

Board of Health Meeting Minutes

January 5, 2012

Present: Ken Lefebvre, Karen McManamon, Rich Maccagnano and Ann McCobb.

Ken called the meeting to order at 7:00 p.m.

Approval of Bills

The following bills were approved and signed:

Westcott Site Services	\$125.00
Norfolk Ram Group, LLC	\$ 70.00
MHOA membership	\$60.00
MEHA Education Seminar	\$ 40.00

Approval of Minutes

A motion was made by Karen McManamon and seconded by Ken Lefebvre to approve the 12/1/11 minutes. Two in favor, Rich Maccagnano abstained.

A motion was made by Karen McManamon and seconded by Rich Maccagnano to approve the 12/15/11 minutes. Two in favor, Ken Lefebvre abstained.

Health Director's Report

Part 1

Hollis Plaza: Ann McCobb gave the Board a copy of the Special Permit application filed with the Zoning Board for a second story addition project at Hollis Plaza on Central Street.

Hydrogeological Study: Bruce Jacobs will hopefully have the Hydrogeological Study ready for the 1/19/12 meeting. Prior to coming to the Board, Rich Westcott must have the results to make a recommendation to the Board.

HABA Concession Stand: Holliston Athletic Boosters Association and the Holliston Schools have hired an engineer to address the concession stand project. Brad Jackson will come to a future BOH meeting once he has engineering notes.

Dunkin' Donuts: The Health Department has not had an update recently. Rich questioned the liquid in the tanks. They are capped off and the hose is not connected, but his understanding was that the tanks would be empty. He is wondering if it is just ballast in the tanks.

The Board would like an update on the project. Rich questioned whether the Board has any authority since they are not using pump up tanks. The Board is trying to work with them but would like to see progress.

Ken questioned their motivation to reach a solution. Ann said the motivation is money because the system will ultimately fail if a solution is not found. The construction of the system was signed off by Rich Westcott but they are not meeting permit requirements.

The Board feels they need an end date. There has been over a year of testing and results. The Board decided to review the statistics one more time and then set an end date.

Hearing – 22 Juniper Road

Paul Saulnier joined the meeting as the engineer representing the homeowner of 22 Juniper Road. Paul gave an explanation of the history of this situation. In 1994 there were many changes to the Title V Regulations. This system was built prior to 1994 and would qualify as a 4 bedroom system today. He used the perc rates from before and today's qualifications. He did a soil test with Ann McCobb and there is Class 2 soil. Under 1978 regulations, the system capacity is adequate for a 4 bedroom house plus a garbage grinder. The groundwater evaluation used came out with adequate 4 foot separation.

The homeowners had a Title V Inspection done with a conditional pass; the distribution box is corroded and subject to repair.

The owner is subject to submit a new footprint and floor plan with his Form A application.

Motion: Rich Maccagnano motioned to allow the use of the current septic system for the addition of one bedroom and a garbage grinder should they choose, subject to the system passing a Title V inspection. Ken Lefebvre seconded. All in favor.

Budget FY 2013

Finance Committee members Michelle Zeamer and Kathleen White joined the Board to discuss the upcoming budget meeting scheduled for 1/17/12.

Ann McCobb stated the guidelines so far allows for a 1 ½% increase and a 1% step increase for the clerk position. Ken asked Michelle if there would be any leeway at year end, and Michelle stated that they didn't know now because all the information they have now is projections. Ann said there is very little area to cut. The copier lease is in year three of a five year lease. Rich said we are very tight, our department is made up of people and we provide a lot of service. He would like to take care of the people because we don't have assets.

Michelle suggested the Board make a list of fees charged and what we have taken in and who performs what duties in the department for the budget review meeting. Ann explained that Rich Westcott does our larger project reviews, Michael Graf does some work for the Board but some of his jobs are paid by the client through escrow accounts and Len Izzo is our food service inspector.

The Budget presented is \$2,384 over the recommendation. If the Finance Committee denies it the Board will have to cut hours.

The fee structure was discussed. It was stated that the fees have been adjusted fairly recently and they were in line with other similar towns but that we would look at similar towns again.

Ann explained that the Board is trying to get a sharps disposal program in place for town residents. A working group of Holliston, Hopkinton, Ashland, Medway (HHAM) health agents are working with an intern to get this project up and running, and Ann would like to be able to put some funds toward it. One town has put up \$1,500 and we will need funding to put this program in place.

Motion: Rich Maccagnano made a motion, seconded by Ken Lefebvre, to accept the budget as presented for the first budget presented to the Finance Committee. All in favor.

Ann asked what the guideline is for salaried personnel. She stated that it is awkward to ask for a firm vote of the Board but there is no guideline for salaried personnel.

Health Director's Report

Part 2

Newcomers Club Craft Fair: Ann is going to back charge the Newcomers Club for permits that were not applied for at the Craft Fair. The Club pulled permits for the Craft Fair for the bake table and with food service at Holliston High School. Len Izzo met with Holly Everett, Schools Food Service Manager, two days in advance of the Craft Fair and all was in order. When Len arrived at the event there were three vendors that had not pulled permits, Newburyport Crabcakes, Choi's Foods, and White Mountain Creamery. He inspected them and told them to apply for a license in arrears on the following Monday. They all agreed and none have since applied.

Ann has written to each of the companies and copied their local health department as well as the DPH. The Board owes Len for the inspections and will charge the Newcomers Club the fee total of \$225 and issue no new permits to them until this issue is resolved.

Yoga is starting up on Tuesday, 1/17/11 for employees.

Heat Pumps: New guidelines for ground source heat pump wells are available.

Region 4A did away with sub-regions last year. Our new representative on the Executive Committee is Jim White from Natick.

Mycoplasma: Ann notified area doctors of a State update that there is an unusual type of children's pneumonia called Mycoplasma infection. Jean Sniffin has seen clusters of it. It is difficult to treat. We have not seen it in Holliston.

Effluent Tee Filters: Many newer septic systems have an effluent tee filter on the outlet side of the tank that requires regular maintenance. Ann would like to add a message to our Certificate

of Compliance form for any systems built with an effluent tee filter that the system has this component and it should be inspected on a regular basis.

Training and Exercise: Ann has volunteered with the State, for a Training and Exercise plan with Jerry Cody from Lexington and Bob Landry from Marlboro.

Solar Farm: Ann received the plan for the solar farm. She is listening to residents' concerns and will forward any concerns to the Board. One state agency she has contacted is interested. Jan Sullivan, from the Bureau of Environmental Health Assessment, will get back to Ann. Ken stated that it is better to have some information before inviting people in to a Board meeting for a discussion.

157 Lowland St: Chuck Katuska, Conservation Agent, told Ann that Mike Brumber is thinking of using calcium chloride to keep dust down at his business. Calcium chloride is a commonly used chemical dust suppressant, but is this in a Zone 2 of the public water supply? It may be an issue for the Water Department. Ann will ask Water Superintendant Ron Sharpin.

Stone Consulting is working on a compensation analysis for the town, and we have provided them the information they have requested.

Grease Traps: Grease traps must be maintained and cleaned every 90 days, according to DEP regulations. Fairview at Pinecrest has a large exterior trap that became clogged, and the pump failed. It required Serve-Pro to clean it up. An inspection tour was held with Ann, Building Inspector Peter Tartakoff, Fire Chief Cassidy, Golf Club Committee Chair Deborah Moore, and Selectman Jay Marsden. There is no written report yet. Len Izzo will go inspect this weekend. Discussion was held considering placing all town property septic maintenance under one care and maintenance program. Currently each town owned property is maintained by the user.

Annual Town Report is due 2/10/11.

70 Bartzak Dr: Ann received a complaint from Peter Tartakoff regarding a septage transfer operation. Ann spoke to the DEP and said they have no regulations but a local board of health can write procedures and permit users. Rodenhiser has been doing this since they moved to this address. Ann and Rich cited concerns with zoning, spill containment, and operator training.

Rich Maccagnano motioned to adjourn the meeting at 8:55 p.m. Ken Lefebvre seconded the motion and it passed unanimously.

Respectfully submitted:

Lisa Deering, Health Department Clerk

Approval Date: _____ 2-2-12 _____