

# Board of Health Meeting Minutes

## June 5, 2014

Present: Eric Dickinson, Rich Maccagnano, Karen McManamon and Ann McCobb.  
Karen called the meeting to order at 7:00 p.m.

### Public Comment

None

Bill Mayer, attorney from Mayer, Antonellis, Jachowicz & Haranas, LLP, joined the meeting.

**Motion: Karen McManamon motioned at 7:03 p.m. to leave public session for the purpose of entering into executive session to discuss litigation with the intent to return to public session, seconded by Eric Dickinson.**

**Rich Maccagnano, Aye; Karen McManamon, Aye; Eric Dickinson, Aye.**

The Board re-entered public session at 7:30 p.m.

### Approval of Minutes

**A motion was made by Karen McManamon and seconded by Eric Dickinson to approve the 5/1/2014 meeting minutes. Two in favor with Rich Maccagnano abstaining.**

### Bills

The following bills were approved for authorization:

InfotelUSA	\$12.94
Postage reimbursement	\$9.22
MHOA – Job posting	\$75.00
MAHB dues (FY15 bill)	\$150.00

### Board Reorganization

**A motion was made by Karen McManamon and seconded by Eric Dickinson to elect Rich Maccagnano as Chairman of the Board. All in favor.**

Eric Dickinson will remain as Vice-Chairman. The Board agreed to re-visit the reorganization in January 2015.

The Board agreed the 2015 Liaison appointments should remain as they are for 2014.

The Board agreed to postpone the Agent positions to a later meeting date.

### Health Department Positions

The Board discussed each of the applications received to date.

Gary Covino applied for the Health Director position. The Health Department looked on the NEIWPCC website for soil evaluator and system inspector and did not see Mr. Covino's credentials online at this time. His resume did not list his soil evaluator or his system inspector numbers for any cross referencing. Mr. Covino is not a sanitarian or a certified health officer that would be listed under the Division of Professional Licensure. The Board decided not to interview him.

Scott Moles applied for the Health Director position. Scott Moles application listed him as a soil evaluator, a registered sanitarian, and is currently employed in Millis, MA. Karen McManamon suggested the Board interview him.

Michael Weydt applied for the Health Director position. His application does not indicate that he is Title V trained. He appears to be more related to city, housing, and flu issues. He is not an engineer or a registered sanitarian. The Board decided not to interview him based on this criteria.

Paul Saulnier applied for the Health Agent position. The Board feels he is accomplished and very qualified. The Board would like to interview him.

The Board decided to set up appointments with the candidates prior to the meeting already scheduled for Wednesday, 6/11/2014 with 20 minute appointments for each candidate. The meeting start time will shift from 7:00pm to 6:00pm if the appointments can be scheduled.

### **Health Director's Report**

**Budget:** The Board of Selectmen voted to transfer \$1,250 from the Inspector/Agent account to Professional Services. The Finance Committee must also vote on it prior to close of FY'14.

Mary Bousquet figured out the severance package for Ann McCobb. Mary can pay the sick leave remaining but there is not enough money in the budget to pay for vacation but a request for transfer is required. There is approximately \$11K that the Board needs to ask the Finance Committee (FinCom) for. The FinCom is tentatively meeting on 6/16/2014. The Board must request a line item transfer.

**A motion was made by Rich Maccagnano to fund \$11,860 for the vacation severance for Ann McCobb, seconded by Karen McManamon. All in favor.**

**Flu:** Ann McCobb informed the Board that she changed the Sanofi flu purchase order from 400 doses of trivalent vaccine to 400 doses of quadrivalent vaccine due to the fact that the State is only providing quadrivalent vaccine this coming year. A memo received from the DPH says that the State provided vaccine is only for uninsured people ages 0 – 18 years. After further discussion the Board decided to increase the purchase order to 500 quadrivalent doses.

**VNA:** Ann McCobb requested a new contract from Century Health systems but it has not yet been received.

**Arbovirus:** The primary contact is Ann McCobb with Don Kramer the secondary contact. The Board decided to make Lisa Deering the primary contact.

**ALS One Pitch tournament:** This softball tournament is held every year at Kampersal Field. They have requested a waiver for the food permit fee. The Board agreed to waive the fee if Food Inspector Len Izzo does not attend.

**Lions Carnival:** The food application for the Carnival came in today, which Len Izzo always inspects. The food applications from Fanelli Amusements have not yet been submitted.

**DPH Notices:** We have received a number of notices from the State regarding norovirus and the measles.

**25 Birch Road:** The project was a tear down house. Peter Tartakoff told Ann McCobb that when the 4 modules were being delivered it appeared that the trucks drove right over the existing septic system. Ann will ask for a new Title V inspection since she is not sure the system will function for a new house.

**Brooksmont Development:** Ann McCobb will attend a meeting with developers and Karen Sherman on 6/10/2014. This is a 66 multi-unit 55 year and over development which is the maximum flow allowed that is under 10K gallons per day (gpd) for a septic system.

**Norfolk Street Farmers Market:** We have received a site plan only for a farmers market at 258 Norfolk Street. This is a small septic system designed for 420 gpd. There is no hearing for this project and the submission to the Boards has been gradual.

**Smoking complaint:** Ann McCobb has investigated a smoking in the workplace complaint received from the DPH. She met with the manager Jeff Hadley at 5 Boynton Road today. There were people outside smoking but nobody smoking out at the loading dock. She told him to keep smokers away from open doors. The State needed follow up but there was no violation observed.

**Noel Drive Noise Complaint:** Michael Szabatura complained they were hearing noises again, specifically at 6:55pm Friday night. Building Inspector Peter Tartakoff says he can't do anything about the complaint. Mike said that Mike Brumber had moved the berm but Conservation Agent Chuck Katuska reported that the berm had not been moved.

**Bread Delivery:** Ann McCobb visited owner of Casey's following complaint today and will follow up with local business to be sure food deliveries are done during business hours.

**Well Information Meeting:** Jeff Wiese, former Water Commissioner and currently involved with Heartbeat of Holliston, is doing an upcoming show on wells. He met with Ann McCobb and she provided our current well lists for him. Ann believes that a Board member should be present at any discussion on the cable program.

**49 Church Street:** The project went to the Conservation Commission last week and was approved. She believes the ground is firm enough now for Don Kramer to start the project.

#### **Board Member Comment**

None

**Karen McManamon motioned to adjourn the meeting at 9:12pm. Rich Maccagnano seconded, and it passed unanimously.**

Respectfully submitted:  
Lisa Deering, Health Department Clerk

Approval Date: 9/4/2014