

# **Board of Health Meeting Minutes**

## **June 16, 2011**

Present: Rich Maccagnano, Ken Lefebvre, Karen McManamon, and Ann McCobb  
Rich called the meeting to order at 7:03 p.m.

### **Public Comment**

None

### **HERC Update**

Jim Connolly, HERC Chairman, gave his last update as chairman. Jim has resigned from HERC Executive Committee effective 6/30/11.

He said he is still receiving requests for shelter support from the tornadoes in western Massachusetts. Susan Haley is the only member of HERC that he knows responded.

Jim recommends using the Massachusetts response system in the future since the current system is being provided by Jim. He is willing to arrange for data transfer to the new system. There are outstanding badges to be distributed. Robin Chapell of Walpole is currently holding them and will mail them to Holliston.

There are currently 37 applications received, 73 badged members, and 41 pending members, some of which may be promotable to badged status.

Jim talked about the plan for two flu clinics in the fall and Ann McCobb stated that Kathy Shore is already working with the sub-committee to follow through with that plan with one being held at the Senior Center on 9/27/11.

Jim listed other events that HERC members were notified of: help with flood victims, Boston Marathon, Relay for Life, Bicycles Battling Cancer, USDHHS – manning a booth at the Hynes Auditorium.

Jim listed the other five members leaving the Executive Committee: Peter Jackson, Deb Moore, Nancy Saulnier, Jenny Magee, and Pat Duffey; which leaves Barbara Kattman, Kathy Shore and Bill Tobin. He said that the committee decided to cancel the July meeting and the BOH agreed that postponing until August would give them more time for potential recruitment.

Jim said that he regrets the mishandling by the BOH of the HERC regarding Pat Duffey and causing the destruction of the Executive Committee.

Ann McCobb spoke about HERC joining the MA response system saying that the Region is encouraging towns to join. It could help with CORI recertification and do it automatically. There are concerns about glitches in the system, training required, and allowing private information to reside in a larger domain.

### **Approval of Bills**

The following bills were approved and signed:

Legal	\$152.25
Legal	\$188.50
Supplies	\$ 25.95
Century/VNA	\$110.00
Tobacco Program	\$ 30.00

### **Approval of Minutes**

**A motion was made by Ken and seconded by Rich to approve the 6/2/2011 minutes. All in favor.**

### **1 Pine Oak Road Variance Hearing**

The hearing was withdrawn by the system designer and a new plan will be submitted.

### **Health Director Report**

Ann told the BOH they should look at the summer meeting schedule in relation to everyone's schedules. They will review it at the 7/7/11 meeting.

Jay Marsden is the liaison to the BOH from the Selectmen.

Ann received a memo from the Town accountant laying out procedures for year end. Funds from purchased services can be transferred to personnel services or vice versa with a memo to the Town Accountant. The purchased services budget is short an estimated \$700. The personnel budget has a buffer of estimated \$800 from Inspector/Agent line item and there may be some money available in Food Service although Lenny Izzo is not done with his inspections for the year. The BOH may need to do something prior to the 6/28/11 FinCom meeting but agreed to transfer funds within budgeted accounts or file for reserve fund transfer.

### **Application for 10-Day Emergency Beaver Permit**

Mike Maietta, of Avery Dennison, filed an application for a 10-day emergency beaver permit. Alan Rutberg of the Conservation Commission also joined the meeting. Mike discussed the situation stating that it goes back to 2008 when three beavers were trapped. There are now several dams in Chicken Brook. The fire suppression pump house is impacted as well as the small bridge. Debris is building up so there is no more headspace at the bridge. The culvert is full and jamming up.

Mike Callahan did a study of the Avery Dennison property and stated it is not eligible for a water control device, but perhaps one could be installed downstream.

Mike states that immediate relief is necessary.

The BOH is looking for Avery Dennison to have a long term plan in place. Ann commented that Mike Maietta has cooperated immensely and the problem is not all on Avery Dennison property.

Mike said the trapping would all take place on the Avery Dennison side of Chicken Brook and would be done with breaching.

Mike Callahan is coming on Tuesday 6/21/11 to do an assessment. Alan suggested having Mike look down stream to help solve the issue.

**Motion: A motion was made by Ken Lefebvre to approve the application for a 10-Day Emergency Beaver or Muskrat permit based on possible flooding of the Avery Dennison fire suppression system and impacting on the public health and safety of humans, to be dated 6/21/11. Seconded by Karen McManamon. All in favor.**

Alan Rutberg then gave a description of the policy the Conservation Commission developed regarding beavers. The State manages wildlife and sets laws with the belief that beavers are ecologically good to have around. Three zones are set based on the impact to the Town:

1. Leave the beavers alone.
2. The beavers are problematic but no threat, use non-lethal methods to remove them.

3. The beaver's activity poses a threat to public health and safety - no tolerance zone.

**Health Director's Report continued**

Ann McCobb referred to a MAHB grant that was discussed at the last meeting. It has been determined that we are not eligible based on the size of our community.

Liaisons were determined for the next year as follows:

Ken Lefebvre	Finance Committee
	School Committee
Rich Maccagnano	Building Department
	Conservation Commission
	Zoning Board
	Agricultural Commission
Karen McManamon	Planning Board
	Selectmen
	Water Department.

Appointments were discussed and voted.

**Rich made a motion to appoint for a one year period ending 6/30/12 the following people as listed:**

<b>Health Director/Agent</b>	<b>Ann McCobb, R.S.</b>	<b>6/30/2012</b>
<b>Food Service Inspector</b>	<b>Leonard Izzo, R.S., CHO</b>	<b>6/30/2012</b>
<b>Inspector</b>	<b>Michael Graf, R.S., CHO</b>	<b>6/30/2012</b>
<b>Burial Agent</b>	<b>Keefe Chesmore</b>	<b>6/30/2012</b>
<b>Deputy Burial Agent</b>	<b>Ann McCobb</b>	<b>6/30/2012</b>
<b>Beaver Agent</b>	<b>Ann McCobb</b>	<b>6/30/2012</b>
<b>Medical Consultant</b>	<b>Laura Zisblatt</b>	<b>6/30/2012</b>

**And**

**Engineering Consultant**                      **Rich Westcott.**

**Ken Lefebvre seconded. All in favor.**

Ann reported that she spoke to Jean Sniffin for Century/VNA and asked them to provide a new contract.

**Ken motioned to adjourn the meeting at 8:40 p.m. Rich seconded the motion and passed unanimously.**

**Respectfully submitted:**

**Lisa Deering, Health Department Clerk**

Approval Date: 7-14-11