bryan DiGiorgio	2013
Officer Scott Downey	2013
Officer David Gatchell	2013
Officer Daniel Griffith	2013
Officer Todd Hagan	2013
Officer Timothy Heney	2013
Officer George Leurini	2013
Sergeant Mark Lewis	2013
Officer Andrew MacGray	2013
Chief John Moore	2013
Officer Ciara Ryan	2013
Officer John Scanlon	2013
Officer Chad Thompson	2013
Officer Matthew Stone	2013
Officer Matthew Waugh	2013

WEIGHERS

(1 year term - New England Emulsions)

Louis W. Abramo	2013
Matthew Antonioli	2013
Mark B. Gabriel	2013
Jerrold Hilliard	2013
Richmond N. Mann	2013
Gregory Patry	2013
James Porcello	2013

YOUTH ADVISORY COMMITTEE

703 Washington Street
Holliston, MA 01746
(3 year term - 9 members)

Craig Denman	2014
Ellen Gallivan	2014
Darlene Vittori-Marsell	2014
Richard Falzone, Dr.	2015

2 students-1 yr term, non voting	Audrey Kleinberg	2015
established 1994	Lisa Waterman	2013
	Frederick Dufault	2013
	(student-non	
	voting)	2012
	(student - non	
	voting)	2012
ZONING BOARD OF APPEALS	John J. Love, III (full mbr. 4/7/08)	2014
(3 members - 3 years- staggered terms)	Scott Stanwood	2012
(2 Associates - 1 year terms)	Henry A. Dellicker (full-	
(Appointments in April - Town by-law)	11/13/06)	2013
	Brian Liberis (Associate)	2013
	VACANCY (Associate)	2012

STATE PRIMARY ELECTION

September 6, 2012

Pursuant to the foregoing Warrant, the inhabitants of the Town of Holliston who were qualified to vote in Elections met at the Holliston High School Field House (Gymnasium) on Thursday September 6, 2012 at 7 AM and were called to order by the Town Clerk, Elizabeth T. Greendale who administered the oath, to the following election workers:

WARDEN: SANDRA PAQUETTE
 CLERK: HESTER CHESMORE
 ASSISTANT TOWN CLERK: DYAN FITZGERALD
 ADMINISTRATIVE ASSISTANT: BONNIE CONROY

PRECINCT 1

INSPECTOR: WILLIAM TOBIN

BALLOT CLERK: EDWIN GIES

CHECKERS:

MARY RUSSO

ANN TALBOT

ANN DONOVAN

RALPH NICHOLS

VIRGINIA COTTER

PRECINCT 2

INSPECTOR: WILLIAM NORTHGRAVES

BALLOT CLERK: WESTON EAMES

CHECKERS:

DEANNA MITRO

KATHERINE McGILVRAY

MARIE CASE

MICHELLE ZEAMER

MARIE McKENNA

MAUREEN JORDAN

PRECINCT 3

INSPECTOR: HENRY TAMAGNO

BALLOT CLERKS: MARION STEWART, JID KAMITIAN

CHECKERS:

THELMA TOWNE

MARGIE CUMMINS

SHIRLEY MELLE

SARAH WEGLAGE

PRECINCT 4

INSPECTOR: ANNE ZEGEL

BALLOT CLERK: STEVE BRADFORD

CHECKERS:

JANET GOWARD

BARBARA HAYDEL

JOHN WEGLAGE

RICHARD JOHNSON

Police Officers on duty for the day were: ANDREW MACGRAY (7-2) and CRAIG DENMAN (2-9).

Prior to the opening of the polls all four ballot boxes were opened and found to be empty and the counters registered at 0. The 800 tapes from the machines were properly hung on the wall next to the door for public display.

All four voting areas were checked by the inspectors, including each voting station and the station for handicapped persons. The Warden and the Clerk opened and checked each ballot box to be sure they were empty.

After the election workers were sworn in by the Town Clerk, the Warden declared the polls open for voting at 7 AM.

The weather at 6 AM was humid in the low 60s F, sunny and all day, remained humid in the low 70s.

There weren't any problems with the voting machines. The absentee ballots were done between 2:30 and 4 PM.

At 8 PM the Warden declared the polls closed and the ballot box registers were as follows:

Precinct 1: 249

Precinct 2: 245

Precinct 3: 209

Precinct 4: 225

TOTAL 928

Following the close of the polls, the Town Clerk swore in the following people as ballot counters: Amanda Lacey, Daniel Lacey, Anne Hanstad & Carolyn O'Toole.

There were no hand counts in any precinct.

The ballots were gone through precinct by precinct, checking for write in ballots for every office.
The preliminary results were announced at 9:00 PM.

Elizabeth T. Greendale, Town Clerk
(From notes by Hester Chesmore, Clerk for Elections)

CANDIDATE	#	PREC.1	PREC. 2	PREC. 3	PREC. 4	TOTALS
REPUBLICAN	VT					
Senator in Congress	1					
Scott P. Brown		98	83	66	96	343
Blanks		1	4	2	0	7
Write-ins		0	0	0	1	1
Total		99	87	68	97	351
Representative in Congress	1					
Frank John Addivinola, Jr.		18	17	14	18	67
Jeffrey M. Semon		23	10	7	15	55
Tom Tierney		47	52	40	54	193
Blanks		10	8	6	10	34
Write-ins		1	0	1	0	2
Total		99	87	68	97	351
Councillor	1					
Earl H. Sholley		69	58	50	70	247
Blanks		29	29	18	27	103
Write-ins		1	0	0	0	1
Total		99	87	68	97	351
Senator in General Court	1					
Blanks		81	76	54	72	283
Write-ins		18	11	14	25	68
Total		99	87	68	97	351
Representative in General Court	1					
Martin A. Lamb		84	68	62	82	296
Blanks		14	17	6	15	52
Write-ins		0	2	0	0	2
Carolyn Dykema		1				
Total		99	87	68	97	351
Clerk of Courts	1					
Blanks		90	81	60	81	312
Write-ins		9	6	8	16	39
Total		99	87	68	97	351
Register of Deeds	1					
Blanks		92	82	60	84	318

Write-ins	7	5	8	13	33
Total	99	87	68	97	351

Sheriff	1				
Blanks		89	81	60	84
Write-ins		10	6	8	13
Total		99	87	68	97

	#		PREC.	PREC.	PREC.	
CANDIDATE	VT	PREC.1	2	3	4	TOTALS
DEMOCRAT						

Senator in Congress	1				
Elizabeth A. Warren		132	144	121	114
Blanks		15	11	18	13
Write-ins		0	3	1	0
Scott Brown		3		1	
Total		150	158	141	127

Representative in Congress	1				
Edward J. Markey		125	145	121	115
Blanks		23	11	19	12
Write-ins		1	2	1	0
Joe Donovan		1			
Total		150	158	141	127

Councillor	1				
Brian M. Clinton		32	28	19	24
Robert L. Jubinville		45	60	67	45
Patrick J. McCabe		15	9	12	9
Bart Andrew Timilty		29	31	19	22
Blanks		28	30	24	27
Write-ins		0	0	0	0
Terrance Connolly		1			
Total		150	158	141	127

Senator in General Court	1				
Karen E. Spilka		128	149	123	118
Blanks		20	6	17	9
Write-ins		1	3	1	0
Robert Ingegneri		1			
Total		150	158	141	127

Representative in General Court	1				
Carolyn C. Dykema		139	150	128	119
Blanks		9	6	12	8
Write-ins		1	2	1	0
Nick Sellitto		1			
Total		150	158	141	127

Clerk of Courts	1					
Michael A. Sullivan		113	129	111	98	451
Blanks		35	27	30	29	121
Write-ins		1	2	0	0	3
Mary Littero		1				1
Total		150	158	141	127	576

Register of Deeds	1					
Robert B. Antonelli		32	30	28	28	118
Frank J. Ciano		12	7	4	7	30
Thomas B. Concannon, Jr.		26	33	31	21	111
Maria C. Curtatone		23	29	25	16	93
Tiziano Doto		3	16	4	7	30
Maryann M. Heuston		15	15	13	15	58
Blanks		38	27	36	33	134
Write-ins		0	1	0	0	1
Joe Graves		1				
Total		150	158	141	127	575

Sheriff	1					
Peter J. Koutoujian		109	131	104	101	445
Blanks		40	26	37	26	129
Write-ins		0	1	0	0	1
Bill Duross		1				1
Total		150	158	141	127	576

	#		PREC.	PREC.	PREC.	
CANDIDATE	VT	PREC.1	2	3	4	TOTALS
GREEN RAINBOW						

Senator in Congress	1					
Blanks		0	0	0	0	0
Write-ins		0	0	0	1	1
Total		0	0	0	1	1

Representative in Congress	1					
Blanks		0	0	0	0	0
Write-ins		0	0	0	1	1
Total		0	0	0	1	1

Councillor	1					
Blanks		0	0	0	0	0
Write-ins		0	0	0	1	1
Total		0	0	0	1	1

Senator in General Court	1					
Blanks		0	0	0	0	0
Write-ins		0	0	0	1	1

Total		0	0	0	1	1
Representative in General Court	1					
Blanks		0	0	0	0	0
Write-ins		0	0	0	1	1
Total		0	0	0	1	1
Clerk of Courts	1					
Blanks		0	0	0	0	0
Write-ins		0	0	0	1	1
Total		0	0	0	1	1
Register of Deeds	1					
Blanks		0	0	0	0	0
Write-ins		0	0	0	1	1
Total		0	0	0	1	1
Sheriff	1					
Blanks		0	0	0	0	0
Write-ins		0	0	0	1	1
Total		0	0	0	1	1

SPECIAL TOWN MEETING NOVEMBER 1, 2012

The Special Town Meeting of November 1, 2012 was originally scheduled for October 29, 2012, but postponed due to Hurricane Sandy. On Oct. 29, 2012, Moderator Kevin Clancy, Selectman Jay Marsden, Selectman Jay Leary, Selectman Kevin Conley, Town Administrator Paul Le Beau, Town Council William Mayer, Police Lieutenant Shawn Moore and Town Clerk Elizabeth Greendale, met at the High School. Kevin Conley made a motion to adjourn the meeting to November 1, 2012 at 7:30 PM, the Motion was seconded and passed unanimously. On November 1, 2012, the Special Town Meeting held at the High School Auditorium was brought to order by Moderator Kevin Clancy at 7:30 with a quorum of 124, and growing.

The moderator read the warrant and went over the preliminary rules for Town Meeting and then read the following motion as required by the Town By-Laws.

PRIOR TO ARTICLE 1

MOTION: Moved that the following non-resident Town officials, consultants to committees and petitioners be allowed to speak during the course of this Special Town Meeting:

Ann McCobb	Health Director/Agent
Leslie McDonnell	Library Director
Mary Bousquet	Treasurer/Collector
David Nalchajian	Town Accountant
Kathryn Peirce	Principal Assessor
Peter Tartakoff	Building Inspector

Brad Jackson	Superintendent of Schools
Sara Ahern	Assistant Superintendent of Schools
Tom Smith	Highway Superintendent
Karen Sherman	Town Planner
John Moore	Police Chief
Brenda Farrell	Housing Authority Director
Cheryl Rudolph	Animal Control Officer
Ronald Sharpin	Water Superintendent
Charles Corman	Technology Director
Charles Katuska	Conservation Agent

SECONDED

DISCUSSION: Our Town By-Laws require that the Town Meeting vote to allow non-residents and non-voters to address the Town Meeting.

VOTE: Passed by unanimous voice vote.

Prior to the start of Town Business, Selectman Jay Marsden read a Proclamation to resident Bob Blair dedicating the new Railroad Street Park as *Blair Square*.

ARTICLE 1. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for unpaid bills from prior years; or take any action relative thereto. **(Board of Selectmen)**

MOTION: Moved that the Town raise and appropriate the sum of \$10,086.33 for invoices from fiscal year 2012. **SECONDED**

DISCUSSION: Ken Szajda, 676 Fiske St., gave a presentation on the state of the Town's finances. Bill Dowd, 95 Shaw Farm Rd., suggested that we don't rush through the Articles and make mistakes that can't be fixed.

VOTE: Passed by unanimous voice vote to accept Article 1 as stated in the motion.

ARTICLE 2. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of supplementing various accounts of the Town's fiscal year 2013 annual budget, previously voted by the Town under Article 16 of the Warrant for the 2012 Annual Town Meeting; or take any action relative thereto. **(Board of Selectmen)**

MOTION: Moved that the Town vote to make the following changes in the 2013 Omnibus Budget:

1. raise and appropriate \$10,000 to Selectmen's Account 52000;
2. raise and appropriate \$2,000 to Treasurer/Collector Account 52000;
3. raise and appropriate \$7,348 to Town Clerk Account 51000;
4. reduce Employee Benefits Account 51750 by \$150,416;
5. reduce Employee Benefits Account 51780 by \$4,867;

6. raise and appropriate \$750 to Police Department Account 58000;
7. transfer \$190 from Auxiliary Police Account 57000 to Auxiliary Police Account 54000; and
8. raise and appropriate \$131,377 to Fire Department Account 51000;
9. raise and appropriate \$233,464 to School Department Account 51000;
10. raise and appropriate \$36,999 to Debt Service Account 57600; and
11. transfer \$20,166 from Reserved for Appropriation to Water Department Account 57000.

SECONDED

DISCUSSION: Liz Theiler, 17 Norland St., asked what the increases in the Selectmen's and Town Clerk's budgets are for. Jay Marsden, 32 Wendy Ln. and Chairperson of the Board of Selectmen, said their request was for a new Town Website and GIS program. Town Clerk Elizabeth Greendale, 198 Highland St., explained that the Part Time staff member in the office was needed to stay on permanently at 18 hours per week requiring no benefits because employees who work under 20 hours are not eligible for benefits. Jarad Adams, 3 Peter St., and Chairperson of the Water Commissioners, explained that their transfer is from an insurance claim that needed to be returned to the Water Dept. Bill Dowd, 95 Shaw Farm Rd., encouraged the Town to collect and compare data from other Fire Departments for compensation purposes. Fire Chief Michael Cassidy, 51 Burnap Rd., gave comparisons from Holden, Stow, Ipswich, Lunenburg, and Sturbridge and said there were more.

VOTE: Passed by unanimous voice vote to accept Article 2 as stated in the motion.

ARTICLE 3. To see if the Town will vote to transfer from available funds a sum of money for the purpose of reducing the amount of money to be raised through property taxes for fiscal year 2013; or take any action relative thereto. **(Board of Selectmen)**

MOTION: Moved that the Town appropriate the sum of \$1,819,966 from Free Cash for the purpose of resolving any deficits and reducing the amount of money to be raised through property taxes for fiscal year 2013. **SECONDED**

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept Article 3 as stated in the motion.

ARTICLE 4. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Stabilization Fund; or take any action relative thereto. **(Board of Selectmen)**

MOTION: Moved that the Town raise and appropriate the sum of \$1,309,000 to the Stabilization Fund. **SECONDED**

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept Article 4 as stated in the motion.

ARTICLE 5. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Capital Expenditure Fund; or take any action relative thereto. **(Board of Selectmen)**

MOTION: Moved that the Town raise and appropriate the sum of \$434,246 to the Capital Expenditure Fund. **SECONDED**

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept Article 5 as stated in the motion.

ARTICLE 6. To see if the Town will vote to authorize the Board of Selectmen to hold a public auction for the purpose of disposing of surplus departmental equipment; or take any action relative thereto. **(Board of Selectmen)**

MOTION: Moved that the Board of Selectmen be authorized to dispose of the following surplus property reported by the School Department: gas powered golf cart and cheerleading mats. **SECONDED**

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept Article 6 as stated in the motion.

ARTICLE 7. To see if the Town will vote to raise and appropriate, transfer From available funds, or borrow a sum of money for the purpose of capital expenditures, including replacement and new vehicles and equipment, for the Highway, Police, School, Park, Council on Aging, Library, Water and Fire departments, and authorize the Board of Selectmen to trade or sell used equipment toward part of the purchase price; or take any action relative thereto. **(Board of Selectmen)**

MOTION: Moved that the Town appropriate \$98,000 from the Capital Expenditure Fund for three Police Department vehicles; appropriate \$2,200 from the Capital Expenditure Fund for Police Department equipment; appropriate \$25,000 from the Capital Expenditure Fund for improvements to the Central Fire Station; appropriate \$57,900 from the Capital Expenditure Fund for technology improvements for the School Department; appropriate \$10,000 from the Capital Expenditure Fund for repairs to the Placentino/Miller cafetorium wall; appropriate \$170,000 from the Capital Expenditure Fund for an excavator and dump truck/plow for the Highway Department; appropriate \$2,500 from the Capital Expenditure Fund for heating system improvements at the Senior Center; and appropriate \$7,678 from the Capital Expenditure Fund for lighting improvements to the Public Library; and authorize a trade-in of two Ford Crown Victoria vehicles. **SECONDED**

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept Article 7 as stated in the motion.

ARTICLE 8. To see if the Town will vote to act on the report of the Community Preservation Committee on the fiscal year 2013 Community Preservation budget and to appropriate or reserve for later appropriation monies from the Community Preservation Fund annual revenues or available funds for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the year; or take any action relative thereto. (**Community Preservation Committee**)

MOTION: MOVE: To allocate \$387,000 from estimated FY2013 Community Preservation Act surcharge receipts in the following four reserves in the amounts specified.

Community Housing Reserve	\$38,700
Open Space Reserve	\$38,700
Historic Resources Reserve	\$38,700
Community Preservation Fund Budget Reserve	<u>\$270,900</u>
Total	\$387,000

SECONDED

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept the motion as stated above.

MOVE: To reserve \$105,345 under the Community Preservation Act from state matching funds distributed on October 15, 2012 in the following four reserves in the amounts specified.

Community Housing Reserve	\$10,535
Open Space Reserve	\$10,535
Historic Resources Reserve	\$10,535
Community Preservation Fund Budget Reserve	<u>\$73,740</u>
Total	\$105,345

SECONDED

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept the motion as stated above.

MOVE: To appropriate \$90,484 for fiscal 2013 from the Community Preservation Open Space Reserve and \$15,968 from the Capital Expenditure Fund for a total of \$106,452 for the Miller School Playground Committee to support the funding of a new playground equipment structure and surface. The playground equipment and surface work must be completed within two years of the October 2012 Town Meeting. **SECONDED**

DISCUSSION: Sam Tyler, 353 Chamberlain St., said that a request like this would not have been approved in the past, but due to recent State Legislation this type of funding is now possible.

VOTE: Passed by unanimous voice vote to accept the motion as stated above.

MOVE: To appropriate \$255,000 for fiscal 2013 from the Community Preservation Fund Budget Reserve and \$45,000 from the Capital Expenditure Fund for a total of \$300,000 for the Parks & Recreation Department for capital improvements for the tennis courts and basketball court located at Goodwill Park. The improvements will include drainage mitigation, reconstruction and resurfacing of the four tennis courts, resurfacing of the basketball court and the replacement of backboards and the upgrading of existing lighting fixtures and the installation of four new poles and lighting fixtures. The capital improvements work must be completed within two years of the October 2012 Town Meeting. **SECONDED**

DISCUSSION: Peter Hill, 63 Concord St., asked why the Park needs lights if it closes at dusk. Melissa Kaspern, 109 Robert Rd., stated that sometimes during inclement weather the lighting is inadequate, The Park Commissioners were discussing that when the weather is still warm and it gets dark at 6:00 PM some people might still enjoy playing tennis. Their intention is not to keep them on until 10:00 PM, but maybe until 7 or 8 PM Ken Rockett, 21 Hampshire St., asked if we voted to repair the tennis courts maybe 10 years ago. Melissa Kaspern, said that in 2002 the Finance Comm. approved \$100,000 for a short term fix, which lasted the 10 year estimate. The company doing this new work is guaranteeing it will last 25 years.

VOTE: Passed by unanimous voice vote to accept the motion as stated above.

ARTICLE 9. To see if the Town will vote to accept the provisions of section 75 of Chapter 135 of the Acts of 2012, amending section 3 of Chapter 44B of the Massachusetts General Laws, to extend the exemption under the Community Preservation Act to commercial and industrial property; or take any action relative thereto. **(Board of Selectmen)**

MOTION: Moved that the Town accept the provisions section 3 of Chapter 44B of the Massachusetts General Laws, as amended by section 75 of Chapter 135 of the Acts of 2012, and provide that the exemption from the Community Preservation Act surcharge for the first \$100,000 of assessed value shall be extended to property classified as commercial and industrial. **SECONDED**

DISCUSSION: Bill Dowd, 95 Shaw Farm Rd., Wants the Finance committee to make a recommendation on this Article because the By-Laws state that they shall make a recommendation on all financial articles. Town Counsel Bill Mayer responded that the Article is valid and the Finance Committee has the choice of whether they view it as a financial article or not. Kevin Conley, 44 Cranberry Ln., commented that this is a Small Business Initiative. Mark Schultz, 21 Wedgewood Dr., spoke against the Article. Kevin

Conley explained that this is the first of a two step process; if this Article passes it must go on the ballot for the Annual Town Election.

VOTE: Passed by majority hand count vote to accept Article 9 as stated in the motion.
Yes: 81 No: 69

ARTICLE 10. To see if the Town will vote to authorize the Board of Selectmen to seek special legislation substantially as follows:

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. As used in this act, the following words shall have the following meanings:

“GASB 43 and 45”, statements 43 and 45 of the Governmental Accounting Standards Board as amended from time to time and their successors.

“Other post-employment benefits” or “OPEB”, post-employment benefits other than pensions as that term is defined in GASB 43 and 45, including post-employment healthcare benefits, regardless of the type of plan that provides them, and all post-employment benefits provided separately from a pension plan, excluding benefits defined as termination offers and benefits.

SECTION 2. (a) There shall be in the Town of Holliston an OPEB Trust Fund, which shall be under the supervision and management of a five (5) member board of trustees comprised of the Chair of the Board of Selectmen, the Town Administrator, the Town Treasurer and Tax Collector, the Chair of the School Committee and a resident appointed by the Board of Selectmen. The Town Treasurer and Tax Collector shall be the custodian of the OPEB Trust Fund and may employ an outside custodial service.

(b) Beginning in fiscal year 2013, the OPEB Trust Fund shall be credited with all amounts, appropriated or otherwise made available by the town for the purposes of meeting the current and future OPEB costs payable by the town. The OPEB Trust Fund shall be credited with all amounts contributed or otherwise made available by employees of the town, for the purpose of meeting future OPEB costs payable by the town. Any interest or other income generated by the fund shall be added to and become part of the fund. Any reimbursements that a political subdivision receives, as a participant in the Retiree Drug Subsidy Program created under the Medicare Prescription Drug Improvement and Modernization Act of 2003 (Pub. L. No. 108-173) or a qualified retiree prescription drug plan under 42 U.S.C. section 1395w-132, may be added to and become part of said fund. Amounts in the OPEB Trust Fund, including any earnings or interest accruing from the investment of these amounts, shall be expended only for the payment of the costs payable by the town for OPEB in consultation with said retirement board. Subject in each instance to the approval of the Board of Trustees, the Town Treasurer and Tax Collector shall invest and reinvest the amounts in the OPEB Trust Fund not needed

for current disbursement consistent with the prudent person rule and sections 3, 4, 5, 8 and 9 of Chapter 203C of the General Laws, but no funds may be invested directly in mortgages or in collateral loans. All monies held in the fund shall be segregated from other funds and shall not be subject to the claims of any general creditor of the Town of Holliston.

(c) Said board of trustees may employ any qualified bank, trust company, corporation, firm or person to advise it on the investment of the OPEB Trust Fund and may pay from the OPEB Trust Fund for this advice and other services determined by said board of trustees. Procurement for these services shall be subject to Chapter 30B of the General Laws.

SECTION 3. (a) An actuary, who shall be a member of the American Academy of Actuaries, shall perform an actuarial valuation of the town's OPEB liabilities and funding schedule, as of June 30, 2013, and no less frequently than every second year thereafter. The determinations shall be made in accordance with generally accepted actuarial standards and shall conform to the requirements of GASB 43 and 45 and the actuary shall make a report of the determinations to the town. The report shall, without limitation, detail the demographic and economic actuarial assumptions used in making the determinations and each report after the first report shall also include an explanation of the changes, if any, in the demographic and economic actuarial assumptions employed and the reasons for the changes.

(b) Beginning in fiscal year 2012, all payments for the purposes of meeting the town's costs of OPEB under this act shall be made from the OPEB Trust Fund. Funds in the OPEB Trust Fund shall be segregated from all other funds. Disbursements from the OPEB Trust Fund, including any earnings or interest accruing from the investment of these amounts, shall only be based on sections 1 to 3, inclusive, of this act.

SECTION 4. This act shall take effect upon its passage; or take any action relative thereto. **(Board of Selectmen)**

MOTION: Moved that the Town vote to authorize the filing of special legislation as stated in the Article. **SECONDED**

DISCUSSION: Bill Dowd, 95 Shaw Farm Rd., urged reform of Chapter 32 B. Jay Marsden, 45 Wendy Ln., said that this plan was proposed to give the Town more flexibility in handling these liabilities. Sam Tyler, 353 Chamberlain St., said that what we have before us are 2 different options to manage OPEB Trust. This Trust will be irrevocable and cannot be touched for anything else. Mark Shultz, 21 Wedgewood Dr., agrees that something needs to be done, and also understands how complex an issue this is. Would also like this explained in very simple terms. Ken Szajda, 676 Fiske St., urged the passing of this Article over Article 11, in the hopes it will be approved by the State. He also noted that this Trust would allow for investing at a greater return.

VOTE: Passed by voice vote to accept Article 10 as stated in the motion.

ARTICLE 11. To see if the Town will vote to accept the provisions of section 20 of Chapter 32B of the Massachusetts General Laws, as amended by section 57 of Chapter 68 of the Acts of 2011, to provide for a separate Other Post Employment Benefits Liability Trust Fund; to determine the custodian of the fund; and to raise and appropriate or transfer from available funds a sum of money for the purpose of the fund; or take any action relative thereto. **(Board of Selectmen)**

MOTION: Moved that the Town vote to indefinitely postpone this Article.
SECONDED

DISCUSSION: None

VOTE: Passed by unanimous voice vote to Indefinitely Postpone Article 11.

ARTICLE 12. To see if the Town will vote to accept the provisions of section 5N of Chapter 59 of the Massachusetts General Laws; create a veterans volunteer services/real property tax obligation program; determine whether said program shall include approved representatives of disabled veterans and determine whether the maximum of the tax obligation reduction shall be based on 125 hours or one thousand dollars (\$1,000); and raise and appropriate or transfer from available funds a sum of money for the purpose of the program; or take any action relative thereto. **(Board of Selectmen)**

MOTION: Moved that the Town vote to raise and appropriate the sum of \$10,000 for the purpose of a veterans volunteer services/real property obligation program to include approved representatives of disabled veterans with a maximum tax obligation reduction of one thousand dollars (\$1,000). **SECONDED**

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept Article 12 as stated in the motion.

ARTICLE 13. To see if the Town will vote to accept the provisions of clause 41A of section 5 of Chapter 59 of the Massachusetts General Laws and increase the annual income limit for seniors applying for tax deferral from thirty thousand dollars (\$30,000) to forty thousand dollars (\$40,000); or take any action relative thereto. **(Board of Assessors)**

MOTION: Moved that the Town vote to accept the provisions of clause 41A of section 5 of Chapter 59 of the Massachusetts General Laws and increase the annual income limit for seniors applying for tax deferral from thirty thousand dollars (\$30,000) to forty thousand dollars (\$40,000). **SECONDED**

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept Article 13 as stated in the motion.

ARTICLE 14. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of revising and updating the Town's Web site; or take any action relative thereto. (**Board of Selectmen**)

MOTION: Moved that the Town raise and appropriate the sum of \$10,000 for the purpose of revising and updating the Town's Web site. **SECONDED**

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept Article 14 as stated in the motion.

ARTICLE 15. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of providing additional funds to complete the construction of a new well house at well #7; installation of the necessary water main to connect to the existing Dopping Brook Water Treatment plant; make any necessary modifications to the existing treatment plant; and complete modifications to the Joseph M. Finn Water Treatment Facility; or take any action relative thereto. (**Board of Water Commissioners**)

MOTION: Moved that the Town appropriate \$195,351.50 for the purpose of providing additional funds to complete the construction of a new well house at well #7; installation of the necessary water main to connect to the existing Dopping Brook Water Treatment plant; make any necessary modifications to the existing treatment plant; and complete modifications to the Joseph M. Finn Water Treatment Facility, said \$195,351.50 to come from the following available funds:

1. \$160,000 from Article 13 of the Warrant for the October 25, 2010 Special Town Meeting;
2. \$17,378 from Article 27 of the Warrant for the 2008 Annual Town Meeting;
3. \$17,973.50 from Article 31 of the Warrant for the 2010 Annual Town Meeting.

SECONDED

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept Article 15 as stated in the motion.

ARTICLE 16. To see if the Town will vote to transfer a sum of money from Water Surplus Retained Earnings to the General Fund; or take any action relative thereto. (**Board of Water Commissioners**)

MOTION: Moved that the Town vote to transfer \$25,000 from Water Surplus retained earnings to the General Fund. **SECONDED**

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept Article 16 as stated in the motion.

ARTICLE 17. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of establishing a sharps disposal program; or take any action relative thereto. **(Board of Health)**

MOTION: Moved that the Town vote to raise and appropriate \$2,640 for the purpose of establishing a sharps disposal program. **SECONDED**

DISCUSSION: Andrew Mades, 135 Norfolk St., asked what the sharps disposal program is. Jay Leary, 146 Karen Cir., explained that up until this year used needles were allowed to be disposed of in regular trash, and now they have to be disposed of professionally.

VOTE: Passed by unanimous voice vote to accept Article 17 as stated in the motion.

ARTICLE 18. To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation substantially as follows:

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. Notwithstanding the provisions of Chapter 32B of the Massachusetts General Laws, part-time elected officials of the Town of Holliston who receive an annual stipend of less than five thousand dollars (\$5,000) shall not be eligible for participation in the Town's contributory health and life insurance benefits plans effective May 22, 2013; except that such elected officials may be deemed eligible to participate in said plans provided that they pay the full monthly cost, plus any administrative costs assessed by the Board of Selectmen, to the Town.

SECTION 2. This act shall take effect upon its passage; or take any action relative thereto. **(Board of Selectmen)**

Article was written with a type-o, the above "Section 2" was originally printed with "Section 4". Corrected by the Moderator.

MOTION: Moved that the Town vote to authorize the filing of special legislation as stated in the Article. **SECONDED**

DISCUSSION: Liz Theiler, 17 Norland St., wants to know why the date of May 22, 2013 was chosen. Jay Marsden, Chairman of the Board of Selectmen, stated that the Town Election is May 21, 2013 and this would give an elected official until the next election cycle or to be voted out of office.

A Motion to Amend Section 1, effective date of May 22, 2013 to effective immediately, was made by Liz Theiler. Seconded. Michelle Zeamer, 583 Winter St., asked if this By-Law will have to be approved by the Attorney General's Office. Town Counsel, William Mayer, said that this would be enacted upon by the Senate and House of Representatives. The effective date would not be determined by Town Meeting, it would be effective upon its passage through the Legislature.

Vote to Amend Article 18 was defeated by voice call vote.

VOTE: Article 18 was defeated by hand count vote.

Yes 35 No 75

ARTICLE 19. To see of the Town will vote to amend Section V-L Groundwater Protection District of the Zoning By-laws as follows in accordance with the Commonwealth of Massachusetts Executive Office of Energy & Environmental Affairs Department of Environmental Protection Drinking Water Program permit issued to the Holliston Water Department on July 18, 2012 (strikethrough indicates text to delete and bold italic text is new):

V-L GROUNDWATER PROTECTION DISTRICT

3. Establishment and Delineation of Groundwater Protection District

The boundaries of this district are delineated on maps at a scale of 1" = 600' entitled "Aquifer Protection District, Town of Holliston" and 1" = 3000' entitled "Zone II and Zone III Delineation" (1998, Earth Tech *prepared by Whitman & Howard, 1996 and approved by the Attorney General on September 21, 2000*) on file with the Office of Town Clerk and Inspector of Buildings, which maps are hereby made part of this by-law. (*Previously amended May 2000 – ATM, Article 35*) and;

4(A)(3) Zone II: Permitted Uses.

- b. Residential development of single family detached dwellings or any residential building, structure or use other than single-family dwellings on lots of at least 40,000 square feet in area, such that no more than ~~20%~~ ***15% or 2,500 s.f. whichever is greater***, of the ~~any~~ building lot is rendered impervious ***unless a system of artificial recharge of precipitation is provided that will not result in the degradation of groundwater quality*** and on-site sewage disposal is equal to, or less than, 110 gallons per day per 10,000 square feet of lot area, but no greater than 15,000 gpd. And;

4(B)(2) Zone II: Prohibited Uses.

- k. Storage of animal manure, unless ~~the storage container is covered or contained in accordance with the specifications of the Natural Resource conservation Service~~ ***within a structure designed to prevent the generation and escape of contaminated runoff or leachate.***

or take any action relative thereto. (**By Petition**)

MOTION: Moved that the Town vote to amend the Zoning By-laws of the Town of Holliston as stated in the Article. **SECONDED**

DISCUSSION: Jared Adams, 3 Peter St., said that this Article was put on the Warrant by the Water Commissioners at the request of the Dept. of Environmental Protection. Ken Szajda, 676 Fiske St., asked why this is being taken up at a Fall Town Meeting when as a matter of course Zoning Articles are only taken up at the Annual Town Meeting. Jared Adams answered that they (the Water Commissioners) wanted to keep the DEP happy. Donna Kramer, 583 Adams St., wants to know what constitutes a roof. Jared Adams said that this Article is tightening up a By-Law from the 1980s that referred to containment of manure and this would put a roof on the container so as to prevent run off from rain. Water Superintendant Ron Sharpin, said that a tarp would be a sufficient cover. Aislinn Weaver, 69 Woodland St., asked if the use of manure as a garden fertilizer would be prohibited. Jared Adams responded that it would not be prohibited.

****See Attachment of Letter from the Planning Board**

VOTE: Passed by unanimous voice vote to accept Article 19 as stated in the motion.

ARTICLE 20. To see if the Town will vote to authorize the Board of Selectmen to grant an easement on the public way known as Curve Street for the benefit of Lots 2W (418 Washington Street) and 6 (46 Curve Street) on Block 3 of Assessors Map 11G, said lots currently owned by L.M.C. Realty Trust; or take any action relative thereto. **(Board of Selectmen)**

MOTION: Moved that the Town vote to authorize the Board of Selectmen to grant an easement on the public way known as Curve Street for the benefit of Lots 2W (418 Washington Street) and 6 (46 Curve Street) on Block 3 of Assessors Map 11G, as shown on a plan entitled amend the Zoning By-laws of the Town of Holliston as stated in the Article. **SECONDED**

DISCUSSION: A motion was made by Jared Adams to allow Wayland resident Magali Black to speak to Town Meeting on behalf of the Trust. Seconded. Vote was made and the Motion passed by unanimous voice vote to allow Ms. Black to speak. Ms. Black explained that the owners have property across the street from the plaza and that the pipe has been under the street for about 50 years. Ken Szajda, 676 Fiske St., asked where this easement is. Jay Marsden explained that the easement is a pipe running from behind Bertuccis to the septic system across the street. This easement would allow the owner access to the pipe if it ever needed repair or replacement.

VOTE: Passed by unanimous voice vote to accept Article 20 as stated in the motion.

ARTICLE 21. To see if the Town will vote, in accordance with section 134 of Chapter 164 of the Massachusetts General Laws, to authorize the Board of Selectmen to enter into a process to aggregate electrical load for electric utility customers in the Town of Holliston; or take any action relative thereto. **(Board of Selectmen)**

MOTION: Moved that the Town vote to authorize the Board of Selectmen to enter into a process to aggregate electrical load for electric utility customers in the Town of Holliston. **SECONDED**

DISCUSSION: None

VOTE: Passed by unanimous voice vote to accept Article 21 as stated in the motion.

A Motion was made and seconded to adjourn the meeting; a vote was taken and passed unanimously at 10:15 PM.

**Attachment



**TOWN OF HOLLISTON
PLANNING BOARD**

703 Washington Street
Holliston, MA 01746
(508)429-0635

October 26, 2012

Kevin Clancy, Town Moderator
c/o Liz Greendale, Town Clerk
703 Washington Street
Holliston, MA 01746

RE: Planning Board Report
Article 19 - Zoning By-Law Amendment

Dear Mr. Clancy:

With regard to the proposed amendment to Zoning By-Laws Section V-L Groundwater Protection District (3 and 4), I would respectfully report that the Planning Board held a public hearing as required by MGL, c. 40A, s. 5 on October 25, 2012 and met with Water Superintendent Ron Sharpin. The members voted unanimously to recommend support of the proposed article as written.

If you should have any questions regarding this matter, Board members will be present at Town Meeting.

Sincerely,

Parvihar Patel
Chairman

cc Liz Greendale, Town Clerk
Ron Sharpin, Water Supt.

A true record, ATTEST:
Elizabeth T. Greendale, Town Clerk

PRESIDENTIAL ELECTION

November 6, 2012

Pursuant to the foregoing Warrant, the inhabitants of the Town of Holliston who were qualified to vote in Elections met at the Holliston High School Field House (Gymnasium) on Tuesday November 6, 2012 at 7 AM and were called to order by the Town Clerk, Elizabeth T. Greendale who administered the oath, to the following election workers:

WARDEN: Sandra Paquette

CLERK: Hester Chesmore

ASSISTANT TOWN CLERK: Dyan Fitzgerald

ADMINISTRATIVE ASSISTANT: Bonnie Conroy

HELP DESK ASSISTANT: Andrew St. James

PRECINCT 1

INSPECTOR: Paula Davis

BALLOT CLERK: Edwin Gies

CHECKERS:

Mary Russo

Ann Talbot

Susan Martell

Virginia Cotter

Marie Case

Ann Donovan

Peter Nannini

PRECINCT 2

INSPECTOR: Steve Bradford

BALLOT CLERK: Weston Eames

CHECKERS:

Deanna Mitro

Carolyn Brumber

Michelle Zeamer

Katherine McGilvray

Peter Hill

Maureen Jordan

Ralph Nichols

PRECINCT 3

INSPECTOR: Barbara Gardner

BALLOT CLERKS: Bedros Kamitian, Marion Stewart

CHECKERS:

Thelma Towne

Marjorie Cummins

Mary Leary

Kathy Patterson

Sarah Weglage

Shirley Melle

Patricia Gaudette

PRECINCT 4

INSPECTOR: Anne Zegel

BALLOT CLERK: Barbara Haydel

CHECKERS:

Carol Kauzens

Linda Nannini

Margaret Brown

John Weglage

Richard Johnson

Henry Tomagno

Gordon Maxfield

Police Officers on duty for the day were: Ed Connors (7-2) and Jeff Oteri (2-9).

Prior to the opening of the polls all four ballot boxes were opened and found to be empty and the counters registered at 0. The 00 tapes from the machines were properly hung on the wall next to the door for public display.

All four voting areas were checked by the inspectors, including each voting station and the station for handicapped persons. The Warden and the Clerk opened and checked each ballot box to be sure they were empty.

After the election workers were sworn in by the Town Clerk, the Warden declared the polls open for voting at 7 AM.

The weather at 6 AM was cold 20 F, sunny, temperature reached 44 F.

At 7:05 AM, a power failure at Prec. 1 was noted, at 7:20 AM the Ballot Box in Prec. 4 was jammed, and at 8:20 AM the Ballot Box in Prec. 1 was jammed, all problems were fixed immediately. At 12:15 PM there was a problem with the machine not reading the ballots in Prec. 1, after contacting LHS, the Town Clerk was able to fix the machine by inserting the Ender Card. The counter on the machine kept the information that was stored, therefore only leaving approximately 18 ballots left to hand count. There were a total of 27 ballots that needed to be hand counted from all precincts. We processed 947 absentee ballots throughout the day.

At 8 PM the Warden declared the polls closed and the ballot box registers were as follows:

Precinct 1: 2,281

Precinct 2: 2,160

Precinct 3: 1,924

Precinct 4: 1,944

TOTAL 8,309

The ballots were gone through precinct by precinct, checking for write in ballots for every office. The preliminary results were announced at 9:00 PM.

Elizabeth T. Greendale, Town Clerk
(From notes by Hester Chesmore, Clerk for Elections)

SPECIAL STATE PRIMARY ELECTION

April 30, 2013

Pursuant to the foregoing Warrant, the inhabitants of the Town of Holliston who were qualified to vote in Elections met at the Holliston High School Field House (Gymnasium) on Tuesday April 30, 2013 at 7 AM and were called to order by the Town Clerk, Elizabeth T. Greendale who administered the oath, to the following election workers:

WARDEN: SANDRA PAQUETTE
CLERK: HESTER CHESMORE
ASSISTANT TOWN CLERK: DYAN FITZGERALD
ADMINISTRATIVE ASSISTANT: BONNIE CONROY

PRECINCT 1

INSPECTOR: WILLIAM TOBIN
BALLOT CLERK: JANET GOWARD, CARMEN CHIANGO
CHECKERS:
MARY RUSSO
ANN TALBOT
ANN DONOVAN
ELLIN AUSTIN
LINDA NANNINI

PRECINCT 2

INSPECTOR: BARBARA GARDNER
BALLOT CLERK: WESTON EAMES
CHECKERS:
DEANNA MITRO
MARY LEARY
CAROLYN BRUMBER
MAUREEN JORDAN
RICHARD JOHNSON

PRECINCT 3

INSPECTOR: WILLIAM NORTHGRAVES
BALLOT CLERKS: MARION STEWART, HANK TAMAGNO
CHECKERS:
KAY MCGILVRAY
JID KAMITIAN
LARRY WISE
MARIE CASE

PETER NANNINI

PRECINCT 4

INSPECTOR: ANNE ZEGEL

BALLOT CLERK: BARBARA HAYDEL

CHECKERS:

MICHELLE ZEAMER

SHIRLEY MELLE

MARIE MCKENNA

JOHN ROLL

STEVE BRADFORD

Police Officers on duty for the day were: ANDREW MACGRAY (7-2) and JEFF OTERI (2-9).

Prior to the opening of the polls all four ballot boxes were opened and found to be empty and the counters registered at 0. The 00 tapes from the machines were properly hung on the wall next to the door for public display.

All four voting areas were checked by the inspectors, including each voting station and the station for handicapped persons. The Warden and the Clerk opened and checked each ballot box to be sure they were empty.

After the election workers were sworn in by the Town Clerk, the Warden declared the polls open for voting at 7 AM.

The weather at 6 AM was in the low 40s F, sunny and all day, climbed to the low 70s.

There was a ballot jam in precinct 2 at 6:40 PM that was quickly corrected. The absentee ballots were processed between 2:30 and 4 PM.

At 8 PM the Warden declared the polls closed and the ballot box registers were as follows:

Precinct 1: 465

Precinct 2: 509

Precinct 3: 392

Precinct 4: 391

TOTAL 1,757

Following the close of the polls, the Town Clerk swore in the following people as ballot counters:

Carl Damigella, Becca Donham and Deb Kerrigan.

There were two hand counts in precinct 2.

The ballots were gone through precinct by precinct, checking for write in ballots for every office. The preliminary results were announced at 8:30 PM.

Elizabeth T. Greendale, Town Clerk
(From notes by Hester Chesmore, Clerk for Elections)

CANDIDATE	#	PREC.1	PREC. 2	PREC. 3	PREC. 4	TOTAL
REPUBLICAN	VT					
Senator in Congress	1					
Gabriel E. Gomez		87	95	45	67	294
Michael J. Sullivan		50	36	28	37	151
Daniel B. Winslow		27	20	16	19	82
Blanks		0	0	0	0	0
Write-ins		0	0	1	1	2
(Lynch)						
Total		164	151	90	124	529

ANNUAL TOWN MEETING MAY 6, 2013

The Annual Holliston Town Meeting commencing on May 6, 2013 was held at the High School Auditorium and was brought to order by Moderator, Kevin Clancy at 7:32 PM, with a quorum of 152 and growing.

Prior to the start of regular business, the Moderator read the warrant and went over the preliminary rules for Town Meeting then read the following Motion as required by the Town By-Laws.

PRIOR TO ARTICLE 1

MOTION: Moved that the following non-resident and non-voting Town Officials, consultants to committees and petitioners be allowed to speak during the course of this Annual Town Meeting:

Ann McCobb	Health Director/Agent
Leslie McDonnell	Library Director
Mary Bousquet	Treasurer/Collector
David Nalchajian	Town Accountant
Kathryn Peirce	Principal Assessor
Peter Tartakoff	Building Inspector
Brad Jackson	Superintendent of Schools
Sara Ahern	Assistant Superintendent of Schools
Tom Smith	Highway Superintendent
Karen Sherman	Town Planner
Kirsteen Leveillee	Business Mgr., Keefe Technical School
John Moore	Police Chief

Brenda Farrell	Housing Authority Director
Cheryl Rudolph	Animal Control Officer
Ronald Sharpin	Water Superintendent
Charles Corman	Technology Director
Charles Katuska	Conservation Agent

SECONDED

DISCUSSION: Our By-laws require that the Town Meeting vote to allow non-residents and non-voters to address the Town Meeting

VOTE: Passed by unanimous voice vote.

ARTICLE 1. To hear and act on the report of the Selectmen.

MOTION: Moved that the Annual Report of the Town for the 12 month period ending June 30, 2012, be accepted. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to accept Article 1 as stated in the motion.

ARTICLE 2. To hear and act on the report of the Finance Committee.

MOTION: Moved that the Annual Report of the Finance Committee be received and laid on the table and that motions offered in the report be accepted as motions before this meeting as the articles and the budget are taken up. **SECONDED**

DISCUSSION: Ken Szajda, 676 Fiske St. and Chairperson of the Finance Committee, gave a presentation updating Town Meeting on the finances of the town. Robert Norton, 95 Marshall St., asked if there were going to be 7 members on the committee, because one member was absent for every vote. Mr. Szajda responded that most of the votes were taken on one night and that member was absent for the one meeting. Parashar Patel, 3 Metcalf Dr., asked if the Benefits Study had been released to the public. Mr. Szajda said that some parts have been released and they were holding back the collective bargaining pieces during negotiations.

VOTE: Unanimously passed by voice call vote to accept Article 2 as stated in the motion.

ARTICLE 3. To see if the Town will vote to authorize the Town Treasurer, subject to the approval of the Selectmen, to sell property acquired through foreclosure of tax titles by the Town and other real estate, after first giving notice of the time and place of the sale by posting such notice of sale in some convenient place in the Town, by publishing such notice of such sale in a newspaper having general circulation in the Town and by posting such notice on a Holliston Cable Access Television (HCAT) bulletin board and on the Town's website at least fourteen (14) days before the sale. The Treasurer shall

also give notice of such sale to the Executive Director of the Holliston Housing Authority, *and the Chair of the Holliston Housing Trust* and the Chair of the Holliston Housing Committee or its subsequent equivalent by first class letter at least forty-five (45) days before the sale. The Treasurer may hold a public auction and may reject any bid which s/he deems inadequate, and any such advertisement, notice or indication that real property is to be offered for sale by the Town of Holliston, or any department, commission, or other subdivision of the Town shall include the following statement:
 "Buyers should be aware that the Town of Holliston does not guarantee this property to be in conformity with existing zoning bylaws."

Whenever the proceeds of the sale or other disposal of real estate, other than that acquired through tax title foreclosure, by the Town of Holliston exceed five hundred dollars, the same shall be applied to the payment of indebtedness incurred in acquiring such real estate or shall be added to the sinking fund, if any, from which said indebtedness is payable, or if no such indebtedness is outstanding will be applied to the Town's Capital Expenditure Fund as established by Chapter 46 of the Acts of 1993. The proceeds of a sale in excess of five hundred dollars of any park land by the Town shall be used only by the Town for acquisition of land for park purposes or for capital improvements to park land; or take any action relative thereto.

MOTION: Moved that this Article be approved as presented in the Warrant.

SECONDED

DISCUSSION: Sam Tyler, 353 Chamberlain St., made a motion to amend the article to include the words *and the Chair of the Holliston Housing Trust*, inserted after Holliston Housing Committee. The Amendment was seconded and unanimously voted in favor of.

VOTE: Passed by majority voice vote to accept Article 3 as stated in the motion, and amended above in italics.

ARTICLE 4. To see if the Town will vote to amend the Consolidated Personnel By-law Section 29, Job Classification Plan, by reflecting those revisions, deletions and/or additions to be effective as of July 1, 2013; or take any action relative thereto. (**Town Administrator**)

SECTION 29, JOB CLASSIFICATION PLAN (Full-time Permanent Positions)

<i>POSITION</i>	<i>GRADE</i>	<i>POSITION</i>	<i>GRADE</i>
Assistant Cataloger, Library	8	Laborer	5
Administrative Aide	2	Librarian, Asst. Director	11
Building Inspector, Assistant	11	Librarian, Children's	10
Clerk, Principal	8	Mechanic	10
Clerk, Assistant	5	Mechanic, Head	13
Clerk, Senior	8	Mechanic, Assistant	8
Crew Chief, Highway	10	Operator, Heavy Equipment	9

Custodian	7	Operator, Equipment	8
Dispatcher, Days	7	Operator, Water Systems	9
Dispatcher, Nights	8	Outreach Coordinator	6
Dispatcher, Head	11	Program Coordinator	6
Foreman, Highway	13	Reference Librarian	9
Foreman, Tree	10	Senior Center Director, Assistant	10
Foreman, Water	11	Town Clerk, Assistant	11
Head of Circulation, Library	8	Treasurer/Collector, Assistant	11

MOTION: Moved that this Article be approved as presented in the Warrant.

SECONDED

DISCUSSION: None

VOTE: Passed by majority voice vote to accept Article 3 as stated in the motion.

ARTICLE 5. To see if the Town will vote to amend the Consolidated Personnel By-law Section 30, Job Compensation Plan, to reflect the rates listed below, and the inclusion of any new rates resulting from reevaluation or new or revised positions to be effective as of July 1, 2013; or take any action relative thereto. (**Town Administrator**)

SECTION 30, JOB COMPENSATION PLAN, PART I, SCHEDULE B, HOURLY RATES

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	MAX
14	25.22	26.98	28.11	29.28	30.50	31.18
13	23.79	25.46	26.52	27.63	28.78	29.42
12	22.44	24.01	25.01	26.06	27.14	27.73
11	21.18	22.66	23.61	24.59	25.62	26.16
10	19.96	21.36	22.25	23.18	24.14	24.69
9	18.84	20.16	21.00	21.87	22.78	23.30
8	17.78	19.03	19.82	20.65	21.51	21.97
7	16.77	17.95	18.70	19.48	20.29	20.72
6	15.81	16.92	17.62	18.36	19.12	19.56
5	14.91	15.96	16.62	17.32	18.04	18.45
4	14.20	15.20	15.83	16.49	17.18	17.56
3	13.54	14.49	15.09	15.72	16.37	16.74
2	12.90	13.80	14.37	14.97	15.60	15.95
1	12.28	13.13	13.68	14.25	14.85	15.18

MOTION: Moved that the Town vote to amend the Consolidated Personnel By-law Section 30, Job Compensation Plan, by implementing the rates shown in the Article effective July 1, 2013. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to accept Article 5 as stated in the motion.

ARTICLE 6. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for unpaid bills from prior years; or take any action relative thereto. (**Board of Selectmen**)

MOTION: Moved that the Town vote to raise and appropriate the sum of \$12,548 for bills from prior fiscal years. **SECONDED**

DISCUSSION: None

VOTE: Voted by unanimous voice vote to accept Article 6 as stated in the Motion.

ARTICLE 7. To see if the Town will vote to transfer from available funds a sum of money for the purpose of supplementing various accounts of the Town's fiscal year 2013 annual budget, previously voted by the Town under Article 16 of the Warrant for the 2012 Annual Town Meeting and under Article 2 of the Warrant for the October 31, 2012 Fall Town Meeting; or take any action relative thereto. (**Board of Selectmen**)

MOTION: Moved that the Town vote to indefinitely postpone this Article.
SECONDED

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to Indefinitely Postpone Article 7 as stated in the motion.

ARTICLE 8. To see if the Town will vote to authorize the Board of Selectmen to hold a public auction for the purpose of disposing of surplus departmental equipment; or take any action relative thereto. (**Board of Selectmen**)

MOTION: Moved that the Town vote to authorize the Board of Selectmen to dispose of a 1986 Ford 350 skid unit brush truck. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to accept Article 8 as stated in the motion.

ARTICLE 9. To see if the Town will vote to authorize the Highway Department, with the approval of the Board of Selectmen, to use and expend sums received from the Commonwealth of Massachusetts as reimbursements under the Chapter 90 State Aid to Highways program for further construction, reconstruction and improvements, including

surface treatments of approved public ways within the Town; or take any action relative thereto. (**Board of Selectmen**)

MOTION: Moved that the Highway Department, with the approval of the Board of Selectmen, be authorized to use and expend sums received from the Commonwealth of Massachusetts as reimbursements under the Chapter 90 State Aid to Highways program for further construction, reconstruction and improvements, including surface treatments of approved public ways within the Town. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to accept Article 9 as stated in the motion.

ARTICLE 10. To see if the Town will vote, under the provisions of Massachusetts General Laws Chapter 44, section 53E1/2, as amended, to reauthorize the following revolving accounts for fiscal year 2014:

1. an ambulance fee revolving account into which shall be deposited receipts received as payment of fees for ambulance services and from which account expenditures for labor, materials, supplies and equipment associated with the provision of ambulance services in the Town may be made in an amount not to exceed \$368,702;
2. a Council on Aging fee revolving account into which shall be deposited receipts received as payment of fees for the use of the Senior Center and from which account expenditures for Senior Center expenses may be made in an amount not to exceed \$5,000;
3. a Composting Kit revolving account into which shall be deposited receipts received from the sale of composting kits and from which account expenditures for purchasing composting kits may be made in an amount not to exceed \$3,000;
4. a Response and Recovery fee revolving account into which shall be deposited receipts received as payment of fees and reimbursements for response to natural and man-made emergencies and from which account expenditures for planning, response, recovery and mitigation efforts by Town departments may be made in an amount not to exceed \$10,000;
5. an abutter's list fee revolving account into which shall be deposited receipts received as payment of fees for abutter's lists and from which fund expenditures for preparing and issuing abutter's lists, including technologies, may be made in an amount not to exceed \$5,000;
6. a Building Inspection revolving account into which shall be deposited receipts received as payment of all fees received by the Building Inspection department for plumbing, gas and wiring permits and from which account expenditures reasonably

related to inspectional services for plumbing, gas and wiring may be made in an amount not to exceed \$50,000;

7. a Town Hall revolving account into which shall be deposited receipts received as payment of all fees for rental of the Town Hall facility and from which account expenditures reasonably related to maintaining the Town Hall for purposes of rental may be made in an amount not to exceed \$25,000;

8. a Senior Center Van Services revolving account into which shall be deposited receipts received as payment of all fees, reimbursements and contracted receipts for use of the Senior Center van and transportation program and from which account expenditures reasonably related to maintaining the Senior Center van service and transportation program may be made in an amount not to exceed \$10,000;

9. an Agricultural Commission programs revolving account into which shall be deposited receipts received as payment for all programs and activities of the Agricultural Commission and from which account expenditures reasonably related to the programs and activities of the Agricultural Commission may be made in an amount not to exceed \$10,000;

10. a Sealer of Weights and Measures revolving account into which shall be deposited receipts received for Sealer of Weights and Measures services and from which account expenditures related to the services of the Sealer of Weights and Measures may be made in an amount not to exceed \$3,000;

11. a fluorescent bulb recycling revolving account into which shall be deposited receipts received from recycling fluorescent bulbs and from which account expenditures for recycling fluorescent bulbs may be made in an amount not to exceed \$3,000;

12. a banner revolving account into which shall be deposited receipts received as payment of fees for banners over Washington Street and from which account expenditures for placing the banners may be made in an amount not to exceed \$5,000;

13. an accident fee revolving account into which shall be deposited receipts received as payment of fees for motor vehicle accident investigations and from which account expenditures for investigating motor vehicle accidents may be made in an amount not to exceed \$5,000;

14. an inoculation revolving account into which shall be deposited receipts received for reimbursement for inoculations and from which account expenditures for inoculations may be made in an amount not to exceed \$20,000;

15. a passport revolving account into which shall be deposited receipts received for processing of passport applications and from which account expenditures for processing of passport applications may be made in an amount not to exceed \$5,000;

16. a cost of prosecution account into which shall be deposited receipts received as payment of fees for court imposed penalties and from which account expenditures for the costs of prosecution may be made in an amount not to exceed \$30,000;

17. a Senior Center Nutrition revolving account into which shall be deposited receipts received for nutrition programs at the Senior Center and from which account expenditures for nutrition programs at the Senior Center may be made in an amount not to exceed \$10,000;

provided that expenditures from said accounts shall require the approval of the Board of Selectmen and expenditures in excess of the amounts stated shall require the approval of the Board of Selectmen and the Finance Committee; or take any action relative thereto.
(Board of Selectmen)

MOTION: Moved that the Town authorize the revolving accounts as described in Article 10 for fiscal year 2014. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to accept Article 10 as stated in the motion.

ARTICLE 11. To see if the Town will vote to accept the provisions of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, authorizing the Board of Assessors to grant an increase of twenty percent (20%) to all exemptions from property taxes excluding those granted under clause 18 of section 5 of Chapter 59 of the Massachusetts General Laws for the fiscal year commencing July 1, 2013; or take any action relative thereto. **(Board of Assessors)**

MOTION: Moved that the Town authorize the revolving account, as described in Article 11, for fiscal year 2013. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to accept Article 11 as stated in the motion.

ARTICLE 12. To see if the Town will vote to amend the interest rate per annum from 8% to 6% under the provisions of Massachusetts General Laws Chapter 59, section 5, clause 41A, which regulates tax deferral for homeowners 65 years or older, pursuant to the authority contained in Chapter 136 of the Acts of 2005, thereby amending said clause 41A; or take any action relative thereto. **(Board of Assessors)**

MOTION: Moved that the Town vote to accept the provisions of clause 41A of section 5 of General Laws Chapter 59, as amended by Chapter 136 of the Acts of 2005,

amending the interest rate per annum from 8% to 6% for tax deferrals for homeowners 65 years or older, for the fiscal year commencing July 1, 2013. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to accept Article 12 as stated in the motion.

ARTICLE 13: To see if the Town will vote to accept the provisions of section 51 of Chapter 184 of the Acts of 2002, amending the income requirements under Massachusetts General Laws Chapter 59, section 5, clause 41C, or take any action relative thereto. (**Board of Assessors**)

MOTION: Moved that the Town vote to accept the provisions of section 51 of Chapter 184 of the Acts of 2002, amending the income requirements under Massachusetts General Laws Chapter 59, section 5, clause 41C, for the fiscal year commencing July 1, 2013. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice vote to accept Article 13 as stated in the motion.

ARTICLE 14. To see if the Town will vote to authorize the Board of Selectmen to institute a fee for curbside rubbish collection and disposal services; or take any action relative thereto. (**Board of Selectmen**)

MOTION: Moved that the Town vote to authorize the Board of Selectmen to institute a fee for curbside rubbish collection and disposal services in an amount not to exceed \$80 per user for the period ending June 30, 2014, with waivers for: (1) those households where a property owners is 65 years or older; (2) those households on income assistance; and (3) users that submit evidence that they have engaged a private trash hauler. **SECONDED**

DISCUSSION: Marcia Holman, 51 Carl Rd., asked if we were lowering the rate because our overall trash fees went down due to increased recycling. She also wanted to know that if we kept the higher fee, could the excess funds be used to supplement other budgets. Jay Leary, 146 Karen Cir., said that many years ago this fee was instituted as temporary and the Selectmen are trying to honor what was said and lower it to eventually do away with the fee.

John Beck, 69 Wingate Rd., made a motion to amend the article changing from the proposed \$80.00 to \$125.00. The motion was seconded and the following discussion ensued: John Beck, asked the Selectmen to explain their reasons to vote against the voice of the people, if the people want to increase the fee. Jay Leary said that he would not be in favor of augmenting another budget by increasing the trash fee. Mark Schultz, 21 Wedgewood Dr., spoke in opposition of raising the trash fee, because the Selectmen and Finance Committee are doing the right thing. Barbara Gardner, 114 Jennings Rd., doesn't

think Town Meeting is the proper venue to discuss this issue, and proposes a public hearing for this in the future. J. Michael Norton, 95 Marshall St., is in favor of doing away with the fee because fees are not tax deductible and taxes are, so make it a tax. Tom Jones, 60 Kim Pl., recommends we look at the fee structure on independent boards with the goal of doing away with all fees across town departments and add them to the tax base. Ken Szajda, 676 Fiske St., stated that residents should go to the individual boards and committee who are implementing the fees and discuss them at their meetings. A motion to move the question was made by the floor and seconded, the motion passed by voice call vote.

Vote to Amend: Defeated by voice vote

VOTE: Passed by voice call vote to accept Article 14 as stated in the motion.

ARTICLE 15. To see what money the Town will vote to raise and appropriate or transfer from available funds to meet expenses and outlays to Town departments, salaries of Town Officers, sundry and miscellaneous but regular expenditures, for a Reserve Fund, Conservation Fund, Stabilization Fund, and to appoint trustees or caretakers or authorize the Selectmen to appoint caretakers of the cemeteries of the Town not otherwise provided for, for the ensuing year; or take any action relative thereto.
(Omnibus Budget)

MOTION: The Finance Committee recommends favorable action on the amounts appearing in the recommended column of the Omnibus Budget. **SECONDED**

DISCUSSION: The Moderator read the omnibus line by line and each budget was seconded, discussed if needed and voted on:

Board of Selectmen 01122

51000 Personnel Services	\$179,335
52000 Purchased Services	59,250
54000 Supplies & Materials	1,650
57000 Other Expenses	178,000
TOTAL	\$418,235

Finance Committee 01131

51000 Personnel Services	\$ 1,472
52000 Purchased Services	0
54000 Supplies & Materials	50
TOTAL	\$ 1,522

Town Accountant 01134

51000 Personnel Services	77,171
52000 Purchased Services	2,775
54000 Supplies & Materials	450
TOTAL	\$80,396

Board of Assessors 01137

51000 Personnel Services	\$173,459
52000 Purchased Services	10,131
54000 Supplies & Materials	800
TOTAL	\$184,390

Treasurer/Collector 01138

51000 Personnel Services	\$ 247,475
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52000 Purchased Services	45,600
54000 Supplies & Materials	4,323
TOTAL	\$ 297,398

Other Financial Administration **01149**

57810 Reserve for Transfers	\$ 212,675
TOTAL	\$212,675

Technology **01154**

51000 Personnel Services	\$ 79,495
52000 Purchased Services	5,152
54000 Supplies & Materials	300
58000 Capital	8,106
TOTAL	\$ 93,053

Town Clerk **01161**

51000 Personnel Services	\$ 122,373
52000 Purchased Services	6,287
54000 Supplies & Materials	2,403
TOTAL	\$ 131,063

Elections **01162**

51000 Personnel Services	\$ 5,444
52000 Purchased Services	2,296
54000 Supplies & Materials	2,255
TOTAL	\$ 9,995

Conservation Commission **01171**

51000 Personnel Services	\$ 40,316
52000 Purchased Services	2,700
54000 Supplies & Materials	500
TOTAL	\$ 43,516

Planning Board **01172**

51000 Personnel Services	\$ 66,854
52000 Purchased Services	4,500
54000 Supplies & Materials	545
TOTAL	\$ 71,899

Zoning Board of Appeals **01173**

51000 Personnel Services	\$ 10,388
52000 Purchased Services	200
54000 Supplies & Materials	150
TOTAL	\$ 10,738

Public Buildings **01192**

51000 Personnel Services	\$ 0
52000 Purchased Services	176,578
53000 Repair & Maintenance	37,000
54000 Supplies & Materials	1,000
TOTAL	\$ 214,578

Employee Benefits **01194**

51750 Insurance	\$4,150,197
51780 Benefits	1,809,529
TOTAL	\$5,959,726

Police Department **01210**

51000 Personnel Services	\$2,227,116
52000 Purchased Services	98,314
53000 Repairs & Maintenance	19,090

54000 Supplies & Materials	10,835
TOTAL	\$2,355,355
Auxiliary Police 01211	
52000 Purchased Services	\$ 5,390
53000 Repairs & Maintenance	190
54000 Supplies & Materials	7,071
TOTAL	\$ 12,651
Fire Department 01220	
51000 Personnel Services	\$697,030
52000 Purchased Services	47,389
53000 Repair & Maintenance	18,800
54000 Supplies & Materials	12,250
58000 Capital	12,500
TOTAL	\$787,969
Building Inspection 01251	
51000 Personnel Services	\$122,192
52000 Purchased Services	4,250
54000 Supplies & Materials	800
TOTAL	\$127,242
Sealer of Weights & Measures 01254	
51000 Personnel Services	\$ 1,000
52000 Purchased Services	0
54000 Supplies & Materials	0
TOTAL	\$ 1,000
Emergency Management 01291	
52000 Purchased Services	\$ 10,000
54000 Supplies & Materials	64
57000 Other Expense	300
TOTAL	\$ 10,364
Animal Control 01292	
51000 Personnel Services	\$ 0
52000 Purchased Services	38,359
54000 Supplies & Materials	0
TOTAL	\$ 38,359
Schools 01300	
51000 Personnel Services	\$ 23,291,274
52000 Purchased Services	2,196,794
53000 Repair & Maintenance	949,702
54000 Supplies & Materials	508,095
55000 Fuels	104,000
56000 Intergovernmental	2,004,747
57000 Other Expenses	346,711
58000 Capital Outlay	155,073
TOTAL	\$ 29,556,396
Keefe Technical School: 01371	
57000 Intergovernmental	\$ 617,396
TOTAL	\$ 617,396
Highway Department 01420	
51000 Personnel Services	\$ 697,455
52000 Purchased Services	69,874
53000 Repair & Maintenance	27,664
54000 Supplies & Materials	65,953
58000 Capital	352,973
TOTAL	\$ 1,213,919

Snow & Ice Removal 01423	
51000 Personnel Services	\$ 50,000
52000 Purchased Services	106,215
54000 Supplies & Materials	93,785
TOTAL	\$ 250,000
 Street Lighting 01424	
52120 Street Lighting	\$ 66,990
TOTAL	\$ 66,990
 Solid Waste 01433	
52120 Solid Waste	\$ 1,055,320
TOTAL	\$ 1,055,320
 Wastewater Treatment 01440	
52000 Purchased Services	\$ 67,200
53000 Repair & Maintenance	1,500
TOTAL	\$ 68,700
 Other Public Works 01499	
54000 Motor Vehicle Fuels	\$ 144,232
TOTAL	\$ 144,232
 Board of Health 01512	
51000 Personnel Services	\$ 113,339
52000 Purchased Services	11,145
54000 Supplies & Materials	600
TOTAL	\$ 125,084
 Council on Aging 01541	
51000 Personnel Services	\$ 118,402
52000 Purchased Services	37,966
53000 Repair & Maintenance	4,000
54000 Supplies & Materials	9,800
TOTAL	\$ 170,168
 Youth Services 01542	
51000 Personnel Services	\$ 111,267
52000 Purchased Services	3,127
54000 Supplies & Materials	300
57000 Other Expenses	0
TOTAL	\$ 114,694
 Veterans Services: 01543	
51000 Personnel Services	\$ 0
52000 Purchased Services	0
54000 Supplies & Materials	0
56000 Intergovernmental	19,988
57000 Benefits	10,000
TOTAL	\$ 29,988
 Library 01610	
51000 Personnel Services	\$ 288,962
52000 Purchased Services	70,206
53000 Repair & Maintenance	9,507
54000 Supplies & Materials	74,033
TOTAL	\$ 442,708
 Park Commission 01650	
51000 Personnel Services	\$ 91,262
TOTAL	\$ 91,262

Debt Service	01710	
52000 Purchased Services	\$	3,146
57600 Debt Service	\$	5,620,750
TOTAL	\$	5,623,896

Ambulance	26231	
51000 Personnel Services	\$	260,249
52000 Purchased Services		95,025
53000 Repair & Maintenance		13,750
54000 Supplies & Materials		21,300
58000 Capital		2,100
TOTAL	\$	392,424

Water Department	60150	
51000 Personnel Services	\$	802,516
52000 Purchased Services		377,550
53000 Repair & Maintenance		75,000
54000 Supplies & Materials		226,850
56000 Intergovernmental		3,600
57000 Debt Service		1,019,714
58000 Capital		2,500
TOTAL		\$2,507,730

DISCUSSION: J. Michael Norton, 95 Marshall St., asked if the Fire Department Budget reflected the new Brush Truck in Capital Outlay. Ken Szajda, Chairman of the Finance Comm., answered that the Capital Outlay is not for that purpose and that the truck will be coming out of a Capital Expenditure budget later in the Warrant.

Lisa Galeaz Weber, 6 Kingsbury Dr., informed Town Meeting that the School Committee unanimously agrees with the budget set forth by the Finance Committee. She commented on some of the changes in the School's budget. Nancy Baron, 154 Norfolk St., praised the Theatre Department and Mr. Hickey. Mark Schultz, 21 Wedgewood Dr., commented that by cutting a quarter of someone's salary you are essentially cutting it completely because it is difficult for a person to afford to live off $\frac{3}{4}$ of their salary. To retain a quality professional you need to pay for them. He believes that the amount of money required to keep Mr. Hickey's position at full time is very small compared to the overall budget. What price can we put on developing the talents of our children? Promoting the Arts Programs is just as important as the Athletic Programs. He strongly urges the School Committee to keep Mr. Hickey's position at full time. Marcia Holman, 51 Carl Rd., thinks we should take Mr. Hickey's name out of this discussion and refer to the position, to make this less personal. Cutting the position to $\frac{3}{4}$ time will make it very difficult for the school to find a replacement drama teacher. The drama, music and arts programs are also great places for special needs children to grow and participate. She also asked if it was possible to amend the School Budget by the $\frac{1}{4}$ % of the Drama Teacher's salary. Ken Szajda, Chair of the Finance Committee, answered that by increasing the budget there was not a guarantee that the position would be saved. Appropriating funds within the School's budget was at the discretion of the School Committee. Michelle Zeamer, 583 Winter St., stated that if an amendment is made, Town Meeting needs to know where the appropriation is coming from, because we were presented with a balanced budget. Brad Jackson, Supt. of Schools, said that in response to Sandy Hook Elementary School he had a buzzer system installed into the schools.

Dan Alfred, 315 High St., stated that the school salaries received a 3.5% increase and all other Town Depts. received a 1% increase. If the Town keeps moving in this direction, there won't be money left to fund other departments. Mark Shultz, made a motion to raise and appropriate \$19,835 for Personal Services of the School Budget. Seconded. Michelle Zeamer warned that the \$60,000 in reserve funds are intended to supplement budgets in the fall. Several more people spoke in favor of increasing the School Budget to accommodate the Drama Dept. Motion was made to move the question, motion passed by voice vote.

Motion to Amend the School Committee budget by increasing Personal Services by \$19,835.

SECONDED

Vote on Amendment passed by hand count 159 Yes 73 No

Vote on the Amended Motion for the School Committee Budget of \$29,556,396: passed by voice call vote.

VOTE: As read each article was voted on and passed by at least majority voice vote to accept the Motions in Article 15 as read.

ARTICLE 16. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of capital expenditures, including replacement and new vehicles and equipment, for the School, Police, Fire, Highway and Water departments and the Senior Center, and authorize the Board of Selectmen to trade or sell used equipment toward part of the purchase price; or take any action relative thereto. **(Board of Selectmen)**

MOTION: Moved that the Town vote to appropriate the sum of \$130,000 from the Capital Expenditure Fund for a dump truck with plow, appropriate \$100,000 from the Capital Expenditure Fund for a new roof for the senior center, and appropriate \$48,500 from the Capital Expenditure Fund for a forest fire truck. **SECONDED**

DISCUSSION: Ken Szajda, Chairman of the Finance Committee, made a motion to amend the article to include \$49,000 for a Water Department vehicle from Water Surplus. Jay Leary, 146 Karen Cir., asked why the Water Dept. needed this now and not in the Fall? Jared Adams responded that the new wells will be operating in the fall and it will be needed to transport chemicals sooner rather than later.

AMENDED MOTION: Moved that the Town vote to appropriate the sum of \$130,000 from the Capital Expenditure Fund for a dump truck with plow, appropriate \$100,000 from the Capital Expenditure Fund for a new roof for the senior center, ~~and~~ appropriate \$48,500 from the Capital Expenditure Fund for a fully equipped forest fire truck, *and appropriate \$49,000 for a Water Department vehicle subject to funding from Water Surplus.* **SECONDED**

VOTE: Unanimously passed by voice vote to amend Article 16.

DISCUSSION: None

VOTE: Unanimously passed by voice vote to accept Article 16 as stated in the amended motion.

ARTICLE 17. To see if the Town will vote to act on the report of the Community Preservation Committee on the fiscal year 2014 community preservation budget and to appropriate or reserve for later appropriation monies from Community Preservation Fund annual revenues or available funds for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the year; or take any action relative thereto. (**Community Preservation Committee**)

MOTION: To appropriate \$100,000 for FY 2013 from the Community Preservation Open Space Reserve to assist in the purchase of 23.8 acres owned by Northeastern University located off of Meadowbrook Lane to be preserved for open space conservation purposes. The land acquisition must be completed within one year of the May, 2013 Town Meeting. **SECONDED**

DISCUSSION: Frank Chamberlain, 333 Hollis St., made a presentation of what the Community Preservation Committee has been working on for the last year. Ann Marie Pilch, 107 Juniper Rd., gave a presentation on the open space located off Meadowbrook Lane, that will be referred to as Holliston's Warren Woods. She encouraged everyone to come back tomorrow night to pass Article 24, which is a second part of this acquisition. Of the \$260,000, \$10,000 will be used for fees and \$250,000 for the purchase. A private donor has pledged a \$150,000 donation after the conservation restriction is in place.

MOTION TO RECONSIDER: Dan Alfred, 315 High Street, made a motion to reconsider the School Committee's budget under Article 15. **SECONDED**

DISCUSSION: The Moderator declared that his request is within the 30 minute time frame. Gary Zegel, 511 Washington St., doesn't agree that we should reconsider the vote, because Town Meeting already made the decision. Mark Shultz, 21 Wedgewood Dr., agrees that Mr. Alfred is within his rights to reconsider the vote, and agrees that people should stay until the end of Town Meeting to avoid reconsideration. However, he feels that the people overwhelmingly made their decision and that the Article didn't just pass by a few votes. Ira Kitrell, 19 High Rock Rd., spoke against reconsideration, and feels the vote should remain. Dan Alfred said this is not about a particular program at the school, it is about fiscal responsibility and the town should vote with the Finance Committee's recommendation, because they have considered all the budgets. A motion to move the question was made and seconded, the motion was defeated. Several more people spoke against reconsideration. Michelle Zeamer, Finance Committee Member,

commented that many other Town Departments are understaffed and underpaid; we should not be debating over one person's ¼ salary. This should be about the town as a whole, not just one department. Dan Alfred agreed with Ms. Zeamer, that the Finance Committee has set aside \$60,000 for all town departments. As an example, the Senior Center is looking to add services for \$18,000. Senior Citizens make up 25% of the Town's population, the Senior Center has a \$170,000 budget vs. the School's \$29 Million dollar budget. He is not against the schools but feels that the School Dept. gets more than its fair share. He feels that this is an opportunity for the other departments in town to get the funding that they deserve as well. A motion was made and seconded to move the question voted 149 vs. 8 in favor.

VOTE: The motion to reconsider was defeated by voice call vote.

ARTICLE 17 CONT.

VOTE: Unanimously passed by voice call vote to accept the first motion in Article 17.

MOTION: To appropriate up to \$13,000 for FY 2013 from the Community Preservation Historic Resources Reserve to support the repair and preservation of the Civil War Soldier's Monument and Civil War Veteran's grave markers located in town-owned cemeteries, with all work to be completed within two years of the May, 2013 Town Meeting. This appropriation is contingent upon the Town's applying for a grant of up to \$5,000 in matching funds from the Massachusetts Sesquicentennial Commission of the American Civil War.

SECONDED

DISCUSSION: Frank Chamberlain, 333 Hollis St., explained that this is the 150th Anniversary of the American Civil War. The State is offering a matching grant program that will provide for cleaning and repointing of the Civil War Monument and restoration of up to 68 grave markers in town owned cemeteries.

VOTE: Unanimously passed by voice call vote to accept the second motion in Article 17.

The Moderator adjourned the meeting to May 7, 2013

The second night of the Holliston Annual Town meeting, May 7, 2013 was brought to order by Moderator Kevin Clancy at 7:30 pm with a quorum of 103 and growing.

ARTICLE 18. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Stabilization Fund; or take any action relative thereto. **(Board of Selectmen)**

MOTION: Moved that the Town vote to raise and appropriate the sum of \$1,500,000 for the Stabilization Fund. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to Article 18, as stated in the motion.

ARTICLE 19. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Capital Expenditure Fund; or take any action relative thereto. **(Board of Selectmen)**

MOTION: Moved that the Town raise and appropriate the sum of \$550,000 for the Capital Expenditure Fund. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to accept Article 19, as stated in the motion.

ARTICLE 20. To see if the Town will vote to accept the provisions of section 20 of Chapter 32B of the General Laws of the Commonwealth to provide for a separate Other Post Employment Benefits Liability Trust Fund and a funding schedule for the fund; or take any action relative thereto. **(Board of Selectmen)**

MOTION: Moved that this Article be indefinitely postponed. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to indefinitely postpone Article 20.

ARTICLE 21. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of conducting impact analyses relative to the proposed casino development in the Town of Milford; or take any action relative thereto. **(Board of Selectmen)**

MOTION: Moved that the town transfer the sum of \$100,000 from the stabilization Fund for the purpose stated in the Article. **SECONDED**

DISCUSSION: J. Michael Norton, 95 Marshall St., would like someone to explain how these funds will be used. Jay Marsden, 32 Wendy Lane, said that together with Hopkinton, Medway and Ashland we are taking pro-active steps to have funds available, if needed, to do studies to counter the studies done by the Casino proponents. There may be reimbursement money available to us from the State and some studies may not cost the town anything. Having us set aside this money now, gives us access to funds if and when we need it. Bob Norton, 95 Marshall St., asked why we are not having Milford pay these expenses if they come up. Jay Marsden said that we may want our own studies done to ensure that they are being done in our best interest. Ken Szajda, 676 Fiske St., stated that the law includes timelines for surrounding towns to act and this will provide us with adequate representation. Kip Fenton, 655 Marshall St., wants to know who will

decide how this money is spent and how this figure was determined? Jay Marsden responded that one member of each of the four Towns' Board of Selectmen will be on this committee and an inter-municipal agreement was signed to share all expenses. As for the dollar amount we have been approached by law firms and organizations that have given an estimate of what a process like this has cost in the past, but the figures are still unknown. Ken Rockett, 21 Hampshire St., introduced himself as a founding member of *Casino Free Milford*, and gave an explanation of what his organization is trying to accomplish. John Losch, 2345 Washington St., talked about when there was a proposal for an airport in Milford and Holliston, and how concerned citizens from all surrounding towns worked together and contacted their local legislators. With enough people calling and writing to their legislators, their voice and opinion will be heard.

VOTE: Unanimously passed by voice call vote to accept Article 21 as stated in the motion.

ARTICLE 22. To see if the Town will vote to appropriate from fiscal year 2012 Highway Department encumbrance a sum of money for the purpose of road and sidewalk repairs during fiscal year 2014; or take any action relative thereto. (**Board of Selectmen**)

MOTION: Moved that the Town vote to appropriate the sum of \$272,335 from the Fiscal Year 2012 Highway Department Encumbrance Account for road repairs.

SECONDED

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to Article 22 as stated in the motion.

ARTICLE 23. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of completing a traffic study and analysis, with preliminary design of improvements, for downtown Holliston; or take any action relative thereto. (**Board of Selectmen and Planning Board**)

MOTION: Moved that the Town raise and appropriate the sum of \$40,000 for the purpose stated in the Article. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to Article 23 as stated in the motion.

ARTICLE 24. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of money for the purpose of acquiring that parcel of property shown as Lot 125 of Block 1 on Assessors' Map 14, located off of Meadowbrook Lane; or take any action relative thereto. (**Open Space Committee**)

MOTION: Moved that the Town appropriate the sum of \$260,000 from the Open Space Fund for the purpose of acquiring that parcel of property shown as Lot 125 of Block 1 on Assessors' Map 14, located off of Meadowbrook Lane, including costs

associated with the acquisition, provided that a conservation restriction shall be placed on the property. **SECONDED**

DISCUSSION: None

VOTE: Unanimously passed by voice call vote to Article 24 as stated in the motion.

ARTICLE 25. To see if the Town will vote to authorize the Board of Selectmen to convey a portion of Lot 48 of Block 2 on Assessors Map 8, comprising approximately 981 square feet and shown as Parcel 1 on a plan entitled "Sketch Holliston, Massachusetts" dated March 12, 2013, to the owners of Lot 7.F of Block 2 on Assessors Map 8; or take any action relative thereto. (**Board of Selectmen**)

MOTION: Moved that the Town vote to authorize the Board of Selectmen to convey a portion of Lot 48 of Block 2 on Assessors Map 8, comprising approximately 981 square feet and shown as Parcel 1 on a plan entitled "Sketch Holliston, Massachusetts" dated March 12, 2013, to the owners of Lot 7.F of Block 2 on Assessors Map 8. **SECONDED**

DISCUSSION: Parashar Patel, 3 Metcalf Dr., asked who owns the property. Jay Marsden, Chairman of the Board of Selectmen, answered that the property owner came to the Town for help in clearing their title because prior to their ownership, about 980 sq. ft. of the driveway was built on town property.

VOTE: Unanimously passed by voice call vote to Article 25 as stated in the motion.

ARTICLE 26. To see if the Town will vote to amend ARTICLE XVIII of the Town of Holliston General By-laws by inserting a new Section 7 as follows:

Section 7. Discharge of Liquid, Solid, or Debris onto a Roadway.

No person shall pipe or otherwise deposit in or upon any public way, or way to which the public has a right of access as invitees or licensees, any liquid, solid, or debris which may freeze or create a hazardous condition between November 1 and March 31. This bylaw pertains mainly to the discharge of sump pumps onto a public street. This is not allowed and is punishable by a \$50.00 per day fine. The Highway Department or the Police Department are the enforcement agencies of this bylaw.

If said person, who is discharging liquid into the street (i.e. sump pump), has and is taking active measures to prevent said discharge, as confirmed by a qualified official (Highway Superintendent, plumber, etc.), then that person shall receive a verbal warning for said violation.; or take any action relative thereto. (**Board of Selectmen**)

MOTION: Moved that the Town vote to amend the Town of Holliston General By-laws as stated in the Article. **SECONDED**

DISCUSSION: Robert Norton, 95 Marshall St., made a motion to include commercial and residential snow plowing. Seconded. Jay Leary, 146 Karen Circle, said that this is a

public safety issue and that the Highway Dept. has been called on several occasions to specific areas of town to sand the ice created by these sump pumps. John Losch, 2345 Washington St., made a motion to indefinitely postpone the Article. He commented that the water will run into the street by his house whether he runs his pump or not. The road should be altered to accommodate the water rather than tell people they can not protect their property with pumping. The Moderator noted that we are addressing the motion to amend and will address Mr. Losch's motion after we finish this motion. Michelle Zeamer, 583 Winter St., brought to our attention that the Highway Dept. would be an enforcement agency and they would have to enforce themselves, and we should vote against the amendment. Jay Leary, said this is from people deliberately putting water into the road, not the natural flow of water.

The Motion to amend Article 26 to insert the language "including through public or private snow plowing" after the word licensees, was defeated by voice vote.

Carl Damigella, 448 Underwood St., stated that Mr. Losch's property and several other parcels in town are on State owned roads and this by-law would not apply to them. He is in favor of Indefinite Postponement.

VOTE: Passed by voice call vote to Indefinitely Postpone Article 26.

ARTICLE 27. To see of the Town will vote to amend the Town of Holliston Zoning By-Laws at Section VII Site Plan Review by adding the following title and text (Note: Bold italicized text is new. Strikethrough text is to be modified.):

Section VII Site Plan Review

6. Authority of the Board.

In the event the application is not revised as requested by the Planning Board to meet the General Conditions in VII(5), the Planning Board may deny the application. The decision shall be in writing and shall clearly state the reasons for denial.

7. Filing of Decision and Appeal. *The decision of the Planning Board shall be filed with the Town Clerk. The appeal of any decision of the Planning Board hereunder shall be made in accordance with the provisions of MGL c. 40A, s. 17.*

~~117.~~ 8. Enforcement or take any action relative thereto. (**Planning Board**)

MOTION: Moved that the Town vote to amend the Town of Holliston Zoning By-laws as stated in the Article. **SECONDED**

DISCUSSION: The Moderator read the following letter sent to him from the Planning Board:



OFFICE OF THE
TOWN CLERK
HOLLISTON, MASS.
2013 APR 30 AM 10:24

TOWN OF HOLLISTON
PLANNING BOARD
703 Washington Street
Holliston, MA 01746
(508) 429-0635

April 30, 2013

Kevin Clancy, Town Moderator
c/o Liz Greensdale, Town Clerk
703 Washington Street
Holliston, MA 01746

Re: Article 27 - Site Plan Review

Dear Mr. Clancy:

The Planning Board is pleased to sponsor this article which is a proposed amendment to Zoning By-Laws Section VII - Site Plan Review. The amendment's purpose is two-fold: 1. To clarify that the Board has the authority to deny an application and, 2. To clarify that any appeal shall be taken in accordance with MGL, c.40A, s. 17. I would respectfully report that the Planning Board held a public hearing as required by MGL, c.40A, s. 5 on April 11, 2013. After the close of the hearing, the members voted unanimously to recommend support of the proposed article as written.

If you should have any questions regarding this matter, Board members will be present at Town Meeting.

Sincerely,

Parashar Patel
Parashar Patel
Chairman

Cc: Liz Greensdale, Town Clerk

Parashar Patel, 3 Metcalf Dr., said that the purpose of this by-law is to clean up some technical issues.

VOTE: Unanimously passed by voice call vote to Article 27 as stated in the motion.

Prior to Article 28, the Moderator made a motion to allow John Nichols, owner of the property in question at 855 Washington Street. That motion was passed unanimously.

ARTICLE 28. To see if the Town will vote to amend Section II-B Location of the Districts (Zoning Map) of the Town of Holliston Zoning By-Laws by changing the district designation from Residential (R-1) to Village Commercial (VC) of the following parcel: Lot 51 of Block 3 on Assessors Map 8E and owned by 855 Washington Street Realty Trust as shown as Lot 2 on the attached Plan number 1319 of 1965 dated and recorded at the Middlesex South Registry of Deeds on October 18, 1965; or take any action relative thereto. **(By Petition)**

MOTION: The Town will vote to amend Section II-B Location of the Districts (Zoning Map) of the Town of Holliston Zoning By-Laws by changing the district designation from Residential (R-1) to Village Commercial (VC) of the following parcel: Lot 51 of Block 3 on Assessors Map 8E and owned by 855 Washington Street Realty Trust as shown as Lot 2 on the attached Plan number 1319 of 1965 dated and recorded at the Middlesex South Registry of Deeds on October 18, 1965. **SECONDED**

DISCUSSION: The Moderator read the following letter sent to him from the Planning Board:



OFFICE OF THE
TOWN CLERK
HOLLISTON, MASS.
2013 APR 30 AM 10:24

TOWN OF HOLLISTON
PLANNING BOARD
703 Washington Street
Holliston, MA 01746
(508) 429-0635

April 30, 2013

Kevin Clancy, Town Moderator
c/o Liz Greendale, Town Clerk
703 Washington Street
Holliston, MA 01746

Re: Article 28

Dear Mr. Clancy:

With regard to the proposed amendment to Zoning By-Laws Section II-B, Location of Districts (Zoning Map) to re-zone 8655 Washington Street from Residential to Village Center Commercial, I would respectfully report that the Planning Board held a public hearing, as required by MGL, c.40A, s. 5 on April 11, 2013. After the close of the hearing, the members voted unanimously to recommend support of the proposed article as written.

If you should have any questions regarding this matter, Board members will be present at Town Meeting.

Sincerely,

Parashur Patel
Parashur Patel
Chairman

Cc: Liz Greendale, Town Clerk

Carol Kosicki, 970 Washington St., Wants to know what the impact would be going from R-1 to VC and would there be adequate parking. John Nichols, the petitioner, said that VC would allow the 3 family non-conforming units to be a conforming use, and there is room in the back to improve the parking. Ken Szajda, Fiske St., asked if the tax classification would change. Peter Barbieri, 47 Juniper Rd., said the tax classification would not change significantly.

VOTE: Unanimously passed by voice call vote to Article 28 as stated in the motion.

ARTICLE 29. To see if the Town will vote to request that the Town and its departments develop and implement a management plan for the upkeep and maintenance of the Winthrop Canal and other tributaries of the lake and appropriate funds to achieve this on a yearly basis. Years of neglect have left debris in the canal including downed trees and extensive silt built up, creating a man made wetland with poor drainage that is adversely affecting flood storage throughout the Lake Winthrop watershed. Lack of maintenance of the canal and its tributaries combined with beaver infestations have made the problem critical. **(By Petition)**

MOTION: Moved that the Town will vote to request that the Town and its departments develop and implement a management plan *by the date of the next Annual Town Meeting*, for the upkeep and maintenance of the Winthrop Canal and other tributaries of the lake.

SECONDED

DISCUSSION: Janice Miller, 208 Winthrop St., is representing the Lake Winthrop Watershed Association and other concerned citizens. She made a presentation, showing the flow of the canal being significantly compromised, due to neglect. Jay Leary, 146 Karen Cir., met with some neighbors who expressed their concerns. He said that he was able to come to an agreement with the Conservation Commission and the Highway Department that would resume regular maintenance of the canal.

Mr. Leary made a motion to Indefinitely Postpone Article 29. **SECONDED**

John Thomas, 7 Norfolk Ln., said Lake Winthrop is one of our most valuable resources in town and a very complicated watershed. He encourages Town Meeting to approve this Article and not indefinitely postpone the article. Matt Simkins, 32 Arch St, spoke of the need for this to be addressed now and not to postpone this for a year.

Vote on the Motion to Indefinitely Postpone was defeated by voice call vote.

Jay Marsden 32 Wendy Lane, spoke in favor of the Article.

John Beck, 69 Wingate Rd., made a motion to amend Article 29 inserting the language *by the date of the next Annual Town Meeting* (noted above in Italics).

SECONDED.

John Thomas, feels that the date of the next annual town meeting is too long to wait. Jay Marsden said that the Board of Selectmen are already working on this plan. Mark Shultz, 21 Wdgewood Dr., wants to know where the money will come from to support this plan. Mr. Marsden responded that this is a multi level plan. A motion was made to move the question that passed unanimously.

Vote on the proposed amendment by Mr. Beck, was passed unanimously.

VOTE: Unanimously passed by voice call vote to accept Article 29 as stated in the motion amended above in italics.

The Meeting was adjourned at 9:21 PM.

ANNUAL TOWN ELECTION

May 21, 2013

Pursuant to the foregoing Warrant, the inhabitants of the Town of Holliston who were qualified to vote in Elections met at the Holliston High School Field House (Gymnasium) on Tuesday May 21, 2013 at 7 AM and were called to order by the Town Clerk, Elizabeth T. Greendale who administered the oath, to the following election workers:

WARDEN: SANDRA PAQUETTE

CLERK: HESTER CHESMORE

ASSISTANT TOWN CLERK: DYAN FITZGERALD

ADMINISTRATIVE ASSISTANT: BONNIE CONROY

PRECINCT 1

INSPECTOR: WILLIAM TOBIN

BALLOT CLERK: EDWIN GIES

CHECKERS:

MARY RUSSO

ANN TALBOT
LINDA NANNINI
ANN DONOVAN
ANNE ZEGEL

PRECINCT 2

INSPECTOR: STEPHEN BRADFORD

BALLOT CLERK: WESTON EAMES

CHECKERS:

DEANNA MITRO
MARIE CASE
MAUREEN JORDAN
MARGARET LEE
KATHERINE McGILVRAY
SHIRLEY MELLE

PRECINCT 3

INSPECTOR: WILLIAM NORTHGRAVES

BALLOT CLERKS: BARBARA HAYDEL, MARION STEWART

CHECKERS:

CARMEN CHIANGO
MARTIN BRIENLINGER
HANK TOMAGNO
LARRY WISE
HERBERT KRAUSS
MARJORIE CUMMINS

PRECINCT 4

INSPECTOR: ANDREW ST.JAMES

BALLOT CLERK: JID KAMITIAN, GORDON MAXFIELD

CHECKERS:

MICHELLE ZEAMER
RICHARD JOHNSON
MARIE McKENNA
JOHN ROLL
VIRGINIA COTTER

Police Officers on duty for the day were: JEFFREY OTERI (7-2) and CRAIG DENMAN (2-9).

Prior to the opening of the polls all four ballot boxes were opened and found to be empty and the counters registered at 0. The 00 tapes from the machines were properly hung on the wall next to the door for public display.

All four voting areas were checked by the inspectors, including each voting station and the station for handicapped persons. The Warden and the Clerk opened and checked each ballot box to be sure they were empty.

After the election workers were sworn in by the Town Clerk, the Warden declared the polls open for voting at 7 AM.

The weather at 6 AM was sunny and 58, the day continued to get humid up to middle 70s. Heavy thunderstorms came in about 4:00 to 7:00.

The voting machines worked fine all day without a problem. The absentee ballots were processed between 2:30 and 4:00 PM.

At 8 PM the Warden declared the polls closed and the ballot box registers were as follows:

Precinct 1: 172
 Precinct 2: 130
 Precinct 3: 212
 Precinct 4: 152
TOTAL 666

There were no hand counts in any precinct. There was a sticker campaign for the two year Finance Committee

The ballots were gone through precinct by precinct, checking for write in ballots for every office, and then counted by the following people after being sworn in by Town Clerk, Elizabeth Greendale:

AMANDA LACEY
 MARK DOOLEY
 DESTEPHANO

CARL DAMIGELLA
 REBECCA DONHAN

CAROLYN TIERNEY
 MARYLOU

The preliminary results were announced at 8:57 PM. By Foxborough Town Clerk Robert Cutler and Westwood Town Clerk Dorothy Powers.

Elizabeth T. Greendale, Town Clerk
 (From notes by Hester Chesmore, Clerk for Elections)

2013 ANNUAL TOWN ELECTION Official Results Town of Holliston Tuesday, May 21, 2013					
MODERATOR - For Three Years (1)	Pct.1	Pct.2	Pct.3	Pct.4	TOTAL
Blanks	15	32	20	24	91
KEVIN W. CLANCY 120 Morgans Way-candidate for re-election	156	180	109	128	573
Miscellaneous Write-ins	1	0	1	0	2
TOTAL	172	212	130	152	666
TOWN CLERK - For Three Years (1)	Pct.1	Pct.2	Pct.3	Pct.4	TOTAL
Blanks	3	3	3	2	11

ELIZABETH T. GREENDALE 198 Highland Street-candidate for re-election	129	165	85	110	489
PAMULA C. ZICKO 180 Fiske Street	40	44	42	40	166
Miscellaneous Write-ins	0	0	0	0	0
TOTAL	172	212	130	152	666
SELECTMAN & HIGHWAY SURVEYOR - For Three Years (1)	Pct.1	Pct.2	Pct.3	Pct.4	TOTAL
Blanks	28	42	29	24	123
JOSEPH P. MARSDEN,JR. 32 Wendy Lane-candidate for re-election	143	168	100	127	538
Miscellaneous Write-ins	1	2	1	1	5
TOTAL	172	212	130	152	666
ASSESSOR OF TAXES - For Years Three (1)	Pct.1	Pct.2	Pct.3	Pct.4	TOTAL
Blanks	28	41	22	23	114
PETER R. BARBIERI 47 Juniper Road-candidate for re-election	144	171	108	129	552
Miscellaneous Write-ins	0	0	0	0	0
TOTAL	172	212	130	152	666
SCHOOL COMMITTEE - For Three Years (2)	Pct.1	Pct.2	Pct.3	Pct.4	TOTAL
Blanks	78	115	72	77	342
CAROL J. EMMONS 1207 Highland Street-candidate for re-election	138	163	100	118	519
IAN P. KELLY 6 Roy Avenue	127	145	88	107	467
Miscellaneous Write-ins	1	1	0	2	4
TOTAL	344	424	260	304	1332
BOARD OF HEALTH - For Three Years (1)	Pct.1	Pct.2	Pct.3	Pct.4	TOTAL
Blanks	47	60	44	39	190
RICHARD MACCAGNANO 465 Washintgon Street-candidate for re-election	124	152	85	108	469
Miscellaneous Write-ins	1	0	1	5	7
TOTAL	172	212	130	152	666
HOUSING AUTHORITY - For Five Years (1)	Pct.1	Pct.2	Pct.3	Pct.4	TOTAL
Blanks	34	44	34	29	141
THOMAS J. DUMAS 157 Winter Street-candidate for re-election	138	167	96	123	524
Miscellaneous Write-ins	0	1	0	0	1
TOTAL	172	212	130	152	666
TRUSTEES OF PUBLIC LIBRARY - For Three Years (2)	Pct.1	Pct.2	Pct.3	Pct.4	TOTAL
Blanks	72	108	57	63	300
JIM W. POND 18 Temi Road-candidate for re-election	138	159	105	120	522
PHILIP J. WATERMAN, III 136 Dorset Road-candidate for re-election	134	157	96	120	507
Miscellaneous Write-ins	0	0	2	1	3
TOTAL	344	424	260	304	1332

FINANCE COMMITTEE- For Three Years (3)	Pct.1	Pct.2	Pct.3	Pct.4	TOTAL
Blanks	108	208	107	118	541
KENNETH S. SZAJDA 676 Fiske Street-candidate for re-election	138	146	98	114	496
DANIEL G. ALFRED 315 High Street	126	130	86	103	445
WILLIAM F. DOWD 95 Shaw Farm Road	126	135	95	112	468
Miscellaneous Write-ins	18	17	4	9	48
TOTAL	516	636	390	456	1998
FINANCE COMMITTEE - For Two Years(to fill a vacancy) (1)	Pct.1	Pct.2	Pct.3	Pct.4	TOTAL
Blanks	106	150	78	95	429
Charles Kaslow	62	57	46	51	216
Miscellaneous Write-ins	4	5	6	6	21
TOTAL	172	212	130	152	666
WATER COMMISSIONER - For Three Years (1)	Pct.1	Pct.2	Pct.3	Pct.4	TOTAL
Blanks	37	53	32	25	147
DAVID L. KEATING 56 Pinecrest Road	134	159	98	127	518
Miscellaneous Write-ins	1	0	0	0	1
TOTAL	172	212	130	152	666
WATER COMMISSIONER - For Two Years (to fill a vacancy) (1)	Pct.1	Pct.2	Pct.3	Pct.4	TOTAL
Blanks	39	51	32	36	158
JARED H. ADAMS 3 Peter Street-candidate for re-election	132	160	97	114	503
Miscellaneous Write-ins	1	1	1	2	5
TOTAL	172	212	130	152	666
PARK COMMISSIONER - For Three Years (2)	Pct.1	Pct.2	Pct.3	Pct.4	TOTAL
Blanks	92	124	77	71	364
MELISSA A. KASPERN 109 Robert Road-candidate for re-election	133	154	93	122	502
R. ARTHUR WINTERS 670 Prentice Street	119	144	85	110	458
Miscellaneous Write-ins	0	2	5	1	8
TOTAL	344	424	260	304	1332
PLANNING BOARD - For Five Years (1)	Pct.1	Pct.2	Pct.3	Pct.4	TOTAL
Blanks	29	36	27	21	113
FREDERICK CARNES 24 Wedgewood Drive	67	96	49	53	265
WILLIAM D. THORN 20 Hollis Street	75	80	54	78	287
Miscellaneous Write-ins	1	0	0	0	1

	TOTAL	172	212	130	152	665
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Precinct	Registered	Voted	Percent
1	2,728	172	6%
2	2,553	212	8%
3	2,373	130	5%
4	2,319	152	7%
TOTAL	9,973	666	7%

SPECIAL STATE ELECTION

June 25, 2013

Pursuant to the foregoing Warrant, the inhabitants of the Town of Holliston who were qualified to vote in Elections met at the Holliston High School Field House (Gymnasium) on Tuesday June 25, 2013 at 7 AM and were called to order by the Town Clerk, Elizabeth T. Greendale who administered the oath, to the following election workers:

WARDEN: SANDRA PAQUETTE
 CLERK: HESTER CHESMORE
 ASSISTANT TOWN CLERK: DYAN FITZGERALD
 HELP DESK ASSISTANT: MICHELE ZEAMER

PRECINCT 1

INSPECTOR: WILLIAM TOBIN
BALLOT CLERK: EDWARD GIES

CHECKERS:

MARY RUSSO
 ANN TALBOT
 NANCY FARRELL
 ANN DONOVAN
 VIRGINIA COTTER

PRECINCT 2

INSPECTOR: STEPHEN BRADFORD
BALLOT CLERK: WESTON EAMES/NANCY FARRELL

CHECKERS:

KATHERINE McGILVRAY
 SUSAN MARTELL
 DEANNA MITRO
 BARBARA GARDNER

PRECINCT 3

INSPECTOR: WILLIAM NORTHGRAVES
BALLOT CLERKS: BEDROS KAMITIAN/MARION STEWART

CHECKERS:

SARAH WEGLAGE
SHIRLEY MELLE
MARJORIE CUMMINS
MARY LEARY
MARGARET LEE

PRECINCT 4

INSPECTOR: ANDREW ST.JAMES

BALLOT CLERK: BARBARA HAYDEL

CHECKERS:

JOHN WEGLAGE
RICHARD JOHNSON
HENRY TAMAGNO
HERBERT KRAUSS
CARMEN CHIANGO
JOHN ROLL

Police Officers on duty for the day were: JEFF OTERI (7-2) AND MATTHEW WAUGH (2-9)

Prior to the opening of the polls all four ballot boxes were opened and found to be empty and the counters registered at 0. The õö tapes from the machines were properly hung on the wall next to the door for public display.

All four voting areas were checked by the inspectors, including each voting station and the station for handicapped persons. The Warden and the Clerk opened and checked each ballot box to be sure they were empty.

After the election workers were sworn in by the Town Clerk, the Warden declared the polls open for voting at 7 AM.

The weather at 6 AM was hot and muggy, sunny most of the day, thunderstorms around 7PM, climbed to the low 90ø. Comfort level was assisted by several fans and cases of water.

There was a ballot jam in precinct 2 at 8:19 AM that was quickly corrected by the Warden and Town Clerk. The absentee ballots were processed between 2:30 and 4 PM.

At 8 PM the Warden declared the polls closed and the ballot box registers were as follows:

Precinct 1:	1,020
Precinct 2:	847
Precinct 3:	780
Precinct 4:	785
TOTAL	3,432

Following the close of the polls, the Town Clerk swore in the following people as ballot counters:

Amanda Lacey, Daniel Lacey, Katie Connors, Michelle Hamilton, Diane Davidson, Rebecca Donham, Carl Damigella, Mary Lou DeStefhano.

The ballots were gone through precinct by precinct, checking for write in ballots and one write in ballot was recorded.

The preliminary results were announced at 8:30 PM.

Elizabeth T. Greendale, Town Clerk
(From notes by Hester Chesmore, Clerk for Elections)

STATE ELECTION JUNE 25, 2013

SENATOR IN CONGRESS one	Vote for	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
	BLANKS	0	0	0	1	1
Gabriel E. Gomez		528	389	353	411	1681
Edward J. Markey		484	455	426	372	1737
Richard A. Heos		4	0	1	0	5
	WRITE INS	4	4	0	1	9
	TOTAL	1020	848	780	785	3433

AGRICULTURAL COMMISSION

The Agricultural Commission continues to be busy promoting agriculture with the Town of Holliston. We again remind the citizens of Holliston that our town is an agricultural community with a Right to Farm By-law.

During FY13 the Commission was involved in a number of different activities all in the interest of agriculture which are outlined below:

Culinary Event

In August we held a Culinary Event "A Taste of Holliston" which was held at the Historical Society. With Patty Grier as the chef, all members of the commission worked to put together a variety of items for tasting which came from the various farms in Holliston. There was also a Farmers Market outside with two of our farms participating. All of the recipes for the various tastings were available for those present to take home with them.

Farms Day

This event is continuing to grow each year and this year we had 7 farms participating with a number of different activities at each farm. Also the number of individuals

visiting each of our farms continues to grow each year and this has become an activity that many people look forward to each year.

Celebrate Holliston

We continue to have a booth with informational material. The number of people who stop by our booth to pick up material and to ask questions continues to increase each year. It was suggested at our meeting following the event that perhaps it would be a good idea if all of the agricultural participants have their booth space in the same area of the field.

Community Garden:

The members of the Commission as well as the gardeners met prior to planting time to do a clean up of the Community Garden. All of the plots were cleared as well as the pathways between the plots. Due to having additional requests for gardens, four more raised plots were added to the garden. Flowers were planted in pots by the Community Garden sign. The one ongoing issue that we continue to face at the garden is a means to raise funds in order to put in place a better fence.

Winter Event:

In continuing with having an educational event for the public during the winter, this year we had Andy Tomolonis who runs a CSA to speak on backyard gardening and organic gardening. The event took place at the Middle School. Andy did a slide presentation followed by a question and answer period. This was very well received and we plan to continue to have an event each year.

Website:

During this year our website was revamped and we continue to maintain a presence with our page on Facebook.

Farming Practices:

Two issues that came up this year were: (1) the amount of beehives that a section of land can support and the proper use of a property and (2) the proper disposal of manure - it was reported that you can cover the manure with a tarp and you will be in compliance with no additional building needed to be constructed.

Agriculture in the Classroom:

Discussions were held relative to the possibility of developing a program for the schools. The third grade class is planning to do two plots in the Community Garden.

We encourage everyone to continue to check out our website www.hollistonagcom.org or our Facebook page to see what is happening relative to agriculture and what events may be coming up.

Tony Lulek - Chairperson Paula Mark - Vice Chairperson Janet Horne - Clerk
Helen MacArthur - Treasurer Donna Kramer Justin Brown (associate)
PJ Kilkelly (associate)

ANIMAL CONTROL

The mission of the Ashland and Holliston Animal Control and Inspection Department is, and always has been, to provide a safe and humane shelter for unwanted, stray, abused and impounded animals in accordance with State regulations. The Animal Control Department is responsible for assuring the timely and effective enforcement of the Town's Bylaws and State laws. Animal Control strives on a daily basis to protect the public's health and safety from vicious, diseased or injured animals. The Department also improves animal welfare and public safety through educating the public about responsible animal care and ownership and to reduce the number of unwanted animals in the community.

The Ashland Animal Control Department consists of one full time officer, Cheryl Rudolph, and two Assistant Animal Control Officers; Dona Walsh, and Alan Johnson. The ACO Department also has two volunteers, consisting of Andrea DeMayo-Clancy. Volunteers help when they have availability, to complete tasks such as cleaning and socializing animal residents at the shelter. From time to time, Ashland/Holliston Animal Control also welcomes help from High School Students from both Ashland and Holliston, through community service hours with the department. In addition, the Department is appreciative of the help received through the Boys and Girls Scouts who come by and help with our outdoor work each spring.

The Department received \$1,000 for each respective town from the Massachusetts Veterinary Medical Association to support medical care for animals being held by the Animal Control Department.

During the year, the department received numerous calls related to displaced or injured of wild life. The average call on any given day being related to dogs running at large. Animal Control responded to approximately 379 calls placed to the Animal Control Office or the Police Department, Fire Department, Many of the calls responded to, involved sick wildlife, some of which displayed clinical signs of distemper, as well as wildlife that were struck by oncoming vehicles. On occasion, the Department received called for wildlife stuck in window boxes and swimming pools, with the majority happening during the warmer spring months. In addition to the above calls, foxes and coyotes have been predominant in our community over the past year, as they have been in the years prior. We urge residents to keep their cats and small dogs in not only for their safety, but to also minimize humane exposure to diseases that their animal can bring indoors. The Department would also like to reiterate that as our community continues to grow, it is important to realize that wild life will continue to be displaced and prove to be a challenge for all of us.

This past year, Holliston has licensed approximately over 1,600 dogs. As an ongoing struggle, the Department always looks for new and improved ways to help the community control the population of feral and owned cats.

Cheryl M. Rudolph, Director

BOARD OF ASSESSORS

The primary responsibility of the Board of Assessors is the valuing of all real estate and personal property at full and fair market value as of January 1 of each year. The Board's actions are governed by Massachusetts General Law and the Rules and Regulations of the Department of Revenue. The Board's activities are monitored and reviewed by various Department of Revenue units and field personnel.

Residential and Personal Property are valued by the Assessors and the Department Staff. Residential values are determined by the use of a computerized system developed by the Department of Revenue for the valuation of Residential Properties. Personal property is valued based upon various costs and depreciation schedules. Commercial and Industrial Properties are valued by the Assessors with the support of an independent consultant. Commercial values are determined by either a cost or an income and expense analysis, depending upon the use.

This past year, Peter R. Barbieri was re-elected to the Board. The Board reorganized and elected: Brian Loughlin as Chairman, John J. Cronin as Clerk, and Peter R. Barbieri Vice Chairman.

Brian C. Loughlin completed all of the requirements for the MAA ó Massachusetts Accredited Assessor designation from the Massachusetts Association of Assessing Officers (MMAO), including taking and passing the exams for Course 200 and Course 5 offered by the MAAO, and obtained his MAA designation on September 17, 2013.

Kathryn Peirce and Linda Caron attended various classes and seminars in order to keep up with current laws and regulation pertaining to their roles and to earn re-certification credits to keep their MAA designations current.

The Holliston Board of Assessors consists of:
Brian C. Loughlin, MAA #1191, Chairman
Peter R. Barbieri, Vice Chairman
John J. Cronin, Clerk

The Holliston Assessors staff consists of:
Kathryn A. Peirce, MAA #523, Principal Assessor
Linda Clifford, MAA #1075, Administrative Assessor
Sara S. Drake and Margaret Driscoll, Clerks

BUILDING DEPARTMENT

The Building Department is made up of a six member staff, two of which are full time employees and the remainder are part time, Wiring and Plumbing Inspectors. The functions of the Department encompass a great variety of tasks, which range from assisting people with property records for mortgage, environmental, or lot line issues, as well as others who request statistical data with regards to Town growth and commercial development, and land use regulations. We are also constantly involved in the actual process of receiving and processing permit applications, doing plan reviews, zoning

evaluations and enforcement, and inter-office communications in order to integrate available record information. The Department head is also responsible for the supervision of the activities of the Plumbing, Gas, and Wiring Inspectors and their applicable Codes.

Due to constantly changing Regulations and Codes within the State and Local area, all persons involved in remodeling projects are encouraged to contact the Department with their questions as early in the planning stages as possible. In general, any construction, reconstruction, alteration, repair, removal or demolition of a structure requires a building permit. Fees for permits are based on \$10 per \$1000 of construction cost, based on market values. Since Remodeling and Building Contractors are required by the Commonwealth of Massachusetts to be licensed, registered and insured, homeowners are encouraged to allow their contractor to apply for the permits to assure eligibility in Consumer Protection programs which have been established. It should also be noted that the State has implemented a series of new specialty licenses that also requires more responsibility for permitting on the contractors' part. Homeowners with proper skills may also apply for permits if they are doing their own projects within their home. In general, permit applications should include a plot plan for determining zoning compliance and sufficient "structural" details to show compliance with the State Building Code. Residential permits which comply with Code and local regulations are issued within two to ten days of the completed application being submitted.

During the fiscal year 619 building, 362 gas, 572 plumbing, and 552 wiring permits were issued. Of the building permits 37 of those were new single family dwellings, 19 dwelling units in a townhouse style project, and 1 new commercial building. This reflects a substantial increase in new individual dwellings in two different configurations, as well as some renewed commercial activity. The revenues generated from the fees for permits issued during the year, and from other misc. fees amounted to approximately \$298,000.00 dollars. This was approximately a 40% increase from the prior fiscal year. This shows a significant increase in construction activity and revenue for the year.

Once again the entire staff also wishes to thank the Town's people and Contractors for their support and cooperation, and we look forward to working with you to take care of your planning, permitting and inspection needs in the up-coming year.

Staff Members

Peter N. Tartakoff, Inspector of Buildings

Lisa Kirby Principal Clerk

William Erickson, Lou Travaglini Wiring Inspectors

Paul J. Elder, Joseph Zacchilli Plumbing and Gas Inspectors

COMMUNITY CENTER TASK FORCE

The Holliston Board of Selectmen established the Community Center Task Force (CCTF) in December 2012 with the charge to develop a report about the concept of a community center, including recommendations, to serve the intellectual, physical and social needs of seniors, other adults, teens and youth in our community. Specifically, the CCTF was tasked to

- 1) Determine the need
- 2) Explore other towns' approaches to providing these services in an effort to determine best practices

- 3) Confirm the stakeholders
- 4) Identify the services they need
- 5) Examine potential other uses i.e. emergency shelter, rentable facilities
- 6) Determine how the services get delivered

The CCTF members were appointed from the Holliston Council on Aging, Recreation Department, School Department, Youth & Family Services, and 3-5 members from the community at large. The committee members include:

Carl Damigella (CCTF Chairman, Water Department board)
 Heidi Schreuder-Gibson (CCTF Recorder, President of Friends of Holliston Youth & Family Services)
 Mark Ahronian (at large)
 Tom O'Leary (at large)
 Keith Buday (School Department)
 Bob Nemet (Highway Department)
 Kristen Hedrick (Recreation Department)
 Kevin Robert Malone (Council on Aging)
 Robert Naughton (Advisory Board of Youth & Family Services)

Discussion of Goals, Objectives and Tasks

The CCTF held its first meeting in January 2013 and began its work with an assessment of the conditions of current town buildings to determine the facility needs of each department. This was decided to be an appropriate and economical approach to developing the concept of the community center.

• Determination of Need - Siting Study

The condition of the Senior Center was reviewed. In January 2013, the Council on Aging reported that the roof had been leaking, despite recent repairs in 2012. Mold was a concern, and lack of parking was another issue. Unless a roof repair could be authorized, there would be an urgent need for a new Senior Center.

At the same time, the Recreation Department and the Youth & Family Services building (the Flagg building) had a failing heating system, extensive mold and asbestos issues, and in general the degradation of the building was close to critical. Without a new boiler before December 2013, these departments would be out of a home. The possibility of moving the Senior Center to a new facility, and moving a different department into the original building on Goulding Street was discussed. The building of a new community center could provide a domino effect whereby many town departments could move into larger accommodations or expand. This siting assessment by the Task Force was to identify and rank the important functions, location consideration, parking accommodations, age of the existing buildings, future service life of existing facilities, future department needs, access, associated property, and available town property for a new building.

- I. **Flagg School.** The original purpose of the building was for education. It was originally slated for demolition during the Holliston schools renovation project in

- 1999, but was saved by a vote at Town Meeting to be used for recreation programming and an eventual community center. Over the years, the building was occupied by Town Hall offices during renovation of the Town Hall building, then occupied by the Holliston Police Department during reconstruction of their building. Currently, the Holliston School Committee retains ownership of the building, to ensure that the property and building adjacent to the school is not used for inappropriate purposes, but is barred from ever using the building again for public school needs. The 25,000 ft² is currently used for Recreation Department offices and programming, Youth & Family services, storage. At the present time, the office areas of the building are habitable but require a new heating system while the classroom areas have been unheated for years and are degrading rapidly with much surface (tiles, windows and doors) damage but no apparent structural damage.
- II. **Woodland Land.** The town owns 5 acres behind the VFW building, across the street from the Adams School. However, access to the property is only available by right-of-way across other property, which could pose problems for sewerage the site. This site is a half-star shape with wetlands on the west end. It would be sufficient for a recreation building and gym with parking, but would not be able to include a senior center. The location is ideal for youth after school access. The traffic congestion on Woodland Street would pose access problems to this community center site during school drop off and pick up times. The land is abutted by BU, but it was determined that even if arrangements could be made to increase acreage for a larger building and more parking, the driveway would not be wide enough for a full use community center.
 - III. **Patoma Park.** This property includes extensive acreage, two tennis courts, soccer fields, woods, and a recreation building used in the summer for Camp Potoma. This parcel of land can accommodate a very large building (perkage of the site for septic assessment has been done) and parking of over 200 spaces can be included. This site would serve multiple functions, and a full service community center with recreation programming, a senior center, a full gym, and function space for rental could be envisioned. The distance from the schools could be a difficulty for youth after school programming and would need to be addressed by busing.
 - IV. **Pinecrest Property.** The town owns 90 acres on Miller hill behind the Pinecrest golf course. This land could be accessed by the golf course parking lot. The land was perked a few years ago and can accommodate a large leachfield (for clubhouse plans at the time). There is sufficient space for a full service community center with a gymnasium, classrooms, offices for many town functions, and a senior center. The main downside to this site is increased traffic and the potential to increase congestion at the Prentice/Highland intersection. The site is also not ideally located for youth access from the schools. However, operation of a full service community center behind the golf course would increase patronage of the golf course and restaurant which would benefit the town.
 - V. **Other sites** considered were 1) The Barbieri property at the corner of Washington and Hopping Brook Road (9 acres being subdivided for development and abutting

the bike path); the Taylor property on Prentice (being subdivided into 1-3 acre parcels for residential development); property near Ashland mini-golf course on route 126 (too far away from town schools); the town owns 8 acres up the hill behind the Town Hall ó perked for 30 units, but too steep for community center parking lot construction and access; Andrews school was considered, but there are major parking and access issues with that location; a town-owned lot exists at the corner of Prentice and Highland (corner lot across from the High School) but this was too small for a building with parking lot, and traffic at this corner is already a problem.

- VI. **Commercial sites.** The CCTF site committee met with realtors to assess the availability of commercial property in town. The only commercial building that would fit the space, parking and functional requirements of a community center was the recently sold Wilde building at 200 Summer St. This 80,000 ft² building has a large warehouse in the style of an old red barn. Offices are located in a home-styled building adjacent to the warehouse. A walk-through of the building revealed that there was sufficient space for numerous town offices and storage requirements for departments (and community groups). Reception area and adjoining offices are possible, including Recreation, Youth & Family Services, Senior Center, Veterans Services; rear areas are available for additional occupancy including Water Department offices, Highway Department offices, some public works functions (loading bays and open space), emergency services (new fire/ambulance location) and room for unspecified activity areas in air-conditioned warehouse assembly floors (possible location for Boys & Girls club activities). The building has a dining room, a full kitchen, private meeting areas, office and cubicle space, multiple shower rooms, but insufficient public restrooms for a facility as large as a community center. Although the location is 1.5 miles from the public schools, it abuts the Wenakeening woods trails and is near the bike path for car-free access for youth and families. There is sufficient parking for a full service community center. Parking near side doors provide easy access for seniors and privacy entrances are possible.

- **Determination of Need – Surveys**

The previous Community Center Task Force in 1999-2004 conducted a school-based survey of over 200 students in grades 6, 7, and 10/11. Results of that survey are attached (Attachment I). In summary, there was an overwhelming agreement that students would use a youth center, and that a center should serve 13-18 year olds, mainly from 2-6pm with some activities in the evening (6-8pm). Students were split regarding how much they would use the youth center, but most indicated that they would use the center moderately (once in a while) or more than once a week.

This 2013 Community Center Task Force conducted a community-wide survey online (71 respondents) and at Celebrate Holliston (50 respondents). The CCTF continues to receive online input, and the results of the Celebrate Holliston survey are tabulated in Attachment II, while the online survey is tabulated in Attachment III. In summary, the community survey showed an overwhelming response to the idea of providing an updated facility for the Recreation Department, Youth & Family Services and the Senior Center in

a building called the Community Center. Although a list of 13 proposed functions were provided in the survey to choose from, the survey showed a clear preference for 6 key features (receiving better than 50% positive response):

- 1) Recreation Department with classrooms and gym
- 2) Youth center with group activities and nontraditional sports
- 3) Workout rooms with shower facilities
- 4) Kitchen/lounge for community groups or rentals
- 5) Storage for youth sports and community service groups
- 6) Gym for pickup games and league rentals

Also, in the survey it was apparent that the respondents would expect to make use of the community center moderately-to-often, even if not located in the center of town, and some respondents indicated that when using alternate transportation, walking was most popular. Most respondents were in the 30-49 age group.

Census input was analyzed. Town data from 2000-2005 reported on citytowninfo.com, shows that the town is experiencing a drop in student population; the 2000-2010 census statistics show that Holliston has had a 1.8% drop in total population with a growing senior population that has increased 48% over this 10-year period. This town has a more educated population and a relatively higher income level than similar towns of this size nationwide; and Holliston has higher taxes than towns of similar size nationwide or statewide. This census data suggests that Holliston is maturing, is likely to be interested in educational recreational programming, is facing a growing need to support seniors, and isn't easily going to support increasing taxes.

Past surveys of youth behavior risks and parental awareness conducted in Holliston can be made available by the Youth & Family Services Department and online. The MetroWest Health Foundation (www.mwhealth.org) surveyed 24,459 students in grades 9-12 in 2012 (90% of the youth in 26 high schools across the MetroWest). Combined with other surveys, taken between 2006 to 2012, a summary of current youth behavior trends is available for key health indicators including substance use, violence, bullying, mental health, sexual behavior, and physical activity (quoted from reference). Results of the surveys showed that youth in the schools reported higher incidences of substance use and risky behavior than parents realized (in comparative surveys of parents). As a result of the surveys, youth and family awareness programming were identified as a significant need in the effort to reduce social problems that are growing in Holliston and the MetroWest area. A summary of the 6-year survey statistics is listed in Appendix IV.

- **Explore other Towns Approaches**

The Community Center Task Force conducted two site visits to other town community centers: Natick and Weston.

- I. **Natick Community Center.** In January 2013, Five Task Force members met the Director of the Natick Community Center, Dick Cugini, at the new facility and took a guided tour of the building. In summary, the Natick Community Center is a 30,000 ft² two-story building on 5 acres of land with parking lots for 135 cars. The Community Center project was just under \$10M.

- II. **Weston Community Center.** Members of the CCTF visited the Weston Community Center in March 2013. Doug O'Donnell, Director of the Weston Recreation Department, manages the facility and gave the tour. The Weston Community Center is located on town property next to the School Department building and the Middle School on Alphabet Lane. The Recreation Department was originally in the basement of the school gym (in 1985) and then was placed in the School Department Building until 1998 when Weston began fundraising (throughout the 1990s) and built the new Community Center building. The new building cost \$4.2M (\$3M bond) to build (\$1.2M was raised privately), with an additional \$1.3M used to build up the school septic system. Overall, a building like Weston's would require more \$5.5M in today's dollars. The building phase took 2 years. The Recreation Department operates out of the Community Center with an annual budget of \$1.5M, and they return \$35K to the town each year. Rec department operates the "extended day" afterschool program which generates \$800K per year with hours from 2-4pm daily. The afterschool program serves K-3 in the building.

- **Confirm the stakeholders**

The CCTF sent out surveys of needs to various town departments who might be expected to be housed in a full service community center, including departments who would probably not need to be relocated to the center, but who might have some offices or functions in a center. Departments of Recreation, Youth & Family Services, Senior Center (Council on Aging), Veterans Services, Fire, Highway, and Water were sent surveys to describe their needs and interest. The stakeholder surveys returned with defined space needs were

- 1) Recreation Department
- 2) Youth & Family Services
- 3) Senior Center (Council on Aging)
- 4) Veterans Services

These are the primary stakeholders for a new or refurbished community center. Other possible stakeholders would include the Holliston Historical Society, HCAT, auxiliary police & fire, service clubs, town volunteer groups, single residents, families and students.

Expansion of the Recreation Facilities is a major thrust, as is the need for more parking and classrooms and meeting rooms for the Senior Center. The Veterans services have no offices in the Hopkinton, Holliston, and Ashland area so this is a clear need. Although we did not survey the community volunteer groups or service organizations, it is known that all volunteer groups have difficulty finding meeting space in Holliston, and require more storage space for their fundraising activities, while service clubs regularly meet in neighboring towns.

- **Determine how the services get delivered**

The CCTF has determined that there is a need for a Community Center in Holliston. The composition of stakeholders in the center have not yet been determined, but a number of affordable options exist within town to accommodate the needs of town

departments, town residents, and veterans services for the surrounding community.

OPTION 1 –Build a Full Service Community Center (Patoma or Pinecrest)

Features: Recreation Department, Senior Center, Youth & Family & Veterans Services, Offices, Gym, Workout Rooms, Showers, Great Room, Industrial Kitchen, Multipurpose Room, Classrooms, Meeting Rooms, Community Service Storage, Emergency Services/Shelter, other town departments as appropriate.

Transportation: car, bus, walk, bike. **Staff:** requires full time director, part time staff, volunteers, reception area.

OPTION 2 – Community Center for Recreation, no expansion (Flagg or Woodland 5 acres)

Features: Recreation Department, Youth & Family & Veterans Services, Gym, Classrooms, Offices, Meeting Rooms, Community Service Storage. **Transportation:** car, bus, walk, bike. **Staff:** Part time staff, volunteers, reception area.

OPTION 3 – Rent a Full Service Community Center (Wilde Building)

Features: Recreation Department, Senior Center, Youth & Family & Veterans Services, Offices, Gym, Workout Rooms, Showers, Great Room, Industrial Kitchen, Multipurpose Room, Classrooms, Meeting Rooms, Community Service Storage, Emergency Services/Shelter, other town departments as appropriate.

Transportation: car, bus, walk, bike. **Staff:** requires full time director, part time staff, volunteers, reception area.

OPTION 4 – Combined Community Center & Other Organizations (Wilde Building, Patoma or Pinecrest)

Features: Share building with Boys & Girls Club; YMCA; private organizations; surrounding towns. Recreation Department, Senior Center, Youth & Family & Veterans Services, Offices, Gym, Workout Rooms, Showers, Great Room, Industrial Kitchen, Multipurpose Room, Classrooms, Meeting Rooms, Community Service Storage, Emergency Services/Shelter, other town departments as appropriate.

Transportation: car, bus, walk, bike. **Staff:** requires full time director, part time staff, volunteers, reception area.

- **Summary of Holliston Community Center Task Force 2013 Needs/Opportunities Assessment**

1. There is an immediate need for a new facility for the Holliston Recreation Department and the Youth & Family Services offices. As this CCTF work proceeds towards a wrap up in 2013, town decisions are beginning to form regarding capital improvement to the heating system in the Flagg building for the Departments of Recreation and Youth & Family Services office areas.
2. There is a growing need for Senior Center expansion. At end of 2013, the Finance Committee and Board of Selectmen decided to fund new roof for the building, and an expansion of the Senior Center parking. As a result, the urgency for a new senior center or the integration of a senior center into a

comprehensive community center has lessened and it is expected that a new senior center can be delayed for at least 5 years.

3. There is a clear interest among students and the community for a Community Center with after-school programming, a gymnasium, a fitness center, a kitchen/lounge and meeting/storage areas for community groups.
4. Numerous options are available for continued Task Force assessments. Siting details, cost/benefit analysis, fundraising prospects, and leveraging opportunities need to be explored for:
 - OPTION 1 ó Build a Full Service Community
 - OPTION 2 ó Community Center for Recreation
 - OPTION 3 ó Rent a Full Service Community Center
 - OPTION 4 ó Combined Community Center & Other Organizations

The Task Force recommendations were presented to the Board of Selectmen in October 2013 along with a report of findings, which are posted on the Town of Holliston website. The Board of Selectmen decided not to pursue OPTION 3, and indicated that OPTION 1 and OPTION 2 were of highest interest. Due to the reduction in need for a new Senior Center, OPTION 1 has been tabled.

The Task Force has been collecting information on the renovation vs demolition/construction of the Flagg building for OPTION 2 and will report back to the Board of Selectmen in March 2014.

The current membership of the Community Center Task Force in 2014 is:

Heidi Schreuder-Gibson (CCTF Chairman, President of Friends of Holliston Youth & Family Services)

Kevin Robert Malone (CCTF Recorder, Board Member Council on Aging)

Carl Damigella

Mark Ahronian (at large)

Tom O'Leary (at large)

Keith Buday (School Department)

Bob Nemet (Highway Department)

Kristen Hedrick (Recreation Department)

Robert Naughton (Advisory Board of Youth & Family Services)

COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Committee recommended and Town Meeting approved appropriations totaling \$476,684 for open space, recreational open space and historic preservation projects in fiscal 2013. The CPA reserve balance after these appropriations was \$1,247,208.

Community preservation funds available to Holliston come from the CPA surcharge of 1.5% on property tax bills and the matching state funds from the Commonwealth. These funds can only be utilized for the purposes of open space, community housing, historic resources, recreational open space and CPC operations. These resources cannot be allocated for other town services or substitute for related services already provided by the Town.

The Community Preservation Committee (CPC) was established following the Town of Holliston's acceptance of the Community Preservation Act (Chapter 267 of the Acts of 2000) in 2001. The purpose of the Community Preservation Act is to assist communities in planning for the future by establishing independent financial support and an independent board to recommend directly to Town Meeting action steps to enhance the community preservation of the Town in the three areas of:

- Community Housing
- Historic Resources
- Open Space

As approved in Holliston, the CPA provides for the following:

- A surcharge on each property tax bill of 1.5%.
- Exemption of the first \$100,000 of residential value.
- Exemptions for those who qualified for low-income housing and low and moderate-income senior housing.

A Holliston Community Preservation Act By-Law established a nine member Community Preservation Committee of which four members are appointed by the Board of Selectmen and five members are designees of the following specified town commissions, board or authority:

- Conservation Commission
- Historical Commission
- Housing Authority
- Park Commission
- Planning Board

Restrictions on Spending

The CPA provides for local autonomy in deciding where and how funds from the Community Preservation fund will be spent. A minimum of 10% of annual revenues must be spent or reserved for the acquisition, creation and preservation of:

- Open space 10% Not including land for recreational use
- Historic resources 10%
- Community housing 10%
30%
- The remaining 70% may be allocated among the three areas and recreational open space and up to 5% of the fund can be applied to CPC operations.

Recommendations of the CPC to Town Meeting must include their anticipated costs. Town Meeting may not exceed recommended spending by the CPC or add additional items not initiated by the CPC.

CPA Appropriations in Fiscal 2013

In fiscal 2013, the Community Preservation Committee recommended and Town Meetings of November 1, 2012 and May 6-7, 2013 approved appropriations of CPA

funds totaling \$476,684 for projects involving the acquisition of open space and historic preservation as shown below.

CPA Appropriations in FY 2013		
Category	Appropriation	Percent
Open Space ó acquisition	100,000	20.9%
Open Space - recreation	346,684	72.7%
Open Space - preservation	17,000	3.7%
Historic Resources	13,000	2.7%
Total	476,684	100.0%

The CPA appropriations approved in fiscal 2013 by category shows that funding to support recreational activities represented the largest commitment of CPA funds. Since recreation falls under the general category of Open Space for CPA purposes, total funding related to open space made up the majority of FY 2013 approvals at over 97%.

Detail of CPA Appropriations in FY 2013		
Category	Purpose	Amount
Open Space / Recreation	Parks & Recreation Department ó Funds to assist with the reconstruction of the tennis and basketball courts at Goodwill Park (plus \$45,000 from the Capital Expenditure Fund for a total appropriation of \$300,000).	\$255,000
Open Space	Open Space Committee ó Funds to assist with the acquisition of 23.8 acres owned by Northeastern University located off of Meadowbrook Lane for open space conservation purposes	\$100,000
Open Space / Recreation	Miller School Playground Committee ó Funds to assist with the construction of a new playground equipment structure and surface (plus \$15,698 from the Capital Expenditure Fund for a total appropriation of \$106,452) .	\$90,484
Open Space	Conservation Commission ó Funds to develop a management plan to preserve, restore and improve the environmental benefits of Lake Winthrop.	\$17,000
Historic Preservation	Historical Commission / Selectmen ó Funds to support the repair and preservation of the Civil War Soldierø Monument and Civil War veteranø grave markers in town-owned cemeteries (contingent upon receipt of a grant of up to \$5,000 from the Massachusetts Sesquicentennial Commission of the American Civil War.)	\$13,000
Open Space	Upper Charles Conservation Land Trust ó Materials to build four kiosks at the entrances of Wenakeening Woods in Town	\$1,200
Total		\$476,684

CPA Resources in FY 2013

Funding for CPA projects comes predominately from the local 1.5% surcharge on property tax bills and to a lesser extent from the Commonwealth's matching funds. Bank interest from CPA fund deposits and penalties for nonpayment constitute the balance of receipts available to the Town.

CPA Actual Receipts in FY12		
Source	Receipt	Percent
CPA Surcharge	\$409,463	77.8%
State Match	\$105,345	20.2%
Investment Earnings	\$4,059	1.8%
Surcharge Penalty / Interest	\$906	0.20%
Total	\$514,808	100.0%

CPA Revenue History, FY 2002-FY 2013

In the eleven years since Holliston adopted the Community Preservation Act (fiscal 2002 through fiscal 2013), Holliston has generated over \$6.2 million in available CPA revenues for community preservation projects. The 1.5% CPA surcharge is the principal source of revenue, contributing \$3.9 million or 63% of total receipts, while the state match has added an additional \$2.3 million for a 37% "return" on the taxpayers' investment. The state match represents one less year of receipts than the surcharge since the first year for collecting the CPA surcharge was fiscal 2002 but the first year of the state reimbursement was in fiscal 2003. Bank interest and penalty fines produced the balance of CPA revenue.

CPA Appropriation History, FY 2003-FY 2013

Since adopting CPA in 2002, the Town has appropriated nearly \$5.4 million for CPA projects. Of the total \$2.2 million, or nearly 42% has been used to support Community Housing initiatives. Open space purchases and funds for the rehabilitation of recreational open space totaled nearly \$2.0 million or 37%, with historic resources projects totaling \$1.05 million, or just under 20% of total appropriations.

State Matching Fund

An important advantage of the CPA is the availability of state matching funds to leverage local tax dollars. Funds are generated through recording fees paid to the Registry of Deeds for real estate transactions. For Holliston, for the fiscal years from 2003 through fiscal 2008, the Commonwealth provided a 100% match of the Town's CPA surcharge. The match is based on the prior year's actual surcharge. However, as a consequence of a slow housing market and more communities adopting the CPA law, the state share for Holliston declined to 67.6% in fiscal 2009 and further decreased each year to a low of 26.6% in fiscal 2012. In FY 2013, the match increased slightly to 26.8% or \$105,345. In November 2013, the state legislature approved a one-time transfer of \$25 million from

the state budget surplus. As a result, the match for FY 2014 increased to \$213,999 or 52%; however future transfers of this sort cannot be guaranteed. Over the past 10 years, through FY 2013, Holliston has received over \$2.3 million in state CPA matching funds.

CPA Reserve Balances

The CPA reserve balance after the final fiscal 2013 appropriation at the May 6, 2013 Town Meeting was \$1,360,208. The undesignated reserve of \$995,000 represented 73.2% of the available balance, followed by Historic Resources at \$202,804, Open Space at \$102,766 and Community Housing at \$59,638.

Community Preservation Committee

The structure of the CPC, with representatives of five Holliston boards or commissions and four at-large members, provides it with expert knowledge of a broad array of town issues which is important as it evaluates a wide variety of proposals submitted for consideration. The nine members of the CPC and their designations in fiscal 2012 are shown below.

Name	Designee of
Frank Chamberlain, Chairman	Historical Commission
Chris Bajdek	Conversation Commission
Warren Chamberlain	Planning Board
Thomas J. Dumas	Housing Authority
Rachel Kane	Board of Selectmen
Melissa Kaspern	Park Commission
Elisabeth Newlands	Board of Selectmen
Michael P. Pelon	Board of Selectmen
Eva Stahl	Board of Selectmen

One of the strengths of the Community Preservation Committee is the length and dedication to service shown by its members. In 2013, Chairman and original member Samuel Tyler stepped down after 12 years of service to both the Committee and the community. Sam was instrumental in helping to implement the Community Preservation Act in Holliston, and has provided strong leadership to the CPC during his term as chair. We thank Sam for his wisdom and dedication to the Town of Holliston.

We also thank Susan Woodrow who continues her dedicated service the CPC as Administrative Assistant.

CPC Website

Website: www.townofholliston.us/CPC/CPCTOC.html.

CONSERVATION COMMISSION

The Conservation Commission is a volunteer board comprised of seven members appointed by the Board of Selectmen. The Commission has statutory responsibility for administering the Massachusetts Wetlands Protection Act (General Laws Chapter 131, Section 40), the Holliston Wetlands Administration By-Law (Article XXX of Holliston General By-Laws), and other relevant laws, including the Rivers Protection Act. The Commission also manages approximately 1,249 acres of open space land that has been

donated or purchased for open space conservation and/or wetland protection purposes. For FY13 (ended June 30, 2013), the Commission is pleased to report the acquisition of open space interests in 5.9 acres at Balancing Rock Village.

The Massachusetts Wetlands Protection Act and Holliston's Wetlands Administration By-Law, and their implementing Regulations, protect Holliston's natural assets, including wetlands, related water resources and certain adjoining upland areas, by providing for prior review and control of activities deemed to have a significant or cumulative adverse effect upon protected resource values. Activities within 100 feet of a wetland or 200 feet of a stream or vernal pool are subject to protection under either or both laws. For a community such as Holliston, which depends entirely upon in-town resources for its drinking water supply, the Commission's regulatory responsibilities are critically important.

During FY13, the Commission held 25 public meetings, including 22 Notice of Intent (NOI) hearings and 2 hearings to amend previously-issued permits (Order of Conditions). Permits issued included: 22 Orders of Conditions (OoC), 2 OoC Amendments, 6 Extensions to Orders of Conditions, and 11 Certificates of Compliance for completed projects. The Commission also reviewed 25 Requests for Determination of Applicability and issued 25 Determinations. Wetland fees received totaled \$21,548, including \$6,760 in fees under the state statute and \$14,788 in Town By-law fees. Reviews and approvals for FY13 ranged from Holliston's first solar project to continuing support for the Rail Trail project.

In the discharge of its regulatory responsibilities, the Commission is supported by a part-time staff of two; the Conservation Agent, who works 20 hours/week, and the Conservation Assistant at 18 hours/week. When an application is received, the Conservation Agent initially reviews the application and site plans for completeness. The Agent makes site visits, takes photographs, and reports back to the Commission during the review process. Following the Commission's public review process, the Agent and the Assistant collaborate to prepare and issue the decision documents. Furthermore, in today's economic climate, most lenders are now requiring that all Orders of Conditions be closed out with a Certificate of Compliance that is recorded at the Registry of Deeds. The staff frequently assists the public (buyers, sellers, and their agents) with recovering and recording the record documents in order to complete transactions involving their Holliston properties.

The Conservation Commission is also responsible for authorizing and regulating breaching of beaver dams following the determination of a threat to human health or safety by the Board of Health under M.G.L. Chapter 131, Section 80A. During FY13, the Commission issued 3 such emergency certifications under this authority. The Commission also works with landowners to issue permits for the installation of any in-pond flow devices to mitigate flooding associated with beaver dams.

As noted, the Conservation Commission is also responsible for the maintenance and upkeep of Holliston's protected open space properties. This past year, with the Parks and Recreation Department and the financial support of the Community Preservation Committee, the Conservation and Park Commissions have begun to develop a comprehensive management plan for the Lake Winthrop Watershed.

During FY13, the Commission and staff also supported Jonathan Redus and Logan Ring, two Boy Scouts from Holliston's Troops 76 and 14, respectively, in their completion of

Eagle Scout projects on Holliston open space land. These projects included the installation of an educational kiosk and a parking sign in the Adams Street Conservation Area parking lot (Ring); and a trail research and marking project for the Adams Street and Fairbanks Conservation Areas, which also involved the creation of a new trail map in conjunction with the New England Mountain Bike Association (Redus). The Commission greatly appreciates the Scouts' efforts.

The Conservation Associates, a volunteer group of concerned citizens interested in managing and improving public lands in Holliston, actively support the Conservation Commission in the management of the Town's open space properties. The Associates conduct on-the-ground activities in such areas as Land Management, Environmental Education, Recreation on Conservation Land, and implementation of Holliston's Open Space and Recreation Plan.

The Holliston Conservation Associates (HCA) was founded to be a distinct body under the jurisdiction of the Holliston Conservation Commission and 2013 marked the 25th anniversary of the founding of the Associates. The HCA's current officers include Marc Connelly as Chair and Mary Curran as Secretary/Treasurer. The Associates generally meet on the fourth Wednesday of each month and welcome any interested town residents to attend their meetings and participate in their activities. Last year they held seven meetings.

Several walks were hosted for the public throughout Holliston. Our walk in February at the Daniels Property across from the High School turned into a true winter event with the newly fallen two feet of snow. In April, the Associates hosted their annual vernal pool talk with Marc Connelly, also at the Daniels Property. Approximately 20 guests attended the talk, including a good number of children. In June, Marc Connelly reprised his talk on Edible and Medicinal Plants near the Village Plaza. (This year we still only walked a couple hundred yards, but over the course of an hour Marc pointed out at least 50 plants and their uses to the intent crowd.) In July, Donna Cohen led a bird walk at the Waseeka Audubon property off of Mill Street. In August, Shirley Melle took people on a tour of the Fatima Shrine which includes many interesting tree specimens. Rich Finn added his knowledge of the farm that was donated and the founding of the shrine. To finish the year, the Associates hosted a well-attended walk along the Rail Trail from Hopping Brook Industrial Park to the Milford line in November.

The Associates invited Jennifer Forman Orth from the Massachusetts Department of Agricultural Resources to speak about the Asian Long-Horned Beetle and the Emerald Ash Borer in May. Holliston Cable Access TV filmed the talk and it is available to watch online at HCATTV.org.

Clean-up and maintenance projects continue on several Conservation properties. The Conservation Associates worked several times to clear the trail at Brentwood from the encroaching white pines and autumn olives. A tree took down the sign at Poitras and Dick Morse repaired it.

The permits to build a boardwalk across the bog at the Rees Conservation Area behind the Miller Elementary School were completed in the spring, and during the fall, building commenced. As of January, the underlayment is in place and much of the decking was installed before winter 2013/14 set in.

The Associates also collaborate with the Boy Scouts, the Rail Trail Committee, and the Holliston Garden Club. A group of Cub Scouts cleared portions of the Rees Nature Trail behind the schools at the suggestion of the Associates. Associates helped the Trails Committee with trail clearing and hosting walks, as well as collaborating to staff a booth at Celebrate Holliston 2013. The Garden Club and the Associates are working together to promote common floral and natural resource issues.

Another program sponsored by the Associates is the replanting of trees along the towns roadways. We have planted a variety of species, especially elms. In addition to tree planting, on our agenda for the future is a Styrofoam recycle project. The 2009 map of conservation and open space is due to be updated and reprinted in 2014. In addition to the above-mentioned projects, the following ongoing projects continue: the Conservation Land Stewardship Program and the Adopt-a-Highway clean-up program.

Public service and environmental education are also important parts of the Conservation Commission's role. Both the Agent and the Assistant provide information to the public regarding not only the laws and regulations that pertain to wetlands, but information on Holliston's Conservation Lands and the numerous passive recreation trails, potential environmental threats (e.g., Asian Longhorn Beetle), and how to manage beaver flooding issues while complying with the law. In FY2013, the Commission participated in an HCAT (Holliston Cable Access Television) "Just Thinking" program with Mary Greendale. On July 11, 2012, Conservation Agent Charles Katuska participated in a 3-person panel discussing aquatic vegetation management at Lake Winthrop.

For more information about the Commission and the Associates, including Conservation Land trail maps, please visit their Web sites, <http://www.townofholliston.us/conservation-commission> or <http://www.townofholliston.us/conservation-associates>. A hard copy of the *Conservation Lands in Holliston* map is also available at the Conservation Commission office at Town Hall.

Allen T. Rutberg, Ph.D., Chair
Ann Marie Pilch, Vice Chair
Christopher Bajdek, Commissioner
Shaw Lively, Commissioner
Charles Katuska, Agent

James McGrath, Commissioner
David Schroder, Commissioner
Rebecca Weissman, Commissioner
Sheri O'Brien, Assistant

COUNCIL ON AGING

Growth creates change and here in Holliston the Senior Center has seen both continual growth and change in 2013. Most programs (18 weekly) at the Center are bursting at the seams and these classes are as diverse as the population it serves.

Although a new community center was discussed, it was concluded that the best option was for the Center to work within the limits of its present building. With the help of a strong board and a committed staff, as well as tireless volunteers, the Center is working to finalize plans for 2014, which will include opening evening hours.

Moreover, the Selectmen requested that the Center track its growth in a more exact manner and after much discussion and research, it was decided that a system called MYSENIORCENTER was the best program available. A \$12K grant proposal was written and submitted to Middlesex Community Bank Foundation to underwrite the

hardware, software and keycards. The system was purchased over the summer, installed in late fall and the goal is to go "live" in early 2014.

MYSENIORCENTER is a tracking system where every senior who uses the Center will own a keycard. Upon entering the Center, a senior will swipe their card; select where they are going and/or which class they are attending. Volunteers are also able to track their time and efforts. At this juncture, we are in the process of getting out keycards to members of the Center as well as data entering all their personal information.

With this very accurate information, it is the hope that the Center will then be able to describe to the Town its importance as well as usage and will be looking for more financial support.

Most classes and programs (per participant) a donation of less than \$4 is requested. Since the cost of running classes and lunches is much greater than the donations requested (most seniors choose to contribute but there are some who are not able or choose not to), grant writing and fundraising have become an important piece to the success of the Center. Together the COA Board, the SSF (Senior Support Foundation or Friends Group) and staff work daily to find financial support wherever possible.

The Center holds an annual fair which underwrites a large percentage of the needs but not enough for its growth and usage. Therefore, the Center now reaches out to many local area businesses and nonprofits. From small businesses like Fiske's General Store to larger corporations like Covanta, to nonprofits like St. Mary's Knights of Columbus as well as Holliston's Lions Club and Newcomers, the Center has now positioned itself well by supplementing much of its needs through grant writing, fundraising and donations.

Wear and tear on the building is also a symptom of the Center's growth. The Center's building itself is growing old, and the roof, in particular, needs to be replaced. Leaks began two years prior but after trying to fix the problems with repairs, it was concluded that a complete roof replacement was the only option left. In May, Town Meeting appropriated 100K for a new roof, only to find out that the cost would be significantly more. Town Meeting in October appropriated the additional funding and as of this writing, the RFP has been written, approved and the contract signed. It is projected that the roof repair will be done before the first of 2014.

Also discussion on the parking lot and how the Center can accommodate the "car" growth continued. With the help of the conservation agent, the planning board director, selectmen as well as board members, a plan was developed on how to increase parking by almost 20% or 15-20 more parking spaces. It was decided that the money needed to create a plan and full proposal would have to wait until Town Meeting in May.

Our transportation partnership with the MWRTA has been a model that other towns are now trying to replicate. The Center has two vans that are in use Monday through Friday from 8-4 with three drivers on payroll. With over 169 seniors (and 11 ADA riders) or 3665 rides using the van's door-to-door service for medical appointments, grocery

shopping etc., seniors are now able to live independently while still staying active. However this growth has had its own challenges and the Center will be going back to the MWRTA in 2014 to seek a reimbursement increase.

Throughout the country, the state, and local communities, seniors are the fastest growing population. It is the Center's mission to continue to provide seniors with opportunities to keep their minds, bodies and spirits active by offering a diverse number of educational, physical and nutritional options. We are committed to making Holliston a community that values its growing senior population.

ELDERLY AND DISABLED TAXATION COMMITTEE

The Elderly and Disabled Taxation Committee and its Taxation Fund were created under Massachusetts General Law Chapter 60 Section 3D in 1998. The committee consists of Peter Barbieri, Chairman of the Board of Assessors, Mary Bousquet, Treasurer/Collector, Laura Matz, John Hunt and James Lane, community representatives as appointed by the Board of Selectmen.

The goal of the committee is to provide tax relief to elderly and disabled taxpayers by using the Town of Holliston's Taxation Fund that is supported through private donations.

Each applicant is required on an annual basis to submit an Application for Property Tax Relief by February 1. The applications are reviewed by the Committee to insure that they meet the income/assets guidelines of income of less than \$20,000 and/or total assets of less than \$200,000. The committee then determines, based on available funds, the amount each applicant receives. Applications are confidential and only reviewed by the Committee.

During fiscal year 2013, we received nine applications for assistance and we provided relief to two of those taxpayers who met the stated criteria for a total of \$2,134.10. Seven applicants received various state exemptions to assist them with their taxes through the Assessors Office and one applicant did not meet the qualifications. As of June 30, 2013, we have available funds of \$5,564.32.

Donations can be made to the Elderly and Taxation Fund by sending a check made payable to the Town of Holliston and mailing it to Treasurer/Collector, Town of Holliston, PO Box 6737, Holliston, MA 01746, or by stopping by the Treasurer/Collector's office. All donations are greatly appreciated.

EMERGENCY MANAGEMENT

Holliston Emergency Management focused its energies on the four phases of emergency management; mitigation, preparedness, response and recovery.

Working with the Massachusetts Emergency Management Agency (MEMA), the Town maintained its Comprehensive Emergency Management Plan (CEMP) in a web-based electronic format (eCEMP). The Town also continued using the state's web-based emergency management communications system, WebEOC, to provide real-time information sharing during natural and man-made incidents.

The Emergency Management Director (EMD) serves as the Chairman of the MetroWest Regional Emergency Planning Committee (REPC), comprised of representatives from Ashland, Framingham, Holliston, Hopkinton, Natick and Sherborn. The REPC coordinates regional efforts to meet the goals and missions of the Emergency Planning and Community Right-to-Know Act, Public Law 99-499.

Following the tragedy at Sandy Hook Elementary in Newtown, CT, the Emergency Management Director partnered with the Police, Fire, Schools, and Youth and Family Services in reviewing existing school emergency plans, and taking preliminary steps to develop a new Intruder Response Protocol for the schools.

The EMD worked closely with the Local Coordinator from the MEMA Region 1 Office in Tewksbury, and attended several meetings at the MEMA State Emergency Operations Center (EOC) in Framingham.

Following the Severe Winter Storm, Snowstorm and Flooding (FEMA-4110-DR) in February, the EMD worked with the Disaster Recovery Division of MEMA, and Disaster Recovery Specialists from the Federal Emergency Management Agency (FEMA) in completing the application process to obtain reimbursement for Category B (Protective Measures) mitigation funding.

Michael R. Cassidy, Emergency Management Director

FIRE DEPARTMENT & AMBULANCE CORPS

In accordance with NFPA 1201, *Standard for Developing Fire Protection Services for the Public*, the Fire Department has programs, procedures, and organizations for preventing the outbreak of fires in the community and for minimizing the danger to persons and damage to property caused by fires that do occur. The fire department also carries out other compatible emergency services as mandated by federal, state and local regulations and standards.

Our activities during the year can be classified in the following areas:

Fire Prevention and Risk Reduction

The department used state *Student Awareness of Fire Education* (S.A.F.E.) grant funds to support its continued presence in the schools and community, conducting programs and outreach using specially trained fire and life safety educators. In September, the Fire Chief presented at the 18th Annual Massachusetts Fire & Life Safety Public Education Conference in Westford. The Fire Chief also delivered a workshop in June at the Massachusetts Association of Vocational Administrators conference in Upton.

Fire Suppression

The Fire Department responded to several structure fires during the year, including house fires on Chamberlain Street in November, Oak Street in December, and Norfolk Street in March.

Rescue and Emergency Medical Services

The majority of the department's run volume continued to be response to emergencies by the members of our on-call ambulance corps. Numerous times during the year, two (or more) ambulances were providing medical care to patients concurrently. During the year, 50% of our patients were transported to MetroWest Medical Center, Framingham; 26% of our patients were transported to Milford Regional Medical Center; and 8% of our patients were transported to MetroWest Medical Center, Natick.

Hazardous Materials

The Fire Department responds to hazardous materials releases in the community, ranging from spills on the roadway after a motor vehicle accident, to major releases from fixed or mobile containers. The response capabilities range from a firefighter with a fleet pickup truck, to dozens of firefighters using specialized containment and mitigation supplies from the Rescue Truck.

Disaster Planning

The Fire Department worked closely with Holliston Emergency Management, the Massachusetts Emergency Management Agency, the Massachusetts Department of Public Health, and the Department of Homeland Security in planning for all-hazards incidents. The Fire Chief serves as the Chairman of the MetroWest Regional Emergency Planning Committee (REPC), comprised of representatives from Ashland, Framingham, Holliston, Hopkinton, Natick and Sherborn. The REPC coordinates regional efforts to meet the goals and missions of the Emergency Planning and Community Right-to-Know Act, Public Law 99-499.

Following the tragedy at Sandy Hook Elementary in Newtown, CT, the Fire Chief partnered with the Police, Schools, and Youth and Family Services in reviewing existing school emergency plans, and taking preliminary steps to develop a new Intruder Response Protocol for the schools.

Training

The Fire Department conducted regular in-house training for its call firefighters and EMTs, which was coordinated by Training Officer Shawn Connors, Assistant Training Officer John Gagnon, and EMS Training Coordinator Jim Martin. Using resources from the National Firefighting Academy, the Massachusetts Firefighting Academy, and professional colleagues in the healthcare field, we kept the members of the department up to date on the current job performance requirements of their respective positions. Members are encouraged to participate in outside training opportunities. In May, the Fire Chief attended the *25th Annual National Fire and Emergency Services Dinner and Seminars* in Washington, DC; hosted by the Congressional Fire Services Institute. In June, the Fire Chief attended the *Shared Services Summit* at Harvard University in Cambridge.

Emergency Responses

The Fire Department responded to over twelve hundred incidents:

Fire Log Incidents - 482
Ambulance Log Incidents - 832

(Estimated dollar loss \$540,500)
(786 Patients Transported)

Michael R. Cassidy, Fire Chief

GOLF COURSE ADVISORY COMMITTEE

The Town is in the fifth year of a five year contract with New England Golf, Inc. for management and maintenance of the Town owned Pinecrest Golf Course. The town realizes \$235,000 each year from the revenues of the golf course operation from the contract with New England Golf.

NEGC continued maintenance of the cart paths throughout the course, rocks were removed from fairways, shrubs were pruned around the clubhouse and the beds were edged and mulched. As volunteers, John & Deborah Moore continue to expand and maintain the flower plantings along the fence and throughout the property with plantings at each hole, around the clubhouse & window boxes on the deck. Pinecrest Golf Club was part of the America in Bloom Tour in Holliston for the national judges for the second year in a row.

The Master Plan is displayed in the BOS meeting room at town hall. The Board of Selectmen oversees the clubhouse operation under a separate contract.

Deborah A. Moore, Chairwomen
Peter Patch
Sylvia Stickney

Larry Wise, Vice Chairman
Robert Smith

Chrysso Lawless
Steven Stone

BOARD OF HEALTH

The mission of the Board of Health is twofold: to promote and protect the public health and safety, and to protect the environment. The Board seeks to meet these goals through proactive service, by continually reviewing and expanding our efforts in response to the needs of the community, and by serving as a resource for residents and other Boards/Committees. Additionally, it is our responsibility to promulgate and ensure compliance with Health Department, Town and State regulations under our jurisdiction.

The Board of Health meets on Thursday evenings at 7:00 p.m. in Rm. #014 at Town Hall on the first and third Thursdays of the month. The meeting agendas are available by contacting the Board of Health office (508-429-0605) or by accessing the Town's website (www.townofholliston.us). The Board of Health is comprised of three members, Richard Maccagnano, Chairman, Karen McManamon, Vice-Chairman and Eric Dickinson. Staff personnel include Health Director/Health Agent Ann McCobb, R.S., MT (ASCP), clerks Lisa Deering and Ann Adams. The Board of Health receives part time consulting services from Richard Westcott, P.E. and Leonard Izzo, R.S., CHO, Food Service Inspector.

The Board offers services that include administering and enforcing public health codes (State and local) relative to septic systems, housing, food service, private wells, beaches,

semi-public swimming pools, tobacco control and animal inspectors' duties as well as other areas. The Board of Health provides wastewater and private water supply plan reviews and permitting.

As a non-sewered community, environmental health comprises a major portion of the department's workload. The Board held hearings for 11 variances and local upgrade approvals for septic system upgrades and one variance for a semi-public pool. The Board received applications for 112 Disposal System Construction Permits, new and upgrade, and 27 repair plans, 31 revised plans and several miscellaneous permits. There were 3 private well permits issued. There are 75 soil test applications, 8 swimming pools, 3 site plan reviews; 56 applications were reviewed for building releases.

Leonard Izzo, R.S., CHO, provides periodic inspections of food establishments as required by State Code; follow-up visits and emergencies are handled as needed. This year 77 food establishment permits were issued which include temporary food service permits for non-profit organizations.

DEP licensed inspectors perform Title 5 Septic system inspections for property transfers or at time of a property change of use. A list of licensed inspectors and educational brochures to assist residents with the inspection procedure are available in office or on the Mass DEP website. This office has record of septic system plans for many properties. Residents are encouraged to call the Board of Health office with any questions they may have regarding the care of their septic system. A total of 148 Title 5 Inspection Reports were received and reviewed.

West Nile Virus & EEE 6 MDPH, Town and Central Massachusetts Mosquito Control Project (CMMCP) officials continue efforts to educate, and advise residents of preventive measures to avoid human transmission of diseases spread by mosquitoes. The MDPH conducts a surveillance program to monitor the virus in mosquito species. CMMCP treats catch basins for mosquito larva in early spring as a source reduction measure and conduct brush cutting. CMMCP conduct weekly spraying for adult mosquitoes by resident request only during the summer months by calling 508-393-3055. CMMCP held a Tire Collection at the Recycling Center in December.

Disease Prevention - Century Health Services, under agreement with the Town, provides State mandated case investigations of reportable communicable diseases by a Registered Nurse. This year 16 case investigations were completed; 3 campylobacter, 1, babesiosis, 6 Hepatitis C, 1 Pertussis, 1 Group A Strep, 1 Strep Pneumonia, 1 Salmonella, 1 Giardiasis, 1 Shiga toxin. All information is confidential. The MA DPH provides and ships vaccine at no charge to local physicians who wish to enroll in the vaccine for children program. The State DPH implemented an electronic system, MAVEN, for comprehensive communicable disease reporting and monitoring.

Prescription Medication drop-off is available at the Police Station for unused and expired medication. Proper disposal keeps ground water protected and drugs from unintended use.

Sharps Disposal ó The Board of Health partnered with the Holliston Pharmacy to provide a safe, convenient sharps disposal program to comply with the State's sharps ban in solid waste. Residents may drop off their used needles, syringes, and lancets in an approved sharps container during pharmacy business hours. Holliston Pharmacy is providing a valuable public service at no charge to the residents.

The Board thanks Dr. Rod Poling and staff of the Holliston Animal Hospital for volunteering his professional services to conduct the annual rabies vaccination clinic for dogs and cats. A total of 41 dogs and 31 cats were vaccinated at the Highway Department on April 6, 2013.

Animal Inspector's Report - Pet owners are required by law to vaccinate dogs and cats for rabies. Animal Inspector Donald Kramer's duties include dog and cat quarantines following reported bites or scratches. 7 dogs and 3 cats were quarantined. The State Division of Animal Health requires annual inspections of barns. 32 barns were inspected. The animal census as of January 1 is as follows: 174 horses, 9 donkeys, 57 goats, 18 sheep, 10 oxen/steer, 78 chickens, 4 alpacas, 24 rabbits, 3 pigs, and 4 waterfowl.

Emergency Preparedness - The town is one of 34 towns in the DPH Region 4A sharing in resources and planning for emergencies. Holliston's Medical Reserve Corps is known as Holliston Emergency Response Corp (HERC). Residents are invited to volunteer in a medical or non-medical capacity; an application is available on the Town Board of Health website. Region 4a Planner Ryann Bresnahan assisted with annual update of the Emergency Dispensing Site and all hazard plans.

The Board offered free seasonal flu vaccinations to town residents and employees at the Placentino School, Senior Center and the Town Hall. In all, a total of 6 seasonal flu clinics were offered with 589 vaccinated. The clinics were organized by Health Department employees and staffed by HERC volunteers with the assistance of Dr. Laura Zisblatt and Kathryn Shore, RN. The Board received Town Meeting approval to continue an Inoculation Revolving Account to receive deposits of insurance reimbursements for administration and purchase of flu vaccine.

Board received miscellaneous complaints for housing, odor, noise, beavers, trash and various other matters with actions taken to address any code violations.

Floor Drain Regulations were adopted in March concerning commercial/industrial buildings in the Zone II of the Public Water Supply. DEP required the regulation as a condition of the Water Dept. permit to operate Well # 7.

Massachusetts Tobacco Program Director Sara McColgan held a Tobacco Train the Trainer course on April 24, 2013 for Holliston and area tobacco retail managers.

Covanta Transfer Station - The Board extended a contract with Brian Moran of Norfolk RAM Group to provide services as a compliance officer for the facility funded by Covanta.

General Fund deposits made to the Town Treasurer totaled \$75,336.

BOARD OF HEALTH

Richard Maccagnano, Chairman
Eric Dickinson, Member

Karen McManamon, Vice Chairman

HIGHWAY DEPARTMENT

Under the direction of the Board of Selectmen, Park Commission, and Planning Board, this department is responsible for the maintenance and rehabilitation of town owned roadways and appurtenances. These maintenance procedures include the following areas: all athletic fields, recreation areas, municipal grounds, town building maintenance, roadside brush cutting and tree removal, the cleaning of drainage brooks and collectors, subdivision roadway construction inspections, plan reviews, roadway opening permits and inspections, and snow and ice removal and control. Personnel reductions in the past and increases in the town's infrastructure have impacted the department's service level. Services pertaining to public safety have been established by priority.

PERSONNEL: The Highway Department has thirteen positions in the department consisting of a superintendent, office manager, head foreman, two crew chiefs, tree foreman, mechanic, five heavy equipment operators and grounds/maintenance supervisor. The grounds/maintenance supervisor position is split between the Highway, School, and Park departments; 50% Highway, 25% each for School and Park. From March through June, two of our employees were not able to work. One was out on disability and one was out sick.

EQUIPMENT AND BUILDINGS: The Highway Department purchased a new dump truck and plow to replace an older one.

STREET MAINTENANCE OVERVIEW: The department is working in concert with state and local officials to plan and secure funding for roadway projects. The department also implements systems to evaluate, inspect, design, and repair the town roadway infrastructure.

SURFACE TREATMENT, OVERLAYS, RECLAMATIONS: Road reclamation, milling, and/or binder asphalt paving were completed on Winchester Cr., Bogastow Brook Rd., and part of Bullard St. Top asphalt coats were applied to Birch Rd., Cedar Rd., Lakeshore Dr., Cabot Rd., Cottage Dr., Adams St., and Hanlon Rd. Engineering plans for sidewalks and roadway improvements to Church St., Elm St. and Grove St. were completed, the project was put out to bid and the bid was awarded in June.

DRAINAGE: The Highway Department routinely performs repairs to the existing drainage systems in the town. Upgrading the drainage system involves engineering and

designing the type, size and elevation of the proposed drainage system. Work consists of removing and resetting drainage castings to grade, rebuilding drainage structures, replacing drainage lines, rod and clean existing lines. Phase 2 of the drainage improvements to the Mudville area west of Pleasant St. was completed.

ROADSIDE BRUSH TRIMMING AND TREE TRIMMING: The department routinely schedules roadside brush trimming as necessary in all sections of town, paying particular attention to sight distance hazards. All school walking routes, parks and grounds are also trimmed. This year, in partnership with the Tree Warden, funds were added to our Outside Tree Removal account in order to pursue a more aggressive approach to maintaining town owned trees.

LINE PAINTING: All designated streets with painted centerlines, edge lines, directional markings, parking lines, stop lines and crosswalks were maintained to insure motor vehicle and pedestrian safety.

STREET SWEEPING: All town roadways were swept to clear winter road treatments.

BASIN CLEANING: All town drainage structures were cleaned in the spring of silt and debris to insure proper storm drainage.

WINTER ROADWAY MAINTENANCE: During the winter months, the town, along with outside contracted equipment, responded to 19 snow and ice storms that included plowing, sanding, and snow removal operations on all town roadways, municipal buildings, schools, and designated sidewalk areas.

DAILY MAINTENANCE: The town maintains all roadways in relation to pothole repairs, fatigued asphalt areas, damaged shoulder repairs, guardrail maintenance, sign repairs and installations and roadside brush cutting.

INSPECTIONS: The Highway Department is also responsible for the issuance and inspection of all roadway permits, subdivision plan reviews, and construction inspections.

GROUNDS MAINTENANCE: The town also maintains all schools, parks, and municipal areas by implementing the following:

- Mowing, trimming, fertilizing, seeding, aerating and rolling of all town grounds.
- Maintenance of baseball field infields and line painting of all fields.
- New installation and repairs to all play equipment, baseball backstops, and bleachers.
- Maintenance of all tree and shrubbery at municipal buildings, schools, sidewalks, and roadsides.
- Leaf cleanup of all town buildings, schools, and designated sidewalk areas.
- Maintains recycle area including monthly cleanup and recyclable material, relocation and aeration of leaf composting pile. Contract disk chipper for maintenance of brush disposal.
- Town owned tree removal and maintenance operations.
- Winter roadway, sidewalk, and municipal building maintenance.

MAINTENANCE OF TOWN BUILDINGS: Beginning July 1, 2009, the Highway Department was given the responsibility for maintenance of town owned buildings, except for the schools.

PARK GROUNDS: Working with the Park Commission and schools, the department executes requests when required.

ADMINISTRATIVE: Continue to meet with various town boards and commissions to assist in formulating short and long term planning. Continue to work with the Board of Selectmen to prioritize roadway improvement projects, and develop funding mechanisms for their implementation. Assist the Park Commission and Conservation Commission to develop conceptual and definitive plans for town wide recreation areas. Update the State Roadway Inventory List that included documentation of roadway miles to comply with Chapter 90 funds. Continue to work with the Police Department to upgrade parking and traffic flow through the business district abutting the Route 16 corridor, and prioritize hazardous intersections.

EQUIPMENT MAINTENANCE: The Highway Department maintains its own vehicles and equipment, as well as those belonging to the Council on Aging and the Building Department. In addition, the mechanic performs state mandated safety inspections for all Town vehicles, as well as private owners, who pay for this service.

ENGINEERING: This department performs reviews, as necessary, of proposed roadway construction plans for subdivisions, on site inspections, and testing to insure that completed roadways comply with town requirements. Develop, advertise, and recommend awarding contracts for Highway maintenance projects. Prioritize road paving projects and make recommendations. Evaluate drainage problems for developing solutions, and generate construction cost estimates for various departments as required. Continue to file for roadway funding projects through Chapter 90 funds, TIP, etc.

HOUSING TRUST

The Housing Trust created one unit of housing in the year 2013. With the assistance of the Selectmen, the Trust was able to secure a Burnap Road condominium unit taken by the Town for unpaid taxes. The unit was transferred to the Trust in exchange for payment by the Trust of the taxes past due and with the agreement to pay past due condo fees to the homeowner's association. With acquisition and renovation costs, the basis in the unit was approximately \$110,000. The renovation was conducted under a development contract with the Holliston Housing Development Corporation. The unit was sold to a local family through a lottery for approximately \$60,000. As such the housing unit was created at a net cost of roughly \$50,000. The unit was accepted by DHCD and became an official unit of affordable housing for the town.

In 2013, the Trust also rolled out a lottery for a single family purchase subsidy whereby the winner of the lottery could choose and purchase a single family home and receive a \$125,000 grant to buy down the price of the home to the affordable level of approximately \$180,000. Under the program, the home was to be permanently deed

restricted as affordable (household income of 80% or less than the median income). The program proved to be too complicated so after an unsuccessful lottery the Trust decided to discontinue the program. With the success of the Burnap Road program, the Trust is seeking to acquire a unit to purchase, to rehabilitate the unit and to have a lottery for a finished product in 2014.

At Town meeting in the fall of 2012, the Trust received a \$200,000 allocation to find a piece of land for a habitat for humanity project. It is our intention to either purchase a privately owned piece of land or to utilize a piece of Town owned land that could be developed with the support of the Selectmen and the community. If Town owned land is secured, all or a portion of the \$200,000 would be invested in the project toward development costs. The Trust believes that a Habitat for Humanity project would heighten awareness of the lack of affordable housing options in Holliston and to give people a way to actively help to participate in the creation of new affordable housing.

The Trust continues to seek new and innovative ways to create affordable housing in our community to fulfill unmet need. The Trust is particularly interested in ways to create affordable housing through the conversion and improvement of the existing housing stock as we believe that it is less expensive than building new. We welcome input and ideas from members of the community as we seek to accomplish our goal to create more affordable options within Holliston.

Bryan J. Clancy, Chairman

Kay Baxter

Gregory Carey

Frank Chamberlain

Warrant Chamberlain

Kevin Conley

Anthony Damigella

Diane McDermott

Michael Stepansky

PARK COMMISSION

The Park Commission continues to provide recreation programs and oversee maintenance of Town parks and recreational facilities for the citizens of Holliston. The Park Commission also oversees the beaches of Lake Winthrop and Pleasure Point.

The sandbox which is the final piece of the Goodwill Park Playground Project was completed in the fall of 2012. The first spring weeding/clean-up day for Goodwill Park was successful with great turn-out. Since the playground has been completed there has been a significant increase in patronage by the community.

The State legislature passed amendments to the Community Preservation Act that allows CPC funds to be used for the renovation of parks and recreation facilities. This was not allowed previously and opens it for Parks & Recreation to request funds for improvements and upgrades to parks and recreation facilities. Fall 2012 Parks requested funding to upgrade the Goodwill tennis courts, basketball court and improved lighting. This was approved by the CPC and at the fall 2012 Town Meeting. Engineering completed in the spring and preparation to go out for an RFP set for June 2013. The Parks Commission also teamed up with the Conservation Commission for a request for funds from the CPC to study the invasive weeds in Lake Winthrop. This was also approved by the CPC and Town meeting fall 2012.

Mr. Morrison decided not to run for a second term for the Parks Commission. Mr Winters was voted to the Commission at the May 2013 election.

Town fields and facilities have been maintained with the continued help from the Highway Department. A new field line paint machine was purchased to replace an older one. Dugouts were put up at Damigella Softball Field. This was done as an Eagle Scout project. Cement flooring was put in, a roof and the structure includes cubby holes for helmets. Similar dugouts will be erected next year on the Adams Baseball Field. This was a major upgrade to the field and looks amazing. Repairs were made to the Stoddard bathhouse flooring on the women's side.

Recreational Programming continued throughout the year. New programs included; Adult Men's Basketball, Adult Tennis and Boot Camp with ABT. The Patoma programs switched to one week sessions offering flexibility for parents. Beach stickers were sold for the first time on-line. Hiring of summer staff was finalized in the spring and included counselors, lifeguards, supervisors, and gate guards. Attendance for summer programs increased for the fourth year in a row.

Holliston Park Commission
Inge Daniels, co-chairperson
Tom Chipman
Art Winters

Melissa Kaspern, co-chairperson
Paul Healy

PLANNING BOARD

The Planning Board is a five-member elected board responsible for community level planning with a focus on development and implementation of land use regulations. The Board continues to have an open Associate Member position available.

Development Review of Note

Special Permits were issued for the following commercial developments: 275 Hopping Brook (20,500 s.f. multi-tenant warehouse), 2016 Washington Street (4,600 s.f. multi-tenant restaurant and retail), 1070 Washington Street (16,800 s.f. indoor riding ring), 67 Jeffrey Avenue (outdoor landscape contractor storage), and a 3 megawatt AC photovoltaic system at 56 Chestnut Street.

Ongoing Construction Projects

The Board currently holds performance bonds and provides third-party inspections for construction of the following active single-family residential subdivisions: Courtland Pines, Evergreen Square, Highlands at Holliston, Rocky Woods, and Wilson Acres. Additionally, the Board is monitoring construction of the Hollis Hills Preserve Senior Residential project.

Zoning and Regulation Changes

At the October 2012 and May 2013 Annual Town Meeting, amendments were made to the Groundwater Protection District, Zoning Map (Location of Village Center Commercial District along Washington Street), and Site Plan Review. The Board

supported and solicited funding to complete a Traffic Signal Analysis and Conceptual Design for the Washington Street Corridor.

The members and staff would like to extend a special thanks to Jack Donovan for his years of service to the Board and the Town, especially for his efforts to secure support and funding for the downtown traffic signal analysis. We would also like to thank Highway Supt. Tom Smith for facilitating subdivision roadway inspections.

Geoffrey Zeamer, Chairman

Warren Chamberlain, Vice Chairman

Diane Lynch, Clerk

Jonathan Loya, Agent/Clerk

Parashar Patel

Karen Sherman, Town Planner

David Thorn

POLICE DEPARTMENT

The Mission of the Holliston Police Department is to achieve effective, efficient and professional policing in partnership with the community, helping to secure a safe and just community in which human rights and responsibilities are properly respected and balanced.

We, as members of the Holliston Police Department, are responsible for protecting the rights, lives and property of those who live in and travel to this community. We serve with professional pride and want the inhabitants of the Town of Holliston to share in this pride. The Law Enforcement profession is difficult and demands dedication far beyond most other professions. For this reason, we ascribe to the following personal traits and values to be the foundation of our commitment to public service, safety, and security; Integrity, Professionalism, Loyalty, and Pride.

In an effort to provide the community every opportunity to interact with the department, our web site www.hollistonpolice.com provides updated information regarding scams, identity theft, obtaining forms, filing traffic complaints, and staying up to date regarding other law enforcement issues as well as a link to email department personnel with concerns. In addition, HPD can be found on Facebook, Twitter, and Instagram. We invite all residents to check out these venues of social media. Lastly, we do hold media briefings twice a month to dispense pertinent information beyond what is found in the public police log.

Our department has drafted, submitted, and implemented a five year (2012-2017) strategic plan. In accordance with what the public expressed to us in a survey and stakeholder's meeting we will concentrate our efforts in the areas of traffic enforcement, juvenile issues, community affairs, and crime prevention. Our plan is available on line through our website www.hollistonpolice.com. Year one was completed on June 30, 2013 and department personnel updated and reported on all progress made in the areas of concentration.

Safety of the roadways is a major concern of this department. Through vigilant patrol and motor vehicle crash analysis we aim to reduce the number of crashes, minimize interruptions to traffic flow, and move toward a safer environment on the roadways.

Funding from grants awarded out of the Executive Office of Public Safety and Security provides the budgetary support needed to target traffic enforcement in such a way to attain that safer roadways goal through seat belt enforcement and impaired driving patrols. In addition, we are in the process of implementing a traffic calming policy to address vehicle safety concerns specific to neighborhoods, and we have been an active participant in the downtown traffic studies and discussions that have taken place over the last year.

Despite the loss of thousands of dollars in state grant funding the Department's School Resource Officer continues to maintain an office at the High School. His presence has resulted in a significant positive impact at the High School as well as the Middle School in terms of mediation and resolution of non-criminal matters, and he has carried out the mandates of the Community Based Justice Initiative through either court prosecutions or court diversion through the department of Youth and Family Services. Outside of the school setting our School Resource Officer takes the lead in connecting this department with the youth of the community through internships at the department, involvement in organized activities sponsored by the schools and the Park and Recreation Department, and safety oriented policing while on patrol.

Our Investigations Division has been very productive over the past year with several substantial narcotics cases being handled, cyber crimes and identity theft being forcefully addressed, and the increase in domestic abuse being proactively countered in many ways. Of particular challenge to this division are the property crimes of breaking and entering to both homes and vehicles. Public education in regards to crime prevention strategies is our best tool to utilize on these types of offenses.

Contact with the public is the essence of community policing. The public initiates this dialogue and this department is intent on keeping those lines of communication open from the initial contact, through the pendency of whatever issue is at hand, continuing through any follow up, and into the future. This partnership is fostered through social media, media conferences, and events such as "Coffee with a Cop", National Night Out, and Celebrate Holliston. In addition, the personnel of this department are always willing and able to step forth for those in need in a charitable sense outside our professional capacities such as the Senior Holiday Luncheon and the Toys for Tots program.

Crime prevention is at the heart of our mission as a police department. Through proactive patrol and thorough investigative procedures this department strives for the highest level of safety and security for the residents. This commitment to preventing crime before it occurs can be seen on a daily basis from those officers dedicated to the areas of domestic violence, computer crimes, elder affairs, housing, safety, juveniles, investigations, and patrol.

I would like take this opportunity to thank each and every member of the Holliston Police Department, and honor them for their continued outstanding tradition of service to the Town of Holliston.

As a community, we need to continue working together and remain constantly vigilant to ensure that Holliston remains a safe place to raise a family. We ask for your continued support and remind each of you, that with your help, next year will be a safe year for everyone.

OFFICERS, RANKS AND YEARS OF SERVICE

Moore, John J.	Chief	18
Moore, Shawn F.	Lieutenant	28
Lewis, Mark W.	Sergeant	30
Dalrymple, Glenn J.	Sergeant	27
Denman, Craig W.	Sergeant	27
Leurini, George	Sergeant	10
Gatchell, David J.	Sergeant	25
Todd, Charles R.	Detective	32
Heney, Timothy P.	Patrol Officer	28
Scanlon, John C.	Patrol Officer	27
Ward, James J.	Patrol Officer	25
Ryan, Ciara M.	Patrol Officer	19
Downey, Scott J.	Patrol Officer	17
Griffith, Daniel	Patrol Officer	14
Thompson, Chad	Patrol Officer	13
MacGray, Andrew	Patrol Officer	10
Hagan, Todd	Patrol Officer	10
DiGiorgio, Bryan	Patrol Officer	7
Stone, Matthew	Patrol Officer	7
Waugh, Matthew	Patrol Officer	6
Belson, Kenneth	Patrol Officer	6
Ellis, Martha	Crossing Guard	6
Mantenuto, Ed	Crossing Guard	1

During Fiscal Year 13 the Holliston Police Department answered and/or initiated 14,959 Call for Service (5% increase), resulting in 220 investigated motor vehicle crashes (9% decrease), 241 individuals charged with criminal offenses (11% decrease), and 677 incident reports being written (6% decrease). Of particular note as shown below, juvenile arrests, breaking and entering, motor vehicle theft, and missing persons reported rose, while all other offenses remained the same or decreased.

CRIME REPORT

Offense	FY12	FY13	% CHANGE
Arrests - Adult	98	90	-8%
Arrests - Juvenile	1	2	+100%
Motor Vehicle Accidents	241	220	-9%
Motor Vehicle Fatalities	1	0	-100%

Homicide	0	0	0%
Rape	0	0	0%
Sex Offenses	2	0	-200%
Arson	0	0	0%
Burglary	16	30	+88%
Robberies	0	0	0%
Drug Violation	12	10	-17%
Weapons Violations	0	0	0%
Assault	19	10	-47%
Larcenies	86	54	-37%
Motor Vehicle Theft	1	7	+700%
Vandalism	34	39	+15%
Summons Served	35	19	-46%
Missing Persons	1	5	+500%
Restraining Orders	48	36	-25%
Civil Infractions	445	250	-44%
Parking Citations	107	46	-57%
Protective Custody	5	5	0%
Domestic Disturbances	31	12	-61%

AUXILIARY POLICE

The Holliston Auxiliary Police was established in 1956 under Civil Defense, during the cold war. It has evolved into a volunteer support unit of the Holliston Police Department and currently has 17 members. The men and women who comprise the Holliston Auxiliary Police demonstrate their dedication, professionalism and commitment to the Town of Holliston through their training and service throughout the year. The Auxiliary Police is a supplement to the Holliston Police; assisting at large community events such as parades and road races as well as natural disasters such as floods, hurricanes and fires. The Auxiliary Police provides weekend patrols throughout the year assisting the police as needed.

In fiscal year 2013 the Auxiliary Police donated hours in the following categories; Cruiser Shift Hours: 904.25, Staff and Administrative Hours: 99.0, Monthly Training Hours: 475.5, Special Training Hours: 525, In-Town Events Hours: 361, Out of Town Events Hours: 158.75, Emergency Call Out Hours: 12, Other: 76.5 total: 2,612.00 The Auxiliary Police provided a savings of \$115, 084.72 if these hours were paid as overtime.

In fiscal year 2013, two Holliston Auxiliary Police members; Lt. Paul Liss, a 30 year veteran, died November 22, 2012 at 67 years after a long battle with cancer. His contributions were many as he served in several roles within the unit. Patrol Officer Gregory Schmall, died May 3, 2013 at 24 years, unexpectedly. He will be remembered for his service to his country as a Navy veteran and his desire to serve his community as an auxiliary police officer. Patrol Officers Robert Ramrath, Donavan Seay and David Charette continued with the field training program.

Auxiliary Police training consisted of the following: Patrol Procedures, Legal Update, Handcuffing, Fall Firearms Qualification, C.P.R., AED & First Responder, Terrorism Awareness, Spring Firearms Qualification, Use of Force, Human Trafficking, Sexual Harassment, Tactical Range Exercise and Range 3000.

The Holliston Newcomers Club awarded a \$952.00 grant for Range 3000 (a simulated situational firearms training program) and a tactical firearms training program. Celebrate Holliston awarded \$400.00 for new flashlights and The Holliston Lions Club donated \$500.00 which will be used for training and equipment needs. The Holliston Auxiliary Police is very grateful to these organizations for their generosity and commitment to the community.

During fiscal year 2013, The Holliston Auxiliary Police patrolled 5,144 miles on weekend patrols, checked 1010 town owned properties and checked 3,324 commercial and other buildings. A total of 3 open doors/windows were found unsecured. Officers responded to 5 motor vehicle crashes, 11 medical calls, 10 alarms, 7 arrest assists, 4 domestic assists, 27 police back ups and 37 miscellaneous incidents.

The Holliston Auxiliary Police served at the following events: Taste of Holliston, Boston Marathon, Blair Square event, Holliston Youth Baseball Softball parade, K-9 Walk, Children's Hospital 5K Road Race, Memorial Day Parade, Milford July 4th Fireworks, Hazardous Waste Day, Natick Day, Ashland Day, Robert Lindsey Bike Ride, CF Cycle for Life, Breast Cancer Walk, Hurricane Sandy, Mission Possible 5K Road Race, Celebrate Holliston; parade and field event (assisted by Milford, Ashland, Bellingham and Framingham Auxiliary Police), Milford Santa Parade, Funeral for Natick Firefighter, funeral detail at Chesmore Funeral Home, Lions Club Triathlon, Ashland Triathlon, Cycle the Wave Bike Ride and Lions Club Carnival.

Personnel: Sgt. Craig Denman, Director, Captain Edward Loftus, Sgt. Joseph Cibotti, Sgt. Joseph Quintin, Cpl. Judy Gray, Cpl. Jeffrey Oteri, Ptl. Alan Lisak, Ptl. Michael Hamlet, Ptl. Judith Rizoli, Ptl. Michael Aw, Ptl. Danny Lee, Ptl. Sean McDowell, Ptl. Mark Haddad, Ptl. Brian Ream, Ptl. Michael Woods, Ptl. Robert Ramrath, Ptl. Donovan Seay, Ptl. David Charette.

PUBLIC LIBRARY

The library circulated over 198,451 books, movies, magazines, audiobooks. CDs and electronic books and audiobooks in FY 2013. More and more patrons used the online services from home for their Kindles, Nooks and tablets.

The lighting on the main floor was updated saving the town several thousand dollars each year in electricity. The Friends continued partnerships with the Holliston Garden Club, the Newcomers Club, Jensen-Sheehan Insurance and TD Bank to purchase furniture, computer equipment, e-books and other materials not covered by the town budget. They provided a subscription to Zinio, the online magazine service which can be used from home by residents along with One Click, the downloadable audiobook service.

One Book, One Holliston, our community reading program, returned with Three Weeks in December by Audrey Schulman as the selection. Numerous local artists and photographers were able to display their work in our public meeting room. The children's room was busy with storyhours, book groups, crafts and programs for all ages and over 800 participated in the Summer Reading Program. Newscaster Hank Philippi Ryan visited along with programs on the Appalachian Trail, jewelry-making, cooking and pottery. Jay Marsden presents a series on planning for the second half of life.

We welcomed the help of an intern, Bridget Kenney, from Simmons College in the children's room and continued to receive support from our many volunteers.

As 2014 begins, we look forward to another year serving the people of Holliston.

BOARD OF REGISTRARS

The Board of Registrars is part of the Town Clerk's Office and is responsible for conducting the Annual Census, certifying all nomination papers and petitions, both town and state, voter registration, planning and conducting all elections, recounts, and absentee voting.

During the Fiscal year (July 1, 2012 to June 30, 2013) the following Elections & Town Meetings were held: September 6, 2012 - State Primary, November 1, 2012-Special Fall Town Meeting, November 6, 2012 to Presidential Election, April 30, 2013 to Special State Primary, May 6, 2013 - Annual Town Meeting, May 21, 2013- Annual Town Election, June 25, 2013 to Special State Election.

For this same time period there were 9,798 registered voters in Holliston. Democrats: 2,653; Green Rainbow: 13; Republicans: 1,415; Libertarian: 16; Socialist: 2; Inter. 3rd Party: 3; Pirate Party: 1 and Unenrolled: 5,695. A population of 14,824 was recorded.

The State is continually upgrading and improving our Voter Registration Information System (VRIS) and improving our ability to keep track of census and voter information. It makes certifying nomination papers and petitions quicker and more accurate. This system is connected with the Secretary of States Office and voter registration through the Registry of Motor Vehicles. It also provides an accurate list of inactive voters (those who do not answer the census) for elections and allows them to vote upon proof they are still residents. The election laws are constantly changing and keeping up is a challenge.

We are always grateful for the continued cooperation of the School Committee and the Highway Department for their assistance in the election process. Also, without the devotion of the election workers, who cover Town Meetings and all elections, we would be unable to do the job that we do.

Elaine Doyle (D), George Snow (R), Ellen George (U) and Elizabeth T. Greendale (U),
Town Clerk

BOARD OF SELECTMEN

Another busy year was experienced by the Board of Selectmen with over 32 posted meetings as well as appearances at other meetings, parades and social events.

Early in the month of July, the Board met to discuss what each believed were priorities for the up-coming year. A thorough discussion was had and in the end, the agreed upon list contained the following:

The Board made progress on moving towards a Department of Public Works, whereby the Highway Department and Water Department would combine to create a unified department. The Board is working closely with the Water Commissioners in an effort to accomplish this task.

The Board decided that the Town Web site needed to be modernized. A committee was put together to meet with vendors in order to get some idea of price and design. Ultimately, Virtual Town and Schools was the chosen vendor who worked with department heads to get the web site and the department pages up and running. You can access the web site at www.townofholliston.us. The Board appreciates the effort that the Web site Development Committee put into the project.

In August, the Board was happy to appoint a new Sergeant to the Police Department. Congratulations went out to Sergeant David Gatchell.

Andrews School continues to sit vacant as we await a ruling from Land Court.

Downtown safety has been an issue that the Board continues to take very seriously. We are looking into ways to make the downtown safer for both pedestrians and motorists. Funds for an engineering study were approved at the 2013 Annual Town Meeting.

Other Post Employment Benefits has been a hot topic in recent years which the Board has acknowledged by preparing a financial plan covering the next 25 years in order to put aside monies for pay down of the \$43 million OPEB liability that the Town is faced with. Efforts began with the first step of asking Town Meeting to set aside an amount of money and to start an OPEB Trust.

The Board was also interested in pursuing the idea of a Community Center and put together a task force that was charged with looking into the possibility of combining working space for the Senior Center, the Park and Recreation Department and Youth and Family Services. The Committee was asked to look at possible location and also to consider whether it made sense to do this or was it best to leave things as they exist

Much time and effort was spent on casino discussions both in Town, with neighboring towns and with the state. The Board put together study groups to investigate the various potential impacts from having a casino in a neighboring town. After a few weeks, the groups re-convened and had a discussion of what they had found. The Selectmen have vowed to remain diligent in continuing their efforts to monitor the Milford casino project

and protect the interests of the Town. The Board joined with Medway, Hopkinton and Ashland to for the Metrowest Anti-Casino Coalition in June 2013.

In an effort to be more accessible to the public, the Board instituted Saturday morning office hours. Once a month on a Saturday, one of the Board is present from 8:00 a.m. to 9:00 a.m. at Coffee Haven to sit and chat with any resident who is interested. If there are any issues that are brought up, that Selectman can go back to the rest of the Board at the next posted meeting in an effort to get some resolution. The Board is also available to address any concerns at any time by either calling or e-mailing the office. The Board also considered changing Town Hall office hours, including evening hours, to better accommodate the public. The new office hours for the Town Clerk, Board of Assessors, Treasurer/Collector and the Selectmen's office are now Monday, Wednesday and Thursday 8:30 a.m to 4:30 p.m; Tuesdays from 8:30 a.m to 7:00 p.m. and Fridays from 8:30 a.m. to 1:00 p.m.

Jay Leary

Kevin Conley

Jay Marsden

**SOUTH MIDDLESEX REGIONAL VOCATIONAL SCHOOL COMMITTEE
(Joseph P. Keefe Regional Vocational Technical School)**

This annual report is prepared by Superintendent /Director, James M. Lynch, and composed on behalf of the members of the School Committee of the **South Middlesex Regional Vocational Technical School District** and submitted after review and approval by the full Committee in compliance with the provisions of the Agreement among the towns of Ashland, Framingham, Holliston, Hopkinton and Natick.

As in recent past reports prepared and approved by the District Committee, this report discusses from the perspective of the Committee the principle items with which the Committee was concerned during the year. It is a representative account of matters solely within the policy making authority of the Committee and also of matters which the Superintendent/Director brought before the Committee for information and consultation. For greater detail and discussion the reader should read the extended minutes of Committee meetings and the attachments thereto which are available at the school office.

The Committee acknowledges with great appreciation the service of its Recording Secretary, Elaine O'Toole, whose careful recording of the minutes of the Committee Meetings makes possible the preparation of this annual report. The Committee also takes this opportunity to recognize and thank, Carol Lydon, Administrative Assistant to the Superintendent-Director, for her many years of quality work preparing documents for Committee deliberations. Mrs. Lydon retired in October of 2013 after more than 35 years of service to the District.

The Committee reorganized on June 6, 2013 with the following officers being elected unanimously to the following positions:

Chair: John Kahn (Framingham)

Vice-Chair: Edward Burman (Ashland)

Paid Recording Secretary: Elaine O'Toole
Paid Treasurer: Jack Keating
Assistant Treasurer: John H. Evans (Framingham)

The balance of this report presents a summary of the discussion and actions of the Committee on a number of the important matters brought before the Committee for advice or action.

Community Engagement

Staff and students of the construction cluster career and technical programs of Carpentry, Electrical, Landscaping, Metal Fabrication, Plumbing, and Graphic Communications participated in many community projects throughout the School District member towns. Examples of these activities include the following:

Carpentry

Ashland Water District ó Built and installed a shed
Framingham Housing ó Addition ó 2 sided structures with a roof ó framed the inside
Framingham Police Department ó Constructed a 2 bay garage for motorcycles
Framingham ó MRTA Bus Shelter ó 4 x 8 roofed structure
Holliston ó Senior Center ó Rebuilt section of Holliston Senior Center
Hopkinton -7 Walker Street ó Complete front railing ó built rear deck and stairs from the previous year's house building project
Natick- Accept Collaborative ó Reconstruction of program space

Electrical -

Ashland Lions Club ó Electrical repair work on interior lighting and switches in trailer
Framingham Police Department ó Electrical for the 2 bay garages for motorcycles built by carpentry
Framingham Parks and Recreation ó Completed electrical work on numerous occasions throughout the school year
Holliston Senior Center ó Electrical work on the rebuilt section of the Holliston Senior Center
Hopkinton Middle School ó updated wiring
Hopkinton ó Bay Path Animal Shelter ó A number of electrical projects

Landscaping

Ashland Middle School ó Landscaped the outside of the school

Metal Fabrication

Framingham Parks and Recreation ó Completed backhoe bucket repair and repaired tool box on a truck
Town of Framingham ó Repaired 12 satellite receiver covers

Plumbing

Hopkinton Middle School ó Updated plumbing at an eyewash station in the wood shop program

Graphic Communication - Printing for 13 Schools within the District

In addition, the Keefe Community hosted the Metro West Leadership Academy to a tour, a program presentation on Career and Technical Education and lunch. In June Keefe Technical School hosted a breakfast for the Community Based Justice (CBJ) that

included judges and representatives from the District Attorney's Office, Probation, School Officials and area Police Departments. It should also be noted that all five District town high schools' swimming teams practice and compete at the Keefe Technical School pool. The pool is also used by the Framingham and Natick Park and Recreation Department.

Administration

The Superintendent's Evaluation Sub-Committee considered the process by which the Committee and the Superintendent established goals for the administration against which the Superintendent's performance is evaluated periodically by the Committee. The Superintendent and the Committee will use the new Educator Evaluation instrument that is required by the DESE in 2012-13 for RTTT

Participating Districts. The on-going Sub-Committee members are John Kahn, William Gaine, Mike Rossi, John Evans and Dr. Stephen Kane, Chair.

The School Committee adopted goals for the Superintendent's performance evaluation period from July 1, 2012 through June 30, 2013. The goals adopted related to the following: Improvement of the District's administrative meeting organization, establishment of job descriptions for all employment positions, incorporate 21st century skills into curriculum, assessment and instruction, budget development and financial management, collective bargaining, recruiting and enrollment, supporting the school and district improvement plan, and capital budget planning.

The Committee completed its periodic evaluation of the Superintendent's accomplishments against established goals and desired personal qualities.

The complete record of that evaluation is a public document that is available at the South Middlesex Regional School District Superintendent's office.

The Superintendent received a 2% COLA salary increase in 2013 and a 1% increase for merit.

The School Committee conducted an internal search for Mr. Lynch's replacement.

Following a formal process that included interviews and a review of all submissions, the Committee voted to appoint Mr. Jonathan Evans as the next Superintendent- Director.

Mr. Evans has worked for the District for 18 years, including 10 as an administrator and the last 3 as Principal of Keefe Regional Technical School.

Technology

In 2013, Superintendent Lynch made a recommendation to the Committee regarding technology improvements. Mr. Lynch proposed to create a total wireless digital learning environment at Keefe Regional Technical School. This new learning environment would also include a new voice over IP phone system to replace the existing 40 year old original phone system. The technology infrastructure at Keefe required changes and improvements to facilitate this goal. Contained in the FY14 budget are funds to support half of this goal. The District Administration will plan to budget for the second phase in FY15. The specific changes include transitioning to a mostly cloud based server

configuration, the reduction of facility technology switches, the installation of all new fiber optic cabling, a substantial increase in communication capacity, new firewall installation and more. The Keefe community is excited about these improvements.

School Improvement Plans

The Committee adopted The School Improvement Plan for the 2013-2014 school year which embodies specific performance objectives as follows: 1) Utilizing interim assessment data in MCAS subjects to inform interventions, 2) Integration of World-Class Instructional Design and Assessment (WIDA) standards into academic content areas, 3) Implementation of direct content instruction during learning strategies courses, 4) Implementing tiered levels of support for at risk or struggling learners, 5) Implementing Mathematics and Language Arts strategies as part of common core standards in Career and Technical Programs, 6) Additional college awareness, 7) Additional guidance lessons in the personal-social domain. 8) Improving school climate and culture and 9) Emphasis on 21st Century Skills.

The Committee reviewed the progress toward the goals of the 2012 -2013 School Improvement Plan. The report of Principal Evans noted tangible specific improvements in: 1) Alignment with the Massachusetts Model for Comprehensive School Counseling through guidance 2) Development of reengagement strategies for potential dropouts or at risk students, 3) Work collaboratively to reduce behavior that interferes with student learning, 4) Implement formative, summative and authentic assessments to guide instruction and 5) The implementation of the Common core State Standards.

The Committee also received and approved a District Improvement Plan proposed by Superintendent Lynch. This district improvement plan included new goals for a digital learning environment, new STEM elective courses, new recruiting initiatives and the completion of the district capital project, a new roof.

Handbook

The Committee approved revisions to the Student Handbook that had previously been approved by the School Council. Major changes relate to revision of legal citations and changes in the course credit system for English, mathematics, science, social studies and the exploratory component of all CTE programs.

Race to the Top Program

In 2009, the Superintendent met with the leaders of the Keefe Tech Education Association and the Chairman of the South Middlesex Regional Vocational Technical School District School Committee to form an alliance and apply for participation in the Race to the Top Grant Program that was offered in Massachusetts. The South Middlesex Regional Vocational Technical School District qualified for this grant and will have access to approximately \$112,000.00 to be used over a four year period. This grant opportunity was designed to achieve five major objectives as follows: 1) improve educator effectiveness, 2) improve curriculum and instruction, 3) help to create school turnaround in identified low performing schools, 4) improve college and career readiness, and 5) to provide educators with real time actionable data through improved data systems

and infrastructure. The Superintendent expressed pride that at Keefe Regional Technical School labor (Teachers Association), management (Superintendent and Administration) and the employer (School committee) will be working together to participate in this education improvement initiative. These funds and the anticipated DESE assistance will allow our school district to implement the stated improvements in a timely and effective manner. I anticipate that these changes will be required of all districts by September of 2014.

The Budget Process

The Budget Sub-Committee, members Stephen Kane, Sarah Commerford, Ruth Knowles, Larry Cooper, Linda Fobes, and Edward Burman under Chairman, Mr. Edward Burman presented a preliminary FY15 budget representing a 2.97% increase over the prior year's actual budget.

The Superintendent continued his practice of meeting informally early in the budget process with the financial officers of the member towns to develop mutual awareness of both municipal budget constraints and the efforts of the Committee to manage the school efficiently and effectively while recognizing those limitations. The Committee continued to consider reductions in the preliminary budget and the budget as submitted to the member towns for FY14 was approved by all (\$15,506,373).

Auditor's Report

The annual audit by the independent accounting firm of McCarthy & Hargrave is in the process of preparing the financial statements for committee review. During the preliminary process there were no material findings that were disclosed. It is also expected that the audit report calculates that the energy project met its stipulated guarantee benchmarks for the 2012-13 year.

Business Office

The business office staff of the South Middlesex Regional Vocational Technical School District has continued to provide efficiencies within the daily operations. Human resource management, employee benefits programs, procurement practices, contract proposals, grant fund accounting, grant management, student cafeteria management, student nutrition, budget preparation and management, continuing education registration and inventory control are all components of the business office operations that have undergone improvements and efficiencies. Following a business office staff member retirement, the Superintendent and Business Manager took the opportunity to establish a new, much needed position of Accounting Specialist. This position answers directly to the Business Manager, requires municipal accounting skills and experience and is considered a specialized employee who processes confidential information. The business office has been reorganized as a result of this new position and the structure has improved performance and efficiency. In addition, as a result of proficient evaluations and a new capital project in the planning, the business manager Kirsteen Leveille was promoted by the Superintendent to the position of Director of Finance and Business Operations.

State Aid

The Governor and Legislature again proposed reductions in state aid to transportation (Approximately 60% of needed revenue). These funds provide access to regional schools where transportation networks extend across community lines. Moreover, cuts made after member communities have approved balanced regional school budgets based upon reliable forecasts may require significant reductions in educational programs. The Superintendent and the Committee Chair, with the support of the Committee, addressed their concerns to the Governor and State legislators and to the Massachusetts Association of School Committees. The chapter 70 State funding for the South Middlesex Regional District was substantially reduced from the original House 1 numbers. Final aid figures did not get approved through the House and Senate until the end of June which resulted in a revenue deficit from the original projection.

Siemens' Energy Conservation Project

Performance Year 4: June 2012 to May 2013 Siemens Industry (Siemens) is pleased to provide the South Middlesex Regional Vocational Technical School District (Keefe Tech) energy savings guarantee report. This report details the guarantee period savings by means of comparing the guaranteed energy savings versus the realized energy savings. Your Energy Performance Contract with Siemens guaranteed **\$580,309** in annual savings which will be confirmed within the audited financial statements.

Personnel Administration

The Committee, in collaboration with the School District Administration and at the recommendation of the employee insurance advisory committee, applied for and was accepted into the West Suburban Health Group. This organization is comprised of 17 area municipalities who purchase health insurance in an efficient cost effective manner. As a result of this new affiliation, the District can now offer health insurance plans that compete with the GIC benchmark programs and with multiple plan design options for employees. The District also made other improvements with employees through collective bargaining.

Enrollment, Recruiting and Student Retention

The Keefe Regional Technical School is a school of application. Maintaining a healthy enrollment of students for our day school operation is essential for our financial support and overall operational success. Our enrollment has improved in the last two years and we are expecting further improvements this year. The Superintendent has indicated that he believes that the quality and rigor of our school programs and the safety and culture of our school environment will dictate our success in attracting students and their families to Keefe Technical School. The Superintendent has emphasized that the administration, faculty and support staff must work together to ensure that Keefe is recognized by our community as a career and technical school of high quality. We have improved and will continue to improve our marketing techniques, our communication with our school district sending town middle and high schools, and with our connection to prospective students and their families. The enrollment on October 1 of 2013 was 700 students

reflecting a slight decrease of students from the previous year. The student enrollment of 700 students is our second largest enrollment count of the previous ten years.

Buildings and Grounds

The Keefe Regional Technical School opened its doors in September of 1973. As we begin our 40th year of operation, the Superintendent reported that our facility is doing well. Thanks to a comprehensive energy upgrade that was completed in 2008, our facility is poised to move forward without the necessity for major structural improvements. Our maintenance and custodial staffs continue to take ownership for the quality of our building and grounds. We recently completed having a contractor perform improvements to our 100 foot smoke stack that will improve the structural integrity of the smoke stack and the functioning efficiency of our boilers. We anticipate that future projects for our District facility will involve a new roof membrane, parking lot improvements, sealing our concrete building envelope, and athletic locker room renovations. The superintendent also anticipates investigating in the installation of photo voltaic solar panels on our roof after the installation of a new roof membrane is completed. To begin the process of capital improvements, the Committee authorized the Superintendent to file a Statement of Interest with the Massachusetts School Building Authority (MSBA). The Statement of Interest filed with MSBA was not accepted in 2012. MSBA officials encouraged the Superintendent to file a new application in 2013 for a "roof only" project. That application for a "roof only" was filed with MSBA, accepted by MSBA for a feasibility study and the roof replacement project is currently being planned for 2014. To date, the proposed roof replacement is expected to cost approximately \$6,000,000.00 with approximately 70% reimbursement expected from the State MSBA program. If all goes as expected, the new roof will be installed in June of 2014.

Student Achievement

The District received from the DESE its annual accountability report detailing Keefe's 2013 Accountability Data. Based upon the following accountability data: proficiency gap narrowing, student growth, 4 and 5-year cohort graduation rates, dropout rate, and the level of student participation in the MCAS testing, Keefe students achieved an overall accountability score of 77 on target overall. All parents or guardians of Keefe students received the Keefe Report Card notifying them of this accomplishment. In summary, from 2010 to 2013 in ELA the number of students scoring at proficient or above increased by 35% while the number of students failing decreased by 5%. For math the number at proficient or higher increased by 7% while the number failing decreased by 2%. This fall, Keefe Tech was informed that according to the 5-level scaling systems created by the DESE under the accountability and assistance levels, Keefe has been categorized as a level 2 school. Schools with an accountability status of level 2 will analyze disaggregated data for all student groups to ensure interventions and supports are appropriately aligned to address needs, review the performance of students with disabilities, and consider improvement or capacity building activities, as appropriate.

In March, Keefe hosted the Massachusetts SkillsUSA with 640 student participants.

Keefe Regional Technical School received 8 Gold medals, 5 Silver medals, and 6 Bronze medals. Thirteen students advanced to the State Competition, and Keefe Students earned 5 Bronze medals.

For the fifth year in a row, the Keefe Tech Drama Club produced a play for the school and the community. The 2013 performance was Romeo & Harriet by Charlie Lovett, Music and Lyrics by Bill Francoeur. Rehearsals started in November and ran through March. Students rehearsed Mondays, Tuesdays and Thursdays from 2:30 to 5:00, finishing with a final full week of rehearsals. Thirty three students in grades 9-12, including cast members, backstage/lighting crew, and makeup artists, performed at an all school assembly followed by an evening performance for the community that same night. There was also a matinee performance the following Saturday. All performances were well attended--a full house for the student assembly and over 200 audience members for the public performances.

General Advisory Board

The General Advisory Board consists of the Chair of each Vocational Advisory Board. The General Board summarizes and brings to the attention of the administration and the School Committee observations and recommendations of the advisory boards. The points noted for the current year include: the need to continually align the curriculum with changes in technology; outreach to bring Keefe's program to potential students; increasing opportunities for students and employers in the co-op program; successful pursuit of grant funding for state of the art vocational equipment; and maintaining the license status of student professional programs that advance Keefe students' vocational entry opportunities.

New School Committee Members

In 2013, two long serving members of the School Committee resigned from the committee for personal reasons. Yvonne Giargiari and Richard Lanoue, both of Holliston, left the Committee. The selectmen in the town of Holliston have appointed Barry Sims and Sarah Commerford to the Committee.

Superintendent Lynch Retirement

In May of 2013, Superintendent James M Lynch informed the Committee of his intention to retire in January of 2014. Mr. Lynch, who completed 37 years of service to the District, expressed his desire to spend more time with family as his main reason for his announcement. The effective date of Mr. Lynch's retirement was January 4, 2014.

James M. Lynch
Superintendent-Director

SOUTH MIDDLESEX REGIONAL VOCATIONAL TECHNICAL SCHOOL COMMITTEE

ASHLAND

Edward Burman

William N. Gaine, Jr.

FRAMINGHAM

Nelson Goldin
Michael Rossi
John Kahn - Chairman
Linda Fobes
James Comeau
A.J. Mulvey
John Evans
Larry Cooper

HOPKINTON

Ruth Knowles
Frank D'urso

HOLLISTON

Richard Lanoue replaced by Sarah Commerford
Yvonne Giargiari replaced by Barry Sims

NATICK

Tassos Filledes
Dr. Stephen Kane

TECHNOLOGY

The major project this year was moving the Town's financial program, Munis to the cloud. This means that the software is run over the internet and not using a hardware based server located in Town Hall. Servers are very expensive and must run 24 hours a day. Because the financial program runs in a remote location through the internet, in the event of a catastrophic loss of Town Hall, all the data is saved remotely and can be up and running again within minutes from any computer that can be on the internet. The Town can still function with a minimum of downtime.

Technology now has a stock of printers and other hardware to be able to replace defective equipment as needed.

TOWN CLERK

The day to day working of this very busy office continues.

The Town Clerk's Office is the keeper of the records, town seal, and certifies all official actions of the Town, signs all notes for borrowing, files Planning and Zoning Board decisions. We issue and renew business certificates, fuel storage permits, raffle and auctioneer permits. We are responsible for submitting all zoning and general by-law amendments made at town meeting to the Attorney General, notifying the State when the Town has accepted a state statute. Our office conducts the yearly census, jury list, prepares warrants and ballot layout, has custody of all election materials, instructs and supervises election workers, as well as administering the oath of office to all Town officers, elected and appointed. We also prepare nomination papers for Town candidates and certify nomination papers and petitions for both state and local issues. Indexing and recording of all hospital, home, out of state, out of country births, adoptions, marriages

and deaths are done in this office. We also post all meetings and agendas, keep the minutes of boards and distribute open meeting and conflict of interest laws. We receive notices of claims and legal actions against the Town and keep the Town's traffic rules and orders and the General and Zoning By-laws. State Ethics Laws, Open Meeting Law and Campaign Finance laws are continually changing and the responsibility of the Town Clerk.

Our office licensed 1,568 dogs turning into the Town \$24,555. Approximately \$12,892 in miscellaneous fees plus \$5,250 in Zoning fees and \$900 in Non-Criminal fees were turned over to the Treasurers office.

The statistical report of the activity in this office for fiscal year 2013 is as follows:

Recorded Births ó 101, Marriages ó 42, Deaths ó 79

Town Meetings: Fall Special (Oct.), and Annual (May)

Elections: State Primary (9/6/2012), Presidential (11/6/2012), Special State Primary (4/30/2013), Town Election (5/21/2013), and Special State Election (6/25/2013)

I would also like to thank my staff Dyan Fitzgerald and Bonnie Conroy for a job well done.

Elizabeth T. Greendale, Town Clerk

TRAILS COMMITTEE

The Holliston Trails Committee is responsible for the development of the Holliston section of the Upper Charles Rail Trail, a proposed multi-purpose, accessible 20-mile loop trail system through the towns of Sherborn, Holliston, Milford, Hopkinton and Ashland. The Holliston portion of the trail is approximately 6.7 miles from the town line in Sherborn to the town line in Milford.

Acquisition

The Town of Holliston accepted the donation of the 0.34-mile former railbed parcel, located between South Street and the Milford town line. This section of land was donated by the Fredy and Regula Lienhard Foundation. Legal Services were donated by Heaney & Small, LLP and Mayer, Antonellis, Jachowicz & Haranas, LLP. This parcel provides a direct connection of the existing town-owned sections of the Trail with the Milford sections. By June 30, 2013, the Town of Holliston owns 2.2 miles of the total 6.7 miles of right of way in the Town. The remaining 4.5-mile section is leased by the Town from CSX Transportation.

Construction

Stone dust surface materials were installed between Hopping Brook Road and South Street. Base gravel was installed from the terminus of the Milford paved trail toward the Holliston town line with material donated by the Town of Milford and installed by donated services and equipment by Construction Services Corporation. Trap rock and

gravel was installed at the flooded section of the Trail near Phipps Tunnel, under Highland Street.

The Central Massachusetts Mosquito Control Project excavated drainage channels at the flooded section of the Trail southwest of Phipps Tunnel. This helped to provide a usable trail that was previously impassable most of the year due to flooded conditions.

A crosswalk, signage and sidewalk were installed at the South Street trail crossing by the Holliston Highway Department.

Tree cutting and chipping services were donated by Tree Specialists for sections of the Trail between Central Street and Cross Street.

Retaining walls were installed to repair the damaged approaches to the Arch Street Bridge. Material was purchased through a DCR grant and was installed by volunteers with services and equipment donated by Construction Services Corporation.

Blair Square Improvements

The downtown Marigold Project donated a gazebo that was installed by numerous volunteers and donated services by construction companies including Construction Services Corp, M.E. Dellicker Construction Co., and American Ready Mix Concrete Corp.

A flagpole was donated by American Legion and Holliston Veterans of Foreign Wars, Post 8507 and was installed by volunteers. Installation was coordinated by Steve Napolitano, the Highway Department donated sand and gravel, and Ackerman Monument donated power auger services.

Power equipment and materials for flagpole and gazebo lighting at Blair Square was donated and installed by Tom Chipman and Construction Services Corporation.

A Liberty Elm tree was donated by Marsden Law. A Spruce tree was donated by State Representative Carolyn Dykema and installed by Ahronian Landscaping and Design. A Magnolia tree was donated by the Holliston Garden Club and installed by Ahronian Landscaping and Design.

Scout Projects

Three scout projects were conducted on sections of the Trail by Eagle Scout candidates Ben Flanagan, Jake Lavin and Jeremy Paradie. Ben organized the construction and installation of a kiosk at Blair Square and the installation of Stop and Street-label signs at five intersections. Jake coordinated the design, installation and maintenance of landscape improvements at the Hopping Brook Road intersection with the Trail. Jeremy organized a group for improvements at the South Street to Milford line section of the Trail. The group cut trees and vegetation, removed illicitly dumped materials and removed and stockpiled approximately 200 railroad ties for disposal.

Funding

A grant application was applied for and awarded through the Massachusetts Department of Conservation and Recreation (DCR) in the amount of \$47,000 under the 2012 Recreational Trails Grant Program. This grant required 20% in matching funds which were provided by the value of donations of volunteer hours and goods and services. The unused funds under the 2011 Recreational Trails Grant Program were approved by DCR for use to construct improvements in the section of the Trail from Church Street to Cross Street.

Publicity

A booth was set up to promote the Trail at Celebrate Holliston, and a Community Shredding and Earth Day Event was held at the High School, organized and donated by Executive Realtors.

A Trail Symposium was held in Milford Massachusetts with representatives from each of the five towns of the Upper Charles Rail Trail as well as state and local representatives and the Massachusetts Area Planning Council.

Intergenerational Day Cleanup

A trail cleanup was done on the section of the Trail between Cross Street and Phipps Tunnel by 8th grade students, teachers and Senior Citizens as part of an Intergenerational Day. Approximately 22 students worked to remove vegetation and prepare the Trail for surface improvements.

Volunteer Cleanups

Monthly cleanups were performed by the Trails Committee and local volunteers to remove vegetation and to prepare the Trail for surface improvements. Cutting vegetation and raking organic matter on the surface was performed by the Holliston Lions Club on the section between South Street and the Milford paved trail.

Alaina Fierro organized volunteers for cleanups of the section of the Trail between Chestnut Street and Hopping Brook Road as part of a National Honor Society service project.

Robert Weidknecht, Chairman
Marc Connelly
Mark Kaplan

Matt Varrell, Secretary
Ken Henderson
Martha Ellis

Herb Brockert
Melissa Halstead

TREASURER AND COLLECTOR

The Treasurer/Collector's position is an appointed position by the Town Administrator with approval of the Board of Selectmen. The staff in the Treasurer/Collector's office consists of Assistant Treasurer Stephanie Foley, Assistant Collector Linda Stoico and two Principal Clerks Deborah Nichols and Susan McKenney. Our Deputy Collector is Kelley and Ryan of Hopedale, Mass

The Treasurer's office is responsible for receiving and identifying all moneys owed to the town and providing the Accountant with a detailed report of receipts. It is my

responsibility to insure safekeeping of all funds received and to manage town funds to insure maximum cash availability and maximum yield. The Treasurer also issues vendor checks according to the weekly warrant approved by the Accountant and Board of Selectmen. The Treasurer's office prepares and maintains all payroll and personnel information and accounts for and disburses all payroll deductions. Payroll is processed on the in-house computer. The Treasurer is also responsible for all short-term and long-term borrowing. I am also the custodian of all tax title accounts and conducts auctions on town property acquired through the foreclosure process.

The Collector's office is responsible for the billing, collection and reconciliation of all bills due the Town. The following is a brief description of bills processed by my office.

A. REAL ESTATE and PERSONAL PROPERTY BILLS.

Real estate and personal property bills are issued on a quarterly basis as follows:

ISSUE DATE	DUE DATE
July 1-1 st Qtr.	August 1
July 1-2 nd Qtr.	November 1
January 1-3 rd Qtr.	February 1
January 1-4 th Qtr.	May 1

Bills are mailed on or before July 1 and January 1. Both bills are placed in one envelope and should be held for the next due date.

If a payment is received late, interest is charged at the rate of 14% per annum. Interest is charged from the date the payment is due until the date payment is received. Postmarks are not accepted. If you are a new owner and do not receive your tax bills, you should contact the Tax Collector's office immediately. It is also your responsibility to forward your tax bill to your bank for processing.

If your real estate and/or personal property bill is not paid in full by May 1, a demand bill will be issued and an additional \$10 demand fee plus interest will be added to the bill. The demand bill is due 14 days from the date of demand. Failure to pay the demand bill by the due date will result in the Town taking further collection actions.

Assessed owners of unpaid real estate bills will receive a letter stating they have until a certain day to pay the bill in full. Unpaid bills will be advertised in the Metrowest Daily News for a Tax Taking. A Tax Taking is the advertising of your property in the Metrowest Daily News and the recording of an Instrument of Taking placing a lien on your property. The lien is recorded in the Middlesex South District Registry of Deeds. The Notice of Tax Taking is posted on the Town Hall, Library bulletin boards and under legal notices on the Town's web site. If the outstanding taxes are not paid within six months, the Town has the legal right to begin foreclosure proceedings in Land Court.

Assessed owners of personal property bills will receive a warrant issued by the Deputy Collector and additional fees will be added to the bill.

B. MOTOR VEHICLE EXCISE.

Motor vehicle excise tax bills are issued when a commitment is received from the Registry of Motor Vehicles. The first commitment is usually mailed in the first quarter of the calendar year. All motor vehicle tax bills are due and payable within 30 days from the issue date shown on the bill.

If a payment is not received by the due date, a \$10 demand fee is charged along with interest at the rate of 12% per annum. If the demand bill is not paid within 14 days from the date of demand, the outstanding bill will be forwarded to our Deputy Collector where charges, interest and fees will be assessed. If a warrant is issued by the Deputy Collector and you fail to pay the bill, the Deputy has the authority to "mark" your file at the Registry of Motor Vehicles which will result in your registration and/or license not being renewed until all unpaid excise tax bills are paid in full.

If you feel your bill needs to be adjusted, please see the Assessor's Office within the first 30 days that the bill is issued. You will be responsible for any additional charges and fees that are due unless your bill is abated in full. You may obtain a booklet published by the Registry of Motor Vehicles from our office if you have difficulty understanding your excise tax bill.

If you move or change your address, it is imperative that you notify the Registry of Motor Vehicles.

C. TRASH STICKERS

Trash stickers are available for sale during regular business hours. Senior Citizens may pickup their stickers from the Treasurer's Office.

D. TRASH BILLS

Trash bills are issued once a year that covers the fiscal year, July 1 through June 30. The bills are due 30 days from the issue date. Past due bills will be assessed interest at the rate of 12% per annum and a \$10 late fee. Unpaid trash bills will become trash liens on the following fiscal year real estate bills.

If you have private collection, elderly or qualify for public assistance, you may be exempt from paying this annual trash fee. Please contact my office if you think you may be eligible for an exemption.

E. PAYMENTS

Payments can be made in person at Town Hall, mailed directly to Tax Collector/Treasurer, Town of Holliston, P.O. Box 6737, Holliston, MA 01746-6737, placed in the drop box on the side entrance of Town Hall or can be made on line at www.townofholliston.us. If you are using your personal on-line banking system to pay your bills, please place in the comment/memo section of your bill the following information:

Real Estate Bills:	Parcel number (example 01-23-4567)
Personal Property Bills:	PP ID number (example: 9489)

Motor Vehicle Bills:
Trash Bills:

License Plate Number (example: 123 TAX)
TR account number (example: TR01010055)

Please do not combine any of the above bills with your water payments. Water bills are processed separately from real estate, personal property, motor vehicle and trash bills.

Mary A. Bousquet, Treasurer/Collector

VETERANS SERVICES DEPARTMENT

The mission of the district is to advocate on behalf of all the communities Veterans and their eligible dependents, to provide them with top quality support services in obtaining earned benefits and entitlements from Federal, State and local agencies.

Our Top Priorities:

• To work closely with each town departments with advice and assistance pertaining to veteran's issues.

• Provide direct emergency financial assistance to those veterans and their dependents that are in need.

The district operates 5 days a week and the staff is available to all veterans from the communities of the district. Satellite Office hours have been established in each community as an easier access to services.

Your Veterans Agents provides information or assistance regarding benefits and services, including: G.I. Bill benefits; home purchases; tax exemptions; pensions; reemployment rights; civil service; burials; and adjudication of claims for federal veterans' benefits against the U.S. Department of Veterans Affairs (VA). As the Burial Agent for each community, we are accountable for the proper interment of the remains of any veteran or adult dependent of a veteran in accordance with current regulations by working with the communities Graves Officer to insure each town is in compliance with applicable general laws, regulations and policies

On-going goals:

- Consolidation of veterans records from each community to one location.
- Population of the district database
- Maximize the use of electronic media where practical and feasible

Demand for services such as: financial assistance; VA Benefit Claims assistance; VA Medical Benefits Information and general inquiries on both state and federal veteran's benefits continues on a steady increase. At many times the demands for services have exceeded the districts capability to respond or assist in a reasonable timeframe. The district was able to obtain a VA Work-Study, who was a huge asset in helping to reduce wait times for assistance. There were 2 commendable services that he performed:

- 1) Coordination in the installment of a ramp for a handicap veteran
- 2) Meeting the wishes of a 90 year old veteran that wanted to live her remaining life at a Military facility. Within 3 days of this request he had her housed in a VA Facility.

Without his direct involvement and perseverance, the results would have been different.

This year the district processed 48 requests for financial assistance under Chapter 115 M.G.L., totaling \$172,660.00 in benefits paid to eligible veterans and families.

There were over 90 requests for assistance in filing VA Claims ranging from: service connected disabilities; pensions and Dependents Indemnity Compensation. There were several claims that had been completed by the VA that direct assistance was provided to in early 2012. It is estimated that there is at least \$780,000.00 annually in VA benefits that go directly to veterans and widows in communities of the district.

On several occasions we were able to either reduce the amount of benefits paid or transition them over to other means of income, reducing the demand of the tax-payers dollars.

A staff member participated in a Memorial Day or Veterans Day activity in each of the 4 communities. We had also assisted one community in the review of over 300 Discharges (a.k.a. DD214s) to verify eligibility for a newly erected Monument of those who served since 1990. The demand for services left very little opportunity to conduct any other significant outreach in the communities.

JOHN T. GIVNER, Director, Veteran Services, MetroWest Veterans Services District

WATER DEPARTMENT

In Fiscal Year 2013, the Holliston Water Department supplied water and related services for fire protection to the residents, commercial businesses, and industries in Holliston. During this time the Department supplied a total of 337 million gallons (MG) of metered potable water. The total amount of water pumped was 345 MG resulting in an average daily demand of 0.95 million gallons per day. Our highest day pumping was 1.68 MG on June 28 and our lowest day was 0.48 MG on March 24th

The Water Department tries to meet these demands by limiting outside water use during periods of peak demand. A mandatory watering ban is in effect from May 1 to September 30 every year. Irrigation sprinkler policy requires rain sensors to better manage outside water use and conservation.

The Water Department is funded entirely by water use revenue and user fees, not by property taxes or state aid, and operated within its projected budget for the year.

The water system consists of 100 miles of water main, over 750 fire hydrants, 4593 metered water services, 5 active wells, and 1 new well with construction to begin in December of 2012, 5 distribution storage tanks, 2 water treatment facilities and 2 booster stations to increase system pressure in areas of high elevation.

Major Activities of the Water Department in FY2013 included:

Our automated meter reading system has been working well since installed in 2007 and 2008. This system has reduced the need for estimated bills and meter readers to collect water use data; this also provides accurate and timely readings of all water used. The automated meter reading system transmits daily water use readings for each of the meters

installed to a computer in the Water Department office.

The Water Department uses a Supervisory Control and Data Acquisition System (SCADA) to monitor the water treatment plants, well production and storage tank elevations. This helps the department by allowing us see what is happening in the system from one location.

The Water Department collects over 1000 water quality samples yearly, they include bacteria testing throughout the distribution system as well as storage tanks, raw and finished water samples at all the wells. These samples are analyzed by certified laboratories and the Holliston Water Department.

The Water Department applied for a State Revolving Fund (SRF) loan for Well #4 to modify the water treatment to remove the high levels of iron from that well. The water department received \$2.5 million from SRF and the project is scheduled to start in July 2013

In 2012, engineering design was completed for a new well, Well #7, off Mohawk Path near the existing Dopping Brook Water Treatment Plant in east Holliston. Construction began in December of 2012 and the well is expected to be online in August of 2013.

The Water Department continues implementing long-term Capital and Operation and Maintenance programs to reduce the vulnerability of the system, to improve its operation, and to comply with evolving State regulations. Our major emphasis continues on Source Water Protection, continuous monitoring of areas and activities that pose a potential threat to our wells, security of the wells, storage tanks and treatment plants, infrastructure improvements, conservation of our water resources, and compliance with the DEP Water Management Act Regulation Statement as well as other state and federal regulations.

Holliston Water Commissioners:

Jared H. Adams, Chairman

Jeff Weise

Brian Antonioli

Water Superintendent: Ronald E. Sharpin, Ph.D., P.E.

Operations Manager: Douglas R. Valovcin

WEIGHTS AND MEASURES

In compliance with Section 34, Chapter 98, General Laws of the Commonwealth, I submit the annual report of the Department of Weights and Measures for the 2013 fiscal year.

The Weights and Measures Department is required by state statute to inspect all weighing and measuring devices in the town of Holliston each calendar year. In 2013, the Department inspected 112 weighing and measuring devices. These included: retail scales, vehicle truck scales, vehicle tank meters (fuel oil trucks), gasoline dispensing meters, balances and weights.

In addition, the Department conducted price verification inspections, package reweigh inspections, and enforced the state's Motor Fuel Sales Act. The Department investigated several consumer complaints.

The Sealer is a certified weights and measures official in Massachusetts. A member of the National Conference on Weights and Measures, the Northeastern Weights and Measures Association, as well as a member of the Board of Directors of the Massachusetts Weights and Measures Association.

I thank the Board of Selectmen's office for all their help and assistance during the year.

Jack Walsh, Sealer of Weights and Measures

YOUTH & FAMILY SERVICES

Youth and Family Services provide a variety of programs and counseling to the community and schools. This past year some of the programs and services included: Drop In Center at the High School, Court Diversion Program, and Community Service Opportunities, speaker presentations for the community, support and consultations to all Holliston Schools.

Youth and Family Services will continue to work toward meeting the mental health needs of the community. We serve as a resource for many and our programs and services are free to Holliston residents.

Margaret P. Fitzpatrick LICSW, Director, Rich Falzone, Chairperson, Craig Denman, Fred Dufault, Gretchen Hazen-Powers, Robert Naughton, Ellen Gallivan, Darlene Vittori-Marsell and youth members Troy Waddell and Ashley Halpern

SUPERINTENDENT OF SCHOOLS

This report marks my tenth annual report to the Town of Holliston – ten remarkable years of working for a supportive community, alongside some of the finest administrators and educators in the Commonwealth, all focused on making the Holliston Public Schools the best it can be. I can honestly say this is the opportunity of a life-time and I look forward to many more years at the helm of this proud and high-performing school district.

Highlights of this year focus on the hard-work and commitment of Holliston's educators to implement the state and federal mandated changes to public education, designed to improve education throughout the Commonwealth and the nation.

The US has adopted a country-wide curriculum in English/Language Arts and Mathematics, called the Common Core. Elements of the Common Core show promise and are not the "lower" standards that some special interest groups claim them to be. Nonetheless, transitioning to new curriculum standards requires a lot of work on the part of our teacher-teams and also requires the purchase of new curriculum materials that are aligned to the Core. This year Holliston has invested almost \$50,000 in new Mathematics textbooks for our Middle School and High School students alone. The cost

of implementing this state-mandated change to our curriculum has been borne entirely by the taxpayers of Holliston.

Accompanying the curriculum's shift to the Common Core is a change in the state-mandated student assessment system. Since its inception in the 1990's, MCAS has served as Massachusetts well, but state policy-makers have decided to change our assessment system to a national test, aligned to the Common Core, called PARCC. This test system, still under development, is no longer a paper and pencil test but is, instead, taken exclusively on computers. Holliston has field tested this new test and, as a result, I am concerned that our technology infrastructure is insufficient to handle the volume. Once again, the cost of updating our technology required to implement this state and federally-mandated testing system will be borne entirely by the taxpayers of Holliston.

As if that isn't enough change to absorb in one year, Massachusetts has adopted a new Educator Evaluation System and is requiring all school districts to implement it this year. At the core of the new System is a sophisticated and rigorous definition of proficient teaching in 33 separate areas of practice. This rubric represents some of the best work I've seen come out of the Massachusetts Department of Education and sets a high bar for teacher performance improvements over the next years. Unfortunately, this rubric is linked to a cumbersome, complicated and, most importantly, time-consuming evaluation process that has already required our building administrators to allocate more time out of their already-over-burdened schedules to ensure that each box is dotted and checked. The cost of implementing this state-mandated system will not find its way into Holliston's budget, but the opportunity cost of the time that our talented administrators could have spent implementing a local initiative custom designed to improve the Holliston Public Schools is immense.

The work our teachers do has also been changed by state and federal mandates. This year, Massachusetts required that each teacher develop at least two measures of student achievement that can be used to assess their effectiveness as a teacher. While assessing student learning is nothing new, these assessments were required to measure student growth (usually done with a pre-test and post-test), and a complicated system to measure whether the teacher's impact on their students' growth was low, medium or high. In the abstract, this system will help teachers focus on the impact of their teaching and increase their commitment to their students' academic growth. In practice, the details and inflexibility of this system could make teachers reluctant to take risks in the classroom and resistant to new ways of doing things. This year, we dedicated thousands of hours of teacher time to the development of these assessments, time that could have been used to work on an initiative developed locally and specifically designed to improve student performance here in Holliston.

With this deluge of unwelcome and uninvited state and federal mandates, we have been forced to reduce the amount of time and focus we are able to make on the efforts to increase the use of technology as an instructional tool in our classrooms. Your local educational leaders and your elected School Committee all agree that this initiative will have the biggest impact on our efforts to improve education here in Holliston, yet we have had to

focus most of our time, energy and resources on implementing state and federally-mandated educational improvements that will, in my opinion, only yield limited improvements in Holliston. It is a frustrating place to be.

Whenever frustration threatens to overwhelm me, I take a moment and visit one of Holliston's classrooms. In virtually every visit, I see talented, dedicated teachers, paraprofessionals and other dedicated adults working with eager and hard-working students. Each visit reminds me of the great work that takes place in our classrooms every day and helps me remember why I come to work each day – to work alongside some of the finest educators in Massachusetts and for some of the greatest kids in the world.

I urge you to acknowledge the hard work, patience, and talent it takes to be an educator in today's society. I would specifically like to acknowledge and thank the following educators who retired during 2013 after serving the children of Holliston honorably for a collective total of over 200 years: Kathryn Belhumeur, Michael Conway, Jean DesMarais, Toni DiGioia, Mary Sharon Dufault, Ivy Meserve, Ann Prete, Therese Stewart, Mary Stott and Phyllis Tyler. On behalf of Holliston's education community, we thank all of them for their service.

I think it is important to also acknowledge the work that your elected School Committee members perform on behalf of the students of Holliston. Many think that School Committees meet twice a month for two or three hours and that is the extent of their obligation. In fact, each of the seven members of this Committee work long hours, sometimes late into the night, doing their assigned work. As the calendar year 2013 drew to a close, Committee members included: Erica Plunkett, Chairperson; Kathi Pennypacker, Vice Chair; and members: Carol Emmons, Lisa Galeaz-Weber, Donald Gray, Anne Louise Hanstad, and Ian Kelly. When you see them around town, please thank them for the hours they spend and the contribution they make to Holliston.

As you read the individual reports from each school that follow my report, I know you will see many extraordinary accomplishments. I look forward to working with the community and continuing Holliston's Tradition of Excellence.

Bradford L. Jackson, Ed.D., Superintendent of Schools

SAM PLACENTINO ELEMENTARY SCHOOL

This has been another year of growth and change at our school. The 2012-2013 Placentino School year produced many wonderful school wide accomplishments to be proud of and applaud! Here are just a few:

- Working with Miller School, we have completed our ninth year in which curriculum initiatives and alignment of materials has strengthened our work ensuring that your child's elementary years, PreK – Grade 5, supports a continuum of educational experiences between the two buildings. Our literacy and math initiatives (**Reading Street and enVISIONmath**) have shaped the direction of classroom instruction. Weaving literacy into all

curriculum content areas and providing targeted reading instruction within the classroom setting will continue to be a focus throughout next year and the years to come.

- “Every child at Placentino is a reader!” This completes our tenth year providing Title 1 Reading support for our students. Title 1 and other interventions such as Reading Recovery Strategies and Reading Tutoring provide the individualized support that some children need for successful learning across all content curriculum areas. As a school we are committed to ensuring that each child leaves Placentino with strategies for reading success.
- This year, as in past years, we welcomed families to Placentino for our twelfth annual HEPO Math Night, Family Reading Nights, Family Fitness Night, BINGO Night and for our springtime OPEN HOUSE celebrations. These evenings, like our Fall Picnic and the Ice Cream Social, are opportunities for our students to “bring their families back to school at night” for learning and fun.
- When learning is linked with the activities that your children have participated in throughout the year – Culture Connection presentations, field trips, all-school gatherings, Flag Day and the “Crossing Over” ceremony as we applaud our Grade Two and Montessori 2nd Year students who are leaving Placentino and moving on to Miller – then coming to school each day is an exciting and joyous experience, and that is just how it should be.
- Placentino students and staff **CARE!** Cooperation, Acceptance, Responsibility, Effort. When Placentino’s **Positive Behavior Support System, CARE**, was launched two years ago we had no idea how welcoming our school community (children, staff and parents) would be to this school-wide system that incorporates clearly defined expectations and explicitly taught appropriate behaviors across the entire school setting. The response from everyone continues to be overwhelming. **CARE** reinforces positive behaviors. The system is simple, all adults at Placentino are committed to acknowledging our students with a **CARE** card when we “catch” them cooperating, being accepting (kind), showing responsibility, or trying their best. Support for the program continues from our terrific parent group, HEPTSA. Volunteers help with the weekly “**CARE** Cart” rounds and participate in our PBIS Committee meetings. Our goal continues to be to create a positive school culture in which young children are independently making good choices with their words and actions. Placentino children do **CARE**; the success of the program is a strong example of what a community working together can do.

As in past years, HEPTSA volunteers provided the funding, people power and support that our large school needed just to keep pace with all of our activities and curriculum requirements. Our parent organization (HEPTSA) with Holliston Newcomers and HEF continued to provide grant funding for our curriculum and school based initiatives and projects.

As Principal, I am proud of our wonderful school. The Placentino School is a Center for all Learners: children, teachers, parents and community members. Together, we have created a school that truly prepares children for the challenges of each new day and readies them for the opportunities in tomorrow's world.

Sam Placentino Elementary School

It is the mission of
the Sam Placentino Elementary School
to provide a nurturing, respectful, and creative learning community.
We are dedicated to educating all of our students in a secure
and progressive environment that stimulates
intellectual, physical, and emotional growth.

Literacy-Rich Environment

Research-Based
Embedded

Community

Diversity
Collaboration

Safety

Physical
Emotional



Creativity

Innovative
Risk-Taking

Respect

Inclusive
Embracing

Nurturing

Whole-Child
Trust

We believe in a respectful school environment that teaches acceptance of diverse cultures and languages through social competency and interpersonal relations.

We believe in a collaborative team approach that scaffolds the diverse learning needs of our school community through the use of literacy-rich, research-based curriculum innovations.

We believe that it is our responsibility to provide a creative and nurturing learning environment that focuses on the physical and emotional security of each child.

Enrollment: The October, 2012, enrollment at the Placentino School was as follows:

Grade	Enrollment
Preschool	83
Kindergarten	189
Grade One	213
Grade Two	186
Total	671

Placentino School Council: The Education Reform Act, which was signed into law in June of 1993, contained a provision for the establishment of School Councils. The goals for the School Council as defined in the Education Reform Act are to adopt educational goals for the school that are consistent with local and state-wide standards, to identify the educational needs of the children attending our schools, to review the annual school budget and to formulate a school improvement plan. The agenda is broad and complex. The Elementary School Council has become an integral part of the decision making process. School Council meetings are held monthly.

Members of the 2012-2013 Placentino School Council included:

Chair: Linda Weene

Co-chair: Terry Stewart

Parent Representatives: Joan Sousa, Lisa Brown, Kim Collins, Brenda Maurao, Kathy Hothem

Staff Representatives: Amanda Smith, Sonya Merian, Natasha Merten, Carol Dicruttalo

HEPTSA(Holliston Elementary Parent, Teacher, Student Association): HEPTSA's fundraising efforts and volunteer participation continues to provide wonderful support for our staff and students at the Sam Placentino Elementary School. Throughout the year groups of enthusiastic parents have worked diligently on the following programs: staffing the desks for the Media Center; teaching computer skills through our "Computer Network," providing a Parent/Teachers Support Group that assists teachers through Room Parents, accompanying our Kindergarten children the first few days of school as "Bus Buddies," sponsoring the Book Fairs that offer books at a discount and promote reading within the community and benefit the Media Centers. The monies earned through our annual HEPTSA fall fundraiser allows us to provide grants to teachers and to purchase items such as science kits, math manipulatives, literature packets and technology for the schools. Funds are also used to support Culture Connection and the many fantastic authors, artists and educational guests that offer our children valuable and important school experiences. Thank you to Joan Sousa for his outstanding job as HEPTSA President for the 2012-2013 school year.

PTSA: I also want to thank PTSA for its ongoing support and commitment to our Holliston students and teachers. Excellent schools are those schools in which parents actively participate in all areas of school life. Thank you.

Assessment: Common assessment tools are used by teachers to measure student achievement in reading and math. Standardized tests continue to measure students' mastery of skills. Ongoing assessments of children's learning are a vital part of any school's commitment to excellence. Our staff continues to work together addressing the goal of ensuring that our assessment is used to critically inform and shape the instruction of each one of our students.

New Staff Members: We welcomed the following staff to our school during the 2012-2013 school year: Marica Pinkham, Gavin Kelly, Donna Paradie.

FRED W. MILLER INTERMEDIATE ELEMENTARY SCHOOL

Welcome to the Fred W. Miller Intermediate Elementary School, which housed students in grades 3, 4 and 5 during the 2012-2013 school year. Our school provides students with the security of a nurturing community while developing the skills necessary to move toward independence.

As our students move toward their middle school years, they will begin to experience activities that will prepare them for this exciting transition. In order to foster academic excellence, our school will create a climate in which respect and consideration for others are important core values. I believe students need to feel free to express their ideas and develop their self-confidence through personal achievement.

Miller School contains 29 academic classrooms and several classrooms that are specifically designed for students with special needs. Each classroom contains state-of-the-art technology including a mounted video projector, document camera, and 5 computers that are connected to our district network as well as the World Wide Web. Our Computer Lab and Media Center provide students with the latest tools to access information for research projects. In support of the Arts, our school provides a music room, a band room for instrumental instruction as well as for band rehearsals, an art room and large gymnasium with a climbing wall.

Our parent information center is located in the Atrium. This center provides parents with important information about the Miller School operational procedures, curriculum expectations and additional recent take-home material. Parent information is also located on our website at <http://www.holliston.k12.ma.us/miller/miller.htm>

I encourage all parents to be advocates for their child's education. Please do not hesitate to contact my office if you have any questions or concerns.

David Keim, Principal

PHILOSOPHY OF THE FRED W. MILLER INTERMEDIATE ELEMENTARY SCHOOL

The philosophy of the Fred W. Miller Intermediate Elementary School is grounded in the belief that all learners can achieve their full potential. Creating a positive atmosphere that celebrates diversity and encourages individual growth will be the responsibility of

the entire school community. Through a variety of experiences, learners will interact with their environment, communicate with others and acquire values, knowledge and skills. The Intermediate Elementary School child experiences an emerging sense of self, which will be fostered through a variety of child centered settings.

At the Holliston Intermediate Elementary School we:

- Expect all students to strive for excellence in an atmosphere of high, yet realistic, expectations, which are constantly readjusted as students progress toward mastery of basic skills and higher level thinking.
- Create and foster a respect for learning, a respect for self and others, a respect for property and sense of responsibility.
- Provide a safe and caring learning environment where students take risks, ask questions and have access to challenging, innovative educational experiences.
- Affirm and support the essential role of arts education in the development of the Intermediate Elementary School child through instruction and experiences in the visual and performing arts.
- Develop critical and creative thinking through experiences in humanities, arts and sciences in order to promote a sense of joy and wonder about the learning process.
- Promote the physical well-being of all students through health, safety and physical education programs.
- Problem solve to ensure that decisions made within the school community consider the needs of all learners.
- Establish and maintain channels of communication with the community at large for the mutual benefit of all.
- Implement a variety of interdisciplinary approaches and strategies directed toward the discovery and development of individual interests, learning styles and aptitudes.
- Maintain a challenging curriculum with varied and meaningful assessment practices.

Enrollment: During the 2012-2013 school year, the Fred W. Miller Intermediate Elementary School housed grades three, four and five. The June 2013 Enrollment was as follows:

<u>Grade</u>	<u>Enrollment</u>
3	223
4	213
5	236
Total	672

Miller School Council: The Education Reform Act, which was signed into law in June of 1993, contained a provision for the establishment of School Councils. The School Council is comprised of parents, teachers, and a community representative. The broad goals for the School Council, as defined in the Educational Reform Act, are to adopt educational goals for the school which are consistent with local and statewide standards; to identify the educational needs of the children attending our schools; to review the annual school budget; and to formulate a school improvement plan. The agenda is broad and complex. The Elementary School Council has become an integral part of the decision-making process. School Council meetings are held monthly. Members of the 2012-2013 School Council included:

Mr. David Keim	Principal (Co-Chair)
Mrs. Maureen Barnowski	Assistant Principal (Co-Chair)
Mr. Joseph Dooher	3 rd Grade Teacher Representative
Mrs. Linh Pond	4 th Grade Teacher Representative
Mr. Frank McGourty	5 th Grade Teacher Representative
Mrs. Catharine Vaughn	3 rd Grade Parent Representative
Ms. Anita Kite	4 th Grade Parent Representative
Mr. Michael Benadon	5 th Grade Parent Representative
Chief Mike Cassidy	Community Representative

Staff In-service: The Miller School staff met in the High School cafeteria for a district-wide opening day orientation on August 27, 2012. Friday, October 5th faculty members across the district engaged in professional learning on the Department of Elementary and Secondary Education's (DESE) model system for educator evaluation. November 6th teachers met to discuss the use of data and how it drives decisions. Guidance counselors discussed and reviewed 504 plans and legal issues of custody. District secretaries enjoyed their first professional day with discussions on de-escalating difficult situations and a technology session on Google Chrome. On the Professional Development Day held January 18, 2013, teachers engaged in meetings based on using data to improve learning. The March 15 professional day continued the work on Data and working as Data Teams.

Open Circle: For the past several years, Holliston has received a Title IV Federal Grant entitled "A Safe and Drug Free Schools and Community Act" that has made it possible for elementary school teachers to attend training at the Wellesley Centers for Women for the Open Circle Program. Embedded in the program are concepts that are found in the Holliston Public Schools Mission Statement and Core Values and the philosophy of the Fred W. Miller Elementary School. The staff at the Miller School is committed to helping the students become more respectful and responsible in their decision making and in their resolutions to conflicts.

Open Circle is a leading provider of evidence-based professional development and curricula for social and emotional learning in Kindergarten through Grade 5. Social Emotional Learning is the process of developing essential social and emotional skills, knowledge, and attitudes related to:

- Self-awareness: recognizing one's emotions and values as well as one's strengths & limitations

- Self-management: managing emotions and behaviors to achieve one's goal
- Social awareness: showing and understanding empathy for others
- Relationship skills: forming positive relationships, working in teams, dealing effectively with conflict
- Responsible decision-making: making ethical, constructive choices about personal and social behavior

Open Circle Outcomes include:

- Students who successfully recognize and manage emotions, show empathy, build positive relationships, and make responsible decisions.
- Safe, caring, and cooperative school climates
- School communities united by a common vocabulary, strategies, and expectations for student behavior
- Teachers with improved classroom management and facilitation skills
- Trusting, collaborative relationships among staff in schools

Parent workshops will be offered at the Miller School to familiarize parents with some of the skills and language the children are learning in Open Circle. Another purpose of the group will be to extend some of the concepts the children are learning into parenting skills.

Culture Connection: The Culture Connection offers a variety of presentations for the elementary students. Performances included: October: Grades 3-5 ó John deKadt, Drummer. December: Grades 3-5 ó The Greater Worcester Opera. January: Galileo ó Starry Messenger.

February: An Appalachian Trail presentation. April: Grade 4 ó Toying with Science, Grade 3 ó Ted Scheu, Poet.

Science: Sciencefest a day of fun and "hands on" learning in science, math and technology was held on February 2, 2013.

Family Math Night: On March 13, 2013, the Miller School joined with Placentino School and held its tenth annual Family Math Night. Over 300 people attended an evening of problem solving and critical thinking. Parents and students partnered up and solved mathematic mysteries. Many Miller staff members and parent volunteers facilitated the activities. Each family received a take-home-bag filled with math games and a resource list.

New Staff Members: We welcomed the following staff members to the Fred W. Miller Elementary School: Julie Donovan - Paraprofessional, Lena Jessup ó Reading Tutor, Erica Joyce ó Paraprofessional, Ashley Ryan ó Paraprofessional

School Activities: The students enjoyed a variety of in-school activities as well as many field trips throughout the year. The 3rd grade students went to Plimoth Plantation, The Hall at Patriot's Place, and the Holliston Historical Society. The 4th grade visited the Lloyd Center and The Lowell National Historical Park. The 5th graders visited the

Christa McAuliffe Challenger Center and walked the Freedom Trail in Boston. On June 25th all grades celebrated with our 5th graders at their "Moving Up" ceremony.

HEPTSA (Holliston Elementary Parent Teachers Student Association): Provided support to the Holliston Elementary Schools, Kindergarten through Grade Five, with volunteer and fund raising efforts. A group of enthusiastic parent volunteers are involved in a series of activities to support our school: The Fall and Spring Book Fair, the Fall and Spring Fund Raisers, Sciencefest, Destination Imagination, School Pictures, School Store, Spirit Wear, Teacher Support Program, and the coordination of Room Parents to help teachers with classroom activities.

Community Service: Community Service: The staff and students of Miller school participated in many activities that embodied the spirit of Community Service. Monthly food pantry collections, Our Veterans "Wall of Stars", The Michael Lisnow Respite Center in Hopkinton, and Holiday Gift Bags for Holliston Seniors are just a few of the service learning opportunities that helped students learn about helping out their community.

ROBERT ADAMS MIDDLE SCHOOL

The 2012-2013 school year began with the Robert Adams Middle School enrollment at 657 students. Students continue to be arranged in teams at the Middle School with a total of nine teams, three teams in each grade. All three grades were composed of two teams with four general educators- an English, mathematics, science and social studies teacher; and one team with two general educators- a teacher who taught both English and social studies and a teacher who taught both mathematics and science. All teams also had a special education teacher assigned to them. Students also study foreign language, including immersion Spanish and French and introductory French as well as art, technology education, wellness and music (in the form of general music, band or chorus) in the unified arts. In addition, the middle school offers a range of special education services designed to meet individual needs. Specialized programs include the Language-based Program, Pathways Program, Network Program, BASIS Program and a variety of integrated services. These programs support students in a way that provides them with the least restrictive setting.

This year's new staff joining us: Maria Spina, Grade 6, Team 3 math teacher, Lisa Boggs, Grade 6, Team 1 science teacher, Nathan Rollins, Grade 7, Team 2 science teacher, Katherine Wildman-Zinger, Grade 7, Team 2 social studies, Bretton Zinger, Grade 8, Team 2 ELA, Julia Auster, French Immersion teacher/one year term, Monica Waldman, Spanish teacher.

This year's new paraprofessionals include Karen Downing, Benjamin Gove, Brendan MacKay and Sarah Maurath. Joining us from the Miller School, Charlene Larracey, paraprofessional in our NETWORK program.

In the fall of 2012, Open Houses were held on the evenings of September 6 and 11. The events were once again a wonderful time for parents to hear from the teachers about all

the valuable learning opportunities that their students would experience at the Adams School. Band and Chorus members performed in a winter and spring concert and took part in District Competitions. In the spring, a large group of Adams students performed in a musical rendition of *ANNIE*.

Eighth grade students were honored at the end-of-year eighth grade ceremony. Megan Burke received the David P. McCobb Principal's Award for academic achievement and citizenship, Sophie Brown received the Scholastic Achievement Award for academic excellence. The Mary Troy Math Award was presented to Emma Milligan.

The MS-PTSA (Middle School-Parent Teacher Student Association) was led by co-Presidents Kathy Cheever and Dawn Waddell. They have been invaluable in the planning of school dances, the sixth grade Nature's Classroom trip, fundraising efforts, and many other important events at Adams. The Middle School Council Members were: teacher reps Sarah Auciello, Maria Spina, Katherine Wildman-Zinger; parent reps Maureen Gonsalves, David Nersessian, Jean Vazza and Catherine Burchard, community rep Chief Michael Cassidy and Principal Peter Botelho. The council contributes to the development of the school improvement plan. Both groups support student activities and help set the direction for the school and its improvement.

In curriculum and instruction, we continued to work to refine our teaching in order to reach important learning goals. Our goals focused largely on the development of sophisticated literacy and critical thinking skills as well as deep understanding of essential concepts across the curriculum. We continued to work to include inquiry based practices in all areas. In English classes, while continuing to develop reading and writing skills, there was a heightened emphasis on listening and speaking through a deliberate use of academic conversation prompts by teachers and students. In social studies, we worked closely with *Primary Source* in Belmont to develop students' abilities to comprehend challenging primary sources while developing sophisticated inferential skills. The math department continued to prepare for changes in the curriculum and course offerings in alignment with the new Common Core State Standards while highlighting the importance of helping students to make their thinking visible as a method for monitoring and developing student understanding of important mathematical concepts. The science department began incorporating meaningful aspects of the Next Generation Science Standards including habits of mind in science- such as data collection and analysis- and cross-cutting concepts such as evolution and human impact on the environment which are woven into courses in the three grades. And World Language teachers continued to develop content based thematic units in order to frame student learning. We continued to expand authentic opportunities for students to create, publish, collaborate with fellow students and interact with the world beyond school. Lastly, Adams teachers continued to develop model blended learning units which infuse technology in powerful ways to enhance teaching and learning.

With respect to our work to improve school climate, our Student Leadership team continued to actively promote a kind, caring and respectful learning environment through presentations to students at Adams and Miller and events throughout the year aimed at

developing greater tolerance and community. These efforts were complemented by a series of school-wide spirit activities, our "Cultures Connections" speaker program, and the array of community service experiences including our culminating annual 8th grade community service program in June. A group of students were trained through the Anti-defamation League's World of Difference program to lead a series of four 45-minute lessons with all sixth grade students. Students and staff pulled off a brand new Spirit Week and an expanded Art and Jazz Festival. Lastly, we hosted a revamped transition night in order to welcome in-coming 6th graders from the Miller School.

Peter Botelho, Principal

HIGH SCHOOL

Holliston High School had a very productive, successful and rewarding school year. Many of our students were the recipients of special awards in a variety of areas and many students, among the 824 enrolled, were individually recognized for their accomplishments in academic, extracurricular and athletic activities. Holliston students performed well above the state average on the Massachusetts Comprehensive Assessment Test (MCAS), and the national college entrance exams, the SAT and ACT. On the SAT, Holliston students scored 535 in Critical Reading, 556 in Math, and 534 in the Critical Writing, and the average ACT score was 24.4. Sophomores performed exceptionally well on the state MCAS test, scoring 96% advanced and proficient in English, 92% advanced and proficient in Math, and 95% advanced and proficient in Biology.

Based on exceptional PSAT scores, with a selection index of 200 or above, the following students met the requirements to be entered into the 2012 National Merit Scholarship Program: The commended students were: Amber Ahronian, Grace Ballenger, Carolyn Banak, Benjamin Campbell, Nicole Kerrigan, Robin Stopa and Sarah Yarashus. Sydney Strzempko was named a semi-finalist. We had two students recognized in the National Hispanic Recognition Program. They were: Roland Schuster and Kristen Ydoate. National Merit Scholarship Corporation conducts two academic competitions of the National Merit Scholarship Program, which is open to all U.S. high school students, and the National Achievement Scholarship Program, in which only Black American high school students may participate.

The following new staff members joined the Holliston High School community: Jennifer Berry, Social Studies Teacher; Sarah Bowen, Special Education Teacher; Bryan O'Mahony, Math Teacher; Jennifer Holmes, Business Teacher; Thomas Reeve, Technology Integration Specialist; Sunshine Baxter, Lucas Dantas, Kelsy Rondeau, Veronica Soto-Lindor and Christine Steiner, Paraprofessionals; Carla Brady, Speech and Language Therapist; Matt Miele, Campus Supervisor and Bryan DiGiorgio, School Resource Officer. Nicole Bottomley was appointed Principal of Holliston High School, and Anne Connoni was appointed Assistant Principal. Meg Camire was appointed Student Services Administrator.

Thirty-one (31) students were inducted into the Aristos Chapter of the National Honor Society here at Holliston High School.

Underclassmen at Holliston High School received many awards during their Awards Ceremony. Students were also recognized for their academic achievements from each department at the high school.

- Boysø and Girlsø State ó Matthew Jeye and Jack Sykes were selected to represent Holliston High School at Boysø State, and Megan Cahill and Madeline Murphy were chosen as our Girlsø State representatives.
- The Brown University Book Award went to Margaret Naughton for her academic excellence and clarity in written and spoken expression.
- The Clarkson University Certificate Award is presented to a student who is well-rounded and well-grounded. This award was presented to Prateek Gowda.
- The Cornell University Book Award was given to Emma Durkee. It is awarded to a student who is well-rounded and demonstrates an ability to compete with the best and brightest, academically, athletically, and civically.
- The Dartmouth College Book Award was presented to Cody Pennypacker for demonstrating consistent ability to compete in many of our most rigorous courses while maintaining a healthy balance between volunteerism and extracurricular activities.
- The Elmira College Key Award - was presented to Matthew Jeye for demonstrating strong school and community leadership.
- The Frederick Douglass and Susan B. Anthony Award was presented to Molly Plunkett for demonstrating a commitment to understanding and addressing difficult social issues, maintaining strong grades in rigorous courses, and displaying leadership and dedication to the community.
- The Hugh O'Brian Youth (HOBYS) Leadership Award was presented to Neel Sekar for his excellent academic record, ability to solve problems, make decisions and possess outstanding oral and written communication skills.
- The John P. Garrahan Leadership in Diversity Award was presented to Margaret Naughton. This award is presented to a student in recognition for outstanding leadership in diversity and unity.
- The Princeton University Book Award was presented to Daphne Rong. It is annually presented to an outstanding junior who exemplifies outstanding academic achievement, exceptional leadership and community service.
- The Russell Sage College Award was presented to a student who enjoys a learning environment that challenges intellectually and affords the opportunity to develop interesting ideas and work to collaboratively problem-solve. The recipient of this award was Madeline Murphy.
- The University of Rochester Bausch & Lomb Award was presented to Brooke Battersby for distinguishing herself in Math, Science, and Technology.
- The University of Rochester George Eastman Young Leaders Award was presented to Abigail Farrell for her strong leadership experience, academics and being an involved member of his school and community.
- The Salve Regina University Alumni Book Award was presented to Sam Pond for maintaining excellent grades in competitive classes while contributing to the extra-curricular life.

The Smith College Book Award is presented to a student with high academic achievement and leadership. This award was presented to Rachel Strock who exemplifies the academic achievement, leadership qualities, and concern for others.

The St. Lawrence University Book Award was presented to a student who has worked toward academic excellence, and displays a commitment to community service. The recipient of this award was Jack Sykes.

The St. Michael's College Book Award were presented to Emily Hagen and Jordan Paecht for demonstrating academic excellence and possessing a strong social conscience.

The Wellesley College Alumni Book Award was presented to Virginia Hanstad for her academic record and character.

The Yale University Book Award was presented to Ryan Murphy for demonstrating outstanding personal character and intellectual promise.

Students participated and excelled in a wide variety of extracurricular and athletic activities including Art Club, Band, Best Buddies, Boston Globe Scholastic Art Awards, Chorus, Drama, DREAM, Environmental Club, Law Team, Literary Magazine, Model United Nations, National Honor Society, Radio Station, Reflections Program, Robotics Club, Senior Showcase, Student Advisory Council, Student Council, The Vision and Yearbook. Both the winter and the spring music concerts showcased the wonderful talents of our music students. The Fall Musical was "Guys and Dolls." Students in Fine Arts showcased their work in a number of exhibits for "Art Saves Lives." More than twenty-five athletic teams competed for Holliston High School this year, and more than 300 students per season were involved in athletics and sports.

Many scholarships and awards were presented on Senior Recognition Evening. Sixteen members of the class received Holliston Citizens' Scholarship Foundation Awards. Other awards included The Celebrate Holliston Award, The Jarvi Award, The Bedros Kamitian Award, Andrew Linn Award, Beth Lyon Award, Reece McGilvray Award, Virginia Aldrich McGrain Award, William and Alice Phipps Award, Fred W. Miller Award, Sam Placentino Award, Richard Thompson Award, The Reverend William Haley Award, The Timothy O'Connell Foundation Scholarship, Holliston Federation of Teachers Scholarship, Kathleen P. Webster Memorial Scholarship, Ingrid M. Amati Memorial Scholarship, Holliston Business Association Scholarship, Jensen-Sheehan Insurance Agency, Inc. Scholarship, The Highland Farm of Holliston Scholarship, Holliston Cable Access Scholarship Grants, The Maryellen Miller Memorial Scholarship, Holliston Firefighters' Mutual Relief Association Scholarship, The Diamond Awards, Holliston Lions Club Educational Assistance Awards, the Michael P. Koshivas Memorial Scholarship, the Holliston Police Association Memorial Scholarship, The Holliston Education Foundation Scholarships, The Justin Mayer Memorial Scholarship, Holliston Garden Club Scholarship, Holliston Music & Arts Parents' Association Scholarships, Jo Dee Messina Scholarship, Firefighter Robert Felt Memorial Scholarship, The PTSA Essay Scholarship Awards, Membership & Christmas Tree Sales Scholarship Awards, Holliston Youth Baseball/Softball Association Scholarships, National Honor Society Scholarships, The Veristat, Inc. Scholarship, Coventa Energy, Inc. Scholarships,

Holliston High School Alumni Scholarship, Middlesex Savings Bank Scholarship, Holliston Athletic Boosters Scholarships, and WebsitesforCures.org Software Development Scholarship. Several awards were presented during the school year. They were: The Rotary Club of Framingham, Thomas J. Watson Memorial Scholarship, The Massachusetts Elks Association, and the D.A.R. Good Citizens Award. Many department awards were also presented to students.

The Class of 2013 graduated on June 9, 2013 in a ceremony attended by more than 1800 family and friends. The high school band played a variety of selections and the National Anthem was sung by senior members of the chorus. The Address of Welcome was given by Michael Cournoyer, Principal of Holliston High School. The Address to the graduates was given by Dr. Bradford Jackson, Superintendent of Schools. The introduction of the student speakers was given by Nicole Kerrigan, Salutatorian. Musical performances were performed by Nathan Adelman, Kamryn Person, Patrick Murphy and Sarah Yarashus. The Commencement Address was given by Amber Ahronian, our Valedictorian.

The Senior Class Officers were: Bijan Ameli, President; Peri Prendergast, Vice President; Stephanie Berard, Secretary; and Treasurer, Nicole Wexler. There were 212 graduates and 90.4% went on to two and four year colleges, and 9.6% took a year off from school to work or joined the military.

The 2013 Principal's Leadership Award was presented to Grace Ballenger for her outstanding contributions to the school and community and for her mature and effective leadership qualities.

Nicole Bottomley, Principal	Marc Bender, Assistant Principal
Anne Connoni, Assistant Principal	Margaret Camire, Student Services Administrator
Craig Najarian, Athletic Director	

REVOLVING ACCOUNTS

The following is an analysis of the Revolving Account transactions for Fiscal Year ended June 30, 2013

	Balance July 1, 2012	Receipts	Expenses	Balance June 30, 2013	position	recalc	Variance
SCHOOL DEPARTMENT							
CAFETERIA	-	494,540.36	493,031.53	1,509	1	1,508.83	-
ELEM. AFTER SCHOOL	7,267.94	2,147.00	2,136.74	7,278	2	7,278.20	-
ADULT EDUCATION	2,095.76	2,535.00	-	4,631	3	4,630.76	-
INDUSTRIAL ARTS	16,625.75	514.00	-	17,140	4	17,139.75	-
DRAMA	1,280.01	10,531.20	6,987.02	4,824	5	4,824.19	-
SCHOOL TUITION	384,112.67	572,544.61	690,756.38	265,901	6	265,900.90	-
CABLE STUDIO	-	12,280.00	12,280.00	-	7	-	-
EXTENDED DAY CARE	166,084.69	1,075,156.71	1,125,611.43	115,630	8	115,629.97	-
ATHLETIC	123,785.46	230,724.00	268,553.93	85,956	9	85,955.53	-
SCHOOL COMM USE	7,505.24	71,315.38	78,820.62	-	10	-	-
PARKING FEES-HIGH	8,819.10	11,860.00	20,160.06	519	11	519.04	-
SPED TUITION NON-RESIDENT	-	27,000.00	27,000.00	-			
ACTIVITIES-HIGH	17,934.07	6,750.00	24,534.07	150		150.00	
ACTIVITIES-MIDDLE	3,173.65	2,769.52	623.52	5,320			
ACTIVITIES-MILLER	4,460.00	-	-	4,460			
TRANSCRIPT FEE-HIGH	16,227.75	-	-	16,228		16,227.75	
LOST BOOKS/MIDDLE	1,414.90	-	-	1,415	12	1,414.90	-
LOST BOOKS/HIGH	2,672.96	1,459.64	-	4,133	13	4,132.60	-
STUDENT BUS PROGRAM	129,877.79	190,761.75	201,360.55	119,279	14	119,278.99	-
SPED 50-50	783,893.00	872,660.00	783,893.00	872,660	15	872,660.00	-
SCHOOL CHOICE	508,575.23	690,073.00	913,808.94	284,839	16	284,839.29	-
TOTAL SCHOOL DEPARTMENT	2,185,805.97	4,275,622.17	4,649,557.79	1,811,871			
PARK DEPARTMENT	251,909.34	293,561.78	296,008.19	249,463	17	249,462.93	-
CHAPTER 44 53E 1/2 FUNDS							
AGRICULTURAL COMM.	1,407.59	1,384.00	1,154.83	1,637	18	1,636.76	-
AMBULANCE FUND	27,220.58	312,538.44	339,091.65	667	19	667.37	-
ASSESSORS ABUTTERS	1,805.41	3,050.00	3,273.94	1,581	19	1,581.47	-
SENIOR CENTER RENTALS	2,176.55	700.00	2,406.00	471	20	470.55	-
SENIOR CENTER VAN	3,559.63	3,135.00	6,694.63	-	21	-	-
COMPOSTING KIT FEES	62.90	154.00	-	217	22	216.90	-
EMERGENCY MGMT	105,259.04	14,279.30	1,624.49	117,914	23	117,913.85	-
BUILDING DEPT	53,378.82	70,384.00	52,491.17	71,272	24	71,271.65	-
PASSPORT FEES	12,160.45	-	-	12,160	25	12,160.45	-
BANNER OVER WASHINGTON ST	1,003.89	-	1,003.89	-			
TOWN HALL RENTAL	4,345.43	12,050.00	11,316.79	5,079			
FLOURESCENT BULB	874.72	541.23	541.23	875			
HEALTH INNOCULATIONS	16,800.81	3,657.39	5,953.15	14,505			
SEALER WEIGHTS & MEASURES	10,816.29	2,720.00	2,499.26	11,037			
CONSERVATION FEES	17,623.02	6,760.00	159.86	24,223	25	24,223.16	-
CONSERV BYLAWS	52,617.79	14,787.50	7,166.18	60,239	26	60,239.11	-
TOTAL CHAPTER 44 53E 1/2 FUNDS	311,112.92	446,140.86	435,377.07	321,877			
GRAND TOTAL REVOLVING	2,748,828.23	5,015,324.81	#####	2,383,211			

RESERVE FUND TRANSFERS**Appropriation \$ 212,675.00**

01131	Finance Committee	50	Personal Services	245.29
01172	Planning Board	52	Purchased Services	3,736.50
01420	Highway	52	Purchased Services	6,000.00
01420	highway	58	Capital Outlay	21,277.00
01423	Highway - Snow + Ice	50	Personal Services	3,917.19
01423	Highway - Snow + Ice	52	Purchased Services	23,155.56
01423	Highway - Snow + Ice	54	Supplies & Materials	8,884.48
01541	Council On Aging	52	Purchased Services	675.00
01541	Council On Aging	53	Repairs/Maintenance	3,253.00
Total Reserve Transfers				\$ 71,144.02

Remaining Balance \$ 141,530.98**LINE ITEM TRANSFERS**

01138	Treasurer/Collector	52	Purchased Services	(900.00)
01138	Treasurer/Collector	54	Supplies & Materials	900.00
01162	Elections	52	Purchased Services	3,356.52
01162	Elections	54	Supplies & Materials	(3,356.52)
01171	Conservation	50	Personal Services	83.75
01171	Conservation	52	Purchased Services	(83.75)
01210	Police	53	Repairs/Maintenance	(1,228.00)
01210	Police	54	Supplies & Materials	1,228.00
01220	Fire	50	Personal Services	(15,000.00)
01220	Fire	53	Repairs/Maintenance	15,000.00
01512	Health	50	Personal Services	1,250.00
01512	Health	52	Purchased Services	(1,250.00)
01542	Youth&Family	50	Personal Services	2,025.50
01542	Youth&Family	52	Purchased Services	(2,025.50)
01610	Library	52	Purchased Services	(433.42)
01610	Library	54	Supplies & Materials	433.42
Total Line Transfers				\$ -

SALARIES**Town of Holliston Payroll****The following earnings are for the fiscal year 2013****Town Departments-Payroll checks dated 7/12/12 to 6/27/13****Selectmens Office**

CLANCY	KEVIN		\$25.00
LEBEAU	PAUL	Town Administrator	\$104,011.54
MARSDEN	JOSEPH	Selectmen	\$75.00
MINIHAN	ANDREA	Administrative Assistant	\$53,885.16
MUZZY	DONNA	Clerical	\$24,538.95
SCHMALL	STEPHEN	Clerk of the Works	\$15,312.00
WALSH	JOHN	Sealer	\$3,357.60

			Total	\$201,205.25
Town Accountant				
NALCHAJIAN	DAVID	Town Accountant		\$71,420.40
			Total	\$71,420.40
Assessors Office				
BARBIERI	PETER			\$1,250.00
CARON	LINDA			\$46,349.35
CRONIN	JOHN			\$1,250.00
DRAKE	SARAH			\$17,641.41
DRISCOLL	MARGARET			\$23,105.00
PEIRCE	KATHRYN	Principal Assessor		\$73,237.05
			Total	\$162,832.81
Treasurer/Collector				
BOUSQUET	MARY	Treasurer/Collector		\$79,423.30
FOLEY	STEPHANIE			\$32,975.17
MATTO	VIRGINIA			\$728.00
MCKENNEY	SUSAN			\$38,923.75
NICHOLS	DEBORAH			\$39,082.51
STOICO	LINDA			\$46,449.36
			Total	\$237,582.09
Technology Department				
CORMAN	CHARLES	Director		\$77,295.12
			Total	\$77,295.12
Town Clerk's Office				
CONROY	BONNIE			\$15,180.07
FITZGERALD	DYAN			\$47,834.10
GREENDALE	ELIZABETH	Town Clerk		\$56,116.98
			Total	\$119,131.15
Election Department				
CASE	MARIE			\$260.00
CHESMORE	HESTOR			\$540.00
COTTER	VIRGINIA			\$328.00
CUMMINS	MARJORIE			\$472.00
DAVIS	PAULA			\$114.00
DOYLE	ELAINE			\$100.00
EAMES	WESTON			\$424.00
GAUDETTE	PATRICIA			\$112.00
GIES	EDWIN			\$786.14
HAYDEL	BARBARA			\$426.00
JOHNSON	RICHARD			\$88,829.94
JORDAN	MAUREEN			\$236.00
LEARY	MARY			\$50.00
MCGILVRAY	KATHERINE			\$438.00
MCKENNA	MARIE			\$146.00
MELLE	SHIRLEY			\$328.00

MITRO	DEANNA		\$380.00
NORTHGRAVES	WILLIAM		\$471.76
PAQUETTE	SANDRA		\$540.00
RUSO	MARY		\$438.00
SNOW	GEORGE		\$100.00
ST.JAMES	WILLIAM		\$249.75
TOWNE	THELMA		\$220.00
WEGLAGE	SARAH		\$220.00
WISE	LAWRENCE		\$110.00
Total			\$96,319.59
Conservation Department			
KATUSKA	CHARLES		\$27,200.24
O'BRIEN	SHERI		\$16,420.09
Total			\$43,620.33
Planning Department			
LYNCH	DIANE		\$17,092.80
SHERMAN	KAREN	Town Planner	\$47,038.87
Total			\$64,131.67
Zoning Board of Appeals			
DONOVAN	DONNA		\$3,734.90
Total			\$3,734.90
Police Department			
BELSON	KENNETH		\$90,376.99
CONNORS	EDWARD		\$63,217.59
DALRYMPLE	GLENN		\$124,839.90
DENMAN	CRAIG		\$117,877.54
DIGIORGIO	BRYAN		\$80,625.65
DOOLIN	LISA		\$2,296.48
DOWNEY	SCOTT		\$84,922.94
ELLIS	MARTHA		\$13,930.63
GATCHELL	DAVID		\$106,678.38
GRIFFITH	DANIEL		\$78,550.67
HAGAN	TODD		\$90,378.34
HENEY	TIMOTHY		\$86,684.72
HICKEY	KATE		\$38,505.24
JOHNSON	JUDITH		\$38,923.75
LEURINI	GEORGE		\$125,846.42
LEWIS	MARK		\$78,796.47
MACGRAY	ANDREW		\$104,626.03
MANTENUTO	JOSEPH		\$9,510.11
MOORE	SHAWN		\$107,232.19
MOORE	JOHN	Police Chief	\$119,514.48
RYAN	CIARA		\$85,522.75
SCANLON	JOHN		\$95,613.50
STONE	MATTHEW		\$110,456.48

THOMPSON	CHAD	\$84,934.55
TODD	CHARLES	\$89,320.50
WARD	JAMES	\$80,354.04
WAUGH	MATTHEW	\$97,877.19
WOODS	MICHAEL	\$1,919.72

Total	\$2,209,333.25
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Outside Police Detail

AW	MYAT	\$348.88
BREWER	WALTER	\$348.88
CARBINO	JAMES	\$50.25
GRAY	JUDITH	\$3,128.32
LEE	DANNY	\$864.20
MCDOWELL	SEAN	\$521.52
OTERI	JEFFREY	\$19,596.99
PARISI	PAUL	\$174.44
REAM	BRIAN	\$570.59
RIZOLI	JUDITH	\$172.64
STICKNEY	BENJAMIN	\$174.44
TESTA	TODD	\$348.88
VANPATTEN-STEIGER	JEANNE	\$348.88
ZANELLA	STEVEN	\$763.18

Total	\$27,412.09
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Fire Department-EMTS & FIREFIGHTERS-Payroll checks dated 8/9/12 to 7/11/13

BACHMAN	NATHANIEL	\$2,626.00
BARBIERI	JOSEPH	\$7,482.85
BISAZZA	BRIAN	\$1,956.65
BRAY	ANGELA	\$1,885.00
BROVELLI	JOHN	\$6,300.07
BROWN	JUSTIN	\$5,344.04
BROWN	PAMELA	\$1,949.90
CARNES	FREDERICK	\$8,214.92
CASSIDY	MICHAEL	\$87,871.04
CATLIN	RANDOLPH	\$4,442.85
CATLIN	LAURA-ANNE	\$3,864.01
CHESMORE	KEEFE	\$8,279.92
CHRISTENSEN	ROBERT	\$8,244.92
CLAPHAM	CHARLES	\$11,284.14
COFFEY	PAUL	\$10,068.30
CONNELL	BENJAMIN	\$23,228.99
CONNORS	SHAWN	\$19,949.03
COSTELLO	TIMOTHY	\$10,020.20
COUGHLIN	RICHARD	\$13,514.37
CURNYN, ESTATE OF	MICHAEL	\$11,716.05
DEGANNE	SCOTT	\$10,893.86
DELLICKER	MARK	\$11,234.00

Fire Chief

DELLICKER	MATTHEW	\$8,559.92
DUBIN	DAVID	\$7,729.92
ELLIOTT	ALAN	\$8,324.91
FISHER	KENNETH	\$11,383.91
FISHER	KENNETH	\$10,189.02
FOLEY	ALISON	\$2,173.75
FRONGILLO	PAUL	\$7,369.92
GAGNON	JOHN	\$11,766.07
GALLERANI	JOSEPH	\$12,253.65
GARRY	STEVEN	\$7,834.92
GIANOPOULOS	ROBERT	\$49,728.95
GOSSELS	ANDREA	\$19.70
GREENDALE	ALAN	\$8,708.50
GULLA	MICHAEL	\$7,080.92
GUYON	ROBERT	\$8,449.91
HAGOPIAN	JEFFREY	\$4,074.40
HEAVNER	MARK	\$8,898.40
HILL	PETER	\$8,093.72
HULBERT	JOANNE	\$3,192.68
HUTTON	TIMOTHY	\$1,309.65
IRR	SEAN	\$12,947.01
KNOWLES	KEITH	\$9,508.09
KRAMER	BRIAN	\$9,481.47
LAMONT	THOMAS	\$8,069.92
LAWLESS	ANGELA	\$9,276.22
LEWIS	GREGG	\$8,230.17
LYNCH	SHAWN	\$8,501.32
MACGRAY	JOAN	\$26,636.10
MARSHALL-ROBERTS	CHARLES	\$3,089.40
MARTIN	THEA	\$384.90
MARTIN	JAMES	\$21,880.77
MCGOWAN	JESSICA	\$33,964.22
MCGOWAN	JAMES	\$13,599.12
MCKEOWN	KEITH	\$12,032.82
MICELOTTI	STEVEN	\$7,984.92
MINIHAN	JULIA	\$574.00
MOORE	ARTHUR	\$27,293.65
MOORE	JAMES	\$6,904.92
MORRISON	BRETT	\$5,624.92
MOULTON	DANIEL	\$10,463.50
MURAWSKI	JORDAN	\$6,990.00
MURPHY	JOHN	\$11,484.73
NAPOLITANO	KYLE	\$7,302.35
PERUSSE	PAUL	\$5,275.90
ROBSHAW	PHILIP	\$10,276.82

ROSSINI	JAMES		\$7,890.92
ROSSINI	RICHARD		\$8,714.92
SLICER	ADAM		\$7,169.92
STAFFORD	BARRY		\$3,081.83
TROY	MICHAEL		\$46,107.75
URBANI LYNCH	GINA		\$100.00
VALOVCIN	DANIEL		\$5,704.92
VALOVCIN	CYNTHIA		\$15,007.79
WESTLAND	JOANNA		\$521.54
Total			\$829,590.76
Building Department			
ELDER	PAUL		\$20,271.80
ERICKSON	WILLIAM		\$21,890.00
KIRBY	LISA		\$38,873.75
TARTAKOFF	PETER	Building Inspector	\$76,545.96
TRAVAGLINI	LOUIS		\$220.00
ZACCHILLI	JOSEPH		\$300.20
Total			\$158,101.71
Community Preservation			
WOODROW	SUSAN		\$1,796.28
Total			\$1,796.28
Highway Department			
ANDRADE	JEFFREY		\$4,224.00
ANDREA	PATRICK		\$3,734.50
BANKS	KEITH		\$71,050.07
CARLSON	GLENN		\$58,668.04
DAVIS	GABRIEL		\$768.00
DONOVAN	THOMAS		\$5,832.00
DZIURDZ	JOHN		\$48,366.09
ESTEY	SCOTT		\$55,100.13
KELLOGG	ANNE		\$44,941.79
KRUPNICK	RANDY		\$864.00
MAROLDA	STEVEN		\$53,159.72
MURPHY	ROBERT		\$60,738.63
MUZZY	RICHARD		\$51,516.85
NEMET	ROBERT		\$51,593.14
PAU-PRETO	RICARDO		\$49,977.84
RENAUD	RICHARD		\$52,222.57
SMITH	THOMAS	Highway Superintendent	\$80,832.35
WALKER	ROBERT		\$56,936.53
Total			\$750,526.25
Water Department			
ADAMS	JARED		\$40.00
CHARTRAND	RICHARD		\$61,096.96
HAINES	GARY		\$55,538.62

JORDAN	FRANK		\$53,159.21
KEATING	PATRICIA		\$4,541.59
MANN	LINDA		\$47,751.84
MCKINNEY	PATRICK		\$59,508.34
MORRISSEY	GREGORY		\$52,676.79
NAPOLITANO	JACQUELINE		\$38,873.75
		Water	
SHARPIN	RONALD	Superintendent	\$82,553.29
VALOVCI	DOUGLAS		\$73,540.98
		Total	\$529,281.37
Board of Health			
ADAMS	ANN		\$15,193.11
DEERING	LISA		\$22,636.08
GRAF, ESTATE OF	MICHAEL		\$1,350.00
IZZO	LEONARD		\$3,550.00
KRAMER	DONALD		\$1,000.00
MACCAGNANO	RICHARD		\$50.00
MCCOBB	ANN	Director	\$70,981.90
		Total	\$114,761.09
Council on Aging			
ARENA-DEROSA	ARCANGELINA	Director	\$55,564.52
DOHERTY	WILLIAM		\$24,914.34
MARSHALL	LINDA		\$34,741.74
MCGAFFIGAN	CORNELIUS		\$38,538.28
MOODY	ELIZABETH		\$18,685.40
WESTERMAN	MICHAEL		\$12,532.21
		Total	\$184,976.49
Youth & Family Services			
CONLON	CHRISTINE		\$38,799.80
FITZPATRICK	MARGARET	Department Head	\$67,663.76
		Total	\$106,463.56
Veterans Agent			
GIVNER	JOHN		\$47,077.08
WEGLAGE	JOHN		\$5,183.00
		Total	\$52,260.08
Library			
ALEXANDER	TRACY		\$24,656.05
BROWN	MARGARET		\$2,823.04
BULMAN	MURIEL		\$8,297.75
FEBO	SHARON		\$3,201.38
GARDNER	EMILY		\$9,174.42
HAMILTON	MICHELE		\$23,742.29
HOLLISTER	FRANCES		\$11,427.76
KEEN	JENNIFER		\$33,653.49
KURZONTKOWSKI	LAURA		\$27,661.66

MCDONNELL	LESLIE	Director	\$67,534.75
MESSANA	DORA		\$12,112.93
MISSAGGIA	CAROLE		\$7,832.99
PAGE	TAMARA		\$11,273.69
PERKINS	MARGARET		\$29,912.27
PORTER	AMY		\$12,367.14
SCHWAB	KATHARINE		\$4,860.84
Total			\$290,532.45
Parks Department			
AINSWORTH	LAUREN		\$1,830.25
AINSWORTH	JULIA		\$1,085.90
AKINS	MEREDITH		\$1,949.90
BAXTER	ELIZABETH		\$2,225.44
BERARD	STEPHANIE		\$153.00
CADY	MICHELLE		\$2,837.64
CADY	SARAH		\$2,619.50
CHLEBDA	SHAWN		\$881.25
CLANCY	CAROLINE		\$805.39
COMSTOCK	DIANE		\$150.00
CONDON	BRIDGET		\$1,797.89
COSTELLO	KENDRA		\$1,419.89
COTTER	EMILY		\$2,027.26
DONLIN	BRIAN		\$3,688.39
DONOVAN	MICHAEL		\$90.00
DOYLE	CHARLES		\$705.77
DRISCOLL	MEGHAN		\$1,175.14
EDWARDS	NICHOLAS		\$65.63
ELKAN	ELISABETH		\$361.38
GRIFFIN	SEAN		\$180.00
HATTEN	CASEY		\$400.00
HEDRICK	KRISTEN	Director	\$44,650.85
HENDRICKSON	EMILY		\$943.53
HORMANN	CATHERINE		\$930.00
JOHNSON	KATELYN		\$1,012.51
JORASH	LAWRENCE		\$1,954.64
KENT	CAMILLE		\$30.00
KILEY	ROBERT		\$657.95
KORSON	MAUREEN	Rec Director/Rec Administrator	\$38,273.06
KRAUSS	ANDREW		\$1,641.14
KYGER	LINDY		\$1,111.40
LARRACEY	DANIEL		\$131.25
LEAVITT	LAURIAN		\$3,027.50
LEONG	TINA		\$72.50
LYNCH	RYAN		\$705.28
MAHONEY	DANIELLE		\$1,691.50

MASON	ZACHARY	\$1,974.88
MCCARTHY	THOMAS	\$1,655.75
MOORE	DANIEL	\$1,874.46
MOORE	KRISTIN	\$1,909.52
MOSER	RYAN	\$1,167.38
MYSLIWIEC	ANDREW	\$1,864.50
O'DRISCOLL	KARLIE	\$252.00
OSTEN	BRADEN	\$270.00
OSTEN	COLE	\$150.00
PERPALL	KERRY	\$1,210.77
SANTIAGO	FRANCHESKA	\$336.00
SCHMIDT	ALEXANDER	\$1,067.51
SCOTT	SAMUEL	\$1,480.88
SMITH	KRISTY	\$1,539.57
SNOW	ZACHARY	\$1,782.95
SOSTILIO	JACLYN	\$150.00
TEHAN	CATHERINE	\$1,334.38
TOMASETTI	KEVIN	\$80.00
WHITNEY	ALYSSA	\$1,083.78
		Total
		\$144,467.06
Total for All Town Departments		\$6,476,775.75

School Department-Payroll checks dated 7/5/12 to 6/20/13

Miller School

ACKER	ERIN		\$82,712.08
ARZILLO	BRANDON		\$62,843.38
BABINO	ALYCIA		\$45,429.14
BAILEY	SARA		\$85,990.04
BALCOM	KATHLEEN		\$90,070.58
BARNOWSKI	MAUREEN	Assistant Principal	\$80,606.20
BAXTER	SUSAN		\$80,043.08
BELHUMEUR	KATHRYN		\$80,678.00
BRETT	MARGARET		\$61,785.10
BRIGGS	VICTORIA		\$64,654.94
BRO	ALISON		\$85,810.04
BRODERICK	LISA		\$82,599.92
CARBINO	SHANNON		\$48,796.80
CARON	JANET		\$66,848.08
CHADSEY	BRIELLE		\$56,346.49
COOK	DIANE		\$95,471.06
CREFELD	DIANE		\$85,990.04
CURLEY	ALLISON		\$48,025.90
DIGIOIA	CHRISTINA		\$72,810.98
DOOHER	JOSEPH		\$73,303.56
DOWLING	SANDRA		\$87,094.98

ERBSE	KIRSTEN		\$67,737.28
FORBER	ROSALIND		\$59,710.08
FOSTER	KRISTIN		\$85,450.04
GELMINI	ALICIA		\$66,621.88
HAGEN	MAUREEN		\$28,375.10
HOLLERAN	DEBORAH		\$48,944.00
IRVING	DENISE		\$82,412.08
JEWETT	DANIEL		\$77,607.02
KEIM	DAVID	Principal	\$119,306.98
KILEY	TODD		\$84,812.44
KLEIN	DENISE		\$85,450.04
KRAUSS	WENDY		\$78,359.81
LERCH	ERICA		\$85,450.04
LORICCO	JENNIE		\$69,202.98
MACDONALD	JASON		\$71,183.42
MAURAO	BRENDA		\$83,339.82
MCGEE	SUSAN		\$36,718.44
MCGOURTY	FRANCIS		\$72,305.62
MESERVEY	IVY		\$82,153.43
MONACO	JULIE		\$42,616.54
MOORE	PATRICIA		\$79,934.91
NGUYEN-POND	MY LINH		\$64,444.12
O'RIELLY	BETH		\$84,793.83
OSMER	ANN MARIE		\$44,014.30
PERPALL	KERRY		\$78,833.66
PETERS	SARA		\$76,044.10
PETERSEN	CHRISTINE		\$37,351.94
PHIPPS	CHRISTIANNE		\$55,579.94
PICARD	CLAIRE		\$77,726.57
POPEK	RENEE		\$68,090.23
PRETE	ANN MARIE		\$77,749.10
PRIKACKI	ANDREA		\$17,452.50
ROLAND	JENNIFER		\$68,149.47
ROURKE	PATRICIA		\$88,610.04
ROYCE	LINDSEY		\$457.40
RYAN	ASHLEY		\$16,304.26
SCOTT	CHRISTINE		\$65,350.48
SHEA	ERIN		\$90,425.27
SHEPARD	ELIZABETH		\$52,290.38
SHIELDS	LYDIA		\$77,607.02
SNYDER	KIM		\$80,043.08
SPINO	CYNTHIA		\$82,599.92
STERING	MARTHA		\$87,877.06
STOTT	MARY		\$90,450.10
TONELLI	NOELLE		\$56,838.12

VITTORIA	LAURA	\$68,792.62
VOLK	SUSAN	\$85,450.04
WIND	NANCY	\$80,043.08
ZANCEWICZ	LISA	\$87,367.18
ZENOWICH	DIANNE	\$69,272.06
		Total
		\$4,975,610.21
Placentino School		
AHERN	ELLEN	\$85,450.04
ALMEIDA	ANDREW	\$75,677.94
ALTIERI	BEVERLY	\$75,677.94
ANTONIOLI	FAITH	\$49,661.29
BEAVER	ADRIENNE	\$79,943.94
BERMAN	LAUREN	\$85,600.04
BLACKINGTON	ANNE	\$82,899.92
BOURQUE	GAIL	\$85,600.04
BRADLEY	JENNIFER	\$60,803.08
BUONO	MERIDITH	\$20,291.04
BURKE	JOAN	\$73,895.12
BUTLER	ROBIN	\$62,109.06
CAME	SUSAN	\$80,043.08
CAREY	WINIFRED	\$79,579.12
COHEN	ANNE MARIE	\$90,745.64
COMINGS	KELLY	\$62,357.34
CONANT	ERIN	\$64,184.12
CREONTE	DAWN	\$45,231.46
DALTON	HEATHER	\$72,869.97
DENISON	ELIZABETH	\$48,580.04
DIAMOND	KIMBERLY	\$51,109.74
DICRUITALO	CAROL	\$95,121.48
DIGIOIA	ANTONIA	\$41,413.84
FLEISCHER	ERIN	\$43,920.68
FLYNN	KIMBERLY	\$85,555.72
GARVIN	KARLA ANN	\$67,852.76
HASTINGS	MICHELLE	\$38,391.34
HUOT	JESSICA	\$61,507.26
JACKSON	KATHRYN	\$56,457.96
JOHNSON	LAURA	\$56,252.90
KELLEY	GAVIN	\$7,662.60
KELLY	ANTOINETTE	\$39,973.18
KENNEY	STACEY	\$80,843.08
LACAVA	MARA	\$62,376.86
LEBLANC	JUDITH	\$420.00
LINDEMAN	CYNTHIA	\$77,783.94
LINDSTROM	ALLISON	\$98,711.52
LOCKE	NANCY	\$78,083.94

MALLGREN	DIANE		\$28,319.90
MASON	KENDRA		\$48,702.12
MCGORTY	CARLENE		\$89,733.20
MERIAN	SONYA		\$84,699.92
MERTEN	NATASHA		\$66,877.20
MORATTI	CYNTHIA		\$51,831.48
NUMBERS	MARY BETH		\$85,450.04
OHNMUS	MAUREEN		\$48,796.80
OTIPOBY	KERRIE		\$59,406.88
PAILLARD	ROSALIE		\$83,399.92
PARKER	DOREEN		\$75,005.52
POWERS	CHRISTINA		\$76,277.94
PROTAS	KARIN		\$72,453.88
RADCLIFFE	MARI-LOU		\$52,590.38
RAMAGE	LIANNA		\$55,733.72
SERREZE	SUSAN		\$20,647.12
SMITH	JESSICA		\$73,900.76
SMITH	AMANDA		\$51,109.74
SNYDER	AARON		\$67,298.08
ST. AUBIN	LINDSAY		\$56,767.10
STEINER	BARBARA		\$69,764.90
STEWART	THERESE		\$111,277.92
STILLWELL	JOAN		\$10,913.06
TROMBLY	LINDA		\$8,860.00
WEENE	LINDA	Principal	\$123,306.98
WILLIAMS	SUSAN		\$88,810.72
WIPFLER	JILL		\$86,523.20

Total \$4,173,097.50

Substitutes and Tutors

ALWANI	ROBYN		\$3,428.14
ANTONELLIS	JOSEPH		\$10,480.00
ANTONIOLI	JOSEPH		\$2,360.00
BAKER	DANIEL		\$7,050.00
BANAK	ELYSE		\$12,180.00
BARON	NANCY		\$437.50
BAUMAN	PETER		\$4,087.50
BAZINET	ROBERT		\$4,360.00
BEACHEN	CINDY		\$3,979.39
BENADON	JENNY		\$337.50
BERARD	JILLIAN		\$1,282.46
BLACKMORE	JULIE		\$1,125.00
BONFATTI	MELISSA		\$75.00
BROWN	LOIS		\$5,670.00
BURNES	LESLIE		\$565.00
CAPOBIANCO	PAUL		\$6,168.20

CAPONE	JAMES	\$480.00
CAREY	CONOR	\$1,377.50
CHESLOSKI	JOSEPH	\$1,145.00
CLANCY	MATHEW	\$3,357.36
CONNOLLY	JOANNE	\$7,255.00
CURRIE	SARAH	\$2,280.00
CURRY	MOLLY	\$520.00
CUSELLA	SAMANTHA	\$260.00
DALY	ELIZABETH	\$3,880.00
DUFAULT	MARYSHARON	\$90,450.10
EMMONS	STEPHEN	\$700.00
FABER	KIMBERLY	\$6,300.00
FINOS	JEANINE	\$13,345.64
GARABEDIAN	AMY	\$12,080.00
GAY	ANN	\$2,005.00
GRAY	EMILY	\$2,337.50
HADDAD	KRISTEN	\$245.00
HANTMAN	LEAH	\$70.00
HARDY	DOUGLAS	\$2,400.00
HEFFRON	LEAH	\$4,780.00
HICKEY	PAUL	\$16,777.28
ISERN	GERMINAL	\$16,539.75
JOHNSON	JULIE	\$140.00
KAFKA	KIMBERLY	\$945.00
KEATING	DAVID	\$8,600.00
KEEFE	CASSANDRA	\$1,200.00
KELLY	MARY	\$70.00
KEVERIAN	DIANE	\$405.00
LAMB	GREGORY	\$682.50
LARGENT	DORIANE	\$105.00
LEADER	CINDY	\$225.00
LORDAN	MELINDA	\$120.00
LUCEY	MARY	\$1,090.00
LUNG	BECKET	\$20,794.55
LUSSIER	WENDY	\$19,810.00
MACK	SANDRA	\$7,950.00
MARCUS	JOSEPH	\$225.00
MCDERMOTT	SUSAN	\$700.00
MIELE	PATRICIA	\$3,225.00
MIELE	KATHERINE	\$70.00
MORINI	ROBERT	\$4,400.00
NEAL	JAMES	\$1,462.50
NORTH	ANNE	\$420.00
O'CALLAHAN	JOHN	\$7,280.00
OLESKI	KARIN	\$2,240.00

O'NEILL	ANA		\$4,398.75
PATEL	NILESHWARI		\$7,625.67
PATTERSON	KATHALEEN		\$760.00
PEREIRA	PATRICIA		\$875.00
PERRY	JAMES		\$7,995.70
PINKHAM	MARCIA		\$6,398.48
REID	ALEXANDRA		\$2,145.00
REID	MICHAEL		\$1,240.00
REINHARD	DANA		\$1,575.00
ROSSINI	JOHN		\$7,000.00
ROWELL	JUDITH		\$400.00
SCHNEELOCH	LYNDA		\$5,995.00
SEXTON	HILARY		\$150.00
SOUSA	JOAN		\$1,350.00
STONE	MICHAEL		\$2,515.00
TAMAGNO	JEAN		\$1,365.00
TONELLI	COLIN		\$162.50
TUMMINELLI	VALARIE		\$130.00
TUPPER	CHARLES		\$7,240.00
WADNESS	MARGERIE		\$360.00
WALLICK	KATHERINE		\$2,397.50
WASSIL	NICOLE		\$630.00
WILLIAMS	KYLIE		\$1,900.64
WOOD	TARA		\$18,504.00
Total			\$417,443.61
High School			
BAILEY	TIMOTHY		\$86,345.70
BENDER	MARC	Assistant Principal	\$115,030.22
BERNSTEIN	JOEL		\$88,396.80
BETHONEY	JENNIFER		\$52,556.52
BILODEAU	LAURA		\$36,753.28
BLACKNEY	KAREN		\$87,540.72
BLOOD	MATTHEW		\$64,964.12
BODMER	SYLVIA		\$87,128.20
BOTTOMLEY	NICOLE		\$98,677.02
BOWKER	COURTNEY		\$53,045.66
BRADBURY	SUSAN		\$94,937.08
BRITTON	STUART		\$91,123.28
BUTURLIA	KIM		\$78,758.94
BYNOE	LISA		\$76,272.50
CACCAVALE	THERESE		\$92,740.12
CALAIS	DOUGLAS		\$69,567.26
CALAIS	ERIKA		\$77,607.02
CAMIEL	VALERIE		\$21,671.28
CARIG-O'NEILL	KAREN		\$60,508.28

CONNONI	ANNE		\$90,367.18
COURNOYER	MICHAEL	Principal	\$129,780.04
COURNOYER	LINDA		\$55,072.74
CULVERWELL	CAROL		\$17,808.50
D'ANGELO	SASCHA		\$45,688.22
D'AVANZO-LEGAULT	GLENN		\$78,013.94
DINIZIO	JOYLENE		\$72,203.06
EAGLE	MARY		\$58,194.46
FEELEY	DIANNE		\$77,803.49
FINNEGAN	HEIDI		\$89,385.40
FLATLEY	MARY		\$83,559.92
FOSTER	CYNTHIA		\$49,378.66
FROST	SHAWNA		\$79,741.84
GALSTER	JENNA		\$78,753.86
GALSTER	MURRAY		\$64,481.33
GLEASON	PAUL		\$80,112.22
GOWAN	MARY		\$62,334.94
GROCE	ROBERT		\$82,999.92
GUENTHER	DEBRA		\$36,311.49
HARWICH	MANUELA		\$91,841.52
HEALY	BRIAN		\$66,577.18
HECKER	BETH		\$2,918.44
HERING	ROGER		\$57,973.88
HICKEY	BRIAN		\$90,708.42
HILL	STEPHEN		\$79,083.94
HOGAN	JERILYN		\$50,024.00
JOYCE	MARGARET		\$56,038.12
KATUSKA	TERESA		\$64,997.34
KELLEY	CAROL		\$87,181.79
KELLY	SELINA		\$78,903.94
KING	ANN		\$51,688.76
KROSLAK-DLUGOLECKI	MELISSA		\$70,074.46
LACAVA	EUGENE		\$73,855.98
LACK	DOUGLAS		\$96,056.08
LEVASSEUR	CHRISTOPHER		\$5,083.80
LEVASSEUR	JAMES		\$78,167.00
LEVESQUE	THOMAS		\$91,681.94
LOMAS	MARISSA		\$66,088.45
MAJKUT	ANN		\$44,440.00
MARSH	DANIEL		\$55,804.58
MATCHESON	AMANDA		\$53,268.82
MAZZOLA	LISA		\$74,836.88
MCGUINNESS	MATTHEW		\$74,033.92
MEO	CHRISTOPHER		\$85,810.76
MEO	KATHLEEN		\$86,065.72

MILLS	KAITLIN		\$72,824.35
MIRACLE	MARILYN		\$561.60
MONT	MARYBETH		\$65,829.32
MOREAU	JENNIFER		\$65,341.83
MURPHY	JAIME		\$72,426.36
MURPHY	CHRIS		\$87,000.25
NAJARIAN	CRAIG		\$98,215.00
NELSON	EDITH		\$39,402.10
NOLAN	SUSAN		\$44,027.74
O'BRIEN	PAULA		\$83,864.52
O'CONNOR	RICHARD		\$75,797.94
OLSSON	KERRIANN		\$55,485.16
O'NEILL	KRISTEN		\$88,211.02
PRIETO	NANCY		\$45,902.82
QUINDLEY	DONALD		\$88,716.32
RENKAWITZ	CHRISTIAN		\$56,897.96
RIVERA	AMANDA		\$54,558.26
RYAN	BEVERLEY		\$63,622.26
SCHMIDT	JENIFER		\$77,937.02
SMITH	ELIZABETH		\$79,708.94
SNOW	KIM		\$75,535.68
STACKPOLE	KATHERINE		\$57,237.96
STONE	SUSAN		\$44,977.50
TIVNAN	ROBERT		\$74,487.12
TRAINOR-MORENO	ELIZABETH		\$80,719.02
VALE	CHRISTOPHER		\$58,602.96
WAGSTAFF	ANN		\$85,490.04
WECHSLER	WILLIAM		\$100,368.32
WEINGARTNER	ANDREA		\$2,973.69
WHALEN	PAUL		\$87,530.04
WHITE	GREGORY		\$75,905.94
WOOD	JEFFERSON		\$5,658.20
YOUNG	PATRICIA		\$85,795.72
			Total
			\$6,650,433.89
Adams Middle School			
AUSTER	JULIA		\$41,494.64
BAILEY	MARTHA		\$75,986.34
BASSETT	MELISSA		\$9,473.68
BEATTIE	JESSICA		\$79,763.76
BEDARD	KIMBERLY		\$61,532.04
BEDROSIAN	DORIS		\$83,769.92
BELTRAN	BLANCA		\$75,561.98
BOGGS	LISA		\$72,303.88
BOTELHO	PETER	Principal	\$125,660.08
BOUCHER	FRANCINE		\$74,075.12

BUCKLEY	KATHRYN		\$71,322.06
BUDWEY	RITA		\$77,963.94
CARROLL	CAROL		\$74,827.02
CONAHAN	KATHRYN		\$68,088.76
CONANT	JESSE		\$70,795.00
CONWAY	MICHAEL		\$80,043.08
CORMIER	AIMEE		\$71,971.20
CRAFT	KENNETH		\$90,444.10
CUEVAS	MARIE		\$63,817.40
CUTONE	JAIME		\$74,372.28
DALUISE	DONNA		\$76,189.84
DOIRE	MICHAL BROOK		\$66,223.86
DOIRON	SARAH		\$56,171.32
DOWDING	JEANNE		\$62,014.94
ELKAN	JULIE		\$93,561.60
FRUTIGER-NESS	AMY		\$74,597.90
GARNHUM	KELLI		\$77,967.02
GAVAN	ANGELA		\$91,701.22
GEIMAN	JAIME		\$75,561.98
HANDT	GLORIA		\$9,051.81
HARUTUNIAN	JOHN	Assistant Principal	\$107,287.96
HEBERT	HEATHER		\$66,670.36
JONES	MICHAEL		\$68,268.70
KIZIK	LAURIE		\$83,042.74
KUSTWAN	ALISON		\$79,218.44
LAGAS	ASHLEY		\$48,904.50
LAROCHE	GUI		\$12,519.84
LEE	MEESOOK		\$73,431.89
LEONARD	ELIZABETH		\$65,516.92
MAGIE	MEREDITH		\$70,039.73
MAILING	DEBORAH		\$70,644.14
MALLOY	KELLEY		\$80,793.08
MANCINI	DEDE		\$50,024.00
MCMAHON	SUZANNE		\$62,358.84
MCNAMARA	MARY		\$92,704.60
MEADE	KATHLEEN		\$85,255.72
MEREDITH	MICHELLE		\$50,024.00
MITCHELL	KRISTINE		\$5,286.84
MITSOCK	ELAINE		\$76,037.94
MULTER	ALICIA		\$71,743.06
MURRAY	NICOLE		\$64,250.96
ONDRASEK	JACQUELYN		\$84,166.80
O'ROURKE	LAURIE		\$74,155.52
PERRY	CHRISTOPHER		\$77,590.02
PETTINICCHIO	FLORA		\$64,027.06

POWERS	JOHN	\$93,785.82
REGGIO	MARIE	\$31,964.74
RICE	DYANN	\$79,901.22
ROLLINS	NATHAN	\$45,284.92
ROY	MICHELLE	\$74,372.77
RYAN	LAURA	\$51,131.18
SCHMID	LEANN	\$68,177.76
SHEPHERD	MARY	\$84,208.04
SILVA	CHRISTINE	\$62,808.40
SIMONEAU	DANIELLE	\$64,894.12
SIMPSON	CATHERINE	\$67,908.76
SOTO	JULIE	\$74,666.48
SPINA	MARIA	\$63,955.94
STONIONIS	JONALEE	\$85,959.92
TUFFS	BRITTANY	\$48,860.74
WALDMAN	MONICA	\$81,908.06
WILDMAN-ZINGER	KATHERINE	\$65,817.18
ZAKRZEWSKI	DAVID	\$79,490.52
ZINGER	BRETTON	\$68,824.96
Total		\$5,104,192.96

School Administration

AHERN	SARA	Assistant Superintendent	\$130,000.00
BUDAY	KEITH	Business Manager	\$116,390.04
CAMIRE	MARGARET		\$71,908.94
EINSEL	SANDRA	Student Services Administrator	\$119,032.94
JACKSON	BRADFORD	Superintendent	\$185,380.06
Total			\$622,711.98

Cafeteria

ARMSTRONG	LAURIE		\$6,452.22
BLENKHORN	ELIZABETH		\$14,926.99
BRUMBER	CAROLYN		\$44.52
CAMPBELL	MARK		\$2,443.99
D'INNOCENZO	PATRICIA		\$24,792.09
EVERETT	HOLLY	Food Services Manager	\$60,185.00
GAGNON	CELIA		\$2,314.08
GREENE	MARJORIE		\$12,063.67
KADLIK	JOAN		\$25,585.92
KASE	ROBIN		\$226.49
KENT	DONNA		\$10,406.25
KNIGHT	JENNIFER		\$987.44
KOENIG	LYNNE		\$20,802.43
LARSON	MARIAN		\$5,468.28
LUCE	CHERYL		\$16,854.60
MACLEOD	PATRICIA		\$66.78
NAUGHTON	JOANNE		\$16,316.05

PARADIE	DONNA	\$7,189.89
PHILLIPSON	CATHERINE	\$2,742.96
REDDISH	MARILYN	\$113.50
ROFFO	CESIDIA	\$16,878.78
ROPI	MARGENA	\$17,676.77
RUSO	JEAN	\$6,092.22
SIMPSON	MARSHA	\$4,670.25
TETREAULT	PAMELA	\$2,684.24
VARLEY	MARGARET	\$16,510.91
VOLZ	ANNE	\$711.31

Total \$295,207.63

Aides/Tutors

ABUCEWICZ	TRACY	\$1,841.40
ALAGNA	JACLYN	\$4,278.36
ALIBRANDI	MAUREEN	\$14,628.58
ARENA	BRENDA	\$16,194.69
ARGIR	MICHELE	\$16,899.51
ARONSON	MARYANN	\$17,566.64
BABITTS	KATHERINE	\$14,540.00
BAKER	KERRY	\$19,852.44
BEATTIE	ADRIENNE	\$17,874.29
BERARD	DORIS	\$16,735.26
BLACKMORE	VICTORIA	\$32,701.98
BRADY	ANN	\$23,921.69
BRAZIL	MYRA	\$17,825.22
BROCKERT	DIANE	\$19,082.62
BUCKLEY	THOMAS	\$417.30
BYRNE	CHARLOTTE	\$16,813.23
CAMILLI	NANCY	\$23,753.04
CANAL	LYNDA	\$15,662.54
CATLIN	LAURA-ANNE	\$6,342.39
CINTRA	KAREN	\$17,667.89
CLANCY	MICHELLE	\$16,813.23
CLARK	PATRICIA	\$25,369.13
COHEN-DAVIS	JUDITH	\$13,660.00
CROKE	BETH	\$946.74
CURLEY	LINDA	\$5,290.98
DAMIGELLA	MARY	\$15,398.21
DEMARZI-JEYE	DONNA	\$18,154.58
DENMAN	LORRAINE	\$24,200.33
DENNISON	LAURA	\$19,285.90
DEODAS	SILVIYA	\$29,404.44
DESANTIS	DONNA	\$7,279.06
DESMARAIS	JEAN	\$21,428.75
DESROCHER	CHERYL	\$6,100.49

DESTEFANO	MARY LOU	\$19,463.59
DIAMOND	SALI	\$15,223.44
DOHERTY	JANE	\$27,780.90
DOHERTY	KELEIGH	\$12,896.09
DONOVAN	JULIE	\$14,009.26
DOWNING	KAREN	\$14,084.70
DZINDOLET	SUSAN	\$22,482.92
ELDER	THOMAS	\$18,087.17
FERRARO	JEANNE	\$16,823.23
GALLAGHER	SANDRA	\$30,977.19
GARRY	JOANNE	\$29,948.74
GIANNETTO	JENNIFER	\$19,608.75
GILBERT	MAUREEN	\$3,773.51
GILLESPIE	EMMA	\$1,898.51
GOVE	BENJAMIN	\$15,628.80
GRAY	SARAH	\$10,828.40
GRILLI	ERIC	\$9,307.56
HARRINGTON	ELLEN	\$1,779.12
HAYDEN	CHRISTINE	\$18,622.76
HAYES	SANDRA	\$19,067.62
HERNANDEZ	MARK	\$23,722.55
HIGGINS	KELLEY	\$9,258.81
HOBAN	MEREDITH	\$15,635.35
HOGAN	RENEE	\$3,621.42
JESSUP	LENA	\$19,532.00
JOHNSON	RHONDA	\$23,515.18
JOYCE	ERICA	\$16,244.87
KELLEY	MAUREEN	\$16,871.68
KELLEY	MICHAEL	\$26,639.88
KERN	KRISTINA	\$33,586.74
KURKOWSKI	VIRGINIA	\$2,052.54
LAFLAMME	JACOB	\$1,590.00
LAMB	SHARON	\$21,022.12
LANGWORTHY	BARBARA	\$15.00
LARRACEY	CHARLENE	\$27,950.63
LONG	DEIRDRE	\$12,199.90
LORENZO	LORI	\$9,976.49
LOVELY	FELECIA	\$19,903.26
LYNCH	SUSAN	\$18,180.74
MACDONALD	BETH	\$17,506.88
MACKAY	BRENDAN	\$14,605.92
MAGYAR	JOANNE	\$15,390.54
MAHONEY	SANDRA	\$3,751.75
MALLON	SALLY	\$26,229.53
MARTELLO	KAREN	\$16,909.48

MAURATH	SARAH	\$13,970.79
MCCLUSKY	LYNN	\$22,431.50
MCDONALD-DELPONTE	TRACY	\$6,960.00
MCGOVERN	ROBYN	\$13,594.41
MIELE	MATTHEW	\$3,399.38
MOONEY	KELLY	\$24,894.02
MURPHY	CATHERINE	\$2,103.90
MURRAY	PATRICIA	\$25,926.60
NESPOLA	CHRISTINE	\$17,517.18
NICKERSON	CHERYL	\$17,805.74
NOONAN	JULIE	\$26,345.25
O'BRIEN	KAREN	\$16,941.77
OTIS	ANNE	\$2,611.74
PATNODE	AMANDA	\$16,706.46
PRASANNAKUMAR	MALATHY	\$15,589.10
PRIZIO	JANET	\$17,775.57
REID	CATHLEEN	\$27,731.40
ROSENAU	BRENDON	\$2,321.62
RUSSELL	JOANNE	\$17,522.18
SACCOL	ROBIN	\$14,672.56
SANCLEMENTE	MARY ANN	\$18,080.74
SANTOS	JOSEPH	\$17,993.84
SCOTT	DEBRA	\$20,661.86
SEMERARO	SHARON	\$5,339.16
SMITH	NDEYE	\$8,316.88
SMITH	CHRISTINE	\$19,030.70
SOUCY	CATHERINE	\$18,879.02
STARRATT	DIANN	\$30,897.31
STEVENS	ALLISON	\$3,735.07
STOCKMAN	STEPHANIE	\$8,667.06
TIERNEY - BELFORTI	PATRICIA	\$20,014.97
TOCCI	MEREDITH	\$2,001.76
TOMASETTI	REBECCA	\$26,038.23
TYLER	PHYLLIS	\$18,463.80
VIZAKIS	ANTHONY	\$361.66
WALDMAN	CAROLINE	\$15,949.52
WEIHER	KATRINA	\$29,211.98
WEST	ANN MARIE	\$16,629.48
WEXLER	NANCY	\$24,907.01
WYSOCKI	MARGARET	\$17,710.74
		Total
		\$1,865,848.39
School Clerical Staff-Central Office		
AHRONIAN	LISA	\$37,019.15
BALDUCCI	GERALDINE	\$47,944.00
BARRY	DONNA	\$45,449.04

GARVEY	SUSAN	\$59,302.88
HUTCHINGS	BRENDA	\$50,024.00
KELLY	CHERYL	\$50,024.00
TUSINO	ROBIN	\$11,600.75
Total		\$301,363.82
Maintenance Department		
BROSSI	MICHAEL	\$50,849.01
CARTER	RICHARD	\$49,008.46
DENMAN	THOMAS	\$2,566.89
KADRA	ROBERT	\$70,545.02
MADES	ANDREW	\$3,399.39
MANN	RICHARD	\$61,440.51
PAGLIOCCA	JOHN	\$47,296.71
REGAN	MICHAEL	\$3,043.26
ROBSHAW	JOHN	\$60,386.99
ROSSINI	JONATHAN	\$3,399.39
SHEPARD	JAMES	\$57,626.20
Total		\$409,561.83
Bus Drivers		
BOMBA	GIUSEPPE	\$29,559.36
BOWERS	MYRNA	\$29,937.56
STOVER	RALPH	\$16,799.14
WESTON	PATRICIA	\$57,667.00
Total		\$133,963.06
Adult Education and Extended Day Program		
BARQUET	KATHLEEN	\$27,867.75
BARRY	SEAN	\$3,897.45
BERNIER	EVAN	\$1,000.00
BERNIER	NICHOLAS	\$563.76
BICKFORD	ZEKE	\$1,888.00
BRUNELLE	APRIL	\$6,667.50
CARLIN	TRACY	\$37,670.48
CASS	AMANDA	\$10,734.75
COBURN	MITCHELL	\$680.00
COCOZZA	KIMBERLY	\$12,337.50
COLANTONIO	STEVEN	\$4,315.50
COLE	ELANA	\$1,272.00
COX	JANEEN	\$5,047.00
DAVIS	MARK	\$2,780.00
DIAS	LAUREN	\$46,211.00
DOUCETTE	PATRICIA	\$16,140.72
DROWNE	JESSICA	\$39,545.20
DUBOIS	ASHLEY	\$19,565.96
EDWARDS-BOURDREZ	EMILY	\$5,691.00
FARRELL	CYNTHIA	\$67,691.20

FARRELL	TIFFANY		\$32,626.57
FARRELL	ABIGAIL		\$3,144.00
FERLAND	JENNA		\$1,180.00
GIRARD	HELEN		\$38,021.62
HAMMETT	ERIC		\$1,232.00
HEIHSEL	MAXWELL		\$856.00
JANUS	JOHN		\$49,606.71
KONING	BRENDAN		\$6,992.25
LUCY	CAROLINE		\$440.00
MAGUIRE	EMILY		\$1,024.00
MARK	JACKLYN		\$1,520.09
MARTIN	TRAVIS		\$3,133.25
MARTIN	JOSHUA		\$3,924.00
MATSUNO	SAKURA		\$572.00
MILLER	VICTORIA		\$1,544.00
O'CONNELL	CATHY		\$30,713.90
OZELLA-HAMEL	LAURA ANN		\$49,768.23
PECCI	GRACE		\$2,732.00
POURGHASEMI	DENISE		\$2,821.79
PULEO	DION		\$67,860.40
QUINTIN	JOSEPH		\$19,084.12
ROBERSON	JILL		\$16,159.50
SALHANEY	ADAM		\$3,220.00
SKARMEAS	NICHOLAS		\$72.00
SPINA	RYAN		\$22,459.14
SPRING	SOPHIA		\$9,795.50
URBANO	CASSANDRA		\$5,392.50
VANDERBEEK	ALYSSA		\$1,888.00
WHITE	CAROL	Director	\$72,324.00
			Total
			\$761,674.34
Nurses and Miscellaneous Employees			
BENNETT	ELIZABETH		\$8,552.50
BOWLER	LYNNE		\$82,867.02
CANTATORE	ELIZABETH		\$90.00
COLEMAN	MARGUERITE		\$89,066.94
DEBRUYN	BEVERLY		\$9,033.08
FAIR	DARAH		\$785.00
JACKSON	MELISSA		\$3,275.00
JOHNSON	JANE		\$220.00
KADRA	KARLENE		\$900.00
KAVANAGH	KATHLEEN		\$1,705.00
LIEBERMANN	JENNIFER		\$1,845.00
MARSELL	JOAN		\$715.00
MURPHY	CAROLYN		\$38,284.88
PORCELLO	CATHERINE		\$78,073.94

TEXEIRA	PATRICIA	\$330.00
TRAUMULLER	VALERIE	\$220.00
VITTORI-MARSELL	DARLENE	\$55.00
VOLPICELLI	BERNARD	\$579.75
WRIGHT	DONNA	\$1,630.00

Total \$318,228.11

Coaches

AGOSTINHO	MICHAEL	\$3,930.96
BLACKMORE	SAMUEL	\$230.00
BOWLES	ROBERT	\$4,109.64
CALLERY	RACHEL	\$2,620.64
COLLINS	CHRISTOPHER	\$3,930.96
DUPUIS	JOSEPH	\$5,479.52
GALLANT	THERESA	\$4,288.32
GERARD	BRIAN	\$4,288.32
HOYE	JASON	\$5,419.96
KEEFE	DANIEL	\$4,824.36
KERN	KERRI	\$3,345.00
KILCHER	MARY-JO	\$12,864.96
KLIMECZKO	CARRIE	\$6,432.48
KRAUSS	MEGHAN	\$1,922.50
LEBLANC	RICHARD	\$6,692.92
LEBLANC	RAYMOND	\$4,824.36
MALCOLM	JONATHAN	\$4,318.10
MCADAMS	JULIA	\$4,011.84
MEYER	ALICE	\$2,501.52
ORRIS	MARK	\$4,526.56
RISIO	MARK	\$4,288.32
RYAN	PHILIP	\$4,467.00
SANTOS	DANIEL	\$6,372.92
SHERR	ELIZABETH	\$3,514.04
SIRIANNI	AMANDA	\$2,561.08
STEVENS	NICHOLAS	\$5,003.04
VIGUE	D. PETER	\$3,394.92
ZACCHILLI	PETER	\$4,507.88

Total \$124,672.12

Summer Learners Program

ADAMS	MARLA	\$2,010.00
DITOLLA	LAUREN	\$3,600.00
MEREDITH	KIMBERLY	\$3,600.00
NATHMAN	MARIELLEN	\$1,372.50
PLACENTINO	ALISON	\$3,330.00
SALVIA	AMY	\$765.00
VAN HYNING	SEAN	\$800.00

Total \$15,477.50

Total for All School Departments	\$26,169,486.95
Total for All Town and School Departments	\$32,646,262.70

CITIZEN VOLUNTEER FORM

If you are interested in serving the Town in any capacity, please complete this form and return it either by mail or in person, to the Town Clerk's Office, Room 102, Town Hall, 703 Washington Street, Holliston, MA 01746. Information received will be made available to all boards, committees and departments for their reference in filling vacancies.

Name: _____ Telephone: _____

Address: _____

Area of Interest: _____

Availability nights, weekends, hours per month):_____

Comments:_____

EMERGENCY NOTIFICATION INFORMATION

Please be sure to update your emergency contact information by going to www.townofholliston.us and selecting the link to Blackboard Connect on the right hand side of the home page.

