

Board of Health Meeting Minutes

January 22, 2015

Present: Rich Maccagnano, Eric Dickinson and Scott Moles.
Rich called the meeting to order at 7:00 p.m.

Public Comment

None

Approval of Bills

No bills since last week's meeting.

Health Director's Report

Scott updated the Board on the week's activities.

41 Pleasant: The Board received the Court Order dismissing the case. Ann McCobb was mailed her copy.

49 Church Street: Progress has been made and Don Kramer hopes to complete the septic upgrade if the weather holds out.

2015 Permits: All food and tobacco permits are done and up to date.

Drug prevention: In light of the recent fatalities, Rich asked Scott to look into what other town BOH's do for drug prevention programs.

Region 4A Grant: Scott is compiling the requests for the grant money and he will present it to the Board at the February 5th meeting.

Karen Spaziente entered the meeting, having notified the Board that a work commitment would delay her.

Approval of Minutes

A motion was made by Rich and seconded by Karen to approve the 1/15/15 minutes. All in favor.

Board of Health Budget (FY'16)

Scott presented the Board with 3 variations of the proposed FY'16 budget: the first being the most conservative coming under budget, then Options A & B which include extra clerk hours to digitize the department at different levels.

Digitizing certain Health Department records would relieve some of the storage space shortage while allowing full retention of documents electronically. The clerks will attend a Municipal Records Retention meeting presented by the State on January 28th at the Police Station.

The Board discussed the merits and shortcomings of the different budget options. The Board requested a column be added to show the percent change hourly. Other line items were discussed

for small reductions and recommendations. Rich would like to see the overall budget not increase more than 4%.

Scott will compile their budget recommendations into a version to present to our Finance Committee liaisons, Michelle Zeamer and Bill Dowd. Michelle and Bill will attend our February 5th Board meeting. The Board presents to the Finance Committee on February 10th.

Board Member Comment

None

Rich Maccagnano motioned to adjourn the meeting. Karen seconded, and passed unanimously.

Respectfully submitted:

Ann Adams, Health Department Clerk

Approval Date: 2-5-15