

Board of Health Meeting Minutes

November 21, 2013

Present: Rich Maccagnano, Karen McManamon, Eric Dickinson and Ann McCobb. Rich called the meeting to order at 7:00 p.m.

Public Comment

None

Motion: Rich Maccagnano motioned at 7:00pm to leave public session for the purpose of entering into executive session to discuss pending litigation, with the intent to return to public session, seconded by Karen McManamon. Rich Maccagnano, Aye; Karen McManamon, Aye; Eric Dickinson, Aye.

The Board re-entered public session at 7:07pm.

Approval of Minutes

Motion: A motion was made by Karen McManamon and seconded by Eric Dickinson to approve the 11/14/13 Regular Session minutes. All in favor.

Approval of Bills

The following bills were approved and signed:

Norfolk Ram Group, LLC	\$210.00
Mayer, Antonellis, Jachowicz & Haranas, LLP	\$36.25

Health Director's Report

Food Inspector Upcoming Events: Len Izzo, Food Inspector is very busy. The following events are upcoming in the near future: Newcomer's Craft Fair, 11/24/13; Holiday Stroll, 11/30/13 and Breakfast with Santa, 12/8/13.

Ann McCobb went through the list of food vendors for the Craft Fair with Len. Many of them are repeat vendors that Len is familiar with. One vendor, Joni's Cannoli's is going to attend the Craft Fair and the Stroll and Ann would like to extend her Temporary Food Permit to cover both events. A temporary permit covers 5 days; to extend it for both events would require a sixth day.

Motion: A motion was made by Rich Maccagnano and seconded by Karen McManamon to extend the Temporary Food Permit for Joni's Cannoli's from 5 days to 7 days. All in favor.

Breakfast with Santa: Len Izzo will be attending. He generally uses this event to inspect the Placentino/ Miller kitchen as well because there is always a school food service employee in attendance.

2013 – 14 Flu Season: Ann McCobb said she would like to expand our service to use our remaining vaccine doses. Lynne Bowler, Schools Head Nurse, had a large response from the school employee population, approximately 100 requests, for the flu vaccine. We gave her 90 doses to distribute amongst the schools and she will contact us if she needs more.

Ann McCobb also contacted Judy Boyko, Century VNA, about the feasibility of hiring a nurse for a one time clinic 12/3/13 or 12/10/13. The office has had requests from about 10 people on the department head memo sent last week.

National Influenza Week is 12/8/13 – 12/14/13 as determined by the DPH.

Lisa Deering has prepared all the insurance batches from the 10/19/13 clinic and they are ready for submittal upon receipt of the UMass contract.

Axton Cross: Carolyn Casey, EPA, has done a preliminary surveillance of the area around the former business to determine legal access between Chicken Brook, Cross St. and Medway to test any private wells. The rail trail is one option between Cross and Summer Streets.

Covanta: Ann McCobb requested another deposit from Covanta for \$5,000 for the Compliance Officer account. The last deposit was in August 2012 for \$5,000.

MHOA Conference: Ann McCobb and Lisa Deering attended the MHOA Conference on Saturday, 11/16/13. Both attended a seminar on medical marijuana taught by Attorney Cheryl Sbarra regarding how the MADPH is fine tuning the regulations to meet the law.

Tobacco: Ann McCobb provided tobacco information to the Board regarding tobacco regulations in towns (10) that have increased the minimum age of tobacco sales.

Water Department: The Board received a copy of DEP's activation approval letter for an innovative water treatment at Well #4. As a result of the new technology, the State is requiring a 3T license for the lead operator and for it to be fully staffed during operation. Holliston is the first town in the Commonwealth to use this technology [Actiflo flocculation] at a drinking water facility.

PHEP Spending: The Board has \$3,276 to spend from PHEP funds. Ann McCobb went to a recent Region 4A meeting the discussion regarded requests for new ideas for expenses. The Board came up with the following items to be researched: refrigerator, copier/printer, jackets, bar code scanner, and laptop. The Town must meet its deliverables to stay in the program. Ashland, Concord and Holliston are the most current towns being audited on their deliverables related to the EDS plan.

Dunkin' Donuts: A request for the operation and maintenance, and pumping records was sent to the owner and copied to Atty. Healy. Gene Sardhina responded 11/15 that his attorney was on it and the operator on notice.

Rich Maccagnano said Dunkin' Donuts is way behind in reporting for the DEP minimum reporting for this kind of system. He would like to send a letter of non-compliance to Dunkin' Donuts and copy the State. Ann outlined the DEP requirements stating:

- All pumping records must be received by the LBOH within 14 days of pump date. Harry Kampersal, Holliston Sewer pumps every 10 – 14 days and sends them to Mike Healy.
- Orenco systems are required by the DEP Approval Letter to be serviced 2 times per year for non-residential systems up to 2,000 gpd.

She said the report doesn't have to be formal but we must receive it. The last test results are from March 2013. Rich wants to pull the DEP into the situation. Ann would like to wait a few days and call Mike Healy to see if he will send them. Ann said she has been clear in her request to the parties involved and she believes the DEP would consider this a local issue to enforce and put it back on the Town. She would like to make another request, keep this item on the upcoming agendas and monitor the situation. If no progress is made in the short-term, the matter will be turned over to the DEP. The Board agreed to this plan.

Marshall St. Landfill: The Board received some of the reports (the soil gas monitoring) but not all from the recent testing and inspection at the former landfill. Currently the Highway Department maintains the landfill. There is a request for a BUD permit to use compost from catch basin collection and street sweepings to cover the landfill and the edge of streets but not for residential use. Highway Superintendant Tom Smith is pursuing. Ann has asked Steve Wright of Kleinfelder to prepare the permit application which cost \$4,455. Selectmen have account for landfill post closure expenditures.

Westfield Drive: Ann McCobb had an update from Ellen Whitlen, Social Worker, of Springwell Services. Ellen said her services were ending on 11/30/13; the resident is competent and cooperative. However, Ellen believes there may be a decline once her services end. She would like the Board to check on him periodically without being intrusive. Ann said that up until now Linda Marshall, COA, has provided trash stickers. Rich Maccagnano stated that he [the resident] is an adult but he wondered if there was a source of funding that could be pursued to continue services by Springwell. Ann would like to see the relationship with Ellen continue.

Motion: Rich Maccagnano motioned to adjourn the meeting at 8:10p.m. Seconded by Karen McManamon, all in favor.

Respectfully submitted:
Lisa Deering, Health Department Clerk

Approval Date: 12/5/2013